

REQUESTS FOR COUNCIL ACTION/DISCUSSION

Finance Committee

- 22-034-2/28 – Fund Transfer Request
- 22-035-2/28 – Budget Amendments
- 22-036-2/28 – Water Connection – 4615 Abbeyville
- 22-037-2/28 – 2021 Carryforward Ordinance
- 22-038-2/28 – MCRC Senior Activities Coordinator Job Description Amendment
- 22-039-2/28 – MCRC Marketing Job Description & Pay Rate Amendment
- 22-040-2/28 – Authorize Payouts of 2021 Unused Vacation Time
- 22-041-2/28 – Authorize Easements – West Smith Reconstruction
- 22-042-2/28 – Bids – Job #1105 – S. Court Water Tower Painting & Repairs
- 22-043-2/28 – Storm Water Operation & Maintenance Agreement – Touchstone Properties
- 22-044-2/28 – Storm Water Operation & Maintenance Agreement – Chick Fil A
- 22-045-2/28 – Amend Ord. 127-17, Pavilion Rental Fees
- 22-047-2/28 – Supreme Court of Ohio 2022 Tech Grant Application – Muni Court
- 22-048-2/28 – Right of Way Purchase – West Smith Reconstruction
- 22-049-2/28 – Authorize Lawsuit – RetrieveX, Inc. & Access Information Management

Water & Utilities Committee

- 22-046-2/28 – Medina TV - Funding and Operations Options

2/28/22

REQUEST FOR COUNCIL ACTION

No. RCA 22-034-2/28
Committee: Finance

FROM: Keith Dirham, Finance Director
Lori Bowers, Deputy Finance Director
DATE: February 19, 2022
SUBJECT: Transfer Request – MCRC Capital Contribution

SUMMARY AND BACKGROUND:

The Finance Department requests Council to authorize the Finance Director to transfer \$100,000 from the MCRC Operating Fund (#574) to the MCRC Capital Fund (#575) in accordance with the Joint Operating Agreement between the City of Medina and the Medina City School District, passed by Medina City Council on July 9, 2001, via Ordinance No. 101-01, and amended on November 25, 2013, via Ordinance No. 191-13.

Estimated Cost: \$100,000
Suggested Funding: MCRC Operating Fund #574
Sufficient funds in Account No.: 574-0350-56611
Transfer needed: From Account No.:
To Account No.:

NEW APPROPRIATION needed in Account No.:

Emergency Clause Requested: No

Reason:

COUNCIL USE ONLY:
Committee Action/Recommendation:

Council Action Taken:

Ord./Res.
Date:

Ord. 37-22
2-28-22

Batch Number
(Finance use only)
Batch Posted?

RCA Number
(Council use only)

RCA 22-035-2/28

REQUEST FOR APPROPRIATION ADJUSTMENT

2022 Finance
NO: 1021-005
(Finance use only)

TYPE OF ADJUSTMENT
(CHECK ONE)

ADMINISTRATIVE
FINANCE COMMITTEE
COUNCIL

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>

FROM ACCOUNT NUMBER	ACCOUNT DESCRIPTION	TO ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT	TRANSFER OF EXISTING APPROPRIATION	UNAPPROPRIATED FUNDS	
		001-0704-52215	Law - contractual	15,000.00		x	to cover approved po's
		001-0704-52225	Law - legal	50,000.00		x	to cover approved po's at boc and finance
		001-0743-59322	public bldg - maint of facilities	10,000.00		x	to cover 'Kone elevator po
			Total increases to fund:	75,000.00			
			Total reductions to fund:				
			Total transfers within fund:				

EXPLANATION:

Appropriations needed to cover approved purchase orders.

DEPARTMENT HEAD: Keith Dirham / Lori Bowers
MAYOR'S APPROVAL: _____
(WHEN NECESSARY)

DATE: 02.22.22
DATE: _____

COUNCIL/COMMITTEE ACTION:

APPROVED: _____
DENIED: _____
RETURNED FOR EXPLANATION: _____
RETURNED TO USE EXISTING ACCOUNT FUNDS: _____

ORD. NO. 38-22

CLERK OF COUNCIL/DATE _____

ROUTING: ORIGINAL TO FINANCE
COPY TO DEPT. HEAD
COPY TO COUNCIL

Batch Number
(Finance use only)
Batch Posted?

[]
[]

RCA Number
(Council use only)

RCA 22-035-2/28
Finance

REQUEST FOR APPROPRIATION ADJUSTMENT

TYPE OF ADJUSTMENT
(CHECK ONE)

ADMINISTRATIVE
FINANCE COMMITTEE
COUNCIL

[]
[X]
[X]

2022
NO. ~~2021~~-006
(Finance use only)

FROM ACCOUNT NUMBER	ACCOUNT DESCRIPTION	TO ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT	TRANSFER OF EXISTING APPROPRIATION	UNAPPROPRIATED FUNDS
		574-0351-53315	MCRC - Facility - Tools / Minor	19,152.00		x
			Total increases to fund:			
			Total reductions to fund:			
			Total transfers within fund:			

EXPLANATION:

To appropriate donation received from Murray and Susan Van Epp for indoor bicycles.

DEPARTMENT HEAD: Keith Dirham / Lori Bowers

DATE: 2/22/2022

MAYOR'S APPROVAL:
(WHEN NECESSARY) _____

DATE: _____

COUNCIL/COMMITTEE ACTION:

- APPROVED: _____
- DENIED: _____
- RETURNED FOR EXPLANATION: _____
- RETURNED TO USE EXISTING ACCOUNT FUNDS: _____

ORD. NO. 38.22

CLERK OF COUNCIL/DATE

ROUTING: ORIGINAL TO FINANCE
COPY TO DEPT. HEAD
COPY TO COUNCIL

*OK
to Howard
2-11-22*

REQUEST FOR COUNCIL ACTION

No. RCA 22-036-2/28

FROM: Nino Piccoli -Service Director
DATE: February 11 2022
SUBJECT: Water connection

Committee: Finance

SUMMARY AND BACKGROUND:

Respectfully request Council's authorization to allow the owner of the property located at 4615 Abbeyville Road (York Township), Medina Ohio to connect to the City water system. The property currently has shallow water well that is not providing adequate potable water to the residents.

Estimated Cost:

Suggested Funding:

Sufficient funds in Account No.

Transfer needed from Account No.

To Account No.

NEW APPROPRIATION needed in Account No.

Emergency Clause Requested: NO

Reason:

COUNCIL USE ONLY:

Committee Action/Recommendation:

Council Action Taken:

Ord./Res.

Date:

4615 Abbeyville Road

3/4" Water Tapping Fees

3/4" Water Tap Fee - Outside City Limits \$810.00

Permit Fee \$50.00

Water Benefit Dist Charge \$1,500.00

		20%	
3/4" SRII Meter w/ Connection	\$185.70	\$37.14	\$222.84
Single Port MXU	\$145.00	\$29.00	\$174.00
3/4" Meter Vault w/TR Lid	\$804.73	\$160.95	\$965.65
Pit Installation Charge	\$18.00	\$3.60	\$21.60

TOTAL \$3,744.09

1" Water Tapping Fees

1" Water Tap Fee - Outside City Limits \$900.00

Permit Fee \$50.00

Water Benefit Dist Charge \$1,500.00

		20%	
1" SRII Meter w/ Connection	\$244.70	\$48.94	\$293.64
Single Port MXU	\$145.00	\$29.00	\$174.00
1" Meter Vault w/TR Lid	\$1,121.34	\$224.27	\$1,345.61
Pit Installation Charge	\$18.00	\$3.60	\$21.60

TOTAL \$4,284.85

Nino Piccoli

From: Carolyn Orban
Sent: Thursday, February 3, 2022 9:40 AM
To: mardri1996@gmail.com
Cc: Andy Bendel; Nino Piccoli
Subject: 4615 Abbeyville Rd Water Tap Fees.xlsx
Attachments: 4615 Abbeyville Rd Water Tap Fees.pdf

Hi Brian,

Attached are water tapping fees for a ¾" water service and a 1" water service as requested.

This Abbeyville Road address is located in York Township and is outside of Medina city limits. If you decide to purchase this property and need city water, you will need to petition the City for council approval for water service. Our Service Director, Nino Piccoli, can provide all the details on this process. He can be reached at 330-722-9082. It is my understanding that there are no additional fees involved in this process.

Hope this information is helpful. Please don't hesitate to contact me with any questions.

Kind regards,

Carolyn Orban
Water Service Office
City of Medina
corban@medinaoh.org
P (330) 722-9081
F (330) 722-9045

REQUEST FOR COUNCIL ACTION

No. RCA 22-037-2/28

FROM: Keith Dirham / Lori Bowers

Committee: Finance

DATE: 2/22/22

SUBJECT: 2021 Carryforward Ordinance

SUMMARY AND BACKGROUND:

See attached for 2021 Carryforward appropriation.

Estimated Cost:

Suggested Funding:

sufficient funds in Account No.

- transfer needed from Account No. _____ to Account No. _____
- NEW APPROPRIATION needed in Account No. _____

Emergency Clause Requested: No

Reason:

COUNCIL USE ONLY:

Committee Action/Recommendation:

Council Action Taken:

Ord./Res.

ORDINANCE NO. XX-22

**AN ORDINANCE AMENDING ORDINANCE NO. 201-21,
PASSED DECEMBER 13, 2021. (AMENDMENTS TO 2022
BUDGET - 2021 CARRYFORWARD)**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

- SEC. 1:** That Ordinance No. 201-21, passed December 13, 2021, shall be amended by the following additions marked Exhibit A, attached hereto, and incorporated herein.
- SEC. 2:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.
- SEC. 3:** That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

City of Medina

Analytics - Carryforward worksheet to departments with PY Expenses

CARRYFORWARD 2021 TO 2022	
Account	Carryforward to Appropriate
Account	Finance Changes
Grand Total	16,198,523.19
001 GENERAL FUND	2,023,432.68
0101 POLICE DEPARTMENT	1,649.35
001-0101-52215 POLICE - CONTRACTUAL SERVICE	1,649.35
0140 STREET LIGHTING	87,725.00
001-0140-52212 ST LIGHTING-UTILITIES/COMMUNIC	5,310.00
001-0140-52213 ST LIGHTING-INSURANCE & TAXES	2,869.00
001-0140-53321 ST LIGHTING-MAINT OF EQUIP	20,807.00
001-0140-53322 ST LIGHTING-MAINT OF FACILITY	58,739.00
0210 CEMETERY	84,067.36
001-0210-50111 CEMETERY - SALARIES & WAGES	7,777.72
001-0210-50112 CEMETERY - OVERTIME	4,325.40
001-0210-50114 CEMETERY - HOLIDAY	779.84
001-0210-50115 CEMETERY-VACATION	69.52
001-0210-50116 CEMETERY-SICK TIME	469.09
001-0210-51121 CEMETERY-EMPLOYEE RETIREMENT	2,593.11
001-0210-51126 CEMETERY-MEDICARE	232.39
001-0210-51131 CEMETERY-UNIFORM/CLOTHING	94.01
001-0210-52212 CEMETERY - UTILITIES / COMMUNICATIONS	1,928.41
001-0210-52213 CEMETERY - INSURANCE & TAXES	470.00
001-0210-52215 CEMETERY - CONTRACTUAL SERVICES	2,945.40
001-0210-52226 CEMETERY - PROFESSIONAL SERVICES	130.00
001-0210-52232 CEMETERY - EQUIPMENT RENTAL	1,230.40
001-0210-53311 CEMETERY - OFFICE SUPPLIES	158.11
001-0210-53313 CEMETERY - OPERATING SUPPLIES	6,056.17
001-0210-53314 CEMETERY - GASOLINE AND OIL	1,000.00
001-0210-53315 CEMETERY - TOOLS / MINOR EQUIPMENT	4,257.87
001-0210-53321 CEMETERY - MAINT OF EQUIPMENT	2,559.71
001-0210-53322 CEMETERY - MAINT OF FACILITIES	7,125.81
001-0210-54412 CEMETERY - BUILDINGS AND STRUCTURES	6,328.00
001-0210-54413 CEMETERY - EQUIPMENT	16,934.00
001-0210-54414 CEMETERY-STREET RESURFACING	2,102.40
001-0210-54417 CEMETERY - VEHICLES	14,500.00
0410 PLANNING/ZONING COMMISSION	127,268.66
001-0410-50111 P&Z COMM - SALARIES & WAGES	25,000.00
001-0410-50112 P&Z COMM-OVERTIME	200.00
001-0410-50114 P&Z COMM - HOLIDAY	3,300.00
001-0410-50115 P&Z COMM - VACATION	1,900.00
001-0410-50116 P&Z COMM - SICK TIME	1,500.00
001-0410-50117 P&Z COMM - LONGEVITY	600.00
001-0410-50141 P&Z COMM - BDS & COMMISSIONS	500.00
001-0410-51121 P&Z COMM - EMPLOYEE RETIREMENT	5,500.00
001-0410-51126 P&Z COMM - MEDICARE	1,000.00
001-0410-51127 P&Z COMM - SOCIAL SECURITY / FICA	100.00
001-0410-51131 P&Z COMM - UNIFORM ALLOWANCE	600.00
001-0410-52211 P&Z COMM - EDUCATION / TRAVEL	1,000.00
001-0410-52212 P&Z COMM - UTIL / COMMUNICATIONS	1,400.00
001-0410-52213 P&Z COMM - INSURANCE AND TAXES	1,200.00
001-0410-52214 P&Z COMM - ADVERTISING EXPENSE	1,800.00
001-0410-52215 P&Z COMM - CONTRACTUAL SERVICES	60,000.00
001-0410-52225 P&Z COMM - LEGAL SERVICES	2,000.00
001-0410-52226 P&Z COMM - PROFESSIONAL SERVICES	9,000.00
001-0410-53311 P&Z COMM - OFFICE SUPPLIES	2,000.00
001-0410-53313 P&Z COMM - OPERATING SUPPLIES	500.00
001-0410-53314 P&Z COMM - GASOLINE AND OIL	2,158.66
001-0410-53315 P&Z COMM - TOOLS / MINOR EQUIPMENT	3,800.00

001-0410-53321	P&Z COMM - MAINT OF EQUIPMENT	2,000.00
0420	SHADE TREE COMMISSION	126,160.02
001-0420-50111	SHADE TREE - SALARIES & WAGES	12,222.42
001-0420-50112	SHADE TREE - OVERTIME	3,692.66
001-0420-50114	SHADE TREE - HOLIDAY TIME	4,240.24
001-0420-50115	SHADE TREE - VACATION TIME	1,672.90
001-0420-50116	SHADE TREE - SICK TIME	180.59
001-0420-51121	SHADE TREE - EMPLOYEE RETIREMENT	718.84
001-0420-51126	SHADE TREE - MEDICARE	119.84
001-0420-51131	SHADE TREE - UNIFORM / CLOTHING ALLOWAN	292.65
001-0420-52211	SHADE TREE - TRAVEL / EDUCATION	156.76
001-0420-52212	SHADE TREE - UTILITIES / COMMUNICATIONS	951.49
001-0420-52213	SHADE TREE - INSURANCE / TAXES	306.00
001-0420-52214	SHADE TREE-ADVERTISING EXPENSE	5.00
001-0420-52215	SHADE TREE- CONTRACTUAL SVC	2,750.00
001-0420-52228	SHADE TREE - PROF SVCS	5.00
001-0420-53311	SHADE TREE - OFFICE SUPPLIES	231.53
001-0420-53313	SHADE TREE - OPERATING SUPPLIES	5,075.01
001-0420-53314	SHADE TREE - GASOLINE / OIL	1,250.00
001-0420-53316	SHADE TREE - TOOLS / MINOR EQUIPMENT	1,012.36
001-0420-53321	SHADE TREE - MAINT OF EQUIPMENT	2,805.73
001-0420-54411	SHADE TREE - LAND IMPROVEMENTS	18,500.00
001-0420-54417	SHADE TREE - VEHICLES	70,000.00
0430	BUILDING INSP DEPARTMENT	412,389.14
001-0430-50111	BLDG - SALARIES & WAGES	203,660.18
001-0430-50112	BLDG - OVERTIME	354.00
001-0430-50114	BLDG - HOLIDAY	2,666.98
001-0430-50115	BLDG - VACATION	8,163.79
001-0430-50116	BLDG - SICK TIME	4,854.58
001-0430-50117	BLDG - LONGEVITY	891.00
001-0430-51121	BLDG - EMPLOYEE RETIREMENT	4,482.85
001-0430-51126	BLDG - MEDICARE	1,062.75
001-0430-51131	BLDG - UNIFORM / CLOTHING ALLOWANC	1,346.01
001-0430-52211	BLDG - EDUCATION / TRAVEL	8,807.00
001-0430-52212	BLDG - UTILITIES / COMMUNICATIONS	20,872.37
001-0430-52213	BLDG - INSURANCE / TAXES	37,125.00
001-0430-52214	BLDG - ADVERTISING EXPENSES	1,000.00
001-0430-52215	BLDG - CONTRACTUAL SERVICES	1,447.65
001-0430-52226	BLDG - PROF SVCS	61,153.08
001-0430-53311	BLDG - OFFICE SUPPLIES	4,801.81
001-0430-53313	BLDG - OPERATING SUPPLIES	2,617.00
001-0430-53314	BLDG - GASOLINE / OIL	3,299.00
001-0430-53315	BLDG - TOOLS / MINOR EQUIPMENT	3,451.84
001-0430-53321	BLDG - MAINT OF EQUIPMENT	10,195.47
001-0430-54417	BLDG - VEHICLES	26,732.00
001-0430-56812	BLDG - REFUNDS	3,715.00
0701	COUNCIL	15,000.00
001-0701-50111	COUNCIL - SALARIES & WAGES	1,200.00
001-0701-50114	COUNCIL - HOLIDAY	500.00
001-0701-51126	COUNCIL - MEDICARE	100.00
001-0701-51129	COUNCIL - MISC PERSONAL SERVICES	200.00
001-0701-52213	COUNCIL - INSURANCE / TAXES	4,900.00
001-0701-52214	COUNCIL - ADVERTISING EXPENSES	5,000.00
001-0701-52215	COUNCIL - CONTRACTUAL SVCS	3,000.00
001-0701-53313	COUNCIL - OPERATING SUPPLIES	100.00
0702	MAYOR	5,140.00
001-0702-50111	MAYOR - SALARIES & WAGES	1,000.00
001-0702-50114	MAYOR - HOLIDAY	500.00
001-0702-50116	MAYOR - SICK TIME	1,000.00
001-0702-52226	MAYOR - PROFESSIONAL SVCS	100.00
001-0702-53311	MAYOR - OFFICE SUPPLIES	390.00
001-0702-53313	MAYOR - OPERATING SUPPLIES	1,000.00

001-0702-53315	MAYOR - TOOLS / MINOR EQUIPMENT	750.00
001-0702-53321	MAYOR - MAINT OF EQUIPMENT	400.00
0703	FINANCE DEPARTMENT	61,227.56
001-0703-50111	FINANCE - SALARIES & WAGES	26,021.43
001-0703-50112	FINANCE - OVERTIME	18,068.47
001-0703-50114	FINANCE - HOLIDAY	2,317.08
001-0703-50115	FINANCE - VACATION	2,451.89
001-0703-50116	FINANCE - SICK TIME	3,144.46
001-0703-51121	FINANCE - EMPLOYEE RETIREMENT	126.24
001-0703-51126	FINANCE - OTH INSURANCE BENEFITS	1,125.00
001-0703-51126	FINANCE - MEDICARE	23.03
001-0703-52211	FINANCE - EDUCATION / TRAVEL	1,059.45
001-0703-52212	FINANCE - UTIL / COMMUNICATONS	1,636.46
001-0703-52213	FINANCE - INSURANCE / TAXES	1,369.00
001-0703-52215	FINANCE - CONTRACTUAL SVCS	1,212.08
001-0703-52226	FINANCE - PROFESSIONAL SVCS	185.00
001-0703-53311	FINANCE - OFFICE SUPPLIES	790.20
001-0703-53313	FINANCE - OPERATING SUPPLIES	218.83
001-0703-53315	FINANCE - TOOLS / MINOR EQUIPMENT	1,123.94
001-0703-53321	FINANCE - MAINT OF EQUIPMENT	355.00
0704	LAW DEPARTMENT	30,127.72
001-0704-50111	LAW - SALARIES & WAGES	356.67
001-0704-50112	LAW - OVERTIME	393.27
001-0704-50114	LAW - HOLIDAY	331.20
001-0704-50115	LAW - VACATION	1,113.89
001-0704-50116	LAW - SICK TIME	530.00
001-0704-51121	LAW - EMPLOYEE RETIREMENT	789.12
001-0704-51126	LAW - MEDICARE	20.32
001-0704-52211	LAW - EDUCATION AND TRAVEL	3,979.00
001-0704-52213	LAW - INSURANCE AND TAXES	786.00
001-0704-52215	LAW - CONTRACTUAL SERVICES	1,600.00
001-0704-52226	LAW - LEGAL SERVICES	4,867.99
001-0704-52226	LAW - PROFESSIONAL SERVICES	7,837.50
001-0704-53311	LAW - OFFICE SUPPLIES	2,912.80
001-0704-53313	LAW - OPERATING SUPPLIES	500.00
001-0704-53315	LAW - TOOLS / MINOR EQUIPMENT	934.00
001-0704-53321	LAW - MAINT OF EQUIPMENT	3,265.96
0705	MUNICIPAL COURT	361,427.37
001-0705-50111	MUNI CT - SALARIES & WAGES	24,508.31
001-0705-50112	MUNI CT - OVERTIME	8,827.72
001-0705-50114	MUNI CT - HOLIDAY	24,397.76
001-0705-50115	MUNI CT - VACATION	2,408.66
001-0705-50116	MUNI CT - SICK TIME	1,392.22
001-0705-50117	MUNI CT - LONGEVITY	2,530.00
001-0705-50141	MUNI CT - BDS AND COMMISSIONS	3,000.00
001-0705-51121	MUNI CT - EMPLOYEE RETIREMENT	26,835.32
001-0705-51124	MUNI CT - UNEMPLOYMENT COMP	10,132.08
001-0705-51126	MUNI CT - OTH INSURANCE BENEFITS	700.00
001-0705-51126	MUNI CT - MEDICARE	10,162.62
001-0705-51127	MUNI CT - SOCIAL SECURITY / FICA	1,600.00
001-0705-51131	MUNI CT - UNIFORM / CLOTHING	4,449.27
001-0705-52211	MUNI CT - EDUCATION & TRAVEL	5,043.25
001-0705-52212	MUNI CT - UTILITIES / COMMUNICATIONS	14,991.60
001-0705-52213	MUNI CT - INSURANCE AND TAXES	9,027.00
001-0705-52214	MUNI CT - ADVERTISING EXPENSE	7,000.00
001-0705-52215	MUNI CT - CONTRACTUAL SERVICES	9,090.60
001-0705-52226	MUNI CT - PROFESSIONAL SERVICES	70,763.50
001-0705-52232	MUNI CT - RENTAL OF EQUIPMENT	3,000.00
001-0705-52234	MUNI CT - RENTAL OF FACILITIES	25,781.63
001-0705-53311	MUNI CT - OFFICE SUPPLIES	8,914.29
001-0705-53313	MUNI CT - OPERATING SUPPLIES	7,124.54
001-0705-53314	MUNI CT - GASOLINE AND OIL	4,200.00

001-0705-53315	MUNI CT - TOOLS / MINOR EQUIPMENT	53,227.67
001-0705-53321	MUNI CT - MAINT OF EQUIPMENT	10,379.57
001-0705-53322	MUNI CT - MAINT OF FACILITIES	11,944.86
0707	GENERAL ADMINISTRATION	85,959.89
001-0707-51123	GEN ADM - WORKERS' COMPENSATION	6,000.00
001-0707-52226	GEN ADM-PROFESSIONAL SERVICES	30,533.00
001-0707-52232	GEN ADM-RENTAL OF EQUIPMENT	3,460.00
001-0707-52234	GEN ADM-RENTAL OF FACILITIES	550.00
001-0707-53315	GEN ADM-TOOLS/MINOR EQUIPMENT	11,201.02
001-0707-53321	GEN ADM-MAINT OF EQUIPMENT	34,215.87
0708	CASH CONTROL	26,877.59
001-0708-50112	CASH CONTROL - OVERTIME	182.89
001-0708-50114	CASH CONTROL - HOLIDAY	249.44
001-0708-50115	CASH CONTROL-VACATION	177.05
001-0708-50116	CASH CONTROL-SICK TIME	1,673.93
001-0708-50117	CASH CONTROL-LONGEVITY	65.00
001-0708-51121	CASH CONTROL-EMP RETIREMENT	125.91
001-0708-51122	CASH CONTROL-EMP HOSPITALIZAT	6,577.68
001-0708-51126	CASH CONTROL-MEDICARE	74.73
001-0708-52211	CASH CONTROL-EDUCATION/TRAVEL	317.89
001-0708-52212	CASH CONTROL-UTIL/COMMUNICAT	192.50
001-0708-52213	CASH CONTROL-INSURANCE & TAXES	4,045.80
001-0708-52215	CASH CONTROL-CONTRACTUAL SERV	3,203.24
001-0708-52226	CASH CONTROL-PROFESSIONAL SERVICES	17.00
001-0708-53311	CASH CONTROL-OFFICE SUPPLIES	3,336.11
001-0708-53313	CASH CONTROL-OPERAT SUPPLIES	17.90
001-0708-53315	CASH CONTROL-TOOLS/MINOR EQUIP	119.40
001-0708-53321	CASH CONTROL-MAINT OF EQUIP	2,121.14
001-0708-54413	CASH CONTROL-EQUIPMENT	4,360.00
0710	CLERK MUNICIPAL COURT	260,476.46
001-0710-50111	MUNI CT CLERK - SALARIES & WAGES	109,299.29
001-0710-50112	MUNI CT CLERK - OVERTIME	11,829.55
001-0710-50114	MUNI CT CLERK - HOLIDAY	5,334.40
001-0710-50115	MUNI CT CLERK-VACATION	15,197.93
001-0710-50116	MUNI CT CLERK-SICK TIME	27,394.92
001-0710-50117	MUNI CT CLERK-LONGEVITY	2,051.00
001-0710-51121	MUNI CT CLERK-EMPLOYEE RETIREMENT	13,184.86
001-0710-51125	MUNI CT CLERK-INSURANCE BENEFITS	1,600.00
001-0710-51126	MUNI CT CLERK-MEDICARE	6,234.50
001-0710-51131	MUNI CT CLERK - UNIFORMS	250.00
001-0710-52211	MUNI CT CLERK-EDUCATION/TRAVEL	1,900.00
001-0710-52213	MUNI CT CLERK-INSURANCE & TAXES	6,275.00
001-0710-52214	MUNI CT CLERK-ADVERTISING EXPENSE	1,000.00
001-0710-52215	MUNI CT CLERK-CONTRACTURAL SERVICES	30,053.19
001-0710-52232	MUNI CT CLERK-RENTAL OF EQUIPMENT	4,927.00
001-0710-53311	MUNI CT CLERK-OFFICE SUPPLIES	6,349.22
001-0710-53313	MUNI CT CLERK-OPERATING SUPPLIES	1,492.00
001-0710-53315	MUNI CT CLERK-TOOLS/MINOR EQUIP	4,571.60
001-0710-53321	MUNI CT CLERK-MAINT OF EQUIPMENT	10,032.00
001-0710-56612	MUNI CT CLERK-REFUNDS	1,500.00
0711	INCOME TAX	20,000.00
001-0711-52215	INCOME TAX-CONTRACTUAL SERVICES	20,000.00
0723	CIVIL SERVICE COMMISSION	13,199.17
001-0723-50111	CSC - SALARIES & WAGES	561.39
001-0723-50112	CSC - OVERTIME	1,591.47
001-0723-50114	CSC - HOLIDAY	290.16
001-0723-50115	CSC-VACATION	819.40
001-0723-50116	CSC-SICK TIME	805.51
001-0723-51121	CSC-EMPLOYEE RETIREMENT	597.11
001-0723-51126	CSC-MEDICARE	55.18
001-0723-51127	CSC-SOCIAL SECURITY/FICA	4.10
001-0723-52212	CSC-UTILITIES & COMMUNICATIONS	515.00

001-0723-52213	CSC-INSURANCE AND TAXES	24.00
001-0723-52214	CSC-ADVERTISING EXPENSE	5,152.00
001-0723-52215	CSC-CONTRACTUAL SERVICES	2,752.02
001-0723-53321	CSC-MAINT OF EQUIPMENT	41.83
0741	SERVICE DIRECTOR OFFICE	21,244.95
001-0741-50111	SVC DIR - SALARIES & WAGES	1,042.00
001-0741-50114	SVC DIR - HOLIDAY	1,537.96
001-0741-50115	SVC DIR-VACATION	3,152.78
001-0741-50116	SVC DIR-SICK TIME	683.72
001-0741-51121	SVC DIR-EMPLOYEE RETIREMENT	553.59
001-0741-51126	SVC DIR-MEDICARE	239.70
001-0741-51131	SVC DIR-UNIFORM/CLOTHING ALLOW	650.00
001-0741-52211	SVC DIR-EDUCATION AND TRAVEL	579.00
001-0741-52212	SVC DIR-UTILITIES/COMMUNICAT	276.46
001-0741-52213	SVC DIR-INSURANCE AND TAXES	(167.00)
001-0741-52214	SVC DIR-ADVERTISING EXPENSE	577.94
001-0741-52215	SVC DIR-CONTRACTUAL SERVICES	526.85
001-0741-52226	SVC DIR-PROFESSIONAL SERVICES	675.00
001-0741-53311	SVC DIR-OFFICE SUPPLIES	837.79
001-0741-53313	SVG DIR-OPERATING SUPPLIES	1,450.00
001-0741-53315	SVC DIR-TOOLS/MINOR EQUIPMENT	2,523.85
001-0741-53321	SVC DIR-MAINT OF EQUIPMENT	3,568.80
001-0741-53322	SVC DIR-MAINT OF FACILITES	2,536.50
0742	ENGINEERING	144,221.60
001-0742-50111	ENG - SALARIES & WAGES	14,360.42
001-0742-50112	ENG - OVERTIME	11,253.22
001-0742-50114	ENG - HOLIDAY	2,460.08
001-0742-50115	ENG-VACATION	18,782.18
001-0742-50116	ENG-SICK TIME	19,665.00
001-0742-50117	ENG-LONGEVITY	1,000.00
001-0742-51121	ENG-EMPLOYEE RETIREMENT	7,675.81
001-0742-51126	ENG-MEDICARE	1,759.76
001-0742-51131	ENG-UNIFORM & CLOTHING ALLOW	301.17
001-0742-52211	ENG-EDUCATION AND TRAVEL	774.00
001-0742-52212	ENG-UTILITIES/COMMUNICATIONS	1,648.82
001-0742-52213	ENG-INSURANCE AND TAXES	801.00
001-0742-52214	ENG-ADVERTISING EXPENSE	600.00
001-0742-52215	ENG CONTRACTUAL SERVICES	18,146.99
001-0742-52224	ENG-ENGINEERING SERVICES	3,050.00
001-0742-52226	ENG-PROFESSIONAL SERVICES	12,666.40
001-0742-53311	ENG-OFFICE SUPPLIES	571.66
001-0742-53313	ENG-OPERATING SUPPLIES	2,500.00
001-0742-53314	ENG-GASOLINE AND OIL	1,400.00
001-0742-53315	ENG-TOOLS/MINOR EQUIPMENT	4,101.00
001-0742-53321	ENG-MAINT OF EQUIPMENT	5,046.36
001-0742-54417	ENG-VEHICLE	15,857.63
0743	PUBLIC BUILDING MAINTENANCE	92,283.88
001-0743-50111	PBLC BLDG - SALARIES & WAGES	4,221.94
001-0743-50112	PBLC BLDG - OVERTIME	11,171.35
001-0743-50114	PBLC BLDG - HOLIDAY	800.12
001-0743-50115	PBLC BLDG-VACATION	307.48
001-0743-50116	PBLC BLDG-SICK TIME	312.31
001-0743-50117	PBLC BLDG-LONGEVITY	225.00
001-0743-51121	PBLC BLDG-EMPL RETIREMENT	415.08
001-0743-51126	PBLC BLDG-MEDICARE	285.99
001-0743-51131	PBLC BLDG-UNIFORM/CLOTHING	1,200.00
001-0743-52212	PBLC BLDG-UTILITIES/COMMUNICAT	19,401.52
001-0743-52213	PBLC BLDG-INSURANCE AND TAXES	377.00
001-0743-52214	PBLC BLDG-ADVERTISING	113.20
001-0743-52215	PBLC BLDG-CONTRACTUAL SERVICES	7,935.00
001-0743-52226	PBLC BLDG-PROFESSIONAL SERVICE	80.00
001-0743-52232	PBLC BLDG-RENTAL OF EQUIPMENT	800.00

001-0743-53313	PBLG BLDG-OPERATING SUPPLIES	2,510.47
001-0743-53315	PBLG BLDG-TOOLS/MINOR EQUIP	12,185.20
001-0743-53321	PBLG BLDG-MAINT OF EQUIPMENT	3,694.33
001-0743-53322	PBLG BLDG-MAINT OF FACILITIES	26,112.66
001-0743-54413	PBLG BLDG-EQUIPMENT	135.23
0748	ECONOMIC DEVELOPMENT	46,997.04
001-0748-50111	ECON DEV - SALARIES & WAGES	47,572.74
001-0748-50112	ECON DEV - OVERTIME	731.40
001-0748-50114	ECON DEV - HOLIDAY TIME	2,621.22
001-0748-50115	ECON DEV-VACATION	1,028.36
001-0748-50116	ECON DEV-SICK TIME	80.95
001-0748-51121	ECON DEV-EMPLOYEE RETIREMENT	7,068.76
001-0748-51122	ECON DEV-HOSPITALIZATION	(15,957.00)
001-0748-51123	ECON DEV-WORKERS' COMP	(1,543.00)
001-0748-51126	ECON DEV-MEDICARE	1,012.51
001-0748-51129	ECON DEV-MISC PERSONAL SERVICE	500.00
001-0748-52226	ECON DEV-PROFESSIONAL SERVICE	100.00
001-0748-53313	ECON DEV-OPERATING SUPPLIES	1,228.00
001-0748-53315	ECON DEV-TOOLS/MINOR EQUIP	2,273.00
001-0748-53321	ECON DEV-MAINT OF EQUIPMENT	270.10
102	STREET M&R FUND	400,131.97
0145	TRAFFIC CONTROL	86,674.73
102-0145-51121	TRAFFIC CONT-EMP RETIREMENT	207.00
102-0145-53313	TRAFFIC CONT-OPERATING SUPPLIES	7,000.00
102-0145-53315	TRAFFIC CONT-TOOLS/MINOR EQUIP	14,250.00
102-0145-53321	TRAFFIC CONT-MAINT OF EQUIP	65,217.73
0190	WEIGH STATION	2,337.00
102-0190-52212	WEIGH STATION-UTILITIES/COMMUNICATIONS	2,337.00
0545	LEAF COLLECTION	94,165.68
102-0545-50111	LEAF PRGM - SALARIES & WAGES	(330.00)
102-0545-50112	LEAF PRGM - OVERTIME	26,412.84
102-0545-51126	LEAF PRGM-MEDICARE	250.00
102-0545-52232	LEAF PRGM-EQUIP RENTAL	800.00
102-0545-53313	LEAF PRGM-OPERATING SUPPLIES	500.00
102-0545-53315	LEAF PRGM-TOOLS/MINOR EQUIP	2,800.00
102-0545-53321	LEAF PRGM-MAINT OF EQUIPMENT	17,633.04
102-0545-54417	LEAF PRGM-VEHICLE	46,000.00
0610	STREET MAINTENANCE/REPAIR	105,995.22
102-0610-50111	ST REPAIR - SALARIES & WAGES	37,099.71
102-0610-50114	ST REPAIR - HOLIDAY	2,500.00
102-0610-51131	ST REPAIR-UNIFORM/CLOTHING	3,600.00
102-0610-52212	ST REPAIR-UTILITIES/COMMUNICATION	75.00
102-0610-52213	ST REPAIR-INSURANCE/TAXES	5,015.00
102-0610-52215	ST REPAIR-CONTRACTUAL SERVICES	5,000.00
102-0610-53311	ST REPAIR-OFFICE SUPPLIES	700.00
102-0610-53312	ST REPAIR-CHEMICALS	2,500.00
102-0610-53313	ST REPAIR-OPERATING SUPPLIES	38,500.00
102-0610-53315	ST REPAIR-TOOL/S/MINOR EQUIP	6,005.51
102-0610-53321	ST REPAIR-MAINT OF EQUIPMENT	5,000.00
102-0610-54411	ST REPAIR-LAND IMPROVEMENT	10,000.00
102-0610-54414	ST REPAIR-ST RESURFACING	(10,000.00)
0615	STREET CLEANING	51,072.01
102-0615-50111	ST CLEANING - SALARIES & WAGES	772.01
102-0615-50112	ST CLEANING - OVERTIME	30,000.00
102-0615-52215	ST CLEANING-CONTRACTUAL SVC	11,000.00
102-0615-53313	ST CLEANING-OPERATING SUPPLIES	9,300.00
0620	STORM SEWER MAINTENANCE	59,887.33
102-0620-50111	STRM SWR - SALARIES & WAGES	(5,000.00)
102-0620-50112	STRM SWR - OVERTIME	7,937.19
102-0620-52215	STRM SWR-CONTRACTUAL SERVICES	(20,000.00)
102-0620-53313	STRM SWR-OPERATING SUPPLIES	14,250.00
102-0620-53315	STRM SWR-TOOLS/MINOR EQUIPMENT	5,300.14

102-0620-53319	STRM SWR - STRM SWR MAINTENANCE	70,000.00
102-0620-53321	STRM SWR-MAINT OF EQUIPMENT	7,400.00
102-0620-53322	STRM SWR-MAINT OF FACILITIES	(20,000.00)
103	STATE HIGHWAY FUND	216,861.33
0810	STREET MAINTENANCE/REPAIR	216,861.33
103-0610-52213	ST HWY-INSURANCE AND TAXES	500.00
103-0610-53312	ST HWY-CHEMICALS	216,361.33
104	PARKS & RECREATION FUND	419,182.10
0301	PARK MAINTENANCE	194,888.47
104-0301-50111	PK MAINT - SALARIES & WAGES	35,092.70
104-0301-50112	PK MAINT - OVERTIME	10,273.93
104-0301-50114	PK MAINT - HOLIDAY	3,725.84
104-0301-50115	PK MAINT-VACATION	2,028.87
104-0301-50116	PK MAINT-SICK TIME	3,675.89
104-0301-50118	PK MAINT-SHIFT PREMIUM	2,000.00
104-0301-51121	PK MAINT-EMPLOYEE RETIREMENT	4,938.36
104-0301-51126	PK MAINT-MEDICARE	364.68
104-0301-51131	PK MAINT-UNIFORM/CLOTHING	91.91
104-0301-52211	PK MAINT-EDUCATION & TRAVEL	449.00
104-0301-52212	PK MAINT-UTILIT/COMMUNICATIONS	7,171.37
104-0301-52213	PK MAINT-INSURANCE & TAXES	526.32
104-0301-52214	PK MAINT-ADVERTISING EXPENSE	50.00
104-0301-52215	PK MAINT-CONTRACTUAL SERVICES	2,615.00
104-0301-52224	PK MAINT-ENGINEERING SERVICES	800.00
104-0301-52226	PK MAINT-PROFESSIONAL SERVICES	1,075.00
104-0301-52232	PK MAINT-RENTAL OF EQUIPMENT	900.00
104-0301-53311	PK MAINT-OFFICE SUPPLIES	208.84
104-0301-53313	PK MAINT-OPERATING SUPPLIES	4,652.25
104-0301-53314	PK MAINT-GASOLINE AND OIL	2,000.00
104-0301-53315	PK MAINT-TOOLS & MINOR EQUIP	8,568.22
104-0301-53321	PK MAINT-MAINT OF EQUIPMENT	2,623.28
104-0301-53322	PK MAINT-MAINT OF FACILITIES	6,344.14
104-0301-54411	PK MAINT-LAND IMPROVEMENTS	13,465.57
104-0301-54412	PK MAINT-BLDGS & STRUCTURES	51,821.00
104-0301-54413	PK MAINT-EQUIPMENT	11,000.00
104-0301-54414	PK MAINT-STREET RESURFACING	770.20
104-0301-54417	PK MAINT-VEHICLES	17,328.62
104-0301-58612	PK MAINT-REFUNDS	300.00
0303	MUNICIPAL POOL	20,148.79
104-0303-50111	POOL - SALARIES & WAGES	1,295.62
104-0303-50112	POOL - OVERTIME	1,200.00
104-0303-51121	POOL-EMPLOYEE RETIREMENT	489.46
104-0303-51126	POOL-MEDICARE	51.43
104-0303-52212	POOL-UTILITIES/COMMUNICATIONS	1,549.00
104-0303-52213	POOL-INSURANCE & TAXES	200.00
104-0303-52215	POOL-CONTRACTUAL SERVICES	3,380.00
104-0303-53312	POOL-CHEMICALS	2,500.00
104-0303-53313	POOL-OPERATING SUPPLIES	2,000.00
104-0303-53315	POOL-TOOLS/MINOR EQUIPMENT	447.00
104-0303-53321	POOL-MAINT OF EQUIPMENT	500.00
104-0303-53322	POOL-MAINT OF FACILITIES	6,536.28
0305	UPTOWN PARK MAINTENANCE	81,279.80
104-0305-50111	UPTOWN PK - SALARIES & WAGES	19,634.03
104-0305-50112	UPTOWN PK - OVERTIME	10,019.63
104-0305-51121	UPTOWN PK-EMPLOYEE RETIREMENT	2,947.15
104-0305-51126	UPTOWN PK-MEDICARE	799.99
104-0305-52212	UPTOWN PK-UTILITIES/COMMUNICATION	1,750.00
104-0305-52213	UPTOWN PK-INSURANCE/TAXES	150.00
104-0305-52215	UPTOWN PK-CONTRACTUAL SERVICES	20,317.69
104-0305-53313	UPTOWN PK-OPERATING SUPPLIES	2,640.31
104-0305-53315	UPTOWN PK-TOOLS/MINOR EQUIP	6,021.00
104-0305-53322	UPTOWN PK-MAINT OF FACILITIES	12,000.00

104-0305-54412	UPTOWN PK-BLDGS & STRUCTURES	5,000.00
0309	SPORT FIELD MAINTENANCE	119,095.04
104-0309-50111	SPORT FIELD MAINT - SALARIES & WAGES	21,857.54
104-0309-50112	SPORT FIELD MAINT - OVERTIME	4,230.68
104-0309-51121	SPORT FIELD MAINT-EMP RETIREMENT	3,932.54
104-0309-51126	SPORT FIELD MAINT-MEDICARE	408.19
104-0309-52212	SPORT FIELD MAINT-UTILITIES/COMMUNICAT	9,187.00
104-0309-52215	SPORT FIELD MAINT-CONTRACTUAL SERVICES	5,000.00
104-0309-52232	SPORT FIELD MAINT-RENTAL EQUIPMENT	2,000.00
104-0309-52234	SPORT FIELD MAINT-RENTAL FACILITIES	2,000.00
104-0309-53313	SPORT FIELD MAINT-OPER SUPPLIES	11,741.37
104-0309-53315	SPORT FIELD MAINT-TOOLS/MINOR EQUIPMENT	4,237.00
104-0309-53321	SPORT FIELD MAINT-MAINT OF EQUIPMENT	2,130.33
104-0309-53322	SPORT FIELD MAINT-MAINT OF FACILITIES	16,304.39
104-0309-54411	FIELD MAINT-LAND IMPROVEMENTS	12,000.00
104-0309-54412	FIELD MAINT-BLDGS/STRUCTURES	6,317.00
104-0309-54413	FIELD MAINT-EQUIPMENT	15,749.00
0310	OPEN SPACE #1	3,800.00
104-0310-52215	9/11 MEMORIAL-CONTRACTUAL SVCS	3,800.00
105	LOCAL LICENSE FEE FUND	1,111,893.51
0810	STREET MAINTENANCE/REPAIR	1,111,893.51
105-0810-52213	LOCAL LICENSE-INSURANCE/TAXES	180.00
105-0810-53315	LOCAL LICENSE-TOOLS/MINOR EQUIP	25,000.00
105-0810-53321	LOCAL LICENSE - MAINT OF EQUIP	5,000.00
105-0810-54413	LOCAL LICENSE-EQUIPMENT	1,023,260.00
105-0810-54417	LOCAL LICENSE-VEHICLES	58,453.51
106	POLICE SPECIAL FUND	1,241,722.46
0101	POLICE DEPARTMENT	800,200.34
106-0101-50112	POLICE - OVERTIME	88,363.31
106-0101-50114	POLICE - HOLIDAY	22,038.17
106-0101-50115	POLICE-VACATION	3,128.32
106-0101-50118	POLICE-SICK TIME	11,933.89
106-0101-50117	POLICE-LONGEVITY	19,048.00
106-0101-50118	POLICE-SHIFT PREMIUM	1,388.05
106-0101-51121	POLICE-EMPLOYEE RETIREMENT	11,417.14
106-0101-51128	POLICE-MEDICARE	5,348.77
106-0101-51131	POLICE-UNIFORM/CLOTHING ALLOWANCE	11,789.29
106-0101-52211	POLICE-EDUCATION/TRAVEL	49,855.43
106-0101-52212	POLICE-UTILITIES/COMMUNICATIONS	5,508.80
106-0101-52213	POLICE-INSURANCE/TAXES	28,045.00
106-0101-52214	POLICE-LEGAL ADVERTISING	131.50
106-0101-52215	POLICE-CONTRACTUAL SERVICES	14,224.00
106-0101-52226	POLICE-PROFESSIONAL SERVICES	10,300.00
106-0101-53311	POLICE-OFFICE SUPPLIES	14,402.27
106-0101-53313	POLICE-OPERATING SUPPLIES	26,312.35
106-0101-53314	POLICE-GASOLINE/OIL	3,873.51
106-0101-53315	POLICE-TOOLS/MINOR EQUIPMENT	244,753.72
106-0101-53321	POLICE-MAINT OF EQUIPMENT	26,610.85
106-0101-53322	POLICE-MAINT OF FACILITIES	7,612.08
106-0101-54413	POLICE-EQUIPMENT	89,966.07
106-0101-54417	POLICE-VEHICLES	107,139.82
0102	POLICE COMMUNICATIONS	437,306.62
106-0102-50112	MPD COMM CTR - OVERTIME	25,737.74
106-0102-50114	MPD COMM CTR - HOLIDAY TIME	6,323.64
106-0102-50115	MPD COMM CTR-VACATION	2,843.92
106-0102-50116	MPD COMM CTR-SICK TIME	6,425.26
106-0102-50117	MPD COMM CTR-LONGEVITY	4,113.00
106-0102-50118	MPD COMM CTR-SHIFT PREMIUM	5,348.00
106-0102-51121	MPD COMM CT-EMPLOYEE RETIREMENT	69,106.48
106-0102-51124	MPD COMM CTR-UNEMPLOYMENT	917.00
106-0102-51126	MPD COMM CTR-MEDICARE	2,526.44
106-0102-51131	MPD COMM CTR-UNIFORM	4,363.00

106-0102-52211	MPD COMM CTR-EDUCATION/TRAVEL	9,885.00
106-0102-52212	MPD COMM CTR-UTILITIES	7,720.00
106-0102-52213	MPD COMM CTR-INS/TAXES	14,571.00
106-0102-52215	MPD COMM CTR-CONTRACTURAL SVCS	14,846.50
106-0102-52226	MPD COMM CTR-PROF SVCS	10,310.00
106-0102-53311	MPD COMM CTR-OFC SUPPLIES	7,189.00
106-0102-53313	MPD COMM CTR-OPERATING SUPPLIES	6,760.00
106-0102-53315	MPD COMM CTR-TOOLS/MINOR EQP	14,187.08
106-0102-53321	MPD COMM CTR-MAINT OF EQUIP	14,651.12
106-0102-54413	MPD COMM CTR-EQUIPMENT	209,502.45
0190	WEIGH STATION	4,215.50
106-0190-51123	WORKERS' COMP-WEIGH STATION	500.00
106-0190-51124	UNEMPLOYMENT COMP-WEIGH STATION	3,715.50
107	FIRE SPECIAL FUND	518,708.01
0110	FIRE DEPARTMENT	518,708.01
107-0110-50111	FIRE - SALARIES & WAGES	248,748.34
107-0110-50112	FIRE - OVERTIME	9,074.70
107-0110-50114	FIRE - HOLIDAY	7,186.48
107-0110-50115	FIRE-VACATION	5,636.10
107-0110-50116	FIRE-SICK TIME	960.09
107-0110-50117	FIRE-LONGEVITY	750.00
107-0110-51121	FIRE-EMPLOYEE RETIREMENT	6,144.10
107-0110-51124	FIRE-UNEMPLOYMENT COMPENSATION	500.00
107-0110-51125	FIRE-OTHER INSURANCE BENEFITS	7,000.00
107-0110-51126	FIRE-MEDICARE	7,659.75
107-0110-51127	FIRE-SOCIAL SECURITY/FICA	36,954.78
107-0110-51131	FIRE-UNIFORM/CLOTHING ALLOW	4,169.70
107-0110-52211	FIRE-EDUCATION/TRAVEL	25,020.60
107-0110-52212	FIRE-UTILITIES/COMMUNICATIONS	37,409.21
107-0110-52213	FIRE-INSURANCE/TAXES	3,512.00
107-0110-52215	FIRE-CONTRACTUAL SERVICES	838.18
107-0110-52226	FIRE-PROFESSIONAL SERVICES	5,428.60
107-0110-52232	FIRE-RENTAL OF EQUIPMENT	1,000.00
107-0110-53311	FIRE-OFFICE SUPPLIES	6,978.31
107-0110-53313	FIRE-OPERATING SUPPLIES	8,119.03
107-0110-53314	FIRE-GASOLINE/OIL	9,807.35
107-0110-53315	FIRE-TOOLS/MINOR EQUIPMENT	5,922.74
107-0110-53321	FIRE-MAINT OF EQUIPMENT	3,854.62
107-0110-53322	FIRE-MAINT OF FACILITIES	15,200.07
107-0110-54413	FIRE-EQUIPMENT	60,134.36
108	STORMWATER/STREET FUND	2,026,000.38
0610	STREET MAINTENANCE/REPAIR	1,944,780.37
108-0610-50111	ST REPAIR - SALARIES & WAGES	37,589.00
108-0610-51121	ST REPAIR-EMPLOYEE RETIREMENT	5,674.00
108-0610-51126	ST REPAIR-MEDICARE	277.00
108-0610-52214	ST REPAIR-ADVERTISING EXPENSE	5,228.00
108-0610-52215	ST REPAIR-CONTRACTUAL SVC	10,020.30
108-0610-52224	ST REPAIR-ENGINEERING SVCS	11,160.00
108-0610-53311	ST REPAIR-OFFICE SUPPLIES	5,591.50
108-0610-53318	ST REPAIR - WATER SYSTEM MAINTENANCE	10,000.00
108-0610-54411	ST REPAIR-LAND/IMPROVEMENTS	1,599,664.49
108-0610-54414	ST REPAIR-ST RESURFACE/BRIDGES	259,586.08
0668	GENERAL-ST/STRM SEWER	500.00
108-0668-52215	ST/STRM SEWER-CONTRACT SVCS	500.00
0687	Not Defined	80,720.01
108-0687-54414	ST RECONSTRUCTION / BRIDGES - SPRING GR	80,720.01
109	GRANTS FUND	123,315.00
0658	FY14-19 AIRPORT	14,950.00
109-0658-56615	ADVANCE OUT - FY19 AIRPORT	14,950.00
0705	MUNICIPAL COURT	58,822.40
109-0705-50111	PROB SUPER - SALARIES & WAGES	41,668.91
109-0705-50112	PROB SUPER - OVERTIME	338.67

109-0705-50114	PROB SUPER - HOLIDAY TIME	1,664.78
109-0705-50115	PROB SUPER-VACATION TIME	181.45
109-0705-50116	PROB SUPER-SICK TIME	2,594.72
109-0705-50117	PROB SUPER-LONGEVITY	540.00
109-0705-51121	PROB SUPER-EMPLOYEE RETIREMNT	1,838.95
109-0705-51122	PROB SUPER-HOSPITALIZATION	9,119.83
109-0705-51126	PROB SUPER-MEDICARE	434.99
109-0705-52211	PROB SUPER-EDUCATION/TRAVEL	440.10
0755	JRIG	49,542.68
109-0755-50111	JRIG-SALARIES/WAGES	24,530.64
109-0755-50112	JRIG-OVERTIME	865.55
109-0755-50114	JRIG-HOLIDAY	774.36
109-0755-50115	JRIG-VACATION	179.08
109-0755-50116	JRIG-SICK TIME	1,482.56
109-0755-51121	JRIG-EMPLOYEE RETIREMENT	1,847.33
109-0755-51122	JRIG-HOSPITALIZATION	19,173.41
109-0755-51123	JRIG-WORKERS COMP	325.00
109-0755-51126	JRIG-MEDICARE	364.75
110	ODNR STATE GRANT FUND	147,952.20
0312	REAGAN/LAKE MEDINA TRAIL LINKG	42,692.20
110-0312-54411	LAND IMPRV/TRAIL LINKGE REAGAN/LK MEDINA	42,692.20
0313	Not Defined	2,440.00
110-0313-54411	LAND IMPROVEMENTS - E REAGAN TRAIL LIGHT	2,440.00
0314	Not Defined	33,410.00
110-0314-54411	LAND IMPROVEMENTS - RAY MELLERT DOG PA	33,410.00
0315	Not Defined	69,410.00
110-0315-54411	LAND IMPROVEMENTS - RAY MELLERT PARK M	69,410.00
115	CNTY LOCAL LICENSE FEE FUND	160,243.19
0610	STREET MAINTENANCE/REPAIR	160,243.19
115-0610-53313	ST REPAIR-OPERATING SUPPLIES	81,490.50
115-0610-53315	ST REPAIR-TOOLS/MINOR EQUIP	38,951.64
115-0610-53321	ST REPAIR-MAINT OF EQUIPMENT	39,801.05
125	CDBG ALLOCATION-CFDA 14.228	432,604.43
0451	'06 CHIP/CHIS GRANT	366,454.59
125-0451-50111	SALARIES & WAGES - PY20 CDBG-CV	755.24
125-0451-51121	EMPLOYEE RETIREMENT - PY20 CDBG-CV	100.00
125-0451-51126	MEDICARE - PY20 CDBG-CV	99.35
125-0451-52215	CONTRACTUAL SVCS - PY20 CDBG-CV	365,500.00
0453	'13 CDBG ALLOCATION GRANT	76,049.84
125-0453-50111	SALARIES/WAGES - FY21 ALLOCATION	43,311.04
125-0453-51121	EMPLOYEE RETIRE - FY21 ALLOCATION	7,200.00
125-0453-51126	MEDICARE - FY21 ALLOCATION	1,038.80
125-0453-52215	CONTRACTUAL SVCS - FY21 ALLOCATION	6,500.00
125-0453-53315	TOOLS/MINOR EQUIP - FY21 ALLOCATION	18,000.00
126	POLICE & FIRE DISABILITY/PENS	5,000.00
0120	POLICE PENSION	5,000.00
126-0120-52213	POL PENS-INSURANCE AND TAXES	5,000.00
137	CHIP REVOLVING LOAN FUND	4,974.00
0406	CHIP RLF	4,974.00
137-0406-52215	CONTRACTUAL SVCS-CHIP RLF	4,974.00
138	CDBG-CHIP CFDA 14.228	121,246.30
0458	PY18 FEDERAL GRANTS	20,212.17
138-0458-50111	SALARIES & WAGES - PY18 CDBG - CHIP	757.35
138-0458-51121	EMPLOYEE RETIREMNT-PY18 CDBG-CHIP	58.88
138-0458-51126	MEDICARE-PY18 CDBG-CHIP	905.85
138-0458-52211	EDUCATION/TRAVEL-PY18 CDBG-CHIP	254.83
138-0458-52214	LEGAL ADS-PY18 CDBG-CHIP	717.50
138-0458-52215	CONTRACT SVCS-PY18 CDBG-CHIP	14,914.00
138-0458-53311	OFC SUPPLIES-PY18 CDBG-CHIP	1,805.00
138-0458-53315	TOOLS/MINOR EQUIP-PY18 CDBG-CHIP	800.76
0460	Not Defined	101,034.13
138-0460-50111	SALARIES & WAGES - PY20 CDBG - CHIP	21,666.73

138-0460-51121	EMPLOYEE RETIREMENT - PY20 CDBG - CHIP	4,417.28
138-0460-51126	MEDICARE - PY20 CDBG - CHIP	1,491.12
138-0460-52214	LEGAL ADS - PY20 CDBG - CHIP	4,000.00
138-0460-52215	CONTRACTUAL SVCS - PY20 CDBG - CHIP	61,459.00
138-0460-53311	OFFICE SUPPLIES - PY20 CDBG - CHIP	4,000.00
138-0460-53315	TOOLS / MINOR EQUIP - PY20 CDBG - CHIP	4,000.00
139 HOME-CHIP CFDA 14.239		277,900.00
0458 PY18 FEDERAL GRANTS		380.00
139-0458-52215	CONTRACTUAL SVCS-PY18 HOME-CHIP	380.00
0460 Not Defined		277,600.00
139-0460-50111	SALARIES / WAGES - PY20 HOME - CHIP	48,720.00
139-0460-52215	CONTRACTUAL SVCS - PY20 HOME - CHIP	228,880.00
140 PARKING FUND		2,637.00
0642 BAPTIST CHURCH LOT #2		200.00
140-0642-51121	CITY HALL PARKING DECK - EMPLOYEE RETIRE	100.00
140-0642-51123	CITY HALL PARKING DECK - WORKMENS COMP	100.00
0645 PARKING DECK		2,437.00
140-0645-52212	PARKING DECK-UTILITIES/COMMUNICATIONS	2,437.00
141 MEDINA SQUARE CHRISTMAS LIGHTING FUND		67,716.64
0310 OPEN SPACE #1		67,716.64
141-0310-52215	MEDINA SQUARE CHRISTMAS LIGHTING - CONT	45,000.00
141-0310-53313	MEDINA SQUARE CHRISTMAS LIGHTING - OPER	17,716.64
141-0310-53315	MEDINA SQUARE CHRISTMAS LIGHTING - TOOL	5,000.00
143 ECON.DEV.INCOME TAX		66,777.81
0748 ECONOMIC DEVELOPMENT		66,777.81
143-0748-51129	ECON DEV - MISC PERSONAL SERVICES	1,362.00
143-0748-52211	ECON DEV-EDUCATION/TRAVEL	4,170.00
143-0748-52214	ECON DEV-ADVERTISING	41,465.50
143-0748-52215	ECON DEV-CONTRACTUAL SVCS	8,049.00
143-0748-52225	ECON DEV-LEGAL SERVICES	4,000.00
143-0748-53311	ECON DEV - OFFICE SUPPLIES	1,000.00
143-0748-53315	ECON DEV-TOOLS/MINOR EQ/SOFTWARE	1,027.00
143-0748-53321	ECON DEV - MAINT OF EQUIP	5,249.31
143-0748-54411	ECON DEV-LAND IMPROVEMENTS	465.00
144 CABLE TV.FUND		250,126.22
0730 CABLE TV		250,126.22
144-0730-50111	CABLE TV - SALARIES & WAGES	48,238.60
144-0730-50112	CABLE TV - OVERTIME	7,852.90
144-0730-50114	CABLE TV - HOLIDAY TIME	3,412.20
144-0730-50115	CABLE TV-VACATION TIME	744.56
144-0730-50116	CABLE TV-SICK TIME	1,344.36
144-0730-51121	CABLE TV-EMPLOYEE RETIREMENT	2,149.55
144-0730-51126	CABLE TV-MEDICARE	236.58
144-0730-52211	CABLE TV-EDUCATION & TRAVEL	863.00
144-0730-52212	CABLE TV-UTILITIES/COMMUNICATIONS	962.67
144-0730-52213	CABLE TV-INSURANCE AND TAXES	288.00
144-0730-52215	CABLE TV-CONTRACTUAL SERVICES	33,830.05
144-0730-52226	CABLE TV-PROFESSIONAL SERVICES	255.00
144-0730-53311	CABLE TV-OFFICE SUPPLIES	7,912.17
144-0730-53313	CABLE TV-OPERATING SUPPLIES	10,000.00
144-0730-53315	CABLE TV-TOOLS & EQUIPMENT	94,336.58
144-0730-53321	CABLE TV - MAINTENANCE OF EQUIPMENT	2,720.00
144-0730-54413	CABLE TV-EQUIPMENT	35,000.00
145 RAILROAD RENOVATION FUND		151,643.26
0630 RAILROAD RENOVATION		151,643.26
145-0630-50111	R/R- SALARIES & WAGES	6,040.80
145-0630-50112	R/R - OVERTIME	200.00
145-0630-51121	R/R-EMPLOYEE RETIREMENT	1,074.84
145-0630-51126	R/R-MEDICARE	189.89
145-0630-52212	R/R-UTILITY & COMMUNICATIONS	6,175.75
145-0630-52213	RR-INSURANCE/TAXES	12,500.00
145-0630-52215	RR-CONTRACTUAL SERVICES	20,129.82

145-0630-54411 R/R-LAND IMPROVEMENTS	105,332.15
160 DRUG ENFORCEMENT TRUST FUND	628.00
0101 POLICE DEPARTMENT	628.00
150-0101-53315 DRUG ENFORCEMENT-MINOR EQUIPMENT	628.00
162 POLICE TRAINING FUND	6,737.48
0101 POLICE DEPARTMENT	6,737.48
162-0101-52211 EDUCATION-POLICE OPOTA TRAINING	6,737.48
166 LAW ENFORCEMENT TRUST FUND	1,269.00
0101 POLICE DEPARTMENT	1,269.00
155-0101-53316 LAW ENFORCEMENT-TOOLS/EQUIPMENT	1,269.00
157 PRE-TRIAL DRUG TESTING	1,210.00
0705 MUNICIPAL COURT	1,210.00
157-0705-52226 PRE-TRIAL DRUG TESTING - PROFESSIONAL SE	1,000.00
157-0705-53315 PRE-TRIAL DRUG TESTING - OPERATING	210.00
159 PRESENTENCE INVESTIGATIONS FEE	48,300.00
0705 MUNICIPAL COURT	48,300.00
159-0705-50111 PRESENTENCE INVESTIGATIONS - SALARIES &	16,000.00
159-0705-50114 PRESENTENCE INVESTIGATIONS - HOLIDAY	250.00
159-0705-50115 PRESENTENCE INVESTIGATIONS - VACATION	250.00
159-0705-50116 PRESENTENCE INVESTIGATIONS - SICK	500.00
159-0705-50119 PRESENTENCE INVESTIGATIONS - MISC	100.00
159-0705-51121 PRESENTENCE INVESTIGATIONS - EMPLOYEE P	2,750.00
159-0705-51122 PRESENTENCE INVESTIGATIONS - HOSPITALIZATION	24,000.00
159-0705-51123 PRESENTENCE INVESTIGATIONS - WORKERS COMP	950.00
159-0705-51126 PRESENTENCE INVESTIGATIONS - MEDICARE	250.00
159-0705-52215 PRESENTENCE INVESTIGATIONS FEE - CONTR	300.00
159-0705-53315 PRESENTENCE INVESTIGATIONS - TOOLS / MIN	450.00
159-0705-53321 PRESENTENCE INVESTIGATIONS - MAINT OF EQ	2,500.00
160 COMPUTER LEGAL RESEARCH FUND	16,815.76
0705 MUNICIPAL COURT	16,815.76
160-0705-50111 MUNI CT - SALARIES & WAGES	9,185.50
160-0705-50114 MUNI CT - HOLIDAY	531.10
160-0705-50115 MUNI CT-VACATION	322.34
160-0705-50116 MUNI CT-SICK TIME	354.45
160-0705-51121 MUNI CT-EMPLOYEE RETIREMENT	143.73
160-0705-51122 MUNI CT-HOSPITALIZATION	500.00
160-0705-51126 MUNI CT-MEDICARE	111.63
160-0705-53315 MUNI CT-TOOLS/MINOR EQUIPMENT	2,956.00
160-0705-53321 MUNI CT - MAINTENANCE OF EQUIPMENT	2,701.00
161 MUNI CT PROBATION FUND	78,516.16
0705 MUNICIPAL COURT	78,516.16
161-0705-50111 PROBATION SVC - SALARIES & WAGES	47,398.00
161-0705-51121 PROBATION SVC-EMPLOYEE RETIREMENT	9,863.85
161-0705-51126 PROBATION SVC-MEDICARE	953.30
161-0705-52211 PROBATION SVC-EDUCATION/TRAVEL	7,000.00
161-0705-52226 PROBATION SVC-PROFESSIONAL SERVICES	13,000.00
161-0705-53315 PROBATION SVC-TOOLS/MINOR EQUIPMENT	300.01
162 FURNITURE, FIXTURE & EQUIP FEE	64,000.00
0705 MUNICIPAL COURT	64,000.00
162-0705-53315 COURT-FURN/FIXTURES-TOOLS&MINOR	64,000.00
164 COMMUNITY SERVICE FEE FUND	351.85
0705 MUNICIPAL COURT	351.85
164-0705-52213 COMMUNITY SVC_INSURANCE/TAXES	351.85
166 INDIGENT DRIVER ALCOHOL TREATM	72,747.50
0705 MUNICIPAL COURT	72,747.50
166-0705-52215 ALCOHOL TREATMENT-CONTRACTUAL SERVICE	72,747.50
166 INDIGENT DRIVER INTERLOCK/MONI	34,195.00
0705 MUNICIPAL COURT	34,195.00
166-0705-52226 PROF SVCS-INDIGENT INTERLOCK MONITORING	34,195.00
167 COURT CLERK COMPUTER FUND	102,253.36
0705 MUNICIPAL COURT	102,253.36
167-0705-50111 CT CLERK COMPUTER - SALARIES & WAGES	2,079.00

167-0705-50114	CT CLERK COMPUTER - HOLIDAY TIME	540.17
167-0705-50115	CT CLERK COMPUTER-VACATION TIME	1,353.85
167-0705-50116	CT CLERK COMPUTER-SICK TIME	1,229.46
167-0705-51121	CT CLERK COMPUTER-EMPLOYEE RETIREMEN	920.30
167-0705-51126	CT CLERK COMPUTER-MEDICARE	452.17
167-0705-52215	CT CLERK COMPUTER-CONTRACTUAL SERVICE	5,000.00
167-0705-52226	CT CLERK COMPUTER-PROFESSIONAL SVCS	7,000.00
167-0705-53315	CT CLERK COMPUTER-TOOLS/MINOR EQUIPME	46,934.41
167-0705-53321	CT CLERK COMPUTER-MAINT/EQUIPMENT	36,744.00
168	CASE MGMT SYSTEM & SUPPORT FEE	49,949.76
0705	MUNICIPAL COURT	49,949.76
168-0705-52215	CASE MGT SYSTEM-CONTRACTUAL SVC	15,025.75
168-0705-53315	CASE MGT SYSTEM - TOOLS / MINOR EQUIP	1,531.01
168-0705-54413	CASE MGT SYSTEM-EQUIPMENT	28,393.00
168-0705-56611	CASE MGT SYSTEM-TRANSFERS OUT	7,000.00
169	COURT SPECIAL PROJECTS	66,956.00
0705	MUNICIPAL COURT	66,956.00
169-0705-52226	CT SPEC PROJ-PROFESSIONAL SERVICES	15,000.00
169-0705-54412	CT SPEC PROJ-BUILDINGS/STRUCTURES	7,000.00
169-0705-54413	CT SPEC PROJ-EQUIPMENT	44,956.00
171	AMERICAN RESCUE PLAN ACT FUND	1,302,185.25
0743	PUBLIC BUILDING MAINTENANCE	1,231,185.25
171-0301-54411	ARPA - PARK MAINT - LAND IMPROVEMENTS	71,000.00
171-0743-53315	ARPA - PBLC BLDG - TOOLS / MINOR EQUIP	1,231,185.25
201	DOWNTOWN REDEVELOPMENT - TIF	205,689.00
0645	PARKING DECK	205,689.00
201-0645-52222	TIF - AUDITOR EXPENSE	665.46
201-0645-54412	TIF - BUILDINGS & STRUCTURES	204,000.00
201-0645-56612	TIF - REFUND OF TIF REVENUE TO SCHOOLS	1,023.54
301	GENERAL PURPOSE CAPITAL	104,232.32
0210	CEMETERY	9,695.68
301-0210-52213	CEMETERY-INSURANCE/TAXES	9,695.68
0707	GENERAL ADMINISTRATION	19,331.00
301-0707-54412	GEN PURPOSE CAP-BLDGS/STRUCTURES	19,331.00
0725	NSP-NEIGHBORHOOD STABILIZATION	7,539.14
301-0725-54412	GEN CAP-CITY HALL-PARKING DECK-BLDGS	7,539.14
0726	'04/08/11 FORMULA CDBG	67,666.50
301-0726-54411	LAND/IMPROVE-AIRPORT DETENTION BASIN	67,666.50
388	COMPUTER/ELECTRONIC TECHNOLOGY	366,112.67
0714	COMPUTER/ELECTRONIC TECHNOLOGY	366,112.67
388-0714-53313	COMPUTER CAP-OPER SUPPLIES	1,000.00
388-0714-53315	COMPUTER CAP-TOOLS/MINOR EQUIPMENT	79,074.84
388-0714-53321	COMPUTER CAP-EQUIP MAINT	30,059.83
388-0714-54413	COMPUTER CAP-EQUIPMENT	255,979.00
389	UNANTICIPATED CAP CONTINGENCY	693.00
0743	PUBLIC BUILDING MAINTENANCE	693.00
389-0743-53322	PUBL BLDGS-MAINT OF FACILITIES	693.00
513	WATER FUND	1,868,513.25
0531	WATER OFFICE	70,941.54
513-0531-50111	WTR OFFICE - SALARIES & WAGES	488.52
513-0531-50112	WTR OFFICE - OVERTIME	828.35
513-0531-50114	WTR OFFICE - HOLIDAY	537.68
513-0531-50115	WTR OFFICE-VACATION	340.04
513-0531-50116	WTR OFFICE-SICK TIME	146.28
513-0531-50117	WTR OFFICE-LONGEVITY	105.00
513-0531-51121	WTR OFFICE-EMP RETIREMENT	17.29
513-0531-51126	WTR OFFICE-MEDICARE	20.32
513-0531-52211	WTR OFFICE-EDUCATION/TRAVEL	1,700.00
513-0531-52212	WTR OFFICE-UTILITIES/COMMUNICA	240.00
513-0531-52213	WTR OFFICE-INSURANCE & TAXES	862.00
513-0531-52214	WTR OFFICE-ADVERTISING	208.00
513-0531-52215	WTR OFFICE-CONTRACTUAL SERVICE	22,943.00

513-0531-53311	WTR OFFICE-OFFICE SUPPLIES	2,200.11
513-0531-53313	WTR OFFICE-OPERATING SUPPLIES	2,000.00
513-0531-53316	WTR OFFICE-TOOLS/MINOR EQUIP	18,981.28
513-0531-53321	WTR OFFICE-MAINT OF EQUIPMENT	16,223.67
513-0531-56612	WTR OFFICE-REFUNDS	4,000.00
0533	WATER TREATMENT PLANT	1,720,437.42
513-0533-50111	WTP - SALARIES & WAGES	294,329.46
513-0533-50112	WTP - OVERTIME	171.24
513-0533-50114	WTP - HOLIDAY	7,062.52
513-0533-50116	WTP-VACATION	1,989.68
513-0533-50116	WTP-SICK TIME	109.80
513-0533-50117	WTP-LONGEVITY	1,289.00
513-0533-51121	WTP-EMP RETIREMENT	24,984.89
513-0533-51126	WTP-MEDICARE	1,061.72
513-0533-51131	WTP-UNIFORM/CLOTHING	23.85
513-0533-52211	WTP-EDUCATION/TRAVEL	1,902.75
513-0533-52212	WTP-UTIL & COMMUNICATIONS	39,975.55
513-0533-52213	WTP-INSURANCE & TAXES	767.00
513-0533-52214	WTP-ADVERTISING	200.00
513-0533-52216	WTP-CONTRACTUAL SERVICES	6,784.55
513-0533-52224	WTP-ENGINEERING SERVICES	2,000.00
513-0533-52226	WTP-PROFESSIONAL SERVICES	455.00
513-0533-53311	WTP OFFICE SUPPLIES	2,179.73
513-0533-53312	WTP-CHEMICALS	2,461.00
513-0533-53313	WTP-OPERATING SUPPLIES	13,077.81
513-0533-53314	WTP-GASOLINE & OIL	545.19
513-0533-53316	WTP-TOOLS/MINOR EQUIPMENT	73,766.65
513-0533-53321	WTP-MAINT OF EQUIPMENT	68,444.58
513-0533-53322	WTP-MAINT OF FACILITIES	279,471.96
513-0533-54412	WTP-BLDGS & STRUCTURES	815,000.00
513-0533-54414	WTR-STREET RESURFACING	30,000.00
513-0533-54417	WTP-VEHICLES	1,537.65
513-0533-54418	WTP-WATER SYSTEM/LINES	50,865.94
0708	CASH CONTROL	77,134.29
513-0708-50111	UTIL BILLING - SALARIES & WAGES	6,768.12
513-0708-50112	UTIL BILLING - OVERTIME	1,341.15
513-0708-50114	UTIL BILLING - HOLIDAY TIME	1,539.64
513-0708-50116	UTIL BILLING-SICK TIME	2,798.50
513-0708-51122	UTIL BILLING-EMP HOSPITALIZATION	14,000.00
513-0708-52216	UTIL BILLING-CONTRACTUAL SERVICES	28,162.50
513-0708-52226	UTIL BILLING-PROFESSIONAL SVC	100.00
513-0708-53311	UTIL BILLING-OFFICE SUPPLIES	14,587.29
513-0708-53321	UTIL BILLING-MAINT EQUIPMENT	7,686.09
514	SANITATION FUND	1,224,800.37
0541	SANITATION OFFICE	25,260.93
514-0541-50111	SAN OFFICE - SALARIES & WAGES	16,938.87
514-0541-51121	SAN OFFICE-EMP RETIREMENT	538.90
514-0541-51126	SAN OFFICE-MEDICARE	53.54
514-0541-52212	SAN OFFICE-UTIL/COMMUNICAT	240.00
514-0541-52213	SAN OFFICE-INSURANCE/TAXES	36.00
514-0541-53311	SAN OFFICE-OFFICE SUPPLIES	768.61
514-0541-53313	SAN OFFICE-OPERATING SUPPLIES	2,000.00
514-0541-53316	SAN OFFICE-TOOLS/MINOR EQUIP	1,147.29
514-0541-53321	SAN OFFICE-MAINT OF EQUIP	2,037.72
514-0541-56612	SAN OFFICE-REFUNDS	1,500.00
0543	SANITATION COLLECTION	1,111,703.51
514-0543-50111	SAN COLL - SALARIES & WAGES	337,337.19
514-0543-50112	SAN COLL - OVERTIME	9,359.03
514-0543-50114	SAN COLL - HOLIDAY	3,457.56
514-0543-50116	SAN COLL-VACATION	20,644.01
514-0543-50116	SAN COLL-SICK TIME	20,123.03
514-0543-50119	SAN COLL-MISC (WAGE CONTINUATION)	500.00

514-0543-51121	SAN COLL-EMPLOYEE RETIREMENT	15,343.97
514-0543-51126	SAN COLL-MEDICARE	341.40
514-0543-51131	SAN COLL-UNIFORM/CLOTHING	3,674.99
514-0543-52211	SAN COLL-EDUCATION/TRAVEL	679.50
514-0543-52212	SAN COLL-UTILITIES/COMMUNICATIONS	316.91
514-0543-52213	SAN COLL-INSURANCE/TAXES	16,543.00
514-0543-52215	SAN COLL-CONTRACTUAL SVCS	167,735.00
514-0543-52226	SAN COLL-PROFESSIONAL SVC	1,322.00
514-0543-53311	SAN COLL-OFFICE SUPPLIES	3,813.95
514-0543-53313	SAN COLL-OPERATING SUPPLIES	4,119.81
514-0543-53314	SAN COLL-GASOLINE/OIL	19,600.00
514-0543-53315	SAN COLL-TOOLS/MINOR EQUIPMENT	101,287.61
514-0543-53321	SAN COLL-MAINT OF EQUIPMENT	51,933.72
514-0543-53322	SAN COLL-MAINT OF FACILITY	13,570.83
514-0543-54417	SAN COLL-VEHICLES	300,000.00
0708	CASH CONTROL	67,835.93
614-0708-50111	UTIL BILLING - SALARIES & WAGES	6,417.49
514-0708-50112	UTIL BILLING - OVERTIME	1,429.85
514-0708-50114	UTIL BILLING - HOLIDAY	400.48
514-0708-50115	UTIL BILLING-VACATION	493.96
514-0708-50116	UTIL BILLING-SICK TIME	3,680.75
514-0708-50117	UTIL BILLING-LONGEVITY	266.20
514-0708-51121	UTIL BILLING-EMP RETIREMENT	1,582.98
514-0708-51122	UTIL BILLING-EMP HOSPITALIZATION	15,000.00
514-0708-51126	UTIL BILLING-MEDICARE	271.65
514-0708-52211	UTIL BILLING-EDUCATION/TRAVEL	160.86
514-0708-52212	UTIL BILLING-UTIL/COMMUNICATIONS	846.80
514-0708-52213	UTIL BILLING-INSURANCE/TAXES	793.68
514-0708-52215	UTIL BILLING-CONTRACTUAL SVC	29,449.23
514-0708-52226	UTIL BILLING-PROFESSIONAL SERVICES	185.00
514-0708-53313	UTIL BILLING-OPERATING SUPPLIES	173.60
514-0708-53315	UTIL BILLING-TOOLS/EQUIPMENT	5,519.59
514-0708-53321	UTIL BILLING-MAINT OF EQUIPMENT	5,604.17
514-0708-54413	UTIL BILLING-EQUIPMENT	15,579.64
646	WATER CAP IMPROVEMENT FUND	6,283.80
0530	WATER CAPITAL IMPROVEMENT	6,283.80
546-0530-53313	WTR CAP-OPERATING SUPPLIES	6,283.80
547	AIRPORT	268,661.23
0650	MUNICIPAL AIRPORT	40,618.74
547-0650-52212	AIRPORT-UTIL/COMMUNICATIONS	1,150.00
547-0650-52213	AIRPORT-INSURANCE/TAXES	6,347.00
547-0650-52214	AIRPORT-ADVERTISING	648.94
547-0650-52215	AIRPORT-CONTRACTUAL SVC	4,034.00
547-0650-53311	AIRPORT-OFFICE SUPPLIES	777.00
547-0650-53314	AIRPORT-GASOLINE/FUEL	10,295.87
547-0650-53322	AIRPORT-MAINT OF FACILITIES	3,365.93
547-0650-54411	AIRPORT-LAND IMPROV	2,000.00
547-0650-56613	AIRPORT-REIMBURSEMENTS	12,000.00
0658	FY14-19 AIRPORT	214,135.49
547-0658-54411	FY19-LAND IMPROVEMENTS	214,135.49
0670	FY16-21 AIRPORT GRANT	3,907.00
547-0670-54411	FY16-21-LAND IMPROVEMENTS	3,907.00
674	REC CENTER ADMINISTRATION	408,492.89
0303	MUNICIPAL POOL	15,302.51
574-0303-52212	MUNI POOL-UTILITIES/COMMUNICATIONS	4,926.76
574-0303-53322	MUNI POOL-MAINT OF FACILITIES	10,375.75
0350	CENTER ADMINISTRATION	95,466.73
574-0350-50114	REC CNTR ADM - HOLIDAY TIME	1,700.00
574-0350-51131	REC CNTR ADM-UNIFORM/CLOTHING ALLOWAN	2,000.00
574-0350-52212	REC CNTR ADM-UTILITIES/COMMUNICATIONS	5,000.00
574-0350-52214	REC CNTR ADM-LEGAL ADVERTISING	10,904.00
574-0350-52215	REC CNTR ADM-CONTRACTUAL SERVICES	6,715.07

574-0350-52226	REC CNTR ADM-PROFESSIONAL SERVICES	10,416.00
574-0350-53315	REC CNTR ADM-TOOLS/MINOR EQUIPMENT	23,935.46
574-0350-53321	REC CNTR ADM-MAINT OF EQUIPMENT	4,833.20
574-0350-54412	REC CNTR ADM-BUILDINGS & STRUCTURES	29,863.00
0351	FACILITY/COMMUNITY CENTER	247,716.79
574-0351-53315	FACILITY-TOOLS/MINOR EQUIPMENT	151,130.12
574-0351-53321	FACILITY-MAINT EQUIPMENT	6,770.00
574-0351-53322	FACILITY-MAINT FACILITY	89,816.67
0357	PROGRAMS	5,426.22
574-0357-53313	PROGRAMS-OPERATING SUPPLIES	3,287.70
574-0357-53315	PROGRAMS-MINOR EQUIPMENT	2,138.52
0358	COMMUNITY WELLNESS	39,680.64
574-0358-50111	COMMUNITY WELLNESS - SALARIES & WAGES	10,000.00
574-0358-51121	EMPLOYEE RETIRE-COMMUNITY WELLNESS	1,400.00
574-0358-51126	MEDICARE-COMMUNITY WELLNESS	300.00
574-0358-52215	CONTRACTUAL SVCS-COMMUNITY WELLNESS	425.00
574-0358-52282	EQUIPMENT RENTAL-COMMUNITY WELLNESS	2,078.64
574-0358-53313	OPERATING SUPPLIES-COMMUNITY WELLNESS	15,910.00
574-0358-53315	TOOLS/MINOR EQUIP-COMMUNITY WELLNESS	9,466.00
0364	GUEST SERVICES	5,000.00
574-0384-53313	GUEST SVC-OPERATING SUPPLIES	5,000.00
626	PAYROLL FUND	(37,000.00)
0915	PAYROLL	(37,000.00)
626-0915-59930	P/R-CITY SHARE MEDICARE	(37,000.00)
676	MECHANIC'S REVOLVING FUND	85,387.18
0746	AUTOMOTIVE MECHANIC	85,387.18
676-0746-50111	MECHANIC - SALARIES & WAGES	3,724.94
676-0746-50112	MECHANIC - OVERTIME	7,468.91
676-0746-50114	MECHANIC - HOLIDAY	1,347.00
676-0746-50115	MECHANIC-VACATION TIME	280.40
676-0746-50116	MECHANIC-SICK TIME	2,577.62
676-0746-51121	MECHANIC-EMPLOYEE RETIREMENT	476.54
676-0746-51128	MECHANIC-MEDICARE	141.15
676-0746-51131	MECHANIC-UNIFORM/CLOTHING ALLOWANCE	323.06
676-0746-52211	MECHANIC-EDUCATION/TRAVEL	5,000.00
676-0746-52212	MECHANIC-UTILITIES/COMMUNICATIONS	51.46
676-0746-52213	MECHANIC-INSURANCE/TAXES	230.00
676-0746-52215	MECHANIC-CONTRACTUAL SERVICES	500.00
676-0746-52226	MECHANIC-PROFESSIONAL SERVICES	310.00
676-0746-53311	MECHANIC-OFFICE SUPPLIES	94.36
676-0746-53313	MECHANIC-OPERATING SUPPLIES	4,398.02
676-0746-53314	MECHANIC-GASOLINE & OIL	2,580.10
676-0746-53315	MECHANIC-TOOLS/MINOR EQUIPMENT	30,052.87
676-0746-53321	MECHANIC-MAINT OF EQUIPMENT	3,035.75
676-0746-53322	MECHANIC-MAINT OF FACILITIES	10,950.00
676-0746-54413	MECHANIC-EQUIPMENT	11,845.00
741	UTILITY DEPOSIT FUND	1,652.91
0945	UTILITY DEPOSITS	1,652.91
741-0945-56612	UTIL DEP-REFUNDS	1,652.91
902	BICENTENNIAL COMMITTEE SR FUND	11,542.01
0355	SPECIAL EVENTS	11,542.01
902-0355-52215	CONTRACT SVCS-BICENTENNIAL COMMITTEE	11,542.01
938	BID & PERFORMANCE BOND FUND	72,800.00
0940	BID & PERFORMANCE BOND	72,800.00
938-0940-56612	BID/PERF BOND-REFUNDS	72,800.00
939	BD/BLDG STANDARDS	4,500.00
0430	BUILDING INSP DEPARTMENT	4,500.00
939-0430-52213	BLDG-INSURANCE/TAXES	4,500.00

*OK
Dr. Harwell
2-18-2022
Jsw*

REQUEST FOR COUNCIL ACTION

No. RCA 22-038-2/28

FROM: Medina Recreation Center

Committee: Finance

DATE: February 16, 2022

SUBJECT: MCRC Senior Activities Coordinator Job Description Amendment

SUMMARY AND BACKGROUND:

The MCRC is requesting approval to amend the job description for the Senior Activities Coordinator. The current job description was tailored towards creating senior specific programming and we would like to open the job description to encompass program assistance with all demographics by eliminating the senior specific language in the general job description.

We have expanded our seasonal programming and special events and would like to have some part time assistance coordinating these programs. We will continue to have a dedicated part time person who handles senior programming, but would like to have an additional staff member dedicated to community and family oriented programming also. The job description amendment would simply be titled "Activities Coordinator" and would be filled by different people with different skill sets according to the demographic they would be serving.

Please See Exhibit A for details.

Estimated Cost:

Suggested Funding:

- sufficient funds in Account No.
- transfer needed from Account No. to Account No.
- NEW APPROPRIATION needed in Account No.

Emergency Clause Requested: Yes

Reason: To start advertising for assistance with summer programming.

COUNCIL USE ONLY:

Committee Action/Recommendation:

Council Action Taken:

Ord./Res.

Date:

**THE CITY OF MEDINA
JOB DESCRIPTION**

TITLE: Senior Activities Coordinator

REPORTS TO: Program Manager

DEPARTMENT/DIVISION: Recreation

CIVIL SERVICE STATUS: Unclassified

JOB STATUS: Part-time

EXEMPT STATUS: Non-exempt

CLASSIFICATION FEATURES: Under the direction of the Program Manager the Senior Activities Coordinator is responsible for development, implementation and administration of all programs, events and activities for the senior specific populations including toddlers, youth, teens and adults.

ESSENTIAL JOB FUNCTIONS:

Plans, implements, monitors, and promotes wellness and recreation programs to meet the specific needs of senior community residents.

Provides programs and events that encourage engagement and socialization to help support a higher quality of life for the senior community.

Manages volunteer program, including recruitment, training and supervising volunteers.

Works with other community groups to organize and plan outings and senior events.

Designs and publishes newsletters and brochures and assists in the marketing and promotion of various senior programs, events and activities.

Develops statistics and reports on senior programs.

Schedules all specialized senior programs and activities on site and in the City Parks system and assist in program set up and tear down.

Maintains and procures supplies, equipment, and programming materials.

Answers customer questions and serve as an information source for MCRC programs and activities.

Supervises staff, volunteers, and participants in programs, drop in activities, or special events.

Maintains open and consistent communication with all MCRC staff, custodial staff, and patrons.

Ensures the safety and welfare of all participants.

Ensures adherence to all MCRC policies and procedures during all programs and activities.

Attends all staff meetings and training sessions as scheduled.

Maintains regular and consistent attendance.

Follows emergency procedures as necessary.

Performs other duties as assigned.

Able to perform the physical demands including but are not limited to being able to lift and move MCRC equipment and objects, and have the strength and agility to walk, stand, bend, stoop, crawl, squat, kneel and reach throughout the work day.

EDUCATION, TRAINING AND EXPERIENCE:

Possession of high school diploma, GED, or equivalent certificate required and preferably two or more years of direct programming experience. ~~with older adults.~~

Possession of a college degree or significant work in progress toward recreation, education, health education or related field preferred.

Strong organizational, leadership, and interpersonal communication skills.

Certifications:

- First Aid
- Cardiopulmonary Resuscitation/ AED
- ~~Blood-borne Pathogen Training~~

License:

- Valid driver's license issued by the State of Ohio.

QUALIFICATIONS:

Knowledge of:

- All MCRC policies and procedures; and
- Recreation programming.

Skilled in:

- Customer service; and
- Personal computer use including database applications and publishing software.

Ability to:

- Create and maintain accurate records using database computer applications.
- Communicate effectively in writing or orally with co-workers, supervisors and the general public;
- Work well with others in a dynamic customer service oriented environment;
- Understand and follow complex oral and written instructions;
- Effectively supervise staff members, volunteers, and participants to ensure quality programs and activities;
- Provide administrative and professional leadership and direction to department personnel; and
- Operate standard office equipment including but not limited to, personal computer, fax and copy machine, telephone and printers.

ENVIRONMENTAL ELEMENTS:

This individual works indoors at MCRC and outdoors in Medina City Parks.

WORKING CONDITIONS:

May be required to work outside normal business hours including weekends, evenings, and holidays.

ADDITIONAL REQUIREMENTS: The above information on this description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to this job. Employee understands that conditions may require the City to modify this Job Description and that the City reserves the right to exercise its discretion to make such changes.

EMPLOYEE ACKNOWLEDGEMENT: _____ DATE: _____

OK
As of 2/18/2022

REQUEST FOR COUNCIL ACTION

No. RCA 22-039-2/28

FROM: Medina Recreation Center *see*
DATE: February 16, 2022
SUBJECT: MCRC Marketing Job Description & Pay Rate Amendment

Committee: Finance

SUMMARY AND BACKGROUND:

The MCRC is requesting approval to amend the job description for the Marketing Coordinator and Section 31.02 (E) of the Salaries and Benefits Code, relative to the Part Time Pay Rate Scale. The position is currently vacant and the job description is in need of updating to reflect industry wide changes in digital marketing, social media and more relevant graphic design software. Due to the sophistication of the necessary design software, the MCRC proposes changing the Pay Rate scale from RC23 to RC31.

Please See Exhibit A for details.

Estimated Cost:

Suggested Funding:

- sufficient funds in Account No.
- transfer needed from Account No. to Account No.
- NEW APPROPRIATION needed in Account No.

Emergency Clause Requested? Yes

Reason: Need to start advertising for vacant position to fulfill monthly marketing schedules.

COUNCIL USE ONLY:

Committee Action/Recommendation:

Council Action Taken:

**Ord./Res.
Date:**

**THE CITY OF MEDINA
JOB DESCRIPTION**

TITLE: ~~Travel Aide/~~ Marketing Coordinator

REPORTS TO: Recreation Center ~~Program Manager~~ Office Administrator

DEPARTMENT/DIVISION: Recreation

CIVIL SERVICES STATUS: Unclassified

JOB STATUS: Part-Time

EXEMPT STATUS: Non-exempt

CLASSIFICATION FEATURES: Under the direction of the Office Administrator, this individual will be responsible for assisting the MCRC Managers with marketing strategies including but not limited to: the design, development and distribution of MCRC Program Brochures, Facility Brochures, Program Flyers, Inserts, Cable Ads, Social Media, Digital Marketing, ~~Radio Advertising~~ and all other facets of advertising/marketing. This individual will enhance the overall advertising and marketing of the MCRC and all its programs, activities, and special events.

ESSENTIAL JOB FUNCTIONS:

Assist MCRC managers with the development of marketing and promotions of the MCRC, programs, activities and special events.

Responsible for an annual digital marketing plan. Includes creating posts and content to develop an online presence to reach new customers as well as build relationships with existing customers.

Assist with website content management and updates.

Assist in developing and maintaining a master calendar of advertising and promotions of the MCRC, programs, special events, and promotions.

Assist with developing a contact list with local businesses, corporations, and organizations for the purpose of advertising and promoting the MCRC, programs, activities, and special events.

Assist with soliciting service groups, churches, and other organizations in regards to donations and volunteers for programs, activities, and special events.

Assist in marketing the MCRC to all demographics in the Medina community.

Work with Medina Cable Access (MCA) in development of new marketing strategies to promote the MCRC, programs, activities, and special events.

Assist in the development of surveys (written, phone, or personal contact) for the purpose of providing continued customer service and determining the needs and wants of the community.

Gather data and provide follow-up information to area managers regarding survey results.

Under each area manager's direction, utilize methods of advertising that includes, but is not limited to: Medina Cable Access (MCA), press releases, social media, digital marketing, flyers, and posters.

~~Assist in developing strategies to encourage community members/organizations to utilize the facility during low usage times.~~

Report to all scheduled weekly meetings with supervisors; attend all other meetings as requested.

Other duties as assigned that are incidental and necessary to the foregoing examples of work; other duties may be assigned that are generally accepted as duties as the Marketing Coordinator.

Maintains regular and consistent attendance.

Assists fellow employees as required and works closely with fellow staff members and community in carrying out Department goals.

Able to perform the physical demands that include but are not limited to having the strength and endurance to walk during long periods of time, along with the ability to spend time standing, bending, stooping, crawling, squatting, lifting, kneeling, reaching throughout the day.

EDUCATION, TRAINING AND EXPERIENCE:

Possession of high school diploma or GED equivalent

College degree or significant work in progress toward a degree in marketing and promotions or equivalent experience of 3-5 years in a related field.

Experience working with graphic design programs such as Adobe Acrobat Pro, InDesign or equivalent is preferred.

A recreation background is highly desired.

License:

Valid driver's license issued by the State of Ohio.

Certification:

First Aid

QUALIFICATIONS:

Knowledge of:

- Marketing, and promotional strategies and social media.

Skilled in:

- Gathering data.
- Implementing marketing strategies to promote.
- Organization

Ability to:

- Communicate effectively in writing or orally with co-workers, supervisors and the general public in person or over a telephone or radio;
- Read and write reports, correspondence and instructions;
- Prioritize and work independently;
- Understand and follow complex oral and written instructions; and
- Operate standard office equipment including but not limited to, personal computer, fax and copy machines, telephone and printers.

ENVIRONMENTAL ELEMENTS:

This position requires the employee to spend part of each working day in the office and throughout the MCRC, with occasional events in Medina City Parks or off site meetings. The position includes a high incidence of interaction with fellow employees and citizens.

WORKING CONDITIONS:

May be required to work outside normal business hours including weekends, evenings and holidays.

EQUIPMENT USED:

ADDITIONAL REQUIREMENTS: The above information on this description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to this job. Employee understands that conditions may require the City to modify this Job Description and that the City reserves the right to exercise its discretion to make such changes.

EMPLOYEE ACKNOWLEDGMENT: _____

DATE: _____

REQUEST FOR COUNCIL ACTION

No. RCA 22-040-2/28
Committee: Finance

FROM: Keith H. Dirham
DATE: February 21, 2022
SUBJECT: Authorize payouts of 2021 unused vacation time

SUMMARY AND BACKGROUND:

Three City employees ended calendar year 2021 with vacation hours over the maximum carryover amounts, and did not use the minimum 3 weeks of vacation to qualify for a payout, as required by the Salaries and Benefits Code, Section 31.13(2)(A). Even after converting some comp/sick/personal time used to vacation used, these three employees still did not meet the three week minimum:

- Nino Piccoli, Service Director is over his maximum vacation by 72 hours. He was continuously battling staffing shortages due to illness, resignations, and lack of applicants. He also had two long-time department foremen retire at the beginning of 2021 and November 2021. Additionally, he was continuing to work on large projects utilizing COVID and ARPA money.
- Barbara Dzur, Marketing Manager is over her maximum vacation by 13 hours. The Community Development Dept was short staffed from June through December, and Barbara took on a lot of the extra work, including all grant related recordkeeping.
- Kurt Gehring, Parks Foreman is over his maximum vacation by 89 hours. Kurt received a payout of some 2020 vacation time, which showed on his paystub in the 2021 vacation used column. Since this number was 134 hours, he assumed he had used enough vacation for the year, but actually only used 66.5 vacation hours (unfortunately, there is no way to separate payout hours versus used hours).

I respectfully request that Council authorize vacation payouts of 72 hours for Nino Piccoli, 13 hours for Barbara Dzur, and 89 hours for Kurt Gehring.

Estimated Cost: \$7102.24

Suggested Funding:

- sufficient funds in Account No.
- transfer needed from Account No. _____ to Account No. _____
- NEW APPROPRIATION needed in Account No.

Emergency Clause Requested: No
Reason:

COUNCIL USE ONLY:
Committee Action/Recommendation:

Council Action Taken:

Ord./Res.
Date:

REQUEST FOR COUNCIL ACTION

*OK
D. Herrmann
2-22-2022*

NO. RCA 22-041-2/28

FROM: Patrick Patton *[Signature]*

COMMITTEE REFERRAL: Finance

DATE: February 22, 2022

SUBJECT: Easements - West Smith Reconstruction

In order to complete construction of West Smith Road between the State Road and S. Court Street, the City must acquire a several easements and/or fee simple right of way. We have received the completed easement packages for seven (7) of those properties:

Parcel #	Property Owner	Parcel #	Acquisition	Value
12	The Board of County Commissioners of Medina County, Medina County, Ohio	028-19C-04-138	Temporary Easement	\$320.
16	620 East Smith Road, Inc. an Ohio Corporation	028-19C-04-010	Temporary Easement	\$408.
16	620 East Smith Road, Inc. an Ohio Corporation	028-19C-04-010	Standard Highway Easement	\$407.
58	Herold Medina, LLC, an Ohio Limited Liability Company	028-19C-05-386	Temporary Easement	\$300.
74	Virginia L. Herrmann, aka Virginia Herrmann	028-19A-21-271	Temporary Easement	\$300.
79	George Rusinko and Jennifer A. Rusinko	028-19C-05-369	Temporary Easement	\$300.
86	South Court, LLC an Ohio Limited Liability Company	028-19A-21-243	Temporary Easement	\$300.
TOTAL				\$ 2,335.

This requests asks Council to accept the easements submitted herein. Thank you for your cooperation.

ESTIMATED COST: \$2,335.

SUGGESTED FUNDING: 108-0610-5441.1

Sufficient Funds in Account Number:

Transfer Needed from: To:

New Appropriation Account Number:

Emergency Clause Requested: YES

Reason: Right of Way acquisition is an important milestone in the ODOT project development process; failure to meet this deadline can delay the project. In addition, since each of these property owners have signed the easement, we would like to complete the process and pay them as soon as possible.

COUNCIL USE ONLY:

COMMITTEE RECOMMENDATION:

Council Action Taken:

Ord./Res. Number:

Date:

LPA RE 807
Rev. 10/2017

TE
LPA

TEMPORARY EASEMENT

The Board of County Commissioners of Medina County, Ohio, the Grantor(s), in consideration of the sum of \$320.00, to be paid by City of Medina, Ohio, the Grantee, does grant to Grantee the temporary easement(s) to exclusively occupy and use for the purposes mentioned in Exhibit A the following described real estate:

PARCEL(S): 12 T

MED-CR 0004-15.47

SEE EXHIBIT A ATTACHED

Medina County Current Tax Parcel No. 028-19C-04-138

Prior Instrument Reference: Deed Volume 132, Page 189, Medina County Recorder's Office.

To have and to hold the temporary easement(s), for the aforesaid purposes and for the anticipated period of time described below, unto the Grantee, its successors and assigns.

The duration of the temporary easement(s) granted to the Grantee is 24 months immediately following the date on which the work described above is first commenced by the Grantee, or its duly authorized employees, agents, and contractors.

The temporary easement(s) interest granted is being acquired by Grantee for a public purpose, namely the establishment, construction, reconstruction, widening, repair or maintenance of a public road.

IN WITNESS WHEREOF Board of County Commissioners of Medina County, Ohio by and through Stephen D. Hambley, the Board President of Board of Commissioners has hereunto subscribed his name on the 1st day of February, 2022.

BOARD OF COUNTY COMMISSIONERS
OF MEDINA COUNTY, OHIO

By: Stephen D. Hambley

STATE OF OHIO, COUNTY OF MEDINA SS:

BE IT REMEMBERED, that on the 1st day of February, 2022, before me the subscriber, a Notary Public in and for said state and county, personally came the above named Stephen D. Hambley, who acknowledged being the Board President of Board of County Commissioners of Medina County, Ohio, and who acknowledged the foregoing instrument to be the voluntary act and deed of said Board of County Commissioners of Medina County, Ohio. No oath or affirmation was administered to Stephen D. Hambley with regard to the notarial act.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year last aforesaid.



RHONDA J. BECK
Notary Public, State of Ohio
My Commission Expires
April 30, 2022

Rhonda J. Beck
NOTARY PUBLIC
My Commission expires: 4/30/22

This document was prepared by or for the City of Medina on forms approved by the Ohio Attorney General's Office.

EXHIBIT A

Page 1 of 3

LPA RX 887 T

Rev. 07-09

QWS

Ver. Date 06/22/2021

PID 112540

PARCEL 12-T
MED-CR 0004-15.47
TEMPORARY EASEMENT FOR THE PURPOSE OF
PERFORMING THE WORK NECESSARY TO
REMOVE DRIVE APRON AND GRADE
FOR 24 MONTHS FROM DATE OF ENTRY BY THE
CITY OF MEDINA, MEDINA COUNTY, OHIO

[Surveyor's description of the premises follows]

Situated in the State of Ohio, County of Medina, City of Medina, being in Original Lot 1 of Montville Township, Township 2 North, Range 14 West of the Connecticut Western Reserve, being formerly known as part of Montville Township Out Lot 8, being formerly known as part of City of Medina Out Lot 1008 and, being part of Medina City Lot 9179 as shown in ~~Creating Medina City Lots 9178 & 9179 and also Being The Plat For Vacation and New Dedication Of Fair Road and New Dedication Of A Portion Of Lafayette Road as recorded in Document Number 2017PL000088, (all document references are to the records of Medina County, Ohio Recorder's office, unless otherwise stated), being a part of that tract conveyed to The Board of County Commissioners of Medina County, Medina County, Ohio by the instrument filed as Deed Book volume 133, page 189.~~

Being a parcel of land lying on the right side of the centerline of right-of-way of Smith Road (60' R/W Public) and being more particularly described as follows:

BEGINNING FOR REFERENCE at a point at the northeast corner of the said Medina City Lot 9179, being the northwest corner of Medina City Lot 3285 as conveyed to 620 East Smith Road, Inc, an Ohio Corporation by the instrument filed as Document Number 2007OR013590, and being on the existing southerly right-of-way line of Smith Road, said point being 30.00 feet right of the centerline of right-of-way of Smith Road station 71+72.40, said point being the **TRUE POINT OF BEGINNING** of the parcel herein described;

Thence along the easterly line of the said Medina City Lot 9179 and the westerly line of the said Medina City Lot 3285, **South 08 degrees 37 minutes 14 seconds West for a distance of 10.14 feet** to a point, passing a drill hole found on line at a distance of 0.97 feet, said point being 40.00 feet right of the centerline of right-of-way of Smith Road station 71+70.70;

EXHIBIT A

Page 2 of 3

LPA RX 887 T

Rev. 07/09

Thence crossing through the said Medina City Lot 9179 along a line parallel to and 10.00 feet distant from the existing southerly right-of-way of Smith Road measured perpendicularly, South 89 degrees 00 minutes 58 seconds West for a distance of 31.39 feet to an iron pin set being 40.00 feet right of the centerline of right-of-way of Smith Road station 71+39.31;

Thence continuing through the said Medina City Lot 9179, North 00 degrees 59 minutes 02 seconds West for a distance of 10.00 feet to a point on the said existing southerly right-of-way line of Smith Road and the northerly line of the said Medina City Lot 9179, said being 30.00 feet right of the centerline of right-of-way of Smith Road station 71+39.31;

Thence along the said existing southerly right-of-way line of Smith Road and the said northerly line of Medina City Lot 9179, North 89 degrees 00 minutes 58 seconds East for a distance of 33.09 feet to the TRUE POINT OF BEGINNING of the parcel herein described.

The above description contains a total area of 0.0074 acres, (0.0000 acres are located within the Present Road Occupied resulting in a net take of 0.0074 acres), all of which are located within Medina County Auditor's Parcel number 028-19C-04-138.

The current source of title to the boundary herein described as of this writing recorded in Deed Book volume 133, page 189 in the records of Medina County,

This description was prepared by Andrew T. Jordan, Ohio Registered Professional Surveyor number 8759, and is based on an actual field survey conducted by American Structurepoint Inc. in October of 2020, and is true and correct to the best of my knowledge and belief.

The bearings for this description are based on Grid North, reference North 89 degrees 12 minutes 02 seconds East for the existing centerline of right-of-way for W. Smith Road, as referenced to The Ohio State Plane Coordinate system (North Zone) and the North American Datum of 1983 (2011 Adjustment) as established utilizing a GPS survey and NGS OPUS solution.

Where described, iron pins set are 5/8" rebar, 30" long, with caps stamped "ASI PS 8759".

EXHIBIT A

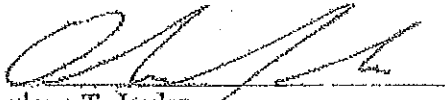
Page 3 of 3

LPA RX 887 T

Rev. 07'09

The stations referenced herein are from the plans known as MED - CR 0004 - 15.47 (W SMITH ROAD) on file with the City of Medina, Ohio.

American Structurepoint, Inc.



Andrew T. Jordan
Registered Professional Surveyor No. 8759

6-22-2021

Date



LPA RE 807
Rev. 10/2017

TE
LPA

TEMPORARY EASEMENT

620 East Smith Road, Inc. aka 620 East Smith Rd., Inc., an Ohio corporation, the Grantor(s), in consideration of the sum of \$408.00, to be paid by City of Medina, Ohio, the Grantee, does grant to Grantee the temporary easement(s) to exclusively occupy and use for the purposes mentioned in Exhibit A the following described real estate:

PARCEL(S): 16-T

MED-CR-0004-15.47

SEE EXHIBIT A ATTACHED

Medina County Current Tax Parcel No. 028-19C-04-010
Prior Instrument Reference: Instrument No. 2007OR013590 and O.R. Volume 520, Page 492,
Medina County Recorder's Office.

To have and to hold the temporary easement(s), for the aforesaid purposes and for the anticipated period of time described below, unto the Grantee, its successors and assigns.

The duration of the temporary easement(s) granted to the Grantee is 24 months immediately following the date on which the work described above is first commenced by the Grantee, or its duly authorized employees, agents, and contractors.

The temporary easement(s) interest granted is being acquired by Grantee for a public purpose, namely the establishment, construction, reconstruction, widening, repair or maintenance of a public road.

IN WITNESS WHEREOF 620 East Smith Road, Inc. aka 620 East Smith Rd., Inc., an Ohio corporation has caused its name to be subscribed by James C. Crowl, its duly authorized James C. Crowl, and its duly authorized agent on the ___ day of _____, 2022.

620 East Smith Road, Inc. aka
620 East Smith Rd., Inc., an Ohio corporation

James C. Crowl

By: _____

STATE OF OHIO, COUNTY OF MEDINA SS:

BE IT REMEMBERED, that on the 13 day of January, 2022, before me the subscriber, a Notary Public in and for said state and county, personally came the above named James Crowl who acknowledged being the President and duly authorized agent of 620 East Smith Road, Inc. aka 620 East Smith Rd., Inc., an Ohio corporation and who acknowledged the foregoing instrument to be the voluntary act and deed of said entity. No oath or affirmation was administered to James Crowl with regard to the notarial act.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year last aforesaid.

Anna M. Osad

NOTARY PUBLIC

My Commission expires: March 15, 2024

ANNA M. OSAD
NOTARY PUBLIC - STATE OF OHIO
My commission expires **Mar. 15, 2024**

This document was prepared by or for the City of Medina on forms approved by the Ohio Attorney General's Office.

EXHIBIT A

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LPARX 887T

Rev. 07/09

ERROR IN DESCRIPTION

Ver. Date 06/22/2021

PID 112540

PARCEL 16-T
MED-CR 0004-15.47
TEMPORARY EASEMENT FOR THE PURPOSE OF
PERFORMING THE WORK NECESSARY TO
CONSTRUCT DRIVE APRONS AND GRADING
FOR 24 MONTHS FROM DATE OF ENTRY BY THE
CITY OF MEDINA, MEDINA COUNTY, OHIO

[Surveyor's description of the premises follows]

Situated in the State of Ohio, County of Medina, City of Medina, being in Original Lot 1 of Montville Township, Township 2 North, Range 14 West of the Connecticut Western Reserve, being formerly known as part of Montville Township Out Lot 8, being formerly known as part of City of Medina Out Lot 1008 and, being part of a 5.318 acre tract known as Medina City Lot 3285 as conveyed to 620 East Smith Road, Inc, an Ohio corporation by the instrument filed as Document Number 2007OR013590 (all document references are to the records of Medina County, Ohio Recorder's office, unless otherwise stated).

Being a parcel of land lying on the right side of the centerline of right-of-way of Smith Road (60' R/W - Public) and being more particularly described as follows:

BEGINNING FOR REFERENCE at a point at the northeast corner of the said Medina City Lot 9179 as conveyed to The Board of County Commissioners of Medina County, Medina County, Ohio, by the instrument filed Deed Book volume 133, page 189, the northwest corner of the said Medina City Lot 3285, and being on the existing southerly right-of-way line of Smith Road, said point being 30.00 feet right of the centerline of right-of-way of Smith Road station 71+72.40, said point being the **TRUE POINT OF BEGINNING** of the parcel herein described;

Thence along the said existing southerly right-of-way of Smith Road and the northerly line of the said Medina City Lot 3285, **North 89 degrees 00 minutes 59 seconds East for a distance of 307.10 feet** to an iron pin set at the intersection of the existing southerly right-of-way of Smith Road and the proposed southerly right-of-way of Smith Road, said pin being 30.00 feet right of the centerline of right-of-way of Smith Road station 74+79.49;

Thence along the said proposed southerly right-of-way line of Smith Road and crossing through the said Medina City Lot 3285, **South 00 degrees 59 minutes 02 seconds East for a distance of 8.20 feet** to an iron pin set being 38.20 feet right of the centerline of right-of-way of Smith Road station 74+79.49;

EXHIBIT A

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Thence crossing through the said Medina City Lot 3285, for the following six (6) courses:

1. South 74 degrees 41 minutes 14 seconds West for a distance of 7.27 feet to a point being 40.00 feet right of the centerline of right-of-way of Smith Road station 74+72.45;
2. South 89 degrees 00 minutes 58 seconds West for a distance of 32.45 feet to a point being 40.00 feet right of the centerline of right-of-way of Smith Road station 74+40.00;
3. North 84 degrees 58 minutes 51 seconds West for a distance of 47.81 feet to a point being 35.00 feet right of the centerline of right-of-way of Smith Road station 73+92.45;
4. South 89 degrees 00 minutes 58 seconds West for a distance of 133.45 feet to a point being 35.00 feet right of the centerline of right-of-way of Smith Road station 72+59.00;
5. South 74 degrees 54 minutes 40 seconds West for a distance of 20.52 feet to a point being 40.00 feet right of the centerline of right-of-way of Smith Road station 72+39.10;
6. South 89 degrees 00 minutes 58 seconds West for a distance of 68.39 feet to a point on the westerly line of the said Medina City Lot 3285 and on the easterly line of the said Medina City Lot 9179, said point being 68.39 feet right of the centerline of right-of-way of Smith Road station 71+70.70; 40.00

Thence along the said westerly line of Medina City Lot 3285 and the said easterly line of Medina City Lot 9179, North 08 degrees 37 minutes 14 seconds East for a distance of 10.14 feet to the TRUE POINT OF BEGINNING of the parcel herein described.

The above description contains a total area of 0.0510 acres, (0.0000 acres are located within the Present Road Occupied resulting in a net take of 0.0510 acres), all of which are located within Medina County Auditor's Parcel number 028-19C-04-010.

The current source of title to the boundary herein described as of this writing recorded in Document Number 2007OR013590 in the records of Medina County.

This description was prepared by Andrew T. Jordan, Ohio Registered Professional Surveyor number 8759, and is based on an actual field survey conducted by American Structurepoint Inc. in October of 2020, and is true and correct to the best of my knowledge and belief.

The bearings for this description are based on Grid North, reference North 89 degrees 12 minutes 02 seconds East for the existing centerline of right-of-way for W. Smith Road, as referenced to

EXHIBIT A

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LPA RX 887 T

The Ohio State Plane Coordinate system (North Zone) and the North American Datum of 1983 (2011 Adjustment) as established utilizing a GPS survey and NGS OPUS solution.

Where described, iron pins set are 5/8" rebar, 30" long, with caps stamped "ASI PS 8759".

The stations referenced herein are from the plans known as MED - CR 0004 15.47 (W SMITH ROAD) on file with the City of Medina, Ohio.

American Structurepoint, Inc.


Andrew T. Jordan
Registered Professional Surveyor No. 8759

6-22-2021
Date



EASEMENT

620 East Smith Road, Inc, aka 620 East Smith Rd., Inc., an Ohio corporation, the Grantor(s), in consideration of the sum of \$407.00, to be paid by City of Medina, Ohio, the Grantee, does convey(s) to Grantee, its successors and assigns, an easement, which is more particularly described in Exhibit A attached, the following described real estate:

PARCEL(S): 16-SH

MED-CR-0004-15.47

SEE EXHIBIT A ATTACHED

Medina County Current Tax Parcel No. 028-19C-04-010
Prior Instrument Reference: Instrument No. 2007OR013590 and O.R. Volume 520, Page 492,
Medina County Recorder's Office.

Grantor(s), for itself and its successors and assigns, covenant(s) with the Grantee, its successors and assigns, that it is the true and lawful owner(s) in fee simple, and has the right and power to convey the property and that the property is free and clear from all liens and encumbrances, except: (a) easements, restrictions, conditions, and covenants of record; (b) all legal highways; (c) zoning and building laws, ordinances, rules, and regulations; and (d) any and all taxes and assessments not yet due and payable; and that Grantor(s) will warrant and defend the property against all claims of all persons.

The property conveyed is being acquired by Grantee for a public purpose, namely the establishment, construction, reconstruction, widening, repair or maintenance of a public road.

IN WITNESS WHEREOF 620 East Smith Road, Inc. aka 620 East Smith Rd., Inc., an Ohio corporation has caused its name to be subscribed by James C. Gow, its duly authorized James C. Gow, and its duly authorized agent on the _____ day of _____, 2022.

620 East Smith Road, Inc. aka
620 East Smith Rd., Inc., an Ohio corporation

By:

James C. Gow

STATE OF OHIO, COUNTY OF MEDINA SS:

BE IT REMEMBERED, that on the 13th day of January, 2022, before me the subscriber, a Notary Public in and for said state and county, personally came the above named James Gow, who acknowledged being the _____ and duly authorized agent of 620 East Smith Road, Inc. aka 620 East Smith Rd., Inc., an Ohio corporation and who acknowledged the foregoing instrument to be the voluntary act and deed of said entity. No oath or affirmation was administered to James Gow with regard to the notarial act.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year last aforesaid.

SHERRY A. CROW
Notary Public
State of Ohio, Medina County
My Commission Expires 5-27-24

Sherry A. Crow

NOTARY PUBLIC
My Commission expires: 5-27-24

This document was prepared by or for the City of Medina on forms approved by the Ohio Attorney General's Office.

EXHIBIT A

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LPA RX 871-SH

GWS

Ver. Date 06/22/2021

PID 112540

**PARCEL 16-SH
MED-CR 0004-15.47
PERPETUAL EASEMENT FOR HIGHWAY PURPOSES
WITHOUT LIMITATION OF EXISTING ACCESS RIGHTS
IN THE NAME AND FOR THE USE OF THE
CITY OF MEDINA, MEDINA COUNTY, OHIO**

An exclusive perpetual easement for public highway and road purposes, including, but not limited to any utility construction, relocation and/or utility maintenance work deemed appropriate by the City Of Medina, Medina County, Ohio, its successors and assigns forever.

Grantor/Owner, for himself and his heirs, executors, administrators, successors and assigns, reserves all existing rights of ingress and egress to and from any residual area (as used herein, the expression "Grantor/Owner" includes the plural, and words in the masculine include the feminine or neuter).

[Surveyor's description of the premises follows]

Situated in the State of Ohio, County of Medina, City of Medina, being in Original Lot 1 of Montville Township, Township 2 North, Range 14 West of the Connecticut Western Reserve, being formerly known as part of Montville Township Out Lot 8, being formerly known as part of City of Medina Out Lot 1008 and, being part of a 5.318 acre tract known as Medina City Lot 3285 as conveyed to **620 East Smith Road, Inc, an Ohio corporation** by the instrument filed as **Document Number 2007OR013590** (all document references are to the records of Medina County, Ohio Recorder's office, unless otherwise stated).

Being a parcel of land lying on the right side of the centerline of right-of-way of Smith Road (60' R/W Public) and being more particularly described as follows:

COMMENCING FOR REFERENCE at a Mag spike set at an angle point in the centerline of right-of-way of Smith Road, being the centerline intersection of the said Smith Road and Baxter Street (60' R/W - Public), and being on the northerly line of Montville Township, and on the southerly line of Medina Township, said spike being at station 79+04.81 of the centerline of right-of-way of Smith Road;

Thence along the said centerline of right-of-way of Smith Road, the south line of Medina Township, and the north line of Montville Township, **South 89 degrees 00 minutes 58 seconds West for a distance of 394.53 feet** to a point being at station 75+10.28 of the said centerline of right-of-way of Smith Road;

EXHIBIT A

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LPA RX 871 SH

Thence leaving the said centerline of right-of-way of Smith Road perpendicularly, South 00 degrees 59 minutes 02 seconds East for a distance of 30.00 feet to an iron pin set on the existing southerly right-of-way line of Smith Road, at the northeasterly corner of the said Medina City Lot 3285, and being the northwest corner of Medina City Lot 2217 as conveyed to R&M Baker Real Estate Investments by the instrument filed as Document Number 2018OR006999, said pin being 30.00 feet right of the centerline of right-of-way of Smith Road station 75+10.28, said pin being the TRUE POINT OF BEGINNING of the parcel herein described;

Thence along the easterly line of the said Medina City Lot 3285 and the westerly line of the said Medina City Lot 2217, South 21 degrees 21 minutes 05 seconds West for a distance of 24.94 feet to an iron pin set on the proposed southerly right-of-way line of Smith Road, said pin being 53.07 feet right of the centerline of right-of-way of Smith Road station 75+00.81;

Thence crossing through the said Medina City Lot 3285 and along the said proposed southerly right-of-way line of Smith Road, North 56 degrees 05 minutes 09 seconds West for a distance of 25.99 feet to an iron pin set being 38.20 feet right of the centerline of right-of-way of Smith Road station 74+79.49;

Thence continuing through the said Medina City Lot 3285 and along the said proposed southerly right-of-way line of Smith Road, North 00 degrees 59 minutes 02 seconds West for a distance of 8.20 feet to an iron pin set on the said existing southerly right-of-way line of Smith Road and the northerly line of the said Medina City Lot 3285, said being 30.00 feet right of the centerline of right-of-way of Smith Road station 74+79.49;

Thence along the said existing southerly right-of-way line of Smith Road and the said northerly line of Medina City Lot 3285, North 89 degrees 00 minutes 58 seconds East for a distance of 30.79 feet to the TRUE POINT OF BEGINNING of the parcel herein described.

The above description contains a total area of 0.0102 acres, (0.0000 acres are located within the Present Road Occupied resulting in a net take of 0.0102 acres), all of which are located within Medina County Auditor's Parcel number 028-19C-04-010.

The current source of title to the boundary herein described as of this writing recorded in Document Number 2007OR013590 in the records of Medina County.

EXHIBIT A

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LPA RX 871 SH

Rev. 06/09.

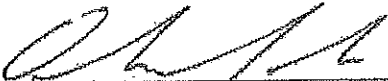
This description was prepared by Andrew T. Jordan, Ohio Registered Professional Surveyor number 8759, and is based on an actual field survey conducted by American Structurepoint Inc. in October of 2020, and is true and correct to the best of my knowledge and belief.

The bearings for this description are based on Grid North, reference North 89 degrees 12 minutes 02 seconds East for the existing centerline of right-of-way for W. Smith Road, as referenced to The Ohio State Plane Coordinate system (North Zone) and the North American Datum of 1983 (2011 Adjustment) as established utilizing a GPS survey and NGS OPUS solution.

Where described, iron pins set are 5/8" rebar, 30" long, with caps stamped "ASI PS 8759".

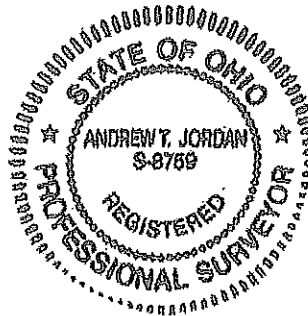
The stations referenced herein are from the plans known as MED - CR 0004 - 15.47 (W SMITH ROAD) on file with the City of Medina, Ohio.

American Structurepoint, Inc.



Andrew T. Jordan
Registered Professional Surveyor No. 8759

6-22-2021
Date



LPA RE 807
Rev. 10/2017

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TEMPORARY EASEMENT

Herold Medina, LLC, an Ohio limited liability company, the Grantor(s), in consideration of the sum of \$300.00, to be paid by City of Medina, Ohio, the Grantee, does grant to Grantee the temporary easement(s) to exclusively occupy and use for the purposes mentioned in Exhibit A the following described real estate:

PARCEL(S): 58-T

MED-CR 0004-15.47

SEE EXHIBIT A ATTACHED

Medina County Current Tax Parcel No. 028-19C-05-386

Prior Instrument Reference: Instrument Number 2007OR013156, Medina County Recorder's Office.

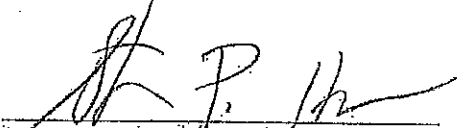
To have and to hold the temporary easement(s), for the aforesaid purposes and for the anticipated period of time described below, unto the Grantee, its successors and assigns.

The duration of the temporary easement(s) granted to the Grantee is 24 months immediately following the date on which the work described above is first commenced by the Grantee, or its duly authorized employees, agents, and contractors.

The temporary easement(s) interest granted is being acquired by Grantee for a public purpose, namely the establishment, construction, reconstruction, widening, repair or maintenance of a public road.

IN WITNESS WHEREOF Herold Medina, LLC, an Ohio limited liability company has caused its name to be subscribed by Steven P. Herold, its duly authorized President, and its duly authorized agent on the 16th day of February, 2022.

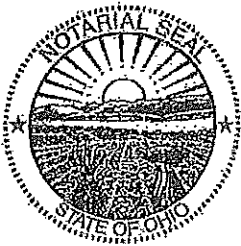
Herold Medina, LLC,
an Ohio limited liability company


Steven P. Herold, President

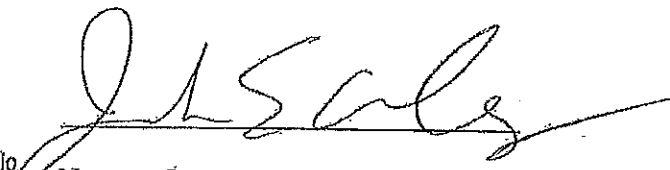
STATE OF OHIO, COUNTY OF MEDINA SS:

BE IT REMEMBERED, that on the 16th day of February, 2022, before me the subscriber, a Notary Public in and for said state and county, personally came the above named Steven P. Herold, who acknowledged being the President and duly authorized agent of Herold Medina, LLC, an Ohio limited liability company and who acknowledged the foregoing instrument to be the voluntary act and deed of said entity. No oath or affirmation was administered to Steven P. Herold with regard to the notarial act.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year last aforesaid.



JOSEPH E. ALMADY
Notary Public
In and for the State of Ohio
My Commission Expires
August 22, 2023


NOTARY PUBLIC
My Commission expires: 8/22/2023

This document was prepared by or for the City of Medina on forms approved by the Ohio Attorney General's Office.

EXHIBIT A

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LPA RX 887 T

QWS

Ver. Date 06/22/2021

PID 112540

**PARCEL 58-T
MED-CR 0004-15.47
TEMPORARY EASEMENT FOR THE PURPOSE OF
PERFORMING THE WORK NECESSARY TO
ADJUST WATER SERVICE VALVES
FOR 24 MONTHS FROM DATE OF ENTRY BY THE
CITY OF MEDINA, MEDINA COUNTY, OHIO**

[Surveyor's description of the premises follows]

Situated in the State of Ohio, County of Medina, City of Medina, being in Original Lot 1 of Montville Township, Township 2 North, Range 14 West of the Connecticut Western Reserve, and being part of Medina City Lot 3696 as conveyed to Herold Medina, LLC, an Ohio Limited Liability Company by the instrument filed as Document Number 2007OR013156 (all document references are to the records of Medina County, Ohio Recorder's office, unless otherwise stated).

Being a parcel of land lying on the right side of the centerline of right-of-way of Smith Road (60' R/W - Public) and being more particularly described as follows:

BEGINNING FOR REFERENCE at a point on the existing southerly right-of-way line of Smith Road, at the northeast corner of the said Medina City Lot 3696 and being at the northeast corner of Medina City Out Lot 1003 as conveyed to Donald D. Ewing and Sara E. Ewing by the instruments filed as Document Number 2002OR013153 and Deed Book volume 473, page 365, said point being 30.00 feet right of the centerline of right-of-way of Smith Road station 89+33.98, and being the **TRUE POINT OF BEGINNING** of the parcel herein described;

Thence along the said existing southerly right-of-way of Smith Road and along the northerly line of the said Medina City Lot 3696, **North 89 degrees 00 minutes 34 seconds East for a distance of 13.02 feet** to a point being 30.00 feet right of the centerline of right-of-way of Smith Road station 89+47.00;

Thence crossing through the said Medina City Lot 3696, **South 00 degrees 59 minutes 26 seconds East for a distance of 11.00 feet** to a point being 41.00 feet right of the centerline of right-of-way of Smith Road station 89+47.00;

EXHIBIT A

LPA RX 887 T

Rev. 07/09

Thence continuing through the said Medina City Lot 3696, South 89 degrees 00 minutes 34 seconds West for a distance of 13.12 feet to a point on the westerly line of the said Medina City Lot 3696 and on the easterly line of the said Medina City Out Lot 1003, said point being 41.00 feet right of the centerline of right-of-way of Smith Road station 89+33.88;

Thence along the said westerly line of Medina City Lot 3696 and the easterly line of the said Medina City Out Lot 1003, North 00 degrees 29 minutes 04 seconds West for a distance of 11.00 feet to the TRUE POINT OF BEGINNING of the parcel herein described.

The above description contains a total area of 0.0033 acres, (0.0000 acres are located within the Present Road Occupied resulting in a net take of 0.0033 acres), all of which are located within Medina County Auditor's Parcel number 028-19C-05-386.

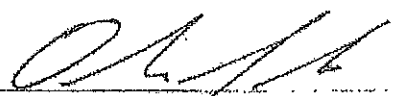
The current source of title to the boundary herein described as of this writing recorded in Document Number 2007OR013156 in the records of Medina County.

This description was prepared by Andrew T. Jordan, Ohio Registered Professional Surveyor number 8759, and is based on an actual field survey conducted by American Structurepoint Inc. in October of 2020, and is true and correct to the best of my knowledge and belief.

The bearings for this description are based on Grid North, reference North 89 degrees 12 minutes 02 seconds East for the existing centerline of right-of-way for W. Smith Road, as referenced to The Ohio State Plane Coordinate system (North Zone) and the North American Datum of 1983 (2011 Adjustment) as established utilizing a GPS survey and NGS OPUS solution.

The stations referenced herein are from the plans known as MED - CR 0004 - 15.47 (W SMITH ROAD) on file with the City of Medina, Ohio.

American Structurepoint, Inc.


Andrew T. Jordan
Registered Professional Surveyor No. 8759



6-22-2021
Date

LPA RE 807
Rev. 10/2017

TE
LPA

TEMPORARY EASEMENT

Virginia L. Herrmann aka Virginia Herrmann, Single, the Grantor(s), in consideration of the sum of \$300.00, to be paid by City of Medina, Ohio, the Grantee, does grant to Grantee the temporary easement(s) to exclusively occupy and use for the purposes mentioned in Exhibit A the following described real estate:

PARCEL(S): 74-T

MED-CR 0004-15.47

SEE EXHIBIT A ATTACHED

Medina County Current Tax Parcel No. 028-19A-21-271
Prior Instrument Reference: Instrument No. 2016OR007114 and O.R. Volume 889, Page 782,
Medina County Recorder's Office.

To have and to hold the temporary easement(s), for the aforesaid purposes and for the anticipated period of time described below, unto the Grantee, its successors and assigns.

The duration of the temporary easement(s) granted to the Grantee is 24 months immediately following the date on which the work described above is first commenced by the Grantee, or its duly authorized employees, agents, and contractors.

The temporary easement(s) interest granted is being acquired by Grantee for a public purpose, namely the establishment, construction, reconstruction, widening, repair or maintenance of a public road.

IN WITNESS WHEREOF Virginia L. Herrmann aka Virginia Herrmann, Single has hereunto set her hand on the 9th day of February, 2022.

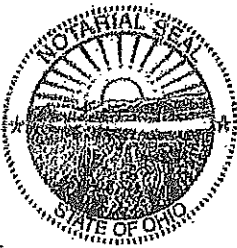
Virginia Herrmann
Virginia L. Herrmann

aka Virginia Herrmann, Single

STATE OF OHIO, COUNTY OF MEDINA SS:

BE IT REMEMBERED that on the 8th day of February, 2022, before me the subscriber, a Notary Public in and for said state and county, personally came the above named Virginia L. Herrmann aka Virginia Herrmann, who acknowledged the foregoing instrument to be her voluntary act and deed. No oath or affirmation was administered to Virginia L. Herrmann aka Virginia Herrmann with regard to the notarial act.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year last aforesaid.



JOSEPH E. ALMADY
Notary Public
In and for the State of Ohio
My Commission Expires
August 22, 2023

Joseph E. Almady
NOTARY PUBLIC
My Commission expires: 8/22/2023

This document was prepared by or for the City of Medina on forms approved by the Ohio Attorney General's Office.

EXHIBIT A

LPA RX 887 T

QWS

Ver. Date 06/22/2021

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PID 112540

**PARCEL 74-T
MED-CR 0004-15.47
TEMPORARY EASEMENT FOR THE PURPOSE OF
PERFORMING THE WORK NECESSARY TO
RECONNECT DRAINS
FOR 24 MONTHS FROM DATE OF ENTRY BY THE
CITY OF MEDINA, MEDINA COUNTY, OHIO**

[Surveyor's description of the premises follows]

Situated in the State of Ohio, County of Medina, City of Medina, being in Original Lot 81 of Medina Township, Township 3 North, Range 14 West of the Connecticut Western Reserve, and being in Medina City Lot 21 part of that tract conveyed to Virginia L. Herrmann, AKA Virginia Herrmann by the instruments filed as Document Number 2016OR007114 and Official Record volume 889, page 782 (all document references are to the records of Medina County, Ohio Recorder's office, unless otherwise stated).

Being a parcel of land lying on the left side of the centerline of right-of-way of Smith Road (60' R/W - Public) and being more particularly described as follows:

BEGINNING FOR REFERENCE at a point being referenced by a ¾" iron pipe found bearing South 00 degrees 01 minutes 56 seconds East a distance of 0.47 feet, said point being on the existing northerly right-of-way line of Smith Road, on the southerly line of the said Medina City Lot 21, at the southwest corner of the said Virginia L. Herrmann tract, and being the southeast corner of that tract conveyed to John H. Chiller Jr. and Mary Chiller by the instrument filed as Official Record volume 1104, page 502, said point being 30.00 feet left of the centerline of right-of-way of Smith Road station 97+62.85, and being the **TRUE POINT OF BEGINNING** of the parcel herein described;

Thence along the westerly line of the said Virginia L. Herrmann tract and being the easterly line of the said John H. Chiller Jr. and Mary Chiller, **North 00 degrees 01 minutes 56 seconds West for a distance of 9.99 feet** to a point being 39.99 feet left of the centerline of right-of-way of Smith Road station 97+62.90;

Thence crossing through the said Virginia L. Herrmann tract, for the following four (4) courses:

1. **South 76 degrees 36 minutes 43 seconds East for a distance of 21.09 feet** to a point being 35.00 feet left of the centerline of right-of-way of Smith Road station 97+83.39;

EXHIBIT A

Page 2 of 3

LPA RX 887 T

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2. North 89 degrees 42 minutes 44 seconds East for a distance of 18.24 feet to a point being 35.00 feet left of the centerline of right-of-way of Smith Road station 98+01.63;
3. North 00 degrees 17 minutes 16 seconds West for a distance of 8.00 feet to a point being 43.00 feet left of the centerline of right-of-way of Smith Road station 98+01.63;
4. North 89 degrees 42 minutes 44 seconds East for a distance of 11.17 feet to a point on the easterly line of the said Virginia L. Herrmann tract and being the westerly line of that tract conveyed to William T. Adams by the instrument filed as Document Number 2006OR011668, said point being 43.00 feet left of the centerline of right-of-way of Smith Road station 98+12.80;

Thence along the said easterly line of the Virginia L. Herrmann tract and the westerly line of the William T. Adams tract, South 00 degrees 01 minutes 35 seconds East for a distance of 13.00 feet to a point being on the said existing northerly right-of-way line of Smith Road, on the south line of the said Medina City Lot 21, at the southeast corner of the said Virginia L. Herrmann tract, and being at the southwest corner of the said William T. Adams tract, said point being 30.00 feet left of the centerline of right-of-way of Smith Road station 98+12.74;

Thence along the said existing northerly right-of-way line of Smith Road, the southerly line of the said Medina City Lot 21, and the southerly line of the said Virginia L. Herrmann, South 89 degrees 42 minutes 44 seconds West for a distance of 49.89 feet to the TRUE POINT OF BEGINNING of the parcel herein described.

The above description contains a total area of 0.0090 acres, (0.0000 acres are located within the Present Road Occupied resulting in a net take of 0.0090 acres), all of which are located within Medina County Auditor's Parcel number 028-19A-21-271.

The current source of title to the boundary herein described as of this writing recorded in Document Number 2016OR007114 and Official Record volume 889, page 782 in the records of Medina County.

This description was prepared by Andrew T. Jordan, Ohio Registered Professional Surveyor number 8759, and is based on an actual field survey conducted by American Structurepoint Inc. in October of 2020, and is true and correct to the best of my knowledge and belief.

The bearings for this description are based on Grid North, reference North 89 degrees 12 minutes 02 seconds East for the existing centerline of right-of-way for W. Smith Road, as referenced to The Ohio State Plane Coordinate system (North Zone) and the North American Datum of 1983 (2011 Adjustment) as established utilizing a GPS survey and NGS OPUS solution.

EXHIBIT A

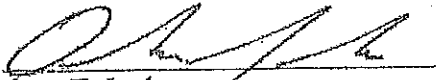
Page 3 of 3

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LPA RX 887 T

The stations referenced herein are from the plans known as MED - CR 0004 - 15.47 (W SMITH ROAD) on file with the City of Medina, Ohio.

American Structurepoint, Inc.



Andrew T. Jordan
Registered Professional Surveyor No. 8759

6-22-2021
Date



LPA RE 807
Rev. 10/2017

TE
LPA

TEMPORARY EASEMENT

George Rusinko and Jennifer A. Rusinko, Husband and Wife, the Grantor(s), in consideration of the sum of \$300.00, to be paid by City of Medina, Ohio, the Grantee, do grant to Grantee the temporary easement(s) to exclusively occupy and use for the purposes mentioned in Exhibit A the following described real estate:

PARCEL(S): 79-T

MED-CR 0004-15.47

SEE EXHIBIT A ATTACHED

Medina County Current Tax Parcel No. 028-19C-05-369


Prior Instrument Reference: Instrument No. 2021OR004080, Medina County Recorder's Office.

To have and to hold the temporary easement(s), for the aforesaid purposes and for the anticipated period of time described below, unto the Grantee, its successors and assigns.

The duration of the temporary easement(s) granted to the Grantee is 24 months immediately following the date on which the work described above is first commenced by the Grantee, or its duly authorized employees, agents, and contractors.

The temporary easement(s) interest granted is being acquired by Grantee for a public purpose, namely the establishment, construction, reconstruction, widening, repair or maintenance of a public road.

IN WITNESS WHEREOF George Rusinko and Jennifer A. Rusinko, Husband and Wife have hereunto set their hands on the 8th day of February, 2022.


George Rusinko, Husband


Jennifer A. Rusinko, Wife


STATE OF OHIO, COUNTY OF Medina SS:

BE IT REMEMBERED, that on the 8th day of February, 2022, before me the subscriber, a Notary Public in and for said state and county, personally came the above named George Rusinko and Jennifer A. Rusinko who acknowledged the foregoing instrument to be their voluntary acts and deeds. No oath or affirmation was administered to George Rusinko and Jennifer A. Rusinko with regard to the notarial act.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year last aforesaid.



JOSEPH E. ALMADY
Notary Public
In and for the State of Ohio
My Commission Expires
August 22, 2023


NOTARY PUBLIC
My Commission expires: 8/22/2023

This document was prepared by or for the City of Medina on forms approved by the Ohio Attorney General's Office.

EXHIBIT A

Page 1 of 2

Rev. 07/09

LPA RX 887 T

QMS

Ver. Date 06/22/2021

PID 112540

PARCEL 79-T
MED-CR 0004-15.47
TEMPORARY EASEMENT FOR THE PURPOSE OF
PERFORMING THE WORK NECESSARY TO
RECONNECT DRAIN
FOR 24 MONTHS FROM DATE OF ENTRY BY THE
CITY OF MEDINA, MEDINA COUNTY, OHIO

[Surveyor's description of the premises follows]

Situated in the State of Ohio, County of Medina, City of Medina, being in Original Lot 1 of Montville Township, Township 2 North, Range 14 West of the Connecticut Western Reserve, being in Lot 15 as shown in South Part of Medina Village as recorded in Deed Book volume L, page 226 (all document references are to the records of Medina County, Ohio Recorder's office, unless otherwise stated), and being a part of that 0.3931 acre tract known as Medina City Lot 8053 as shown on the plat recorded as 1998PL000049 as conveyed to George Rusinko and Jennifer A. Rusinko by the instrument filed as Document Number 2021OR004080.

Being a parcel of land lying on the right side of the centerline of right-of-way of Smith Road (60' R/W - Public) and being more particularly described as follows:

BEGINNING FOR REFERENCE at a point at the intersection of the existing southerly right-of-way line of Smith Road and the existing westerly right-of-way of an Alley (30' R/W - Public) as shown in the said Deed Book volume L, page 226, being the northeast corner of the said Medina City Lot 8053, said point being 30.00 feet right of the centerline of right-of-way of Smith Road station 102+86.06 and being the **TRUE POINT OF BEGINNING** of the parcel herein described;

Thence along the easterly line of the said Medina City Lot 8053 and the said existing westerly right-of-way of that Alley, **South 00 degrees 25 minutes 02 seconds West for a distance of 14.00 feet** to a point being 44.00 feet right of the centerline of right-of-way of Smith Road station 102+85.87;

Thence crossing through the said Medina City Lot 8053, **South 89 degrees 38 minutes 34 seconds West for a distance of 25.87 feet** to a point being 44.00 feet right of the centerline of right-of-way of Smith Road station 102+60.00;

EXHIBIT A

LPA RX 887 T

Rev. 07/09

Thence continuing through the said Medina City Lot 8053, North 00 degrees 21 minutes 26 seconds West for a distance of 14.00 feet to a point on the said existing southerly right-of-way line of Smith Road and on the northerly line of the said Medina City Lot 8053, said point being 30.00 feet right of the centerline of right-of-way of Smith Road station 102+60.00;

Thence along the said existing southerly right-of-way line of Smith Road and the said northerly line of Medina City Lot 8053, North 89 degrees 38 minutes 34 seconds East for a distance of 26.06 feet to the TRUE POINT OF BEGINNING of the parcel herein described.

The above description contains a total area of 0.0083 acres, (0.0000 acres are located within the Present Road Occupied resulting in a net take of 0.0083 acres), all of which are located within Medina County Auditor's Parcel number 028-19C-05-369.

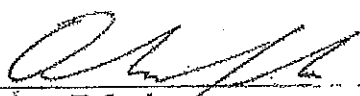
The current source of title to the boundary herein described as of this writing recorded in Document Number 2021OR004080 in the records of Medina County:

This description was prepared by Andrew T. Jordan, Ohio Registered Professional Surveyor number 8759, and is based on an actual field survey conducted by American Structurepoint Inc. in October of 2020, and is true and correct to the best of my knowledge and belief,

The bearings for this description are based on Grid North, reference North 89 degrees 12 minutes 02 seconds East for the existing centerline of right-of-way for W. Smith Road, as referenced to The Ohio State Plane Coordinate system (North Zone) and the North American Datum of 1983 (2011 Adjustment) as established utilizing a GPS survey and NGS OPUS solution.

The stations referenced herein are from the plans known as MED - CR 0004 - 15.47 (W SMITH ROAD) on file with the City of Medina, Ohio.

American Structurepoint, Inc.


Andrew T. Jordan
Registered Professional Surveyor No. 8759



6-22-2021
Date

LPA RE 807
Rev. 10/2017

TE
LPA

TEMPORARY EASEMENT

South Court, LLC, an Ohio limited liability company, the Grantor(s), in consideration of the sum of \$300.00, to be paid by City of Medina, Ohio, the Grantee, does grant to Grantee the temporary easement(s) to exclusively occupy and use for the purposes mentioned in Exhibit A the following described real estate:

PARCEL(S): 86-T

MED-CR 0004-15.47

SEE EXHIBIT A ATTACHED

Medina County Current Tax Parcel No. 028-19A-21-243

Prior Instrument Reference: Instrument No. 2019OR021053, Medina County Recorder's Office.

To have and to hold the temporary easement(s), for the aforesaid purposes and for the anticipated period of time described below, unto the Grantee, its successors and assigns.

The duration of the temporary easement(s) granted to the Grantee is 24 months immediately following the date on which the work described above is first commenced by the Grantee, or its duly authorized employees, agents, and contractors.

The temporary easement(s) interest granted is being acquired by Grantee for a public purpose, namely the establishment, construction, reconstruction, widening, repair or maintenance of a public road.

IN WITNESS WHEREOF South Court, LLC, an Ohio limited liability company has caused its name to be subscribed by CRAIG STURGILL, its duly authorized PRESIDENT, and its duly authorized agent on the 10th day of JANUARY, 2022.

South Court, LLC, an Ohio limited liability company

By: [Signature]
CRAIG STURGILL, PRESIDENT

STATE OF OHIO, COUNTY OF MEDINA SS:

BE IT REMEMBERED, that on the 10th day of JANUARY, 2022, before me the subscriber, a Notary Public in and for said state and county, personally came the above named CRAIG STURGILL, who acknowledged being the PRESIDENT and duly authorized agent of South Court, LLC, an Ohio limited liability company and who acknowledged the foregoing instrument to be the voluntary act and deed of said entity. No oath or affirmation was administered to CRAIG STURGILL with regard to the notarial act.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official

seal on the day and year last aforesaid.



JOSEPH E ALMADY
Notary Public
In and for the State of Ohio
My Commission Expires
August 22, 2023

[Signature]
NOTARY PUBLIC
My Commission expires: 8/22/2023

This document was prepared by or for the City of Medina on forms approved by the Ohio Attorney General's Office.

EXHIBIT A

Page 1 of 2

Rev. 07/09

LPA RX 887 T

QWS

Ver. Date 06/22/2021

PID 112540

**PARCEL 86-T
MED-CR 0004-15.47
TEMPORARY EASEMENT FOR THE PURPOSE OF
PERFORMING THE WORK NECESSARY TO
RECONNECT DRAIN
FOR 24 MONTHS FROM DATE OF ENTRY BY THE
CITY OF MEDINA, MEDINA COUNTY, OHIO**

[Surveyor's description of the premises follows]

Situated in the State of Ohio, County of Medina, City of Medina, being in Original Lot 81 of Medina Township, Township 3 North, Range 14 West of the Connecticut Western Reserve, and being a part of that tract in Medina City Lot 362 as conveyed to South Court, LLC, an Ohio limited liability company by the instrument filed as Document Numbers 2019OR021053 (all document references are to the records of Medina County, Ohio Recorder's office, unless otherwise stated).

Being a parcel of land lying on the left side of the centerline of right-of-way of Smith Road (60' R/W - Public) and being more particularly described as follows:

BEGINNING FOR REFERENCE at a point on the existing northerly right-of-way line of Smith Road, at the southeast corner of the Medina City Lot 4229, and being on the south line of the said Medina City Lot 362, and being the southwest corner of the said South Court, LLC, an Ohio limited liability company tract, said point being 30.00 feet left of the centerline of right-of-way of Smith Road station 103+15.03 and being the **TRUE POINT OF BEGINNING** of the parcel herein described;

Thence along the easterly line of the said Medina City Lot 4229, the westerly line of the said South Court, LLC, an Ohio limited liability company tract, and through the said Medina City Lot 362, **North 01 degrees 40 minutes 56 seconds West for a distance of 15.00 feet** to a point being 45.00 feet left of the centerline of right-of-way of Smith Road station 103+14.68;

Thence crossing through the said South Court, LLC, an Ohio limited liability company tract and continuing through the said Medina City Lot 362, **North 89 degrees 38 minutes 34 seconds East for a distance of 7.67 feet** to a point being 45.00 feet left of the centerline of right-of-way of Smith Road station 103+22.35;

EXHIBIT A

LPA RX 887 T

Thence continuing through the said South Court, LLC, an Ohio limited liability company tract and the said Medina City Lot 362, South 00 degrees 21 minutes 26 seconds East for a distance of 15.00 feet to a point on the said existing northerly right-of-way line of Smith Road, the southerly line of the said Medina City Lot 362, and on the southerly line of the said South Court, LLC, an Ohio limited liability company tract, said point being 30.00 feet left of the centerline of right-of-way of Smith Road station 103+22.35;

Thence along the said existing northerly right-of-way line of Smith Road, the said southerly line of Medina City Lot 362, and the said southerly line of the said South Court, LLC, an Ohio limited liability company tract, South 89 degrees 38 minutes 34 seconds West for a distance of 7.32 feet to the TRUE POINT OF BEGINNING of the parcel herein described.

The above description contains a total area of 0.0026 acres, (0.0000 acres are located within the Present Road Occupied resulting in a net take of 0.0026 acres), all of which are located within Medina County Auditor's Parcel number 028-19A-21-243.

The current source of title to the boundary herein described as of this writing recorded in Document Number 2019OR021053 in the records of Medina County.

This description was prepared by Andrew T. Jordan, Ohio Registered Professional Surveyor number 8759, and is based on an actual field survey conducted by American Structurepoint Inc. in October of 2020, and is true and correct to the best of my knowledge and belief.

The bearings for this description are based on Grid North, reference North 89 degrees 12 minutes 02 seconds East for the existing centerline of right-of-way for W. Smith Road, as referenced to The Ohio State Plane Coordinate system (North Zone) and the North American Datum of 1983 (2011 Adjustment) as established utilizing a GPS survey and NGS OPUS solution.

The stations referenced herein are from the plans known as MED - CR 0004 - 15.47 (W SMITH ROAD) on file with the City of Medina, Ohio.

American Structurepoint, Inc.



Andrew T. Jordan

Registered Professional Surveyor No. 8759



6-22-2021

Date

REQUEST FOR COUNCIL ACTION

FROM: Patrick Patton

DATE: February 22, 2022

SUBJECT: Bids: Job #1105 – South Court Water Tower Painting and Repairs

OK
Dr. Hammond
2-22-2022
NO. RCA 22-040-2/28
COMMITTEE REFERRAL: Finance

This request is for permission to advertise, bid and award Job #1105 – South Court Water Tower Painting and Repairs Project. This project will consist of exterior blasting and painting (with containment); replacement of the roof handrail and painters handrail, and several other minor modifications.

The total cost for this project will be as follows:

The engineer's estimate for this project is as follows:

- Construction = \$339,700.
- Field Inspections = \$ 15,100.
- Advertising = \$ 200.
- Printing = \$ 500.
- Total Project Cost+ \$355,500.

ESTIMATED COST: \$355,500.

SUGGESTED FUNDING: Water Fund

Sufficient Funds in Account Number:

Transfer Needed from: to:

New Appropriation Account Number:

Emergency Clause Requested: No
Reason:

COUNCIL USE ONLY:

COMMITTEE RECOMMENDATION:

Council Action Taken:

Ord./Res. Number:

Date:

REQUEST FOR COUNCIL ACTION

*OK
Ds Hammett
2-22-2022*

NO. RCA 22-043-2/28

FROM: Patrick Patton
DATE: February 22, 2022

COMMITTEE REFERRAL: Finance

SUBJECT: Storm Water Operation and Maintenance Agreement -- Touchstone Properties LLC

This request asks Council to accept the attached Storm Water Operation and Maintenance Agreement (SWOMA) from Touchstone Properties LLC.

This SWOMA outlines the property owners operation and maintenance plan for a newly installed storm water detention system. This agreement will ensure that the detention system operates as designed throughout the life of the development.

ESTIMATED COST: No cost to the City

SUGGESTED FUNDING: n/a

Sufficient Funds in Account Number:

Transfer Needed from: to:

New Appropriation Account Number:

Emergency Clause Requested: No
Reason:

COUNCIL USE ONLY:

COMMITTEE RECOMMENDATION:

Council Action Taken:

Ord./Res. Number:

Date:

City of Medina Ohio

Document ID:

Corresponding Job ID: CI-2020-04

MODEL INSPECTION AND MAINTENANCE AGREEMENT FOR STORM WATER BEST MANAGEMENT PRACTICES

This Inspection and Maintenance Agreement, made this 16th day of Dec. 2021, by and between the Touchstone Properties, LLC _____ (hereafter referred to as the Owner) and the *City of Medina, Ohio* hereafter referred to as the City, provides as follows:

WHEREAS, the Owner is responsible for certain real estate shown as Tax Map Parcel Number 029-19A-16-030 that is situated in the City of Medina, State of Ohio and is known as being all of Medina City Lot No. 6774 to be developed as Progress Drive Storage Yard Improvements and referred to as the Property; and,

WHEREAS the Owner is providing a storm water management system consisting of the following storm water management practices Storm Water Retention and Water Quality Pond as shown and described on the attached Comprehensive Storm Water Management Plan (*attach copy of development's approved plan*); and,

WHEREAS, to comply with the Ohio Environmental Protection Agency National Pollutant Discharge Elimination System and the *City of Medina, Ohio* Small Municipal Separate Storm Sewer System and Comprehensive Storm Water Management Plan, pertaining to this project, the Owner has agreed to inspect, maintain, and repair the storm water management practices in accordance with the terms and conditions hereinafter set forth.

NOW, THEREFORE, for and in consideration of the mutual covenants and undertaking of the parties, the parties hereby agree as follows:

A. FINAL INSPECTION APPROVAL

The Owner shall certify in writing to the City within 30 days of completion of the storm water management practices that the storm water management practices are constructed in accordance with the approved plans and specifications. The Owner shall further provide an As Built Certification, including As-Built Survey, of the locations of all access and maintenance easements and each storm water management practice, a copy of this complete Inspection and Maintenance Agreement, and the approved inspection and Maintenance Plan.

B. MAINTENANCE PLANS FOR THE STORM WATER MANAGEMENT PRACTICES

1. The Owner agrees to maintain in perpetuity the storm water management practices in accordance with approved Maintenance Plans listed in #2 below and in a manner that will permit the storm water management practices to perform the purposes for which they were designed and constructed, and in accordance with the standards by which they were designed and constructed, all as shown and described in the approved Comprehensive Storm Water Management Plan. This includes all pipes and channels built to convey storm water to the storm water management practices, as well as structures, improvements, and vegetation provided to control the quantity and quality of the storm water.
2. The Owner shall provide a Maintenance Plan for each storm water management practice. The Maintenance Plans shall include:
 - a. The location and documentation of all access and maintenance easements on the property.
 - b. The location of each storm water management practice, including identification of the drainage areas served by each.
 - c. Photographs of each storm water management practice, including all inlets and outlets upon completion of construction.
 - d. A schedule of inspection.
 - e. A schedule for regular maintenance for each aspect of the storm water management practices to ensure continued performance of each practice. The Owner shall provide an easily understood maintenance inspection checklist. The maintenance plan will include a detailed drawing of each storm water management practice. The maintenance plan shall include each outlet structure with all parts clearly labeled. This schedule may include additional standards, as required by the City Engineer, to ensure continued performance of the storm water management practices permitted to be located in, or within 50 feet of water resources.

Alteration or termination of these stipulations is prohibited. The Owner must provide a draft Inspection and Maintenance Plan as part of the Comprehensive Stormwater Management Plan submittal. Once the draft is approved, a recorded copy of the plan must be submitted to the City to receive final inspection approval of the site, as noted above in section A.

3. The Owner shall maintain, update, and store the maintenance records for the storm water management practices.
4. The Owner shall perform all maintenance in accordance with the Inspection and Maintenance Plan and shall complete all repairs identified through regular inspections; and any additional repairs as requested in writing by the City.

C. INSPECTION, MAINTENANCE, AND REPAIRS OF STORM WATER MANAGEMENT PRACTICES

- 1. The Owner shall inspect all storm water management practices listed in this agreement, every three (3) months and after major storm events for the first year of operation.
- 2. The Owner shall inspect all storm water management practices listed in this agreement at least once every year thereafter.
- 3. The Owner shall submit Inspection Reports in writing to the City engineer within 30 days after each inspection. The reports shall include the following:

The date of inspection; _____

Name of inspector; _____

The condition and/or presence of:

(i) _____

(ii) _____

(iii) _____

(iv) _____

(v) _____

(vi) _____

(vii) _____

(viii) Any other item that could affect the proper function of the Facility.

- 4. The Owner grants permission to the City to enter the Property and to inspect all aspects of the storm water management practices and related drainage to verify that they are being maintained and operated in accordance with the terms and conditions hereinafter set forth. The City shall provide the Owner copies of the inspection findings and a directive to commence with the repairs if necessary.
- 5. The Owner shall complete all corrective actions and repairs within ten (10) days of their discovery through Owner inspections or through a request from the City. If repairs will not occur within this ten (10) day period, the Owner must receive written approval from the City engineer for a repair schedule.
- 6. In the event of any default or failure by the Owner in the performance of any of the covenants and warranties pertaining to the maintenance of the storm water management practices, or the Owner fails to maintain the storm water management practices in accordance with the approved design standards and Inspection and Maintenance Plan, or, in the event of an emergency as determined by the City, it is the sole discretion of the City, after providing reasonable notice to the Owner, to enter the property and take whatever steps necessary to correct deficiencies and to charge the cost of such repairs to the Owner. The Owner shall reimburse the City upon demand, within thirty (30) days of receipt thereof for all actual cost incurred by the City, or more with written approval from the City engineer. All costs expended by the City in performing such necessary maintenance or repairs shall constitute a lien against the properties of the Owner. Nothing herein shall obligate the City to maintain the storm water management practices.

D. FUNDING

The Owner shall specify the method of funding for the perpetual inspection, operation, and maintenance of the storm water management practices listed in this Inspection and Maintenance Agreement. A description of the funding mechanism shall be submitted to the City and approved by the City.

E. INDEMNIFICATION

1. The Owner hereby agrees that it shall save, hold harmless, and indemnify the City of Medina, Ohio and its employees and officers from and against all liability, losses, claims, demands, costs and expenses arising from, or out of, default or failure by the Owner to maintain the storm water management practices, in accordance with the terms and conditions set forth herein, or from acts of the Owner arising from, or out of, the construction, operation, repair or maintenance of the storm water management practices.
2. The Owner hereby releases the City from all damages, accidents, casualties, occurrences, or claims that might arise or be asserted against the City from the presence, existence, or maintenance of the stormwater management practices.
3. The parties hereto expressly do not intend by execution of this Inspection and Maintenance Agreement to create in the public, or any member thereof, any rights as a third party beneficiary or to authorize anyone not a party hereof to maintain a suit for any damages pursuant to the terms of this Inspection and Maintenance Agreement.
4. This Inspection and Maintenance Agreement shall be a covenant that runs with the land and shall inure to the benefit of and shall be binding upon the parties hereto, their respective successors and assigns, and all subsequent owners of the property.
5. The current Owner shall promptly notify the City when the Owner legally transfers any of the Owners responsibilities for the storm water management practices. The Owner shall supply the *City* with a copy of any document of transfer, executed by both parties.
6. Upon execution of this Inspection and Maintenance Agreement, it shall be recorded in the Recorder's Office of Medina County, Ohio, at the Owner's expense.

IN WITNESS WHEREOF, the undersigned has executed this instrument this _____ day of _____, 20_____.

Owner:

Signature: *John Fechko*

Printed Name: John Fechko, Touchstone Properties, LLC

State of Ohio)
County of Medina) SS:

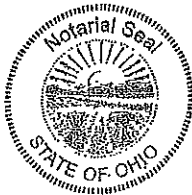
The foregoing instrument was acknowledged before me this 16th day of December by John Fechko who acknowledged that he did sign this Power of Attorney, and that it is his free act and deed. I have signed and sealed this Power of Attorney at Medina, Ohio, this 16th day of December, 2021.

Notary Signature: *Lisa Iseli*

Printed Name: Lisa Iseli

My Commission Expires: 2023-24

Notary Seal:



Lisa Iseli
Notary Public, State of Ohio
My Commission Expires
February 23rd, 2024

IN WITNESS WHEREOF, the undersigned has executed this instrument this _____ day of _____, 20_____.

City of Medina:

Signature: _____

Printed Name: Dennis Hanwell, Mayor

State of Ohio)

County of Medina) SS:

The foregoing instrument was acknowledged before me this _____ day of _____ by _____ who acknowledged that he did sign this Power of Attorney, and that it is his free act and deed. I have signed and sealed this Power of Attorney at Medina, Ohio, this _____ day of _____, 20_____.

Notary Signature: _____

Printed Name: _____

My Commission Expires: _____

Notary Seal:

This instrument was prepared by:

Gregory Huber, Law Director, City of Medina, Ohio
132 N. Elmwood Avenue
Medina, OH. 44256

REQUEST FOR COUNCIL ACTION

OK
2-22-2022
2-22-2022

NO. RCA 22-044-2/28

FROM: Patrick Patton



COMMITTEE REFERRAL: Finance

DATE: February 22, 2022

SUBJECT: Storm Water Operation and Maintenance Agreement – Chick Fil A

This request asks Council to accept the attached Storm Water Operation and Maintenance Agreement (SWOMA) from Chick Fil A and authorize the Mayor to sign the agreement on the City's behalf.

This SWOMA outlines the property owners operation and maintenance plan for a newly installed storm water detention system. This agreement will ensure that the detention system operates as designed throughout the life of the development.

ESTIMATED COST: No cost to the City

SUGGESTED FUNDING: n/a

Sufficient Funds in Account Number:

Transfer Needed from: to:

New Appropriation Account Number:

Emergency Clause Requested: No
Reason:

COUNCIL USE ONLY:

COMMITTEE RECOMMENDATION:

Council Action Taken:

Ord./Res. Number:

Date:

City of Medina Ohio

Document ID:

Corresponding Job ID: CI-2020-05

MODEL INSPECTION AND MAINTENANCE AGREEMENT FOR STORM WATER BEST MANAGEMENT PRACTICES

This Inspection and Maintenance Agreement, made this ____ day of _____, 20____, by and between Chick-fil-A, Inc., a Georgia corporation (hereafter referred to as the Owner) and the *City of Medina, Ohio* hereafter referred to as the City, provides as follows:

WHEREAS, the Owner is responsible for certain real estate shown as Tax Map Parcel Number 028-19A-09-187 that is situated in the City of Medina, State of Ohio and is known as being all of Medina City Lot No. 6533 to be developed as a freestanding restaurant and referred to as the Property; and,

WHEREAS the Owner is providing a storm water management system consisting of the following storm water management practices for the StormTech underground detention system as shown and described on the attached Comprehensive Storm Water Management Plan (*attach copy of development's approved plan*); and,

WHEREAS, to comply with the Ohio Environmental Protection Agency National Pollutant Discharge Elimination System and the *City of Medina, Ohio* Small Municipal Separate Storm Sewer System and Comprehensive Storm Water Management Plan, pertaining to this project, the Owner has agreed to inspect, maintain, and repair the storm water management practices in accordance with the terms and conditions hereinafter set forth.

NOW, THEREFORE, for and in consideration of the mutual covenants and undertaking of the parties, the parties hereby agree as follows:

A. FINAL INSPECTION APPROVAL

The Owner shall certify in writing to the City within 30 days of completion of the storm water management practices that the storm water management practices are constructed in accordance with the approved plans and specifications. The Owner shall further provide an As Built Certification, including As-Built Survey, of the locations of all access and maintenance easements and each storm water management practice, a copy of this complete Inspection and Maintenance Agreement, and the approved inspection and Maintenance Plan.

B. MAINTENANCE PLANS FOR THE STORM WATER MANAGEMENT PRACTICES

1. The Owner agrees to maintain in perpetuity the storm water management practices in accordance with approved Maintenance Plans listed in #2 below and in a manner that will permit the storm water management practices to perform the purposes for which they were designed and constructed, and in accordance with the standards by which they were designed and constructed, all as shown and described in the approved Comprehensive Storm Water Management Plan. This includes all pipes and channels built to convey storm water to the storm water management practices, as well as structures, improvements, and vegetation provided to control the quantity and quality of the storm water.
2. The Owner shall provide a Maintenance Plan for each storm water management practice. The Maintenance Plans shall include:
 - a. The location and documentation of all access and maintenance easements on the property.
 - b. The location of each storm water management practice, including identification of the drainage areas served by each.
 - c. Photographs of each storm water management practice, including all inlets and outlets upon completion of construction.
 - d. A schedule of inspection.
 - e. A schedule for regular maintenance for each aspect of the storm water management practices to ensure continued performance of each practice. The Owner shall provide an easily understood maintenance inspection checklist. The maintenance plan will include a detailed drawing of each storm water management practice. The maintenance plan shall include each outlet structure with all parts clearly labeled. This schedule may include additional standards, as required by the City Engineer, to ensure continued performance of the storm water management practices permitted to be located in, or within 50 feet of water resources.

Alteration or termination of these stipulations is prohibited. The Owner must provide a draft Inspection and Maintenance Plan as part of the Comprehensive Stormwater Management Plan submittal. Once the draft is approved, a recorded copy of the plan must be submitted to the City to receive final inspection approval of the site, as noted above in section A.

3. The Owner shall maintain, update, and store the maintenance records for the storm water management practices.
4. The Owner shall perform all maintenance in accordance with the Inspection and Maintenance Plan and shall complete all repairs identified through regular inspections, and any additional repairs as requested in writing by the City.

C. INSPECTION, MAINTENANCE, AND REPAIRS OF STORM WATER MANAGEMENT PRACTICES

1. The Owner shall inspect all storm water management practices listed in this agreement, every three (3) months and after major storm events for the first year of operation.

2. The Owner shall inspect all storm water management practices listed in this agreement at least once every year thereafter.
3. The Owner shall submit Inspection Reports in writing to the City engineer within 30 days after each inspection. The reports shall include the following:

The date of inspection; _____

Name of inspector; _____

The condition and/or presence of:

(i) _____

(ii) _____

(iii) _____

(iv) _____

(v) _____

(vi) _____

(vii) _____

(viii) Any other item that could affect the proper function of the Facility.

4. The Owner grants permission to the City to enter the Property and to inspect all aspects of the storm water management practices and related drainage to verify that they are being maintained and operated in accordance with the terms and conditions hereinafter set forth. The City shall provide the Owner copies of the inspection findings and a directive to commence with the repairs if necessary.
5. The Owner shall complete all corrective actions and repairs within ten (10) days of their discovery through Owner inspections or through a request from the City. If repairs will not occur within this ten (10) day period, the Owner must receive written approval from the City engineer for a repair schedule.
6. In the event of any default or failure by the Owner in the performance of any of the covenants and warranties pertaining to the maintenance of the storm water management practices, or the Owner fails to maintain the storm water management practices in accordance with the approved design standards and Inspection and Maintenance Plan, or, in the event of an emergency as determined by the City, it is the sole discretion of the City, after providing reasonable notice to the Owner, to enter the property and take whatever steps necessary to correct deficiencies and to charge the cost of such repairs to the Owner. The Owner shall reimburse the City upon demand, within thirty (30) days of receipt thereof for all actual cost incurred by the City, or more with written approval from the City engineer. All costs expended by the City in performing such necessary maintenance or repairs shall constitute a lien against the properties of the Owner. Nothing herein shall obligate the City to maintain the storm water management practices.

D. FUNDING

The Owner shall specify the method of funding for the perpetual inspection, operation, and maintenance of the storm water management practices listed in this Inspection and Maintenance Agreement. A description of the funding mechanism shall be submitted to the City and approved by the City.

E. INDEMNIFICATION

1. The Owner hereby agrees that it shall save, hold harmless, and indemnify the City of Medina, Ohio and its employees and officers from and against all liability, losses, claims, demands, costs and expenses arising from, or out of, default or failure by the Owner to maintain the storm water management practices, in accordance with the terms and conditions set forth herein, or from acts of the Owner arising from, or out of, the construction, operation, repair or maintenance of the storm water management practices, unless caused by the negligence or willful misconduct of the employees and officers of the City of Medina, Ohio.
2. The Owner hereby releases the City from all damages, accidents, casualties, occurrences, or claims that might arise or be asserted against the City from the presence, existence, or maintenance of the stormwater management practices, except for matters which are due to the negligence or willful misconduct of the City.

3. The parties hereto expressly do not intend by execution of this Inspection and Maintenance Agreement to create in the public, or any member thereof, any rights as a third party beneficiary or to authorize anyone not a party hereof to maintain a suit for any damages pursuant to the terms of this Inspection and Maintenance Agreement.
4. This Inspection and Maintenance Agreement shall be a covenant that runs with the land and shall inure to the benefit of and shall be binding upon the parties hereto, their respective successors and assigns, and all subsequent owners of the property.
5. The current Owner shall promptly notify the City when the Owner legally transfers any of the Owners responsibilities for the storm water management practices only. The Owner shall supply the *City* with a copy of any document of transfer, executed by both parties.
6. Upon execution of this Inspection and Maintenance Agreement, it shall be recorded in the Recorder's Office of Medina County, Ohio, at the Owner's expense.

IN WITNESS WHEREOF, the undersigned has executed this instrument this 6th day of December, 2021.

Owner:

CHICK-FIL-A, INC., a Georgia corporation

Signature: Justin Lurk

Printed Name: Justin Lurk

State of Georgia)
County of Fayette) SS:

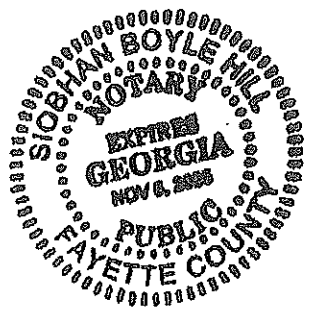
The foregoing instrument was acknowledged before me this 6 day of December by Justin Lurk who acknowledged that he did sign this Power of Attorney, and that it is his free act and deed. I have signed and sealed this Power of Attorney at Fayette, Georgia, this 6th day of December, 2021.

Notary Signature: Sidhan Boyle-Hill

Printed Name: Sidhan Boyle-Hill

My Commission Expires: November 8th, 2025

Notary Seal:



IN WITNESS WHEREOF, the undersigned has executed this instrument this _____ day of _____, 20_____.

City of Medina:

Signature: _____

Printed Name: Dennis Hanwell, Mayor

State of Ohio)

County of Medina) SS:

The foregoing instrument was acknowledged before me this _____ day of _____ by _____ who acknowledged that he did sign this Power of Attorney, and that it is his free act and deed. I have signed and sealed this Power of Attorney at Medina, Ohio, this _____ day of _____, 20_____.

Notary Signature: _____

Printed Name: _____

My Commission Expires: _____

Notary Seal:

This instrument was prepared by:

Gregory Huber, Law Director, City of Medina, Ohio
132 N. Elmwood Avenue
Medina, OH. 44256

OK
B-17 @ county
2-23-2022

REQUEST FOR COUNCIL ACTION

No. RCA 22-045-2/28

FROM: Jansen Wehrley ^(B-17)
DATE: February 23, 2022
SUBJECT: Amend Ordinance 127-17 Pavilion Rental Fees

Committee: Finance

SUMMARY AND BACKGROUND:

The Parks Department respectfully request Council authorization to amend the pavilion rental time limit from 4 hours to 3 hours. This is in an effort to provide greater opportunity for more residents and non-residents to enjoy the facilities.

We are working towards implementing online booking software to streamline our reservations utilizing predetermined time blocks.

Estimated Cost: None

Suggested Funding: N/A

- sufficient funds in Account No.
- transfer needed from Account No.
- to Account No.
- NEW APPROPRIATION needed in Account No.

Emergency Clause Requested:

Reason:

COUNCIL USE ONLY:

Committee Action/Recommendation:

Council Action Taken:

Ord./Res.

Date:

ORDINANCE NO. 127-17

AN ORDINANCE AMENDING THE PAVILION RENTAL FEES FOR THE PARKS AND RECREATION DEPARTMENT.

WHEREAS: Ordinance No. 80-15, passed June 22, 2015 amended the Uptown Park and Gazebo rental fees; and

WHEREAS: The City of Medina Parks and Recreation Department respectfully requests Council to amend this Ordinance pertaining to the Section Additional Fees; and

WHEREAS: The Uptown Park Advisory Committee reviewed these changes on August 14, 2017 and voted unanimously to proceed with this request.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the rental fees for recreation facilities as amended in Ordinance No. 80-15, passed June 22, 2015, shall be amended to read as follows:

PAVILION USE

Resident	\$25.00 weekdays	\$35.00 weekends/holidays
Non-resident	\$35.00 weekdays	\$45.00 weekends/holidays
Non-profit	\$25.00 weekdays	\$25.00 weekends/holidays

These fees are for a 4-hour time limit per day. The only exclusion from the non-profit fee is the Medina City School District, Buckeye Local School District, community fundraisers, community outreach programs, and City sponsored events. Any changes made after the pavilion booking has occurred will incur a \$5.00 administrative processing fee.

UPTOWN PARK/GAZEBO

Type of Event	Size of Event	Deposit Amount*	Resident/Non-Profit	Non-Resident
Wedding/Gathering	1-200	\$100.00	\$100.00	\$200.00
Small Event	201-500	\$750.00	\$200.00	\$400.00
Large Event	501+	\$1,500.00	\$500.00	\$1,000.00
Multi-Use Event	6+ similar events a year	same as above event and size	50% discount on base fee. \$50.00 additional per day beyond 6.	\$200.00 per day

* Deposit refund subject to inspection by designee of the Mayor.

ADDITIONAL FEES (Upon request)**

Garbage/Snow Removal	\$75.00 per day Per Collection
Snow Removal	\$75.00 Per Day

Barricades/Road Closures \$35.00

****If additional services are required but not requested by Permit Holder, costs will be withheld from the deposit.**

SEC. 2: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 3: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: September 11, 2017

SIGNED: John M. Coyne, III
President of Council

ATTEST: Kathy Patton
Clerk of Council

APPROVED: September 12, 2017

SIGNED: Dennis Hanwell
Mayor

Effective Date: October 30, 2017

REQUEST FOR COUNCIL ACTION

No. RCA 22-047-2/28

FROM: Medina Municipal Court

Committee: Finance

DATE: February 18, 2022

SUBJECT: AUTHORIZING THE MEDINA MUNICIPAL COURT TO APPLY AND RECEIVE ASISTANCE FROM THE SUPREME COURT OF OHIO 2022 TECH GRANT

SUMMARY AND BACKGROUND:

Implement E-Filing through our current case management system – Pioneer Technologies.

This project allows parties to file on cases remotely and supports paperless workflows.

Cost of the Project \$21,000

Quote is attached for reference.

Estimated Cost: \$21,000.00

Suggested Funding:

- sufficient funds in Account No.
- transfer needed from Account No. to Account No.
- NEW APPROPRIATION needed in Account No.

Emergency Clause Requested: NO

Reason:

COUNCIL USE ONLY:

Committee Action/Recommendation:

Council Action Taken:

Ord./Res.

Date:



Quote for:
Medina Municipal Court
Medina, OH

1/26/2022

Pioneer Technology Group
1100 Central Park Drive, Suite 100
Sanford, Florida 32771
1.800.280.5281 | Fax: 407.644.6978

CONTACT INFORMATION

LOCATION

Pioneer Technology Group, LLC
1100 Central Park Drive
Suite 100
Sanford, Florida 32771

Toll Free: 1-800-280-5281

Office: 407-321-7434

Fax: 407-321-7971

www.pioneertechnologygroup.com

CONTACTS

Justin Ebright, Business Development

Cell (772) 708-2661 | Jebright@ptghome.com

Ryan Crowley, Director of Sales and Marketing:

Cell (407)448-3504 | Ryan@ptghome.com





E FILING QUOTE

Benchmark E Filing	
<i>Allows parties to electronically file on cases remotely and safely from anywhere with an internet connection. Supports efficient paperless workflows by allowing court to process and docket E filed documents.</i>	
Includes	Amount
E Filing Setup and Configuration	
• Web E Filing Module	\$21,000
• Internal E filing Queue	

REQUEST FOR COUNCIL ACTION

OK
2/23/2022
Handwritten initials and date

NO. RCA-22-048-2/28

FROM: Patrick Patton

DATE: February 22, 2022

SUBJECT: Right of Way Purchase - West Smith Reconstruction

COMMITTEE REFERRAL:

Finance

In order to complete construction of West Smith Road between the State Road and S. Court Street, the City must acquire a several easements and/or fee simple right of way. We have received the purchase agreement for one (1) of those properties:

Parcel #	Property Owner	Parcel #	Acquisition	Value
66	JMJ Holdings Corp., an Ohio Corporation	028-19C-05-144	Fee Simple Reservation of Access	\$300.
TOTAL				\$ 300.

This requests asks Council to accept the easements submitted herein. Thank you for your cooperation.

ESTIMATED COST: \$300.

SUGGESTED FUNDING: 108-0610-54411

Sufficient Funds in Account Number:

Transfer Needed from: To:

New Appropriation Account Number:

Emergency Clause Requested: YES

Reason: Right of Way acquisition is an important milestone in the ODOT project development process; failure to meet this deadline can delay the project. In addition, since each of these property owners have signed the easement, we would like to complete the process and pay them as soon as possible.

COUNCIL USE ONLY:

COMMITTEE RECOMMENDATION:

Council Action Taken:

Ord./Res. Number:

Date:

**CONTRACT FOR SALE AND PURCHASE OF REAL PROPERTY
WITHOUT BUILDING(S)**

PARCEL(S): 66-WD
MED-CR 0004-15.47

This Agreement is by and between the City of Medina, Ohio ["Purchaser"] and JMJ Holdings Corp., an Ohio corporation ["Seller"; "Seller" includes all of the foregoing named persons or entities]. Purchaser and Seller are referred to collectively in this Agreement as "Parties."

In consideration of the mutual promises, agreements and covenants herein contained the Parties contract as follows:

1. Price and Consideration

Purchaser shall pay to Seller the sum of \$300.00, which sum shall constitute the entire amount of compensation due Seller for: (a) the real property to be conveyed, including all fixtures; (b) any and all damages to any residual lands of Seller; (c) Seller's covenants set forth herein; (d) any and all supplemental instruments reasonably necessary to transfer the title of the subject property; and (e) N/A.

Seller shall be exclusively responsible for all delinquent taxes and assessments, including penalties and interest, and for all other real estate taxes and assessments that are a lien as of the date on which this Agreement closes. The taxes and assessments for the current calendar year shall be prorated on an estimated basis to the date of acquisition of title or date of possession, whichever is earlier in time. Seller shall be responsible for any and all future installments of any special assessments levied and assessed against the real property, whether or not any such special assessment has been certified to the county auditor for collection, provided that such installments of special assessments shall be a lien on the subject real property as of the date of transfer of title. Purchaser may withhold in escrow a sufficient amount of the purchase money to satisfy the foregoing items to be paid by Seller; any balance remaining after such taxes, assessments, etc., are discharged shall be paid to Seller and any deficiency shall be the responsibility of Seller.

2. Estate Sold and Deed to Transfer

Seller, upon fulfillment of all the obligations and terms of this Agreement, shall sell and convey to Purchaser, its successors and assigns, the property which is more particularly described in Exhibit A attached hereto and by this reference incorporated herein, together with all improvements now located thereon and all fixtures of every nature now attached to or used

with said land and improvements including, but not limited to, driveways, signs, utility fixtures, shrubbery and trees.

If the rights, titles and estates described in Exhibit A constitute the fee simple in, to and of the real property, then such sale and conveyance by Seller shall be by a good and sufficient general warranty deed with, if applicable, full release of dower. In the event the rights, titles, and estates described in Exhibit A constitute something less than the fee simple of the real property, then such sale and conveyance by Seller shall be by a good and sufficient deed or other instrument regularly and ordinarily used to transfer such lesser rights, titles and estates with, if applicable, full release of dower.

3. Limited Access Parcels - Waiver of Abutters' Rights

If the property described in Exhibit A is designated by Purchaser as a limited access parcel, then Seller further agrees to release to Purchaser, its successors and assigns, any and all abutters' rights, including access rights, appurtenant to any remaining lands of Seller (from which the property described in Exhibit A is being severed) in, over, on, from and to the property described in Exhibit A.

4. Supplemental Instruments

Seller agrees to execute any and all supplemental instruments or documents necessary to vest Purchaser with the rights, titles and interests described in Exhibit A.

5. Warranty of Title

Seller shall, and hereby does, warrant that the property described in Exhibit A is free and clear from all liens and encumbrances whatsoever, except: (a) easements, restrictions, conditions and covenants of record; (b) all legal highways; (c) zoning and building laws, ordinances, rules and regulations; and (d) any and all taxes and assessments not yet due and payable.

6. Elimination of Others' Interests

Seller shall assist, in whatever manner reasonably possible under the circumstances, to procure and deliver to Purchaser releases and cancellations of any and all other rights, titles and interests in the property described in Exhibit A, such as, but not limited to, those belonging to tenants, lessees, mortgagees or others now in possession or otherwise occupying the subject premises, and all assessment claims against said property.

Seller and Purchaser agree that if a mortgagee of Seller or of a predecessor in title fails to cooperate with the efforts to obtain a release of that mortgagee's mortgage lien secured by the

property described in Exhibit A, then and in that event this Agreement shall become null and void and the parties to this Agreement shall be discharged and released from any and all obligations created by this Agreement; for the purposes of this provision, the term "fails to cooperate" shall include a demand or request by any such mortgagee for a fee to process such a release of that mortgagee's mortgage lien that Purchaser, in its sole discretion, deems to be excessive.

7. No Change in Character of Property

Seller shall not change the existing character of the land or alter, remove, destroy or change any improvement located on the property described in Exhibit A. If, prior to the date on which possession of the subject property is surrendered to Purchaser, the subject property suffers any damage, change, alteration or destruction then, and without regard to the cause thereof, Seller shall restore the subject property to the condition it was in at the time Seller executed this Agreement; in the alternative, Seller may agree to accept the abovementioned purchase price less the costs associated with such restoration. If the Seller refuses to either restore the premises or accept the decreased consideration as aforementioned, then Purchaser, at its option after discovery or notification of such damage, change, alteration or destruction, may terminate and cancel this Agreement upon written notice to Seller.

8. Offer to Sell

If Seller executes this Agreement prior to Purchaser, then this Agreement shall constitute and be an Offer to Sell by Seller that shall remain open for acceptance by Purchaser for a period of 20 days immediately subsequent to the date on which Seller delivers such executed Agreement to Purchaser. Upon Purchaser's acceptance and execution of this Agreement within said period of 20 days, this Agreement shall constitute and be a valid Contract for Sale and Purchase of Real Property that is binding upon the Parties.

9. Designation of Escrow Agent

Seller agrees that Purchaser may designate an escrow agent to act on behalf of the Parties in connection with the consummation and closing of this Agreement.

10. Closing Date

The consummation and closing of this Agreement shall occur at such time and place as the Parties may agree, but no later than 10 days after Purchaser notifies Seller in writing that Purchaser is ready to consummate and close this Agreement. Provided, however, in no event

shall such consummation and closing occur more than 120 days after the last date on which one of the Parties executes this Agreement.

11. Physical Possession of Structures Occupied by Seller

Seller shall surrender physical possession of the land and improvements to Purchaser not later than the date on which Purchaser tenders the purchase price to Seller.

12. Control of Property Occupied by Seller's Tenant(s)

Control of property occupied by Seller's tenant(s) shall be assumed by Purchaser on the date Purchaser tenders the purchase price to Seller. From that date forward, Purchaser shall be entitled to collect and retain as its own funds any and all rental payments thereafter made by such tenant(s). If any rents due under the lease(s) with Seller have been prepaid by Seller's tenant(s), then said prepaid rents shall be prorated to the date on which the purchase price is tendered by Purchaser, and said prepaid rents shall be paid to Seller and Purchaser in accordance with such proration.

13. Binding Agreement

Any and all of the terms, conditions and provisions of this Agreement shall be binding upon and shall inure to the benefit of Seller and Purchaser and their respective heirs, executors, administrators, successors and assigns.

14. Multiple Originals

This Agreement may be executed in two or more counterparts, each of which will be deemed an original, but all of which together shall constitute but one and the same instrument.

15. Entire Agreement

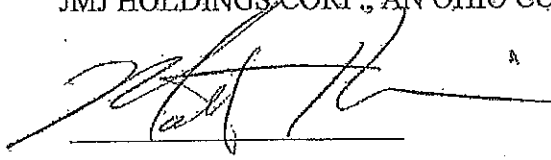
This instrument contains the entire agreement between the Parties, and it is expressly understood and agreed that no promises, provisions, terms, warranties, conditions or obligations whatsoever, either express or implied, other than herein set forth, shall be binding upon Seller or Purchaser.

16. Amendments and Modifications

No amendment or modification of this Agreement shall be valid or binding upon the Parties unless it is made in writing, cites this Agreement and is signed by Seller and Purchaser.

IN WITNESS WHEREOF, the parties hereto, namely the City of Medina, Ohio and JMJ Holdings Corp., an Ohio corporation have executed this Agreement on the date(s) indicated immediately below their respective signatures.

JMJ HOLDINGS CORP., AN OHIO CORPORATION



Matt Kiene, Vice President

Date: 2/16-22

City of Medina, Ohio

Mayor Dennis Hanwell

Date: _____

EXHIBIT A

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Rev. 06/09

LPA RX 851 WD

QWS

Ver. Date 06/22/2021

PID 112540

PARCEL 66-WD

MED-CR 0004-15.47

**ALL RIGHT, TITLE AND INTEREST IN FEE SIMPLE
IN THE FOLLOWING DESCRIBED PROPERTY
WITHOUT LIMITATION OF EXISTING ACCESS RIGHTS
IN THE NAME AND FOR THE USE OF THE
CITY OF MEDINA, MEDINA COUNTY, OHIO**

Grantor/Owner, for himself and his heirs, executors, administrators, successors and assigns, reserves all existing rights of ingress and egress to and from any residual area (as used herein, the expression "Grantor/Owner" includes the plural, and words in the masculine include the feminine or neuter).

[Surveyor's description of the premises follows]

Situated in the State of Ohio, County of Medina, City of Medina, being in Original Lot 1 of Montville Township, Township 2 North, Range 14 West of the Connecticut Western Reserve, being part of the formerly known as Medina City Lot 48 on the Montville Township side thereof and now known as Medina City Lot 1048, as conveyed to JMJ Holdings Corp., an Ohio corporation by the instrument filed as Document Number 2019OR000708 (all document references are to the records of Medina County, Ohio Recorder's office, unless otherwise stated).

Being a parcel of land lying on the right side of the centerline of right-of-way of Smith Road (60' R/W - Public) and being more particularly described as follows:

COMMENCING FOR REFERENCE at a Mag spike set at an angle point in the centerline of right-of-way of Smith Road, being the centerline intersection of the said Smith Road and Huntington Street FKA West Alley (33' R/W - Public), and being on the northerly line of Montville Township, and on the southerly line of Medina Township, said spike being at station 93+73.60 of the centerline of right-of-way of Smith Road;

Thence along the said centerline of right-of-way of Smith Road, the south line of Medina Township, and the north line of Montville Township, **North 89 degrees 42 minutes 44 seconds East for a distance of 16.43 feet** to a point being at station 93+89.74 of the said centerline of right-of-way of Smith Road;

EXHIBIT A

Page 2 of 3

LPA RX 851 WD

Rev. 06/09

Thence leaving the said centerline of right-of-way of Smith Road perpendicularly, South 00 degrees 17 minutes 16 seconds East for a distance of 30.00 feet to a Mag spike set at the intersection of the existing southerly right-of-way line of Smith Road and the existing easterly right-of-way line of the said Huntington Street, and being at the northwest corner of the said Medina City Lot 1048, said spike being 30.00 feet right of the centerline of right-of-way of Smith Road station 93+89.74, said spike being the TRUE POINT OF BEGINNING of the parcel herein described;

Thence along the said existing southerly right-of-way line of Smith Road and the north line of the said Medina City Lot 1048, North 89 degrees 42 minutes 44 seconds East for a distance of 2.47 feet to an iron pin set at the intersection of the said existing southerly right-of-way line of Smith Road and the proposed easterly right-of-way line of Huntington Street, said pin being 30.00 feet right of the centerline of right-of-way of Smith Road station 93+92.21;

Thence crossing through the said Medina City Lot 1048 and along the said proposed easterly right-of-way line of Huntington Street, for the following three (3) courses:

1. South 23 degrees 45 minutes 53 seconds West for a distance of 2.39 feet to an iron pin set being 32.18 feet right of the centerline of right-of-way of Smith Road station 93+91.23;
2. Along a line parallel to and 1.50 feet distant from measured perpendicularly from the existing easterly right-of-way line of Huntington Street, South 00 degrees 09 minutes 28 seconds East for a distance of 9.37 feet to an iron pin set being 41.55 feet right of the centerline of right-of-way of Smith Road station 93+91.21;
3. South 89 degrees 42 minutes 44 seconds West for a distance of 1.50 feet to a Mag spike set at the intersection of the said proposed easterly right-of-way line of Huntington Street and the said existing easterly right-of-way line of Huntington Street, and on the westerly line of the said Medina City Lot 1048, said spike being 41.55 feet right of the centerline of right-of-way of Smith Road station 93+89.71;

Thence along the said existing easterly right-of-way line of Huntington Street and the said westerly line of Medina City Lot 1048, North 00 degrees 09 minutes 28 seconds West for a distance of 11.55 feet to the TRUE POINT OF BEGINNING of the parcel herein described.

The above description contains a total area of 0.0004 acres, (0.0000 acres are located within the Present Road Occupied resulting in a net take of 0.0004 acres), being all of Medina County Auditor's Parcel number 028-19C-05-144.

EXHIBIT A

Page 3 of 3

LPA RX 851 WD

Rev. 06/09

The current source of title to the boundary herein described as of this writing recorded in Document Number ~~2019OR000708~~ in the records of Medina County.

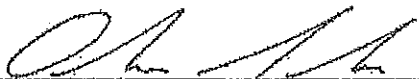
This description was prepared by Andrew T. Jordan, Ohio Registered Professional Surveyor number 8759, and is based on an actual field survey conducted by American Structurepoint Inc. in October of 2020, and is true and correct to the best of my knowledge and belief.

The bearings for this description are based on Grid North, reference North 89 degrees 12 minutes 02 seconds East for the existing centerline of right-of-way for W. Smith Road, as referenced to The Ohio State Plane Coordinate system (North Zone) and the North American Datum of 1983 (2011 Adjustment) as established utilizing a GPS survey and NGS OPUS solution.

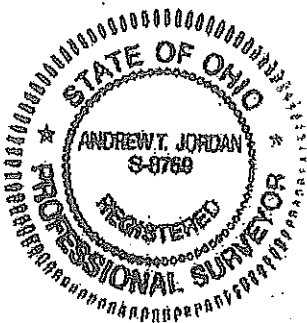
Where described, iron pins set are 5/8" rebar, 30" long, with caps stamped "ASI PS 8759".

The stations referenced herein are from the plans known as MED - CR 0004 - 15.47 (W SMITH ROAD) on file with the City of Medina, Ohio.

American Structurepoint, Inc.


Andrew T. Jordan
Registered Professional Surveyor No. 8759

6-22-2021
Date



REQUEST FOR COUNCIL ACTION

No. RCA 22-046-a/28
Committee: Water + Utilities

FROM: MedinaTV(Cable Dept)

DATE: 2/18/22

SUBJECT: Options for MedinaTV funding and operations.

SUMMARY AND BACKGROUND:

MedinaTV has been serving Medina for 27 years through collection of Franchise Fees. Those fees have flat lined since 2012 and are now dropping dramatically since 2019. I have had discussions with our A.C.C.E.S.S. Committee and we have a recommendation I would like to present to the Water and Utilities committee before we move on to Finance or City Council.

Estimated Cost: TBD

Suggested Funding: TBD

- sufficient funds in Account No.
- transfer needed from Account No. _____ to Account No. _____
- NEW APPROPRIATION needed in Account No. _____

Emergency Clause Requested: No

Reason:

COUNCIL USE ONLY:

Committee Action/Recommendation:

Council Action Taken:

Ord./Res.

REQUEST FOR COUNCIL ACTION

No. RCA 22-049-2/28
Committee: Finance

FROM: Gregory Huber
DATE: February 24, 2022
SUBJECT: Authorization for the filing of a lawsuit as against Retrievev, Inc. and Access Information Management.

SUMMARY AND BACKGROUND:

In 2005 the City of Medina entered into a written agreement with Gateway Records Management for the storage of the City of Medina Law Department records. In 2011 the Building Department joined in having Building Department records stored with Gateway. The Finance Department has been storing records with Gateway and paying Gateway for record storage; the Finance Department is apparently unable to locate the contract that authorizes the storage and payment for the storage of records.

Gateway Management was bought out and taken over by companies known as Retrievev, Inc. and Access Information Management. The City of Medina's records were moved from Medina to Columbus, Ohio. Since Access has taken over management of file storage, the service has been poor; there seems to be no one that answers a telephone for purposes of dealing with City of Medina records.

The Law Department and the Building Department would like to terminate the contracts with Access and secure the return of records so that the City of Medina's records may be stored in Medina County, Ohio. It is likely that the Finance Department would also like the return of all records; it is unclear how the contractual arrangement stands as between Access and the City of Medina Finance Department. Presumably, it would be sensible to have all City of Medina records returned from Columbus so they may be stored in Medina County, Ohio. Accordingly, the Law Director respectfully requests permission for the initiation of a lawsuit is against Access so that one person may be appointed to represent Access and negotiations may result in resolution of the issues outlined herein.

ORC 5705.41 (D) (1):

Except as otherwise provided in division (D)(2) of this section and section 5705.44 of the Revised Code, make any contract or give any order involving the expenditure of money unless there is attached thereto a certificate of the fiscal officer of the subdivision that the amount required to meet the obligation or, in the case of a continuing contract to be performed in whole or in part in an ensuing fiscal year, the amount required to meet the obligation in the fiscal year in which the contract is made, has been lawfully appropriated for such purpose and is in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances. This certificate need be signed only by the subdivision's fiscal officer. Every such contract made without such a certificate shall be void, and no warrant shall be issued in payment of any amount due thereon. If no certificate is furnished as required, upon receipt by the taxing authority of the subdivision or taxing unit of a certificate of the fiscal officer stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances, such taxing authority may authorize the drawing of a warrant in payment of amounts due upon such contract, but such resolution or ordinance shall be passed within thirty days after the taxing authority receives such certificate; provided that, if the amount involved is less than one hundred dollars in the case of counties or three thousand dollars in the case of all other subdivisions or taxing units, the fiscal officer may authorize it to be paid without such affirmation of the taxing authority of the subdivision or taxing unit, if such expenditure is otherwise valid.

Estimated Cost:

Suggested Funding:

- sufficient funds in Account No.
- transfer needed from Account No. to Account No.

- **NEW APPROPRIATION** needed in Account No.

Emergency Clause Requested: NO
Reason:

COUNCIL USE ONLY:

Committee Action/Recommendation:

Council Action Taken:

Ord./Res.
Date: