

Finance Committee
Monday, January 9, 2023
6:00 p.m. Medina City Hall – Multi-Purpose Room

In attendance: J. Coyne – Chairman, P. Rose, J. Shields, B. Lamb, R. Haire, and D. Simpson. Jessica Hazeltine was absent.

Also present: Mayor Hanwell, Greg Huber, Nino Piccoli, Keith Dirham, Patrick Patton, Chief Walters, Chief Kinney, Andrew Dutton, Dan Gladish, Kimberly Marshall, Jansen Wehrley, Barb Dzur, Jarrod Fry, Rick Kirby, Sarah Crawford, Reverend Wilson and Kathy Patton.

1. Assignment of Requests for Council Action

2. 23-001-1/9 – Economic Development (TREX) Transfer Form

Transfer request of D-1 Liquor permit #15087810045. City Barbeque entered into lease at 960 N. Court St. and plan to open March 6th, 2023. Emergency clause is requested because it is taking a long amount of time to get liquor licenses approved by the State of Ohio. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 6-0.

3. 23-002-1/9 – Withdraw Job Creation Grant – Expert Crain

Kimberly Marshall stated this is for council to repeal two ordinances. Ord. 21-22 pertains to developer agreement and Ord. 29-22 pertains to the Job Creation Grant agreement. Company states unforeseen economic conditions and they will not be moving forward with this project at this time. They did purchase the property and are hopeful that once the economy stabilizes that they will revisit the project. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

4. 23-003-1/9 – Expenditure Over \$15,000 – Absolute Construction – CHIP Repair

Barb Dzur stated this is for finance approval only because it exceeds the amount that BOC can approve. For new roof and gutters. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

5. 23-004-1/9 – Increase P.O. 2022-1747 – Absolute Construction – CHIP Repair

Barb Dzur stated this is an increase of \$1,500. For some gutters and eliminate water and ice hazards at the home. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 6-0.

6. 23-005-1/9 – Increase P.O. 2022-1600 – C&J Noble Construction – CHIP Rehab

Request to increase the P.O. \$4,000.00, Rehab for property on Normandy Drive in Brunswick with total cost of \$76,000.00. Emergency clause is requested due to project being complete and needing payment for contractor. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 6-0.

7. 23-006-1/9 – Expenditure – Baker Dublikar – Law Department

Mr. Huber stated Baker Dublikar are handling a couple pieces of litigation involving suits filed by Walker & Jocke. This is a purchase order to cover expenses for this coming year. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

8. 23-007-1/9 – Expenditure Over \$15,000 – Clarti Cloud Inc. – Building

Mr. Gladish stated this to cover the cost of their software support for the Building department. It also covers the planning and zoning software support. It's a 60/40 split. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

9. 23-008-1/9 – Expenditure Over \$15,000 – Motorola – Police Dept.

Chief Kinney stated this is the maintenance agreement for their body cameras and car cameras. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

10. 23-009-1/9 – Amending Code 133.01 – Association Memberships – Police Dept.

Chief Kinney is requesting permission to join the APCO education membership group, this is for the dispatchers and their Emergency Medical Dispatch Certification. Requesting emergency clause due to being in the midst of a 911 redirection project and this is a requirement for the dispatchers so that we can pursue that project. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 6-0.

11. 23-010-1/9 – Budget Amendments

#2023-001 – IT Budget

Mr. Dirham stated when council passed the IT budget during the budget hearings there was no actual fund created for it, it was passed to be determined and when that was determined, he did not include it into the budgets. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

#2023-002 – Fitness Room

Mr. Wehrley stated this is to move the money to cover the cost for design services. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

#2023-003 – Accept Donation

Mr. Dirham stated donations need to be appropriated in order to spend it. Mayor Hanwell stated it's a check to the Fire Dept. from FBC Chemical Corp. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

#2023-004 – Accept Grant

Mr. Wehrley stated this is a check that they received from the Medina County Senior Services Network for a grant they applied for to provide lunches to seniors at the Rec Center. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

12. 23-011-1/9 – Grant Application – ODOT Aviation for Airport

Mr. Patton stated this is the grant we accepted from the FAA to pay for 90% of our ALP update. The FAA grant was \$168,750 and ODOT will pay \$9,375.00 and the city is responsible for the balance of \$9,375.00. Emergency clause is requested due to late notice on receiving paperwork with deadlines. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 6-0.

13. 23-012-1/9 – Amend Ord. 190-22 – Bids for City Railroad Project

Mr. Patton stated the lowest bid that came back was just under \$457,000.00. It's recommended we award this project and in order to do that we need to amend the ordinance. The BOC did approve this contingent upon council's acceptance of the amendment. Asking for the emergency

clause due to the bid bond being close to expiring. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 6-0.

14. 23-013-1/9 – Update Pay Code – Contracts for Healthcare – Reference Travel Policy
Keith stated the update for the healthcare is to just match what we are doing with the contracts and then the reference to the Travel Policy is because the Travel Policy was passed last year and we want the pay code to reference it. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

15. 23-014-1/9 – Grant Funds – ODOT City Bridge Replacement Program
Mr. Patton stated we have two bridges in the city that we believe qualify for this program because of their existing condition, Prospect Street and South Huntington Street. Requesting to apply for ODOT funding to replace both of those bridges. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

16. 23-015-1/9 – Amend Code – Public Lots / Garages – Parking Regulations
Mr. Dutton stated that the city currently owns and controls 7 public lots and two garages. This request includes a few amendments, such as defining them as municipal off-street parking facilities for public parking. Another is prohibiting parking of semi-trailers, tractors or large vehicles. The second part is a parking permit program. The idea is to provide a parking permitting program to allow downtown residents an option for parking by issuing parking permits in any of the city lots in excess of the time requirements. It doesn't guarantee them a space or a designated space, just allows them to park in any lot and is only available to residents of the Historic District (nine blocks around the square) \$20 per month for the permit and this can be adjusted. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

17. Executive Session (imminent litigation)
Mr. Shields moved at 6:28 p.m. to recess into executive session with the Mayor and Law Director to discuss disputes involving the City which are the subject of pending or imminent court action, seconded by Mr. Simpson. The roll was called and the motion was approved by the yeas of B. Lamb, P. Rose, J. Shields, J. Coyne, D. Simpson, and R. Haire. Executive session adjourned at 6:56 p.m.

Finance Committee reconvened at 7:29 p.m. and there being no further business, adjourned.

John M. Coyne, Chairman