

Finance Committee
Monday, January 8, 2024
6:00 p.m. Medina City Hall – Council Rotunda

In attendance: J. Coyne – Chairman, J. Shields, R. Haire, P. Rose, D. Simpson, and J. Hazeltine. N. DiSalvo was absent

Also present: Mayor Hanwell, Greg Huber, Nino Piccoli, Patrick Patton, Keith Dirham, Andrew Dutton, Chief Kinney, Dan Gladish, Chief Walters, Kimberly Marshall, Jansen Wehrley, Darin Zaremba, Sarah Crawford, Kathy Patton, Rick & Tammy Kirby, Angela – MSM, Nancy Nozik - Brandstetter Carroll

Finance Committee (6:00 p.m.)

1. Assignment of Requests for Council Action

2. 24-001-1/8 – 2024 Tax Advance Request

Mr. Dirham stated this is an annual thing and they are required to request these advances. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

3. 24-002-1/8 – Repeal Ord. 207-23 / Increase P.O. 2023-1706 Wise Waterproofing

Mr. Dutton stated this was a P.O. to increase but they inadvertently transposed some numbers with the account numbers and vendor. Emergency is needed to clean up the account number. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 6-0.

4. 24-003-1/8 – Expenditure Over \$20,000 – Akron Uniforms – Police Dept.

Chief Kinney stated this an expenditure for Akron Uniform. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

5. 24-004-1/8 – Expenditure Over \$20,000 – Huntington Bank – Police Dept.

Chief Kinney stated this is a blanket P.O. for their Huntington credit card. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

6. 24-005-1/8 – Expenditure Over \$20,000 – Fire Safety Services – Fire Dept.

Chief Walters stated this is an annual blanket for firefighter PPE and firefighting equipment. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

7. 24-006-1/8 – Expenditure Over \$20,000 – Armstrong Cable – IT Dept.

Sergeant Zaremba stated this is a super blanket purchase order for internet services throughout the entire city as well as cable. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

8. 24-007-1/8 – Expenditure Over \$20,000 – Technology Engineering – IT Dept.

Sergeant Zaremba stated this is for our entire city's phone system VOIT phone system. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

9. 24-008-1/8 – Adopt Multi-Use Path Plan

Ryan Smalley from the vision group gave an overview of the multi-use plan. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

10. 24-009-1/8 – Architect Design Services Agreement – Medina Municipal Court

Patrick Patton stated received a total of 5 qualification statements and they were reviewed over several meetings. The committee voted unanimously to recommend to hire Brandstetter Carroll for this work and the design fee is \$720,000.00.

Mr. Coyne stated they had previously discussed that the Special Project Fund would be used for the construction and then for half the project whatever the cost would be, and then the next half would be split 50/50 between the city and the Special Project Fund using funds generated over the years of the special project fee that's charged to help pay for that. We will have to revisit that second half.

Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

11. 24-010-1/8 – Capital Improvement Purchase Order – MCRC

Jansen stated that this is their annual request for the balance of the Capital Fund for the purchase order to pay the schools. There are some substantial projects outlined particularly in the summer of 2025. Mr. Shields will abstain since it involves his employer. Mr. Simpson moved to approve, seconded by Mr. Rose. Motion passed 5-1. Jim Shields abstained.

12. 24-011-1/8 – Budget Amendments

- a. #24-001 – pass through. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.
- b. #24-002 – pass through of a donation. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.
- c. #24-003 – pass through of money from selling ice cream. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.
- d. #24-004 – pass through of a donation. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

There being no further business, the Finance Committee adjourned at 6:29 p.m.

John Coyne, Chairman