

**Finance Committee**  
**Monday, September 25, 2023**  
**6:00 p.m. Medina City Hall – Council Rotunda**

**In attendance:** J. Coyne, J. Shields, R. Haire, P. Rose, D. Simpson, B. Lamb

**Also present:** Mayor Hanwell, Greg Huber, Nino Piccoli, Keith Dirham, Patrick Patton, Andrew Dutton, Chief Walter, Kathy Patton, Cindy Lastuka, Angela and George Sam (MSM), Kevin Hutchinson, Sarah Crawford, Dan Gladish, Rick Kirby, Veneta Bassman, and Lori Bowers

1. Assignment of Requests for Council Action

2. 23-174-9/25 – Budget Amendments

a. #2023-042 – Economic Development – Advertising

Mr. Dirham stated this is a pass through of a donation. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

b. #2023-043 – Fire Dept. - Donation

Mr. Dirham stated this is a pass through of a donation. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

3. 23-175-9/25 – Increase P.O. – Fire Safety Services – Fire Dept.

Chief Walters stated this is for operating supplies and works in conjunction with the donation. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

4. 23-176-9/25 – RFP’s Drug Screen & Related Professional Services

Mayor Hanwell stated this is done annually. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

5. 23-177-9/25 – Reclassify Part-time Clerk to Full-time Account Clerk – Finance

Keith Dirham explained they have a good employee in this position and they would like to keep them. Carryforward funds will cover this position. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

6. 23-178-9/25 – Amend Zoning Code, Various Sections

Andrew Dutton stated these amendments were reviewed by the Planning Commission and approved. Deals with uses and consistencies. On hold for public hearing.

7. 23-179-9/25 – Accept Utility Rate Review Recommendation – Water Rate Increase

Keith Dirham stated our rate we pay Avon is going up and offset in 2024 but not in 2025. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

8. 23-180-9/25 – Agreement, Wheeling & Lake Erie Railway – Repeal Ord. 98-22

Mr. Patton explained this is a new agreement since previous plan wouldn’t work and needed to reroute a new plan that changes the description in the permit we got from Wheeling.

Mr. Huber explained that this requires us to carry a separate insurance policy covering our indemnification. Mr. Shields moved to approve the agreement with Wheeling and Lake Erie Railroad subject to final approval and any modification by the Law Director, seconded by Mr. Simpson. Motion passed 6-0.

9. 23-181-9/25 – Expenditure – HSH Construction – Engineering

Mr. Patton stated this is the cost to replace and repair a storm sewer. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

10. 23-182-9/25 – Discussion – Municipal Courthouse Architect Selection

Mr. Patton stated now that our agreement with the county is finalized, we can start the selection process to hire an architect for the renovation of the 1969 building following the qualification-based selection process. We would like to form a committee to review and rank these qualification statements when they come in and are recommending Mayor Hanwell, one Council representative, the Judge, Municipal Court manager and Patrick Patton. Mr. Huber recommended coming back to council next meeting to pass resolution forming this committee.

11. 23-183-9/25 – Increase Exp. Concrete Contracting Solutions - Parks Dept.

Mr. Patton is handling this for Jansen Wehrley and it involves the skate park in Ragan Park. Option is for grinding the concrete. Found two contracts. Recommending the Concrete Contracting Solutions. Estimated cost is \$33,000.00. If this works they will be able to rescind that \$120,000.00, saving almost \$90,000.00. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

12. 23-184-9/25 – Increase Exp. – Medina Supply – Street Dept.

Mr. Piccoli stated in an effort to get to the end of the year with covering expenditures for concrete and stone, we would like to increase the P.O. to \$25,000.00. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

13. 23-185-9/25 – Amend Ord. 80-23, GAAP Conversion Contract w/ Rea & Assoc.

Mr. Dirham stated he would like to address this and the next RCA. Their contract for the GAAP conversion stipulates that if there is a new statement, they can increase the amount to cover that. This year it dealt with leases. A lot of our software agreements were viewed as leases under that new statement and we had to pull up software contracts that we never had to give to them before and this caused an extra \$2,600.00 in billing, which creates the need for the increase. Emergency needed for payment. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 6-0.

14. 23-186-9/25 – Then & Now – Rea & Assoc.

Keith stated they are already done which creates the Then & Now. Emergency needed for payment. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 6-0.

15. 23-187-9/25 – Exp. – Holiday Lighting on Public Square - Main Street Medina

Mr. Coyne stated a few meetings ago they approved purchasing with a donation that was bequeathed to the city, some garland for all four corners on the square around the gazebo, some wreaths around the gazebo, and a new wreath for the Courthouse. The total cost in looking at what we approved previously was \$27,500 and this new request is more than the \$40,000 that we have available and could change depending what the final cost will be. The original ordinance

that was passed was \$27,500 the city would pay directly to the vendors but feel now it would be easier to give the money directly to MSM and MSM pay the vendors and they can show how the money was spent with receipts to satisfy the auditors that review the account of the bequest. \$8,000 was spent for some of the lights that dry rotted per Nino Piccoli. Council is recommending the city put that \$8,000 back into the account since the city hasn't spent any money on the holiday lights thus far. Mr. Sam is willing to raise monies for difference in cost. The ongoing maintenance will be city's responsibility. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 6-0.

16. Executive Session: (imminent litigation)

It was moved by Mr. Shields and seconded by Mr. Simpson to enter into Executive Session at 6:29 p.m. to consider the purchase of property for public purposes or the sale of property at competitive bidding because premature disclosure would give an unfair competitive or bargaining advantage to a person who's personal, private interest is averse to the general public interest and for conferences with the City's Law Director concerning disputes involving the City which are the subject of pending or imminent court action to include Mr. Patton, Mr. Huber and Mayor Hanwell. The roll was called and passed by the yeas votes of B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne, and R. Haire.

Executive session adjourned at 6:46 p.m. Finance Committee reconvened at 7:30 p.m., and there being no further business, adjourned.

John Coyne, Chairman