

REQUESTS FOR COUNCIL ACTION/DISCUSSION

Finance Committee

- 22-253-11/28 – Budget Amendments
- 22-254-11/28 – Rollover of Outstanding Advances – TIF Fund
- 22-255-11/28 – Amend S&B Code – Create new IT Fund / Accept Job Descriptions
- 22-257-11/28 – MOU w/ Cleveland Clinic Police Department
- 22-258-11/28 – Zoning Map Amendment, I-1 to R-3
- 22-259-11/28 – Room Tax for Hotels, Motels and other transient stays
- 22-260-11/28 – Review /Update Parking Policy in Historic District
- 22-261-11/28 – Amend S&B Code 31.03 – Pay Scales for 2023, 2024 & 2025

11/28/22

REQUEST FOR COUNCIL ACTION

No. ROA 18-138-7/9

FROM: John Coyne, President of Council

Committee: Special Legislation
to Finance 3/9/21
to Finance 5/18/22

DATE: 6/27/2018

SUBJECT: Consider Legislation Prohibiting Feeding of Deer/Wild Animals

SUMMARY AND BACKGROUND:

Discuss the possibility of passing legislation to prohibit the feeding of deer and/or wild animals.

Chapter 505.082

Feral cats

Sample legislation attached.

Dennie - byrs ago - Huber said couldn't have ord. specific to deer.
biggest problem - enforcement. That's why we didn't go forward.
Thinks good start might be putting up signs.
Paul - ban feeding of all wild animals. They come right up to you.
Becoming dependent on humans for food.

Eric - Keep wild-wild.
Bill - Thinks message is good. Doesn't know if its enforceable.

Kimney - Need to see or person has to admit to doing it.
Mayor - video tape can be used to file a complaint. But most have to be witnessed by officers. - Would be a learning curve.

Legon - Ask Huber. Do legal research.
Coyne - trying to pass a law that effects only 100 people - Do another way.
Bill - will talk to law director.
Cost of police may be too high.

Estimated Cost:

Suggested Funding:

- sufficient funds in Account No.
- transfer needed from Account No. to Account No.
- NEW APPROPRIATION needed in Account No.

Coyne - Don't know if you can get rid of them.
Bill - had discussion - Law Director
- Concerned w/ violations arising from bird feeding
Eric - Keep wild, wild - Agrees w/ legislator
Paul - Neighbors feed animals
Believe vast majority of people will comply
Everyone will benefit from it.
Deer attacks can be vicious - need for protection of community.

Emergency Clause Requested: No

Reason:

5-18-21 - Took out "cats and dogs"

COUNCIL USE ONLY:

Committee Action/Recommendation:

Council Action Taken: 11/19/19 Hold-talk to Law Director
9/2/20 will talk to Parks Director
100K at other options
Tabled

Ord./Res. ~~Ord. 57-21~~
Date: ~~4-12-21~~ - Never passed
Ord. 155-21 Feral Cats
9-27-21

3-8-21 PR/EH Passed 2-1 to Finance (EH-No)
3-22-21 ~~PR~~ JS/DS 7-0 approved Finance
8-24-21 Special Leg.
5-18-22 PR/JH 3-0 move to Finance

6-28-22 - Adopt Passed - Adopt Plan
11-18-22 - Adopt Passed - Adopt Plan
11-18-22 - Adopt Passed - Adopt Plan

AGENDA

Wednesday, May 18th, 2022
Medina City Hall
Council Rotunda

Special Legislation Committee (5:30 p.m.)

In attendance: Bill Lamb - Chairman, Jessica Hazeltine, Paul Rose

Others in attendance: Dennie Simpson, Regi Haire, Jim Shields, Nino Piccoli, Mayor Hanwell, Jansen Wehrley, Chief Kinney, Jarrod Fry, Sara Crawford, Earl Olsen and Kathy Patton

1. Introduction to the Committee's discussion on wild animal management

Bill opened the meeting by stating it is always great to see community involvement. Differences of opinion are okay. When it comes to the final decision we will take enough into account, looked at facts, and looked at real evidence, and study the issue.

2. Outline on non-lethal deer management plan (Reference RCA 18-138-7/9)

Jansen explained that starting in 2016 they have provided an annual report in regards to deer vehicle accidents, carcass pickups, and created a community survey that was posted on the Parks Department website, have documented and assessed damage complaints with city residents as well as conducted an annual visual deer survey spotlighting deer with Park Department Staff four times in the fall.

Jansen gave survey results and in total 1,252 responses and over 4,000 visits to the page. Jansen stated he just received over 300 more responses that are not included in the numbers. Jansen stated without deer management the deer continue to physically alter the characteristics of these areas, impact tree regeneration, health and vigor of the trees, there are very little plant diversity, and reduction of and near elimination of wild flowers and all other native understory species.

Bill's purpose in looking at the record of the deer car accidents was not to see if the 17 or 15 were in town it was to see where they took place to see what it is that we can do at certain places in town where there is more likely to be a deer – car accident.

Michael Marquard - resides in Forest Meadows on Shorewood Drive, he provided information on a deer survey his administered to 331 homes. Encourages council members to read the various comments in regards to the deer population in the City of Medina. We need help and this needs management.

Tonya Rodgers resides at 686 W. Liberty St. in Medina and stated we've talked a lot about damage to cars and properties but what about deer ticks and the diseases they carry. Tonya feels that deer management is needed and important.

Bill Lamb stated there is no disease currently in the State of Ohio from deer and the tick on a deer are on a hundred other wild animals.

3. Presentation by Earl Olsen on the efficacy of Deer Guard product

Earl Olsen and Dennis Reese spoke on his product Deer Guard and how it works. Handed out samples to everyone in attendance. Deer Guard comes in two forms, ribbon and card. There is no smell from the product itself.

Lila Lare resides on Sandy Lane (49-year resident) claims Deer Guard Worked well for her.

Cheryl Rohrbach resides on Gentry Dr. stated no disrespect but she purchased the largest box of this and followed the instructions and 2 days after applying they ate everything anyway. Boyert's were kind enough to return her money.

Diane Supan resides on Wildwood Court, she also tried Deer Guard with little to no success.

Dennis Foy resides on Shorewood purchased Deer Guard along with plants to protect them and it didn't work for him the deer ate his plants.

4. 18-138-7/9 – Consider Legislation Prohibiting Feeding of Wild Animals – follow up

Bill Lamb spoke on the ordinance that was put into committee over 2 years ago which was on prohibiting feeding wild animals in town. That ordinance went to council came out of committee went to city council and then ended up being pulled because the ordinance included cats and dogs which are not wild. Issues with COVID prevented us bringing it back.

Bill stated that the ODNR felt having a prohibition on feeding wild animals was an integral part of the deterrence simply because of the attraction. Bill read out loud the ordinance and stated that his intention if there is any discussion on the committee and then move this with a motion up to council so that we can address this portion of the problem.

Mr. Rose stated he feels that this has been discussed enough. He does like the new wording removing the dogs and cats.

Mr. Rose made a motion to send this onto finance, seconded by Mrs. Hazeltine. Motion Passes 3-0.

Police Chief Kinney stated any time anyone calls the police to report any issue they have the option to report that anonymously. Their enforcement of this ordinance if it is to pass is to start with an educational campaign rather than citations right off the bat.

Mr. Lamb stated his consideration of this while you may or may not agree with him is that there were two parts to the last meeting discussion we got from the Department of Natural Resources (ODNR) one is that they have an option to immediately reduce the herd, that we could get if approved and that is to cull. There is no other option to do that.

There has been research done on how to neuter deer by targeting with darts but none of those things are approved other than pilot programs done with grant funds.

The other part is that their policy/plans are that you exhaust every other avenue before you go to culling and Bill wants the same. His plan is to put together a more robust program of deer management that provides education, that recognizes where deer are hit in traffic. What are the issues in what neighborhoods and where do they occur. I turned in a request today for \$8,500 to buy Deer Guard and Deer Spray. A lot of issues, if you really care about an issue, it costs money and if you look at what the city does we put money into issues that we really care about. Bill spoke on purchasing 2 flashing signs for deer that say "Deer Crossing" solar powered signs. There are three areas in particular where the deer are hit. Deer hitting cars is not the huge issue we are dealing with because there have only been 15 incidents reported. He has learned from the Service Director that there are a lot of other deer getting hit and people just don't report it.

Bill proposes we put some thought and funding and put together a muscular education program, a phone number dedicated so that if you have an issue you can call. He feels we have not been proactive in trying to deal with the issue. If we cull the deer they will come back, because 200 out of 600 isn't going to make a whole lot of difference because they will come back and we will have to do it again next year and next year after that and so on.

Bill stated he has scheduled a Special Legislation Meeting for June 28th, 2022 and will have that plan completed and have another public meeting and a discussion about the plan and get more input and see if that is something we can move forward with.

Bill Lamb stated his timeline will be complete because this is an issue that matters and a lot of his outline is already complete and he expects prior to the June 28th meeting it will be complete with the help of a number of other people that can give him input that work for the city or the State of Ohio with the same plan in mind and it will be public, that way when the public comes they can see it and we can make a decision.

Residents that spoke on the deer:

Sandy Hinkle
Michelle Nichols
Bruce Gold
Shirley Walker
Tonya Rogers
Michael Marquard
Bob Krulik
Erica Graffain
Teresa Knox
Amy Brighten
Lila Richardson
Joyce Kiefer
Dolly Yowler
Nathan Case
Elio Martin
Bruce Gold
John Knox
Bob Mehalco

Mr. Rose reiterated that there are 10 to 12 deer per square mile, so based on that we need to get down to 120 deer to make this manageable for the city.

Mr. Simpson spoke on the deer situation and some action the city has taken, as a councilman he has dealt with this for several years.

Mr. Rose thanked everyone for coming stating it shows there is an interest. This isn't an easy issue to decide but one that has to be decided. We have to do something about the amount of damage that is being done to property by the deer. To put together a plan that does not include culling is irresponsible, inhuman, and absolutely the wrong way to go for the City of Medina.

Paul appreciates comments and passion on trying to save the deer. Is it better to stop feeding the deer by putting up netting and fencing around so they won't eat our plants, let them starve and go off some place to die and then have the city come out and pick up the carcass, as where culling would allow to possibly set up a lottery where people pay to take the deer and either keep the meat or donate it. We can set up a plan where a percentage of 60% goes to food bank and 40% to the hunter. We can start off in public properties such as the Park Systems with bow and arrow. Professional, qualified hunters with professional qualified equipment. Sterilization is not going to

help us now, sterilization will at best keep it level. We need to bring the deer to a manageable level not where they are over running us or we will end up just like Texas, Arizona, New Mexico, California with undesirable things being overrun.

Mr. Lamb asked Mr. Rose if he was talking about immigrants.

Mr. Rose stated he was speaking of drugs.

Mrs. Hazeltine appreciated everyone coming out tonight and anyone that contacted her. Jessica feels stuck in the middle on this committee, but her allegiance is with the residents and the residents have spoken. I've heard the residents, there at too many deer in the city. We are going to do something. She feels killing is not our first plan, we need to exhaust every plan as Mr. Lamb has stated.

Mayor Hanwell stated within the limits that we have he feels our staff has gathered as much data and as much information that is helpful to at least show the trend of what is occurring in our city. We are seeing the number of deer carcass go up, the number of injuries and complaints increase and it follows the same trend as what we are seeing with the counts that everything is going up and will continue to go up until we do something to stop that flow.

Mr. Lamb stated tonight was a good discussion and he appreciated everyone's cooperation in the way they approached their comments tonight. Bill feels we need to be absolutely accurate in the information we have to make a decision and thinks it's important to understand that if you cull 200 deer or 300 we have more parkland per capita in this city than any other city in the State of Ohio and are surrounded by many rural areas the deer will come back.

We will arrive at a good decision, hopefully make some improvements and in the end of the day we hope we provided good service to you.

There being no further business, the meeting adjourned 8:03 p.m.

Bill Lamb, Chairman

AGENDA

Tuesday, April 19, 2022
Medina City Hall
Council Rotunda

Special Legislation Committee (5:30 p.m.)

In attendance: Bill Lamb - Chairman, Jessica Hazeltine, Paul Rose,
Others in attendance: Dennie Simpson, John Coyne, Regi Haire, Jim Shields, Nino Piccoli,
Mayor Hanwell, Jansen Wehrley, Chief Kinney, Jarrod Fry, Patrick
Patton and Kathy Patton

1. Discussion regarding the deer population within the City limits of Medina and possible methods to reduce that population. (ref. RCA18-138-7/9 – Legislation Prohibiting feeding of deer/wild animals)

Geoff Westerfield – Ohio Department of Natural Resources, Division of Wildlife

Bill Lamb opened meeting 5:41pm

Bill stated this is not just an issue of how to deal with the deer whether it being culling the deer or is there a way we can co-exist the other issue which is tied to this is prohibiting the feeding of wild animals and how do you limit what wild animals.

Geoff Westerfield spoke about one of the things his office of the Division of Wildlife is dealing with deer management issues. He works with lots of communities throughout North East Ohio.

Geoff spoke on his wealth of information stating he always looks at non-lethal first and provide technical assistance to the residents that are having problems with the deer.

When looking at management deer from a numbers standpoint in trying to get the population down there is generally two ways communities can tackle that problem. First one is through hunting and that is how we as a state manage deer populations throughout the state.

There are a lot of communities that allow urban archery hunting even in N.E. Ohio.

First and foremost, goal of doing it safely. There is also targeted deer removal consisting of culling or sharpshooting. It all comes down to time and money.

Geoff stated he has taken the time to drive around the City of Medina and feels there is certainly hunting opportunity in this town. The resident makes the choice.

With targeted deer removal or sharpshooting that is kind of all in or all out, the city makes the decision hey this is route we are going.

First step would be to open up that hunting application process with your neighbors.

Geoff stated they as an agency do write deer damage permits outside of hunting season.

Medina is way over the 20 deer per square mile.

Geoff spoke on the affects of deer control. There is still research being done on the fertility control with deer. With fertility control there is no tall fence around Medina, no big walls and deer come and go. One of the things as researchers that they look at when they look at any type of fertility control is are we changing the behavior of that animal to be an abnormal thing.

Geoff stated when you look at the \$24 per dose for fertility control the price for the drug is not expensive the price to administer it is and so when you add in costs for capturing, and vet part it does add up and in general even when you look at PZP type projects you are still around \$1,000 per deer. Geoff stated every meeting he attends the first thing he hears is the safety concerns that come with culling the deer. They did a survey with all the communities in Ohio that have urban archery programs and asked them all those questions. Each year how many times do you deal with a situation where a deer will run off the property that it was permitted to be culled on? How many times has a cat or dog been shot? A child? A house? The most common thing that happens is the deer walks off the property and usually only happens two times per season. Geoff stated when we have a city permit in place when those situations occur they have not only the fact that we can charge somebody if some of those things happen but also you aren't doing it here anymore.

John Coyne stated the city had a deer count and we are around 60 deer on average per square mile.

Geoff spoke on the qualifications that the deer archers need to have so that it is done in a safe manner.

Almost nobody wants to see every deer gone, there is value in deer being on the landscape. It's cool to see the deer and it is nice it's just when they are causing problems. We can do some of the non-lethal stuff like fencing, sprays and netting, but when we are dealing with 60 deer per sq. mile in this city – that's high.

Mr. Paul Rose thanked everyone for attending tonight, great conversation and good information. Everyone is passionate about their side of things. Paul feels there are a couple of things we are overlooking when it comes to co-existing with the deer. Paul spoke of Lyme disease and how many people die from it every year in the United States (350,000.00 people) brought on by ticks, if we allow the deer here we have the higher chance of spreading that to the people here in the City of Medina. Paul is a victim of property damage with four car collisions in his life because of deer. We have over 500 deer in the city itself. What's wrong with taking this deer meat and giving it to Feeding Medina County? We would have to line up a processor but when we have these kills we could take the deer, we process them, and give the food away helping our community.

Mrs. Jessica Hazeltine stated right now there are about 15 visitors in the rotunda, and at maximum of 7 people watching via live Medina TV. From her point of view, she sees there are a lot of people that are very passionate about the fact that the deer are a problem and she understands that just because it is not a problem for her personally does not mean that it is not a problem. Twenty-Two people out of 26,000 in the city care enough to come out and speak about the deer. She is asking that if the deer are in fact such a huge problem beyond the 22 people here tonight she wants to know about it. She can't easily identify an issue without you telling her about it. We need more city input, is this even an issue? Obviously, everyone in this room feels it is or you wouldn't even be here. Jessica stated she needs more than 22 people to make a decision, and wants to know what people think. Please contact us, please let us know.

Dennie Simpson and Regi Haire also spoke on the deer. (issue with Mic)

Mr. Lamb mentioned that there were 8 registered complaints in 2021 and in the past 6 weeks he has received 50 plus complaints about the installation of the Fiber Optic cable. Bill also stated that the number of vehicle accidents in town is about 800 in 2021 and the number of accidents that involve deer are 17.

Some residents that spoke on the deer:

Bruce Gold - 407 Providence Dr.

Lila Richardson - 1078 Alexandria Ln.

Erica Graffain - 626 Cedar St.

Scott Johnson - 985 Shorewood Dr.

Stacy Bene - 3847 Knotts Landing, Montville

Lila Lehrer - 947 Sandy Lane

Sandy Hinkle - 301 E. Friendship

Shirley Walker - 426 S. Broadway - Sent Email

Barb Chase - Gentry Drive - Sent email

There being no further business, the meeting adjourned 7:37 p.m.

Bill Lamb, Chairman

*Paul Ross
Bill Lamb
Jesse Hazeltine*



MEDINA CITY COUNCIL

132 N. Elmwood Avenue

www.medinaoh.org

*Simpson, Rose
Coyne, Haire,
Nino, Mayor
Jansen
Kinsey, Shields
Jarrod Fry
Pat.*

*Notice
Sent 4/14/22*

AGENDA

Tuesday, April 19, 2022
Council Rotunda
5:30 p.m.

Special Legislation Committee (5:30 p.m.) (Lamb – Chair, Hazeltine, Rose)

RCA 18-138-7/9 Legislation Prohibiting Feeding of Deer/Wild Animals

1. Discussion regarding the deer population within the City limits of Medina and possible methods to reduce that population. (Ref. RCA 18-138-7/9)

- Geoff Westerfield – Ohio Department of Natural Resources, Division of Wildlife

** ASK Kimberly to add my email + info to newsletter for council notices.*

*Regi-yard is de Strayer
Dolly Fowler -
something should
be done -
I registered
complaints in 2020*

*Adjourned
7:37*

ORDINANCE NO. XXX-21

**AN ORDINANCE AMENDING SECTION 505.08 OF THE
CODIFIED ORDINANCES OF THE CITY OF MEDINA, OHIO
RELATIVE TO ANIMALS AND FOWL – FEEDING OF
ANIMALS PROHIBITED, WITH THE ADDITION OF A NEW
SECTION 505.082.**

WHEREAS: That Section 505.08 of the codified ordinances of the City of Medina, Ohio presently reads as follows:

505.08 NUISANCE CONDITIONS PROHIBITED.

- (a) No person shall keep or harbor any animal or fowl in the Municipality so as to create noxious, or offensive odors or unsanitary conditions which are a menace to the health, comfort or safety of the public.
 - (b) No person being the owner or in charge or control of any animal shall permit the animal to defecate upon any public or private land other than the land where the owner or person in charge of such animal resides.
 - (c) The owner or person in charge or control of any animal which defecates on any such prohibited land shall immediately clean such and cause its removal to a proper receptacle.
 - (d) The owner or person in charge of any animal shall keep the property where he resides in a clean and sanitary condition by regularly removing the defecation of his animal to prevent accumulation.
 - (e) The accumulation of defecation of any animal is hereby created to be a nuisance condition if it creates an unsanitary or unhealthy condition and is a violation of this section.
 - (f) This section shall not apply to any animal which has been expressly invited to enter upon private property by the owner or person in charge of such animal.
 - (g) Whoever violates this section is guilty of a minor misdemeanor.
- (Ord. 138-98. Passed 9-14-98)

505.081 PROHIBITED AREAS.

(EDITOR'S NOTE: Former Section 505.081 was repealed by Ordinance 64-02, passed April 22, 2002.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY
OF MEDINA, OHIO:**

SEC. 1: That Section 505.08 of the codified ordinances of the City of Medina, Ohio shall be amended to read as follows pertaining to Feeding of Animals Prohibited:

505.08 NUISANCE CONDITIONS PROHIBITED.

- (a) No person shall keep or harbor any animal or fowl in the Municipality so as to create noxious, or offensive odors or unsanitary conditions which are a menace to the health, comfort or safety of the public.
- (b) No person being the owner or in charge or control of any animal shall permit the animal to defecate upon any public or private land other than the land where the owner or person in

charge of such animal resides.

- (c) The owner or person in charge or control of any animal which defecates on any such prohibited land shall immediately clean such and cause its removal to a proper receptacle.
 - (d) The owner or person in charge of any animal shall keep the property where he resides in a clean and sanitary condition by regularly removing the defecation of his animal to prevent accumulation.
 - (e) The accumulation of defecation of any animal is hereby created to be a nuisance condition if it creates an unsanitary or unhealthy condition and is a violation of this section.
 - (f) This section shall not apply to any animal which has been expressly invited to enter upon private property by the owner or person in charge of such animal.
 - (g) Whoever violates this section is guilty of a minor misdemeanor.
- (Ord. 138-98. Passed 9-14-98)

505.081 PROHIBITED AREAS.

(EDITOR'S NOTE: Former Section 505.081 was repealed by Ordinance 64-02, passed April 22, 2002.

505.082 FEEDING OF ANIMALS PROHIBITED.

- (a) **No person shall purposely or knowingly provide food for deer, geese, ducks, raccoons, fowl or other wild animals, wildlife or stray animals, except as otherwise specifically authorized in designated and marked public areas, where such feeding:**
 - (1) **Causes or contributes to damage to the property of another; or**
 - (2) **Creates a public or private nuisance.**
- (b) **This section does not apply to fishing, feeding of animals owned by that person or to song birds fed from a stationary and off-ground/hanging bird feeder.**
- (c) **This section shall not apply to a law enforcement officer, game officer or conservation officer enforcing the laws of the State of Ohio, or any local ordinances, nor to anyone officially authorized by the City to engage in an animal control program, including, without limitation, a feral cat Trap-Neuter-Vaccinate-Return Program or similar program.**
- (d) **The City may initiate a civil action in the Court of Common Pleas for injunctive and other relief for any violation of this section.**
- (e) **Whoever violates this section is guilty of a minor misdemeanor for a first offense and a misdemeanor of the fourth degree for each subsequent offense. A separate offense shall be deemed committed on each day on or during which a violation of this section occurs.**

SEC. 2: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 3: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

Effective date:



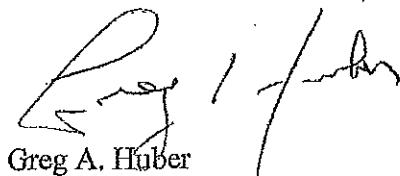
MEMO

TO: Councilman Bill Lamb
CC: Mayor Dennis Hanwell
FROM: Gregory A. Huber
DATE: March 5, 2020
RE: Feeding of Animals Prohibited/Special Legislation

Dear Mr. Lamb,

Enclosed is a proposed ordinance with respect to feeding animals in the City of Medina. This ordinance seems to be fairly well received by cities that have adopted this format with respect to legislation as it concerns feeding animals. The City of Brunswick adopted similar legislation and I am advised that the ordinance seems to be viewed as being fairly reasonable. I know that you have a meeting coming up with respect to this issue; if you could review this proposed legislation and let me know your thoughts, I would much appreciate it.

Very truly yours,



Greg A. Huber
Law Director

Medina, OH Code of Ordinances

FEEDING OF ANIMALS PROHIBITED.

- (a) No person shall purposely or knowingly provide food for ~~dogs, cats,~~ deer, geese, ducks, raccoons, fowl or other wild animals, wildlife or stray animals, except as otherwise specifically authorized in designated and marked public areas, where such feeding:
 - (1) Causes or contributes to damage to the property of another; or
 - (2) Creates a public or private nuisance.
- (b) This section does not apply to fishing, feeding of animals owned by that person or to song birds fed from a stationary and off-ground/hanging bird feeder.
- (c) This section shall not apply to a law enforcement officer, game officer or conservation officer enforcing the laws of the State of Ohio, or any local ordinances, nor to anyone officially authorized by the City to engage in an animal control program, including, without limitation, a feral cat Trap-Neuter-Vaccinate-Return Program or similar program.
- (d) The City may initiate a civil action in the Court of Common Pleas for injunctive and other relief for any violation of this section.
- (e) Whoever violates this section is guilty of a minor misdemeanor for a first offense and a misdemeanor of the fourth degree for each subsequent offense. A separate offense shall be deemed committed on each day on or during which a violation of this section occurs.

REQUEST FOR COUNCIL ACTION

*AP
D. Hammond
11-8-22*

NO. RCA 22-249-11/14

FROM: Patrick Patton 

DATE: November 8, 2022

COMMITTEE REFERRAL: Finance

SUBJECT: Revise Chapter 909 of the City's Codified Ordinance regarding Use of Public Ways for Small Cell Wireless Facilities

This request asks Council to revise Chapter 909 of the City's Codified Ordinance regarding Use of Public Ways for Small Cell Wireless Facilities. This Chapter was first established by Ordinance 111-18 passed July 9, 2018.

The proposed revisions are attached.

Thank you for your consideration.

ESTIMATED COST: No cost

SUGGESTED FUNDING:

Sufficient Funds in Account Number:

Transfer Needed from: To:

New Appropriation Account Number:

Emergency Clause Requested: NO
Reason:

COUNCIL USE ONLY:

COMMITTEE RECOMMENDATION:

Council Action Taken: 11/14/22 Tabled

Ord./Res. Number:

Date:

Batch Number
(Finance use only)
Batch Posted?

RCA Number
(Council use only)

RCA 22-253-11/28
Finance Council

REQUEST FOR APPROPRIATION ADJUSTMENT

TYPE OF ADJUSTMENT
(CHECK ONE)

ADMINISTRATIVE
FINANCE COMMITTEE
COUNCIL

X

X

NO. 2022-041
(Finance use only)

FROM ACCOUNT NUMBER	ACCOUNT DESCRIPTION	TO ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT	TRANSFER OF EXISTING APPROPRIATION	UNAPPROPRIATED FUNDS	REASON
		109-0659-56615	Grants Fund - Adv Out	95,950.00		x	Repay General Fund
		110-0314-56615	ODNR Grant Fund - Adv Out	35,000.00		x	Repay General Fund
		110-0315-56615	ODNR Grant Fund - Adv Out	71,000.00		x	Repay General Fund
		147-0659-56615	Fed Airport Grant Fd - Adv Out	150,000.00		x	Repay General Fund
		380-0688-56615	Issue 2 Project Fund - Adv Out	477,979.00		x	Repay General Fund
		390-0645-56615	TIF - Adv out	3,251,180.00		x	repay general fund
		001-0707-56615	Gen Admin - Adv out	3,180,680.00		X	re-advance to tif fund
		902-0355-52215	Bicent - Contractual svcs	60.00		X	bicentennial books
138-0460-50111	PY20 CDBG Wages	138-0460-52215	PY 20 CDBG Contractual	19,280.00	x		adj appropriations for PY20 grant
			Total increases to fund:				
			Total reductions to fund:				
			Total transfers within fund:				

EXPLANATION:

DEPARTMENT HEAD: Keith Dirham / Lori Bowers

DATE: 11/16/2022

MAYOR'S APPROVAL:
(WHEN NECESSARY) _____

DATE: _____

COUNCIL/COMMITTEE ACTION:

APPROVED: _____
DENIED: _____
RETURNED FOR EXPLANATION: _____
RETURNED TO USE EXISTING ACCOUNT FUNDS: _____

ORD. NO. *218-22*

CLERK OF COUNCIL/DATE

ROUTING: ORIGINAL TO FINANCE
COPY TO DEPT. HEAD
COPY TO COUNCIL

REQUEST FOR COUNCIL ACTION

NO. *RCA 22-254-11/2*

Committee: *Finance/Council*

FROM: Keith Dirham, Finance Director
Lori Bowers, Deputy Finance Director
DATE: November 9, 2022
SUBJECT: Rollover of Outstanding Advances - TIF Fund

SUMMARY AND BACKGROUND:

The Finance Department respectfully requests Council to authorize the Finance Director to repay the following advances:

Advance From;	Advance To:	Amount	Purpose
{#390} Downtown Redevelopment TIF Fund	General Fund (#001)	\$3,251,180.00	To repay the advances authorized in 2021.

The Finance Department respectfully requests Council to authorize the Finance Director to make the following advance:

Advance From;	Advance To:	Amount	Purpose
General Fund (#001)	{#390}- Downtown Redevelopment TIF Fund	\$3,180,680.00	Advance to the TIF fund needed to cover expenditures until the City receives reimbursement from the TIF district.

These advances (loans) are necessary to cover expenditures until the City receives reimbursement from the TIF district

Estimated Cost: \$3,251,180 from the TIF Fund
\$3,180,680 from General Fund

Suggested Funding: See above.

Sufficient Funds in Account

Transfer needed: From Account No.:
To Account No.:

NEW APPROPRIATION needed in Account No.: refer to appropriation #2022-041

Emergency Clause Requested: No

Reason:

COUNCIL USE ONLY:
Committee Action/Recommendation:

Council Action Taken:

Ord/Res. *Ord 219. 22*
Date: *11-28-22*

REQUEST FOR COUNCIL ACTION

No. RCA 22-255-11/28

FROM: Keith H. Dirham
DATE: Wednesday, November 16, 2022
SUBJECT: Creation of New Internal Service Fund for IT and related issues - Update
Committee: Finance

SUMMARY AND BACKGROUND:

I respectfully request that Council take necessary actions to create a new Internal Service Fund for IT. The original request from August 25 is attached for reference. Multiple Ordinances will be required but I have submitted this as a single RCA because they are all related. Actions needed:

1. Creation of a new position, IT Director – This position will be held open so long as Sgt Darin Zaremba remains with the PD and filled after he leaves. In the meantime Sgt Zaremba will function as the IT Director while being paid through PD in lieu of a contribution from the Police Fund (#106) to the new IT fund (#688). This position is to be salaried at range #122 which is currently \$89,275.61 to \$96,712.27 per year. Job Description is attached.
2. Creation of a new position, IT Tech – This position will be filled effective Sunday, December 11, 2022 such that it will be first paid at the last pay in December, 2022. This date is to avoid a disruption in the employee's service or pay. This position is to be paid at range #92 which is currently \$27.11 to \$34.60 per hour and the intent is to bring in the current IT Tech at step D which is currently \$31.38 per hour or approximately \$65,274 per year. Job Description is attached. This has changed from the previous request. The start date is tentative as we are waiting to hear from the ESC as to when pay stops.
3. Authorization to grant two weeks vacation on start date and waive the usual requirement that an employee work a year before receiving Vacation for this position due to the expected new hire being the existing employee just changing employer. This was previously discussed but not part of RCA.
4. Creation of a new Internal Service Fund (#688) – This will need to be sent to AOS for approval.
5. Setting of an IT Rate to be charged to departments – The proposed rate is:
 - a. \$245 per month per PC or laptop for 2023 and 2024 and 10% of that for tablets.
 - b. \$255 per month per PC or laptop for 2025 and 2026 and 10% of that for tablets.
 - c. \$265 per month per PC or laptop starting in 2027 and 10% of that for tablets.
 - d. NOTE: This is \$30 per month higher than the previous request due to changes in the number of PC's intended to be billed.
6. A proposed budget for the new IT Fund (#688) is attached, it will need to be added to a future budget hearing. Already approved.
7. Since the new fund will be starting with a zero balance we will need an advance from the General Fund (#001) to the IT Fund (#688) in the amount of \$75,000 to cover expenditures until revenues can catch up. The advance will need to be done during 2022 because the IT Tech will be starting on December 11 and paid at the last pay in December, 2022.
8. The projected cost to departments is attached and I request authorization to adjust the budgets appropriately.

Estimated Cost:

Suggested Funding:

- sufficient funds in Account No.
- transfer needed from Account No. to Account No.
- NEW APPROPRIATION needed in Account No.

Emergency Clause Requested:

Reason:

*Reference
RCA 22-199-9/12*

COUNCIL USE ONLY:

Committee Action/Recommendation:

Council Action Taken:

Ord./Res.
Date:

REQUEST FOR COUNCIL ACTION

No. _____

FROM: Keith H. Dirham Committee: _____
DATE: Thursday, August 25, 2022
SUBJECT: Creation of New Internal Service Fund for IT and related issues

SUMMARY AND BACKGROUND:

I respectfully request that Council take necessary actions to create a new Internal Service Fund for IT. Multiple Ordinances will be required but I have submitted this as a single RCA because they are all related. Actions needed:

1. Creation of a new position, IT Director – This position will be held open so long as Sgt Darin Zaremba remains with the PD and filled after he leaves. In the meantime Sgt Zaremba will function as the IT Director while being paid through PD in lieu of a contribution from the Police Fund (#106) to the new IT fund (#688). This position is to be salaried at range #122 which is currently \$89,275.61 to \$96,712.27 per year.
2. Creation of a new position, IT Tech – This position will be filled effective Sunday, December 11, 2022 such that it will be first paid at the last pay in December, 2022. This date is to avoid a disruption in the employee's service or pay. This position is to be paid at range #91 which is currently \$25.82 to \$32.95 per hour and the intent is to bring in the current IT Tech at step D which is currently \$29.89 per hour or approximately \$62,171.20 per year.
3. Creation of a new Internal Service Fund (#688) – This will need to be sent to AOS for approval.
4. Setting of an IT Rate to be charged to departments – The proposed rate is:
 - a. \$215 per month per PC or laptop for 2023 and 2024 and 10% of that for tablets.
 - b. \$225 per month per PC or laptop for 2025 and 2026 and 10% of that for tablets.
 - c. \$235 per month per PC or laptop starting in 2027 and 10% of that for tablets.
5. A proposed budget for the new IT Fund (#688) is attached, it will need to be added to a future budget hearing.
6. Since the new fund will be starting with a zero balance we will need an advance from the General Fund (#001) to the IT Fund (#688) in the amount of \$75,000 to cover expenditures until revenues can catch up. The advance will need to be done during 2022 because the IT Tech will be starting on December 11 and paid at the last pay in December, 2022.
7. The projected cost to departments is as follows (next page):

Department	PC's/laptops	Tablets	2023-2024	2025-2026	2027
City Hall - Airport	1	1	2,838.00	2,970.00	3,102.00
City Hall - Building	4	3	11,094.00	11,610.00	12,126.00
City Hall - Civil Service	2		5,160.00	5,400.00	5,640.00
City Hall - Council	3	8	9,804.00	10,260.00	10,716.00
City Hall - Economic	8	1	20,898.00	21,870.00	22,842.00
City Hall - Engineering	4		10,320.00	10,800.00	11,280.00
City Hall - Finance	6		15,480.00	16,200.00	16,920.00
City Hall - Law	6	2	15,996.00	16,740.00	17,484.00
City Hall - Mayor	2		5,160.00	5,400.00	5,640.00
City Hall - Sanitation	2		5,160.00	5,400.00	5,640.00
City Hall - Service	8	2	21,156.00	22,140.00	23,124.00
City Hall - Utility Billing	5		12,900.00	13,500.00	14,100.00
City Hall - Water	6	1	15,738.00	16,470.00	17,202.00
Fire	14	1	36,378.00	38,070.00	39,762.00
Parks	8		20,640.00	21,600.00	22,560.00
Police	46	4	N/A, paying Sgt Zaremba's salary in lieu		
Rec Center	21		54,180.00	56,700.00	59,220.00
Cable	0	2	516.00	540.00	564.00
			263,418.00	275,670.00	287,922.00

Estimated Cost:

Suggested Funding:

- sufficient funds in Account No.
- transfer needed from Account No. to Account No.
- NEW APPROPRIATION needed in Account No.

Emergency Clause Requested:

Reason:

COUNCIL USE ONLY:

Committee Action/Recommendation:

Council Action Taken:

**Ord./Res.
Date:**

Department	Fund #	Department #	# of PC's	2023	2024	2025	2026	2027
Cemetery	1	210	5	14,700	14,700	15,300	15,300	15,900
Planning	1	410	2	5,880	5,880	6,120	6,120	6,360
Shade Tree	1	420	1	2,940	2,940	3,060	3,060	3,180
Building	1	430	4	11,760	11,760	12,240	12,240	12,720
Council	1	701	3	8,820	8,820	9,180	9,180	9,540
Mayor	1	702	2	5,880	5,880	6,120	6,120	6,360
Finance	1	703	7	20,580	20,580	21,420	21,420	22,260
Law	1	704	6	17,640	17,640	18,360	18,360	19,080
Utility Billing	1	708	4	11,760	11,760	12,240	12,240	12,720
Civil Service	1	723	2	5,880	5,880	6,120	6,120	6,360
Service	1	741	6	17,640	17,640	18,360	18,360	19,080
Engineering	1	742	4	11,760	11,760	12,240	12,240	12,720
Economic Development	1	748	6	17,640	17,640	18,360	18,360	19,080
Parks Maintenance	104	301	5	14,700	14,700	15,300	15,300	15,900
Parks Splashpads	104	303	1	2,940	2,940	3,060	3,060	3,180
Fire	107	110	14	41,160	41,160	42,840	42,840	44,520
Water Office	513	531	3	8,820	8,820	9,180	9,180	9,540
Water Distribution	513	533	3	8,820	8,820	9,180	9,180	9,540
Sanitation Office	514	541	1	2,940	2,940	3,060	3,060	3,180
Sanitation Collection	514	543	1	2,940	2,940	3,060	3,060	3,180
Airport	547	650	1	2,940	2,940	3,060	3,060	3,180
MCRC-Administration	574	350	4	11,760	11,760	12,240	12,240	12,720
MCRC-Facility	574	351	1	2,940	2,940	3,060	3,060	3,180
MCRC-Aquatics	574	356	2	5,880	5,880	6,120	6,120	6,360
Auto Mechanics	676	746	2	5,880	5,880	6,120	6,120	6,360
			Total	264,600	264,600	275,400	275,400	286,200

**THE CITY OF MEDINA
JOB DESCRIPTION**

TITLE: IT Director

REPORTS TO: IT Mayor

DEPARTMENT/DIVISION: Technology

CIVIL SERVICES STATUS: Unclassified

JOB STATUS: Full-time

EXEMPT STATUS: Exempt

CLASSIFICATION FEATURES: The individual in this classification is responsible for overall city IT direction, IT budgets, funding approval, latest IT security, IT policy and assisting in installing, maintaining and repairing hardware and software components of the City's computers along with the IT technician. The Directory and IT technician are points of contact for IT support at for all City departments. Work is performed under the general supervision of the Mayor, with considerable leeway granted for the exercise of independent judgment.

ESSENTIAL JOB FUNCTIONS:

Prepares and manage the IT Budget

Attend any and all meetings requested on behalf of IT

Handle funding requests through various approval processes

Identify technology needs and make recommendations to decision makers

Evaluate adherence to technology requirements for security

Maintain hardware and software programs

Update technology equipment as needed

Implement technology updates and assist in training employees as to changes.

Set up hardware and install and configure software and drivers.

Maintain and repair technological equipment or peripheral devices.

Checks computer hardware to ensure functionality.

Manage well-functioning LAN/WAN and other networks and manage components (servers, IPs, etc.).

Maintain local networks in ways that optimize performance.

Handles City help tickets in a timely fashion.

Perform troubleshooting to diagnose and resolve problems.

Maintain proper documentation and records/logs of repairs and fixes and maintenance/replacement schedule.

Installs and configures appropriate software and functions according to specifications.

Manage security options and software in computers and networks to maintain privacy and protection from attacks.

Provide guidance and orientation to users on how to operate new software and computer equipment.

Organize and schedule upgrades and maintenance without deterring others from completing their work while ensuring systems remain updated.

Identify computer or network equipment shortages or replacement needs and reports them to the IT Director

Installing and upgrading anti-virus software to ensure security at the user level.

Verifying daily back-up operations.

Establishing good relationships with all departments.

Ensuring electrical safety standards are met.

Support systems through remote access or site visits as needed, sometimes after hours.

Prepares and disseminates reports concerning Department activities.

Install and maintain city cameras.

Install and maintain all police/fire care technology (i.e MDT and vehicle cameras and body cameras)

Assists IT technician in preparation of annual Department budget and purchase orders.

Maintains regular and consistent attendance.

Test new software

Set up and maintain user email accounts

Manage multi-factor solutions and password changing utilities

Manage Active Directory Servers

Able to perform the physical demands that include but are not limited to having the strength and agility sufficient to lift and maneuver computer equipment throughout the day, along with the ability to spend a large part of each working day standing and walking and transporting/ handling equipment up to 100 pounds. Able to stand, bend, stoop, crawl, squat, lift, kneel and reach occasionally, sometimes in confined areas throughout the work day.

EDUCATION, TRAINING AND EXPERIENCE:**License:**

Valid driver's license issued by the State of Ohio and must remain insurable under the City of Medina's vehicle insurance plan.

IT Certification with at least one year of proven experience in an IT role, but prefer a Bachelor's degree in Computer Science or a relevant field with 3+ years' experience.

QUALIFICATIONS:

Knowledge of:

- Computer software and hardware;
- Hands-on experience with a different variety of internet applications, networks and operating systems;
- Internet security and data privacy principles.

Skilled in:

- Error/solution tracking;
- Explaining technical concepts to non-technical personnel;
- Software installation;
- Exceptional organization and time management.

Ability to:

- Think logically to identify problems and quickly present efficient solutions;
- Be flexible and self-discipline;
- Communicate effectively in writing or orally with co-workers, supervisors and vendors.
- Ability to work supervised as well as unsupervised
- Keep abreast of new developments in software and hardware
- Good research and analysis skills
- Knowledge of best computer security practices
- Up-to-date knowledge of latest IT developments

ENVIRONMENTAL ELEMENTS:

The majority of the time is spent working indoors but at times the work performed may involve working outside in various weather conditions. The position includes a high incidence of interaction with City employees and various contractors. Professional business casual attire is required at all time.

WORKING CONDITIONS:

May be required to work outside normal business hours including weekends, evenings and holidays.

EQUIPMENT USED: network toning devices, cable crimping tools (RJ45), screw driver, wrenches, drill.

ADDITIONAL REQUIREMENTS: The above information on this description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to this job. Employee understands that conditions may require the City to modify this Job Description and that the City reserves the right to exercise its discretion to make such changes.

EMPLOYEE ACKNOWLEDGMENT: _____

DATE: _____

**THE CITY OF MEDINA
JOB DESCRIPTION**

TITLE: IT Technician

REPORTS TO: IT Director

DEPARTMENT/DIVISION: Technology

CIVIL SERVICES STATUS: Unclassified

JOB STATUS: Full-time

EXEMPT STATUS: Exempt

CLASSIFICATION FEATURES: The individual in this classification is responsible for installing, maintaining and repairing hardware and software components of the City's computers and is the primary point of contact for IT support at for all City departments. Work is performed under the general supervision of the IT Director, with considerable leeway granted for the exercise of independent judgment.

ESSENTIAL JOB FUNCTIONS:

Set up hardware and install and configure software and drivers.

Maintain and repair technological equipment or peripheral devices.

Checks computer hardware to ensure functionality.

Install well-functioning LAN/WAN and other networks and manage components (servers, IPs, etc.).

Develop and maintain local networks in ways that optimize performance.

Handles City help tickets in a timely fashion.

Perform troubleshooting to diagnose and resolve problems.

Maintain records/logs of repairs and fixes and maintenance/replacement schedule.

Installs and configures appropriate software and functions according to specifications.

Manage security options and software in computers and networks to maintain privacy and protection from attacks.

Provide guidance and orientation to users on how to operate new software and computer equipment.

Organize and schedule upgrades and maintenance without deterring others from completing their work while ensuring systems remain updated.

Identify computer or network equipment shortages or replacement needs and place orders.

Installing and upgrading anti-virus software to ensure security at the user level.

Conducting daily back-up operations.

Establishing good relationships with all departments.

Ensuring electrical safety standards are met.

Support systems through remote access or site visits as needed, sometimes after hours.

Prepares and disseminates reports concerning Department activities.

Attends professional meetings as needed.

Install and maintain city cameras.

Install and maintain all police care technology.

Assists IT Director in preparation of annual Department budget and purchase orders.

Maintains regular and consistent attendance.

Able to perform the physical demands that include but are not limited to having the strength and agility sufficient to lift and maneuver computer equipment throughout the day, along with the ability to spend a large part of each working day standing and walking and transporting/ handling equipment up to 100 pounds. Able to stand, bend, stoop, crawl, squat, lift, kneel and reach occasionally, sometimes in confined areas throughout the work day.

EDUCATION, TRAINING AND EXPERIENCE:

License:

Valid driver's license issued by the State of Ohio and must remain insurable under the City of Medina's vehicle insurance plan.

IT Certification with at least one year of proven experience in an IT role, but prefer a Bachelor's degree in Computer Science or a relevant field with 2+ years' experience.

QUALIFICATIONS:

Knowledge of:

- Computer software and hardware;
- Hands-on experience with a different variety of internet applications, networks and operating systems;
- Internet security and data privacy principles.

Skilled in:

- Error/solution tracking;
- Explaining technical concepts to non-technical personnel;

- Database programming and software installation;
- Exceptional organization and time management.

Ability to:

- Think logically to identify problems and quickly present efficient solutions;
- Be flexible and self-discipline;
- Communicate effectively in writing or orally with co-workers, supervisors and vendors.

ENVIRONMENTAL ELEMENTS:

The majority of the time is spent working indoors but at times the work performed may involve working outside in various weather conditions. The position includes a high incidence of interaction with City employees and various contractors.

WORKING CONDITIONS:

May be required to work outside normal business hours including weekends, evenings and holidays.

EQUIPMENT USED:

ADDITIONAL REQUIREMENTS: The above information on this description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to this job. Employee understands that conditions may require the City to modify this Job Description and that the City reserves the right to exercise its discretion to make such changes.

EMPLOYEE ACKNOWLEDGMENT: _____

DATE: _____

Kathy Patton

From: Keith Dirham
Sent: Tuesday, November 15, 2022 10:27 PM
To: Dennis Hanwell; Laureen Wilson; Darin Zaremba; Lori Bowers
Cc: Kathy Patton; Sherry Crow; Elizabeth Brown
Subject: RE: Justin Hiring
Attachments: RCA-IT Department November 16 Update with attachments.pdf

All:
Here is the updated RCA with the job descriptions.

Sorry I was off the last two days sick so couldn't do this until tonight.

I typed this up as a new RCA, but I don't know that we actually need a new RCA. My original RCA from August 25 (attached) made all the necessary requests:

1. Creation of IT Director position (I requested this in concept but did not have job descriptions at the time)
2. Creation of IT Tech position (same)
3. Creation of IT Fund
4. Setting of IT Rate to charge departments
5. Budget for IT Fund (this was approved)
6. Advance for IT Fund
7. Projected costs to departments (this has changed and is updated).

We are not asking for anything that was not already requested so I think this can be treated as an update to the August 25 request.

I had to change the amount due to the change in number of PC's. To get back to the same total revenue the new charge is:

- \$245 per month for 2023 and 2024
- \$255 per month for 2025 and 2026
- \$265 per month for 2027

If anything needs updated or changed let me know.

Keith

From: Dennis Hanwell <dhanwell@medinaoh.org>
Sent: Tuesday, November 15, 2022 9:55 AM
To: Laureen Wilson <lwilson@medinaoh.org>; Darin Zaremba <dzaremba@medinaoh.org>; Lori Bowers <lbowers@medinaoh.org>
Cc: Keith Dirham <kdirham@medinaoh.org>; Kathy Patton <kpatton@medinaoh.org>; Sherry Crow <scrow@medinaoh.org>; Elizabeth Brown <EBrown@medinaoh.org>
Subject: RE: Justin Hiring

Thanks Lori and Laureen. I/Sherry will assist as well.

From: Laureen Wilson <lwilson@medinaoh.org>
Sent: Tuesday, November 15, 2022 9:46 AM
To: Darin Zaremba <dzaremba@medinaoh.org>; Lori Bowers <lbowers@medinaoh.org>; Dennis Hanwell

RCA 22-256-11/28
Finance Only

City of Medina
Board of Control/Finance Committee Approval
Administrative Code: 141


- Department Heads can authorize expenditures up to \$1,500.00 (requisition)
- Board of Control authorizes expenditures from \$1,500.01 to \$15,000.00 (BOC form).
- Finance Committee authorizes expenditures from \$15,000.01 to \$25,000.00 (BOC form).
- Council authorizes expenditures/bids over \$25,000.00 (RCA form). Board of Control awards all bids, unless otherwise specified in authorizing ordinance. (Ord. 101-05)

Date: 11/10/2022 Department: Engineering

Amount: \$6,929.00 B.O.C. Approval Date: _____
(Finance Use Only)

Account Number: 546-0530-54412

Vendor: Portable Water Systems, LLC

Department Head/Authorized Signature: 

Item/Description:
Increase PO# 2022-1506 by \$6,929 to a revised total of \$21,870. PWS provided temporary water storage tanks during the repainting of the S. Court Street Water Tower. The project was delayed so the temporary tanks were needed longer than anticipated.

FINANCE COMMITTEE APPROVAL: (expenditures from \$15,000.01 to \$25,000.00)

Date Approved/Denied by Finance Committee: _____

Clerk of council Date to Finance: _____

- Please have all BOC items for the agenda to the Mayor's Office before 5 p.m. on Friday before the scheduled BOC meeting.
 - Please have all Finance Committee items for the agenda to the Clerk of Council's Office before 5 p.m. on Tuesday before the scheduled Finance Committee meeting.
- Thank you.

REQUEST FOR COUNCIL ACTION

*OK
for Council
11-16-2022*

No. RCA 22-257-11/28

Committee Finance

**From: POLICE DEPARTMENT
Chief Edward R. Kinney**

Mayor's Initials:

Guidelines: See information on back of form

Date: November 16, 2022

Subject: Entering into a Memorandum of Understanding (MOU) with the Cleveland Clinic Police Department authorizing limited police powers, see attachment, within the City of Medina.

Summary and Background

Pursuant to Ohio Revised Code 4973.17D1(a) & (b), The chief of police of the municipal corporation in which the hospital is located must grant approval to the hospital to permit persons appointed as police officers under this division to engage in those duties and activities. The approval required by this division is general in nature and is intended to cover in the aggregate all persons appointed as police officers for the hospital under this division; a separate approval is not required for each appointee on an individual basis.

Subsequent to the grant of approval, the Cleveland Clinic shall enter into a written agreement with the chief of police of the Medina Police Department, that sets forth the standards and criteria to govern the interaction and cooperation between persons appointed as police officers for the Cleveland Clinic under this division and law enforcement officers serving the City of Medina represented by the chief of police of the Medina Police Department. The written agreement shall be signed by the appointing authority of the Cleveland Clinic and by the chief of police of the Medina Police Department. The standards and criteria may include, but are not limited to, provisions governing the reporting of offenses discovered by Cleveland Clinic police officers to the Medina Police Department, provisions governing investigatory responsibilities relative to offenses committed on Cleveland Clinic property, and provisions governing the processing and confinement of persons arrested for offenses committed on Cleveland Clinic property. The agreement required by this division is intended to apply in the aggregate to all persons appointed as police officers for the hospital under this division; a separate agreement is not required for each appointee on an individual basis.

Estimated Cost: N/A

Suggested Funding: N/A

Sufficient Funds in Account No: N/A

Transfer Needed From: _____ **To:** _____

New Appropriation Needed: N/A

Account No: N/A

Emergency Clause Requested: *Yes*

No Yes If yes, reason: MOU discussion have been ongoing for an extended period and the Cleveland Clinic Police Department would like to implement the agreement as soon as possible due to staffing shortages.

Council Use Only:

Committee Recommendation:

Council Action Taken:

Ord./Res.No:

Date:

 **Cleveland Clinic - Law Department**

This page needs to be retained with the Agreement at all times.

COMPANY INFORMATION

CITY OF MEDINA, OHIO
132 N. ELMWOOD
MEDINA, OH 44256

CONTRACT INFORMATION

Contract ID: 4276114
Master Agreement Number:
Dept Reference No.:
Contract Description: AGREEMENT AND EXHIBIT A PROTOCOLS - MOU FOR CCPD POLICE SERVICES WITH THE CITY OF MEDINA
Institute: Operations
Submitting Dept: OPERATIONS
Contract Amount: \$0
Dept Contact: DANIEL EDWARD THOMPSON

TERM INFORMATION

Effective Date: 11/16/2022
Expiration Date: 11/15/2025
Term Type: Fixed

LEGAL TEAM INFORMATION

Attorney: LISA MARIE BARRETT

Paralegal:

Contract approved as to form for: 4276114
Attorney: BARRETT, LISA MARIE
By: Litchfield, Jo Ann
Date: 11/16/2022 11:48:55 AM

AGREEMENT

THIS AGREEMENT made on the _____ day of _____, 2022, by and between the City of Medina, a municipal corporation, with a mailing address of 132 North Elmwood Avenue, Medina, OH 44256, and the Cleveland Clinic Foundation, a corporation for non-profit, with a mailing address of 9500 Euclid Ave (Mail Code U12), Cleveland, OH 44195, ("CCF").

Recitals

- A. The CCF established the Cleveland Clinic Police Department ("CCPD") as its own proprietary police department. Members of the CCPD are appointed under R. C 4973.17(D).
- B. The Chief of Police of the City of Medina Police Department ("MPD") recognizes the authority of the CCPD and has granted approval for officers of CCPD to be vested, while directly in the discharge of their duties as Cleveland Clinic Police Officers, with the same powers and authority vested in a municipal police officer and exercise concurrent jurisdiction over those properties located in the City of Medina owned and operated by CCF and/or one of its directly or indirectly controlled affiliates, including Medina Hospital (CCF and such affiliates are collectively referred to herein as "CCHS").
- C. This authority, in no way usurps the authority vested in the MPD wherein that property is situated.
- D. The City and CCF believe it is in their mutual interest to provide concurrently, through their separate police departments, police services that will enhance the safety of CCHS' facilities, its patients, employees and property.
- E. It is the desire of the parties to provide for mutual assistance by the interchange and use of their police department personnel and equipment in areas inside and adjacent to CCF and/or CCHS facilities in the City of Medina to the benefit of both in improved safety and vitality in the City.

In consideration of the mutual covenants, promises, conditions and terms to be kept and performed, it is agreed between the parties as follows:

Section 1. Exercise of Police Powers

In accordance with the terms and limitations specified in this Agreement, police officers appointed by CCPD, under the authority of R.C. 4973.17, shall have full authority to exercise their police powers granted under R.C. 4973.17 in areas inside and adjacent to the CCHS facilities, within the City of Medina to the extent provided for and limited by Ohio law, all City of Medina General Police Orders (GPOs), the Protocols between the City of Medina

Police Department and Cleveland Clinic Police Department, attached hereto and incorporated herein by reference as Exhibit A, and the provisions of this Agreement.

- a. **Limitations:** Limitations on the authority granted under the provisions of this Agreement include, but are not limited to, the following:
1. When CCPD Officers are within the property expressly owned, leased or otherwise held through contract by CCF and/or a member of CCHS, CCPD Officer authority granted under this Agreement is limited to CCHS Property.
 2. CCPD Officers may exercise their police powers outside the limited areas described in a. 1. of Section 1 when they are within the City's jurisdiction and when exigent circumstances exist, which may include any of the following:
 - i. CCPD Officers are in hot pursuit of a fleeing suspect under R.C. 2935.03;
 - ii. A police officer or member of the public is in imminent peril of bodily harm if action is not taken immediately;
 - iii. The escape of a known criminal or suspect has occurred and action must be taken immediately; or
 - iv. When a CCPD Officer witnesses the commission of a crime while such crime is in progress (this does not include misdemeanor drug activity or routine traffic matters).
 3. CCPD Officers may exercise their police powers outside the limited areas described above a. 1. and 2. of Section 1 when they are participating in a cooperative enforcement effort that has been approved in advance by the Chief of Police for CCPD and the Chief of Police for MPD. Either party may appoint a designee as their representative for approval.
- b. CCPD Officers, while within the jurisdiction of the City, when acting under the terms of this Agreement, shall be acting within the scope of their employment for CCPD.
- c. CCPD Officers may operate emergency police vehicles on City of Medina streets while responding to an emergency call within the scope and terms of their employment and this Agreement.

- d. Any authority granted by this Agreement to CCPD Officers is limited to and shall only apply during periods when CCPD Officers are on duty. This Section is not intended to expand or alter the investigation, transportation, booking, reporting, or other responsibilities of CCPD Officers beyond those described in the Protocols attached as Exhibit A and in MPD GPOs regarding procedures governing the MPD and CCPD police departments.
- e. CCF agrees that for CCPD prisoners that need medical treatment or require hospitalization before booking or while confined by CCPD at jail or holding areas, CCPD Officers shall arrange for the prisoners' medical care or hospitalization and CCPD shall be responsible for transporting its prisoners and guarding its prisoners while medical care is given and during the hospitalization and for the cost of, if any, the medical care or hospitalization. CCPD prisoners confined at Medina County Jail after booking that need outside medical care or hospitalization shall be transported by CCPD. The responsibility for guarding such prisoners shall lie with the CCPD and remain with CCPD until the prisoners is returned to the Medina County Jail. CCF agrees to be responsible for the cost, if any, of any medical care or hospitalization of CCPD prisoners during confinement at the Medina County Jail.
- f. Concurrent with signing this Agreement, CCPD shall provide to the MPD and to the City of Medina Prosecutor, a list of the names and badge numbers of all CCPD Officers covered under this Agreement. This list shall be updated in writing as needed and copies of the update list shall be promptly delivered to the MPD and the City of Medina Prosecutor.

Section 2. Police Powers to be exercised in Accordance with Written Protocols.

The operational procedures governing the exercise of authority by CCPD Officers under this Agreement and governing the exercise of the City's authority within the jurisdiction of the City of Medina shall be set forth in Protocols agreed to, in writing, between CCF and the City of Medina and set forth in Exhibit A. Protocols may be amended from time to time in writing by the Chief of CCPD and the Chief of MPD, as the parties deem necessary.

Section 3. Expenses

No charges shall be made by either CCF or the City of Medina for services rendered by one to the other under the provisions of this Agreement. Each Party shall assume the expense of loss or damage to its own equipment that may occur while in the other Party's territorial limits or while rendering assistance to the other Party.

Section 4. Indemnification and Hold Harmless

CCF agrees to indemnify, defend and save harmless the City of Medina and its officials, officers, agents, and employees from and against all suits, claims, loss, cost, damage, expense, or liability brought by third parties based upon any alleged or actual injury or damage to person or property that arises out of any acts, errors, or omissions, including negligence, of CCF or any CCPD officer. To the extent required by law, the City of Medina agrees to assume the risks and responsibility for the acts or omissions of its own officers, employees or agents acting within the scope of their employment with the MPD.

Section 5. Insurance

- a. To the extent permitted by law, personnel to which this Agreement applies, and while acting under this Agreement, may participate in any pension or indemnity fund established by their employer to the same extent as while acting within their employing entity. Those personnel members shall be entitled to all the rights and benefits of Section 9.86, 2744.02, 2950.12 and Chapter 4123 of the Ohio Revised Code, and to all rights and benefits of their employer's applicable insurance policies, to the same extent as while performing services outside the Agreement within the entity they are employed by. To the extent applicable, Section 9.86 and Chapter 2744 of the Ohio Revised Code, as well as the terms and condition of each party's applicable insurance policies, insofar as it applies to the operation of police departments, shall apply to the parties to this Agreement.
- b. CCPD confirms that it has insurance coverage for all CCPD personnel covered under this Agreement and that such insurance applies while CCPD personnel are acting under this Agreement.
- c. The City of Medina acknowledges that it has insurance coverage for its officers.

Section 6. Term and Termination

This Agreement shall be in effect after its execution under the laws of the State of Ohio and shall remain in effect for a period of three (3) years. Either Party may terminate this Agreement upon giving the other Party at least thirty (30) days' prior written notice of intent to withdraw.

Section 7. Meetings

During the Term of this Agreement, either Party may notify the other Party of its desire to meet, at a mutually convenient time and place, to discuss any dispute, problem, or proposed termination.

Section 8. No Assignments

The City and CCF each binds itself and its successors, executors, administrators, and assigns to the other party to this Agreement and to the successors, executors, administrators, and assigns of such other party in respect to all covenants of this Agreement. Neither the City nor CCF shall assign, sublet, or transfer its interest to this Agreement without the express written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of any public body which may be a party hereto.

Section 9. Amendments

This Agreement may be amended from time to time by mutual agreement of the Parties in writing. Any such amendment shall be signed by the Parties and attached to the Agreement as addenda.

Section 10. Notices

All notices that may be proper or necessary shall be sent by regular U.S. Mail, postage pre-paid, to the following addresses or to such other address as either Party may designate for such purpose:

City of Medina

Chief Edward Kinney
Medina City Police Department
132 North Elmwood Avenue
Medina, OH 44256

The Cleveland Clinic Foundation

The Cleveland Clinic Police Department
9500 Euclid Avenue (Mail Code U12)
Cleveland, Ohio 44195

with a Copy to:

Cleveland Clinic Law Department
3050 Science Park Drive - AC321
Beachwood, Ohio 44122

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first written above.

THE CITY OF MEDINA, OHIO

By _____
Edward Kinney
Chief of Police

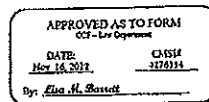
By _____
Dennis Hanwell
Mayor

CLEVELAND CLINIC FOUNDATION

By Deon McCaulley

Print Name DEON McCaulley

Its CHIEF OF POLICE



Copy to:

City of Medina
Law Department
132 North Elmwood Avenue
Medina, OH 44256

EXHIBIT "A"

**PROTOCOLS BETWEEN CLEVELAND
CLINIC POLICE DEPARTMENT
AND
CITY OF MEDINA POLICE DEPARTMENT**

The City of Medina Police Department ("MPD") is the law enforcement and investigative branch for the City of Medina. The Cleveland Clinic Police Department ("CCPD") is the proprietary police department of The Cleveland Clinic Foundation ("CCF") and The Cleveland Clinic Health System, which includes CCF and its directly and indirectly controlled affiliates (collectively "CCHS").

CCHS Property shall include all other property that may be acquired by CCF and/or CCHS at a future date that is located within the boundaries of the City of Medina. CCPD shall promptly notify, in writing, both the MPD and the City of Medina Prosecutor of any changes to CCHS Property.

A mutual concern of the CCPD and MPD is the preservation of peace, protection of persons and property, and the enforcement of state and municipal laws and regulations on and around CCHS Property. To provide an open line of communication and cooperation with one another, and to assure the effective accomplishments of mutual responsibilities, the following operational Protocols shall be adopted. These protocols are not intended to, and are neither to be construed to, limit the lawful police power of the MPD nor to confer any additional police powers on CCPD not already held by CCPD Officers except to permit CCPD Officers to enforce the laws inside and outside the CCHS Property within the parameters set forth in CCF's Agreement with the City of Medina and these protocols attached to and incorporated into the Agreement. CCPD Officers will act only within and to the extent permitted by law and CCPD is solely responsible for insuring compliance by its Police Officers with this requirement. CCPD Officers will fully cooperate with MPD.

- 1) Medina Police Department will:
 - a) MPD will have investigative responsibility for the following incidents that occur on CCHS Property:
 - i) Primary investigative authority over all misdemeanor and felony crimes.
 - b) Medina Police will handle all arrests, regardless of misdemeanor or felony. This includes taking custody of the suspect, transporting to Medina County jail and completing all required reporting. CCPD will provide MPD with any documentation associated with an incident on CCHS property when an arrest is initiated.
 - c) Provide all crime statistics necessary for the CCPD to prepare the federally mandated annual report on campus crime statistics and security;

- d) In the sole discretion of the MPD, assist the CCPD with investigations or other matters of mutual concern when called on by CCPD to do so.
- 2) Cleveland Clinic Police Department will:
- a) Use its best efforts, consistent with the availability of personnel and other resources, to respond to any criminal complaint reported as occurring on CCHS Property, whether a misdemeanor or felony, unless notified by MPD, or otherwise aware, that a CCPD response has been preempted by MPD.
 - b) Provide the MPD with copies of all felony crime reports, misdemeanor crime reports in which suspects have been arrested, other crime reports and filed reports, including in those that have been investigated by the CCPD under these Protocols, by fax 330-722-4451 within 24 hours of their completion.
 - c) When called upon, assist the MPD with investigations, or other matters of mutual concern, for which the ultimate investigative responsibility rests with MPD.
 - d) CCPD supervisors shall be responsible for monitoring the activity of CCPD Officers. The CCPD shall be responsible for ensuring that all CCPD Officers are trained in arrest procedures, the proper exercise of arrest powers, and other applicable training. MPD is not responsible for the supervision, training, or actions or failure to act, of any CCPD Officer.
 - e) Promptly notify the MPD in writing of all tows that occur off of CCF Property.
 - f) Promptly inform the MPD of all felony arrests and all instances of serious physical injury to any person involved, including CCPD Officers under these Protocols.
 - g) CCPD agrees to adopt the MPD "hot pursuit" policy or a hot pursuit policy that is more restrictive than that policy.
- 3) Amendment of Protocols: changes to these protocols shall be in writing and approved by signatures of the MPD Chief of Police and the CCPD Chief of Police or their designated representatives.

REQUEST FOR COUNCIL ACTION

From: Andrew Dutton

No. RCA 22-258-11/28

Date: 11/15/2022

Committee: Finance

Subject: Zoning Map Amendment to change the zoning of a property located south of Lafayette Road and west of Industrial Parkway with Parcel Number 028-19C-17-041 from I-1(Industrial) to R-3 (High Density Urban Residential).

Summary and Background:

The applicant, James Hauch representing Brookdale Mobile Home Park, has requested a Zoning Map Amendment to change the zoning of the subject property from I-1 to R-3. Though not required for a Zoning Map Amendment application, the applicant has indicated that the purpose of the rezoning is to develop the site for an extension of the existing mobile home park to the north. A concept plan has been provided illustrating a potential layout for a mobile home park on the property, which is a Conditional Use in the proposed R-3 zoning district.

At the November 10, 2022 Planning Commission meeting, the Commission reviewed the application and voted unanimously to recommend **approval** of the Zoning Map Amendment request.

The Zoning Map Amendment request will require a public hearing before City Council.

Included with this request are the application, staff report, and draft minutes from the Planning Commission's meeting on 11/10/22.

Estimated Cost: N/A

Suggested Funding

Sufficient funds in Account:

Transfer needed From:

To:

New Appropriation needed in Account:

Emergency Clause Requested: Yes No

Reason:

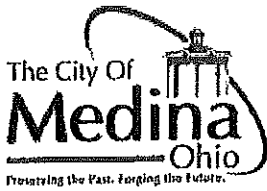
COUNCIL USE ONLY:

Committee Action/Recommendation:

Council Action Taken:

Ord./Res.

Date:



BOARDS & COMMISSIONS APPLICATION

132 North Elmwood Avenue
330-722-9038
www.medinaoh.org

Application Number P22-27

GENERAL	Date of Application <u>10/14/22</u> Property Location <u>1166 Lafayette Rd / Industrial Pkwy Parcel # 028-19C-17-041</u> Description of Project <u>Expansion of Brookdale mobile home park</u>
----------------	--

CONTACT INFORMATION	Applicant Name <u>Brookdale MHP, LLC</u> Address <u>217 E Main st</u> City <u>Kent</u> State <u>OH</u> Zip <u>44240</u> Phone <u>330-676-9440</u> Email <u>jimhauch@gmail.com</u> Property Owner Name <u>James Hauch</u> Address <u>201 Emerald Ave</u> City <u>Streetsboro</u> State <u>OH</u> Zip <u>44224</u> Phone <u>330-519-1743</u> Email <u>jimhauch@gmail.com</u>
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APPLICATION TYPE	Planning Commission <input type="checkbox"/> Site Plan <input type="checkbox"/> Conditional Zoning Certificate <input type="checkbox"/> Code or Map Amendment <input checked="" type="checkbox"/> Preliminary Plan <input type="checkbox"/> Final Plat <input type="checkbox"/> Conditional Sign (EMC/Shopping Ctr) <input type="checkbox"/> Cert. of Appr. (TCOV) <input type="checkbox"/> Other <input type="checkbox"/> Historic Preservation Board Certificate of Appropriateness <input type="checkbox"/> Conditional Sign <input type="checkbox"/> Board of Zoning Appeals Variance <input type="checkbox"/> Appeal <input type="checkbox"/>
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APPLICANT SIGNATURE	By signing this application, I hereby certify that: 1) The information contained in this application is true and accurate to the best of my knowledge; 2) I am authorized to make this application as the property owner of record or I have been authorized to make this application by the property owner of record; 3) I assume sole responsibility for correspondence regarding this application; and 4) I am aware that all application requirements must be submitted prior to the formal acceptance of my application. Signature <u>[Signature]</u> Date <u>10/14/22</u>
----------------------------	--

OFFICIAL USE	Zoning District <u>I-1</u> Fee (See Fee Sheet) \$ <u>200</u> Meeting Date <u>11/10/22</u> Check Box when Fee Paid <input checked="" type="checkbox"/>
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CITY OF MEDINA

Community Development Department

132 N. Elmwood Ave. Medina, OH 44256

Phone: 330-722-9056 Fax: 330-764-4385

November 14, 2022

James Hauch
870 Beechwood Dr
Medina, OH 44256

Dear Mr. Hauch,

At the November 10, 2022 meeting of the City of Medina Planning Commission, a motion was made to recommend approval of application P22-27: Jim Hauch requesting a zoning map amendment to change the zoning of 14.9 acres south of Lafayette Road and west of Industrial Parkway with Parcel Number 028-19C-17-041 from I-1 (Industrial) to R-3 (Medium Density Residential).

The motion received the necessary votes of the Commission and the application will be forwarded to City Council with the **recommendation of approval**.

City Council will hold a public hearing regarding the application at an upcoming meeting followed by a review of the request.

Please feel free to contact me at (330) 722-9023 or adutton@medinaoh.org if you have any questions or need any further information.

Sincerely,

A handwritten signature in black ink, appearing to read "Andrew Dutton", written in a cursive style.

Andrew Dutton
Community Development Director

P22-27

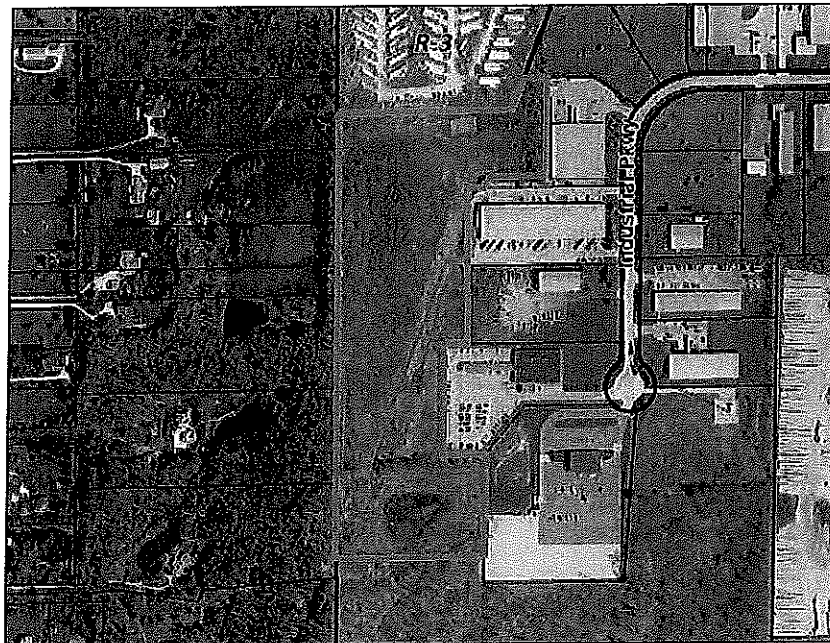
Brookdale Mobile Home Park Zoning Map Amendment

Property Owner: Brookdale Park LLC
Applicant: James Hauch
Location: South of Lafayette Rd. and west of Industrial Pkwy with Parcel Number 028-19C-17-041
Zoning (Existing): I-1 (Industrial)
Zoning (Proposed): R-3 (High Density Urban Residential)
Request: Zoning Map Amendment approval to change the zoning from I-1 to R-3

LOCATION AND SURROUNDING USES

The subject site is composed of two properties encompassing 14.88 acres located south of the existing Brookdale Mobile Home Park on Lafayette Road. Adjacent properties contain the following uses and zoning:

- North – Brookdale MH Park (R-3)
- East – Industrial (I-1)
- South – Undeveloped (I-1)
- West – Single-Family Residential (Outside the City)



BACKGROUND & PROPOSED APPLICATION

The subject site is an undeveloped wooded undeveloped located to the rear of residential and industrial uses. The applicant is proposing to change the zoning of two properties from I-1 to R-3.

A Zoning Map amendment application only considers the change of the city's official Zoning Map from one zoning to another. Any development of the site must proceed through review processes as required by the City of Medina Codified Ordinances. Development of the site would include review by the Planning



Commission and Board of Zoning Appeals (if necessary). In addition, an administrative review would be performed by Planning and Zoning, Engineering, and Building Department staff.

Though not required for a Zoning Map Amendment application, the applicant has indicated that the purpose of the rezoning is to develop the site for the expansion of the Brookdale Mobile Home Park. A conceptual plan has been submitted indicating a potential layout for a mobile home park on the site.

PERMITTED USES AND STANDARDS

Uses

As summarized in the table below, Sections 1137.02, 1137.04, 1141.02, and 1141.04 include a list of all Permitted (P), Conditionally Permitted (C), and Prohibited (X or not included in the table) uses in the I-1 and R-3 zoning districts.

I-1 & R-3 PERMITTED USES		
Use Type	I-1	R-3
Residential Uses		
Single-Family Detached Dwelling	X	P
Group Home up to 8 Individuals	X	C
Two Family Dwelling	X	C
Nursing Home/Assisted Living	X	C
Mobile Home Park	X	C
Public/Semi-Public		
Cemetery	X	C
Conservation Use	C	C
Educational Institution for Primary Education	X	C
Educational Institution for Higher Education	C	C
Passenger Transportation Agency and Terminal	C	X
Public Recreation Facility	X	C
Publicly Owned or Operated Governmental Facility	C	C
Public Utility	P	X
Religious Place of Worship	X	C
Wireless Telecommunications Facility	C	X
Commercial Uses		
Commercial Entertainment	C	X
Commercial Recreation	C	X
Contractor's Equipment Storage Yard or Plant, or Storage and Rental of Equipment Commonly Used by Contractors - Must be Completely Enclosed if Facing a Residential Dist.	C	X
Cremation Facility	C	X
Distribution Center for Fuel, Food and Goods, Underground Storage - Must be Completely Enclosed if Facing a Non-Industrial Dist.	P	X

I-1 & R-3 PERMITTED USES		
Use Type	I-1	R-3
Commercial Uses (Continued)		
Heavy Duty Repair Services for Machinery and Equipment Including Repair Garages and Specialty Establishments including Motor, Body, Fender, Radiator Work.	P	X
Heavy Manufacturing	C	X
Light Manufacturing	P	X
Mixed Use Building	P	X
Motor Vehicle, Truck, Trailer and Farm Implements Repair, Service and Storage (Excluding Body Work, Painting and Engine Work)	C	X
Off-Street Parking Lot, Garage, or Deck	P	X
Office - Professional, Medical, and Administrative	P	X
Open Air Building materials Sales and Lumber Yard	C	X
Plant Greenhouse	P	X
Research and Development Laboratory and Processing with No External Hazardous, Noxious, or Offensive Conditions	P	X
Retail larger than 80,000 square feet in size	C	X
Retail less than 80,000 square feet in size	C	X
Self Storage Warehouse	P	X
Truck or Transfer Terminal - No Closer than 50 Feet from a Residential District	P	X
Truck Wash	C	X
Veterinary Office or Hospital in Enclosed Building	P	X
Warehousing	P	X
Wholesale Establishments	P	X

Many Conditional Permitted Uses include specific regulations and require approval from the Planning Commission. As a Conditional Permitted Use in the R-3 District, Mobile Home Parks are subject to a number of specific regulations including the following found in Sections 1153.04(a)(8 & 30): 3,5,8,9,10,11,14,24,26,27, 28,30

- (8) Such developments should be located adjacent to nonresidential uses such as churches, parks, industrial or commercial districts.
- (10) Site locations should be preferred that offer natural or man-made barriers that would lessen the effect of intrusion into the area, especially if a residential area.
- (30) It is the intent of this subsection to permit trailer parks that house only independent trailers, and such trailer parks should be located on or have direct access to major thoroughfares. The area shall be in one ownership, or if in several ownerships the application shall be filed jointly by all the owners of the properties included in the plan. The following conditions shall apply:
 - A. In addition to the other requirements of this subsection, the application shall include any other data the Planning Commission may require.
 - B. Each boundary of the park must be at least 200 feet from any permanent residential building outside the park, unless separated therefrom by a natural or artificial barrier.
 - C. The park shall be graded to be well drained.
 - D. Trailer spaces shall be a minimum of 4,000 square feet for each space and at least forty (40) feet wide and clearly defined. The density of the development shall not exceed eight trailers per acre of total project site; the minimum size of the project to be developed shall be at least ten (10) acres.
 - E. There shall be at least a twenty (20) feet clearance between trailers. No trailer shall be closer than twenty (20) feet from any building within the park or fifty (50) feet from any property line building the park.
 - D. All trailer spaces shall abut upon a driveway of not less than twenty (20) feet in pavement width, which shall have unobstructed access to a public thoroughfare. All paving and street lighting shall meet the requirements of City street standards.
 - G. Each park shall provide service buildings to house laundry, storage facilities and offices. Construction shall meet the standards of the City and/or County Building Code. Walkways not less than four (4) feet wide and paved shall be provided from the trailer spaces to the service buildings.
 - H. Each trailer space shall be provided with a three (3)-wire 240-volt electric service, and City and/or County approved water and sewer connections; all utility lines within the park shall be installed underground.
 - I. Adequate garbage and rubbish cans shall be provided no further than 300 feet from any trailer space.
 - J. Each park shall be equipped at all times with adequate fire extinguishing equipment as determined by the Fire Department which serves that area.
 - K. No pet animal shall run at large or commit any nuisance within the limits of any trailer park, on adjacent properties or the surrounding area.
 - L. In addition to the 4,000 square feet of each trailer lot, recreation and open space shall be provided within the overall trailer park tract at the rate of at least 1,500 square feet per trailer site; the shape, location, design and landscaping of recreation and open spaces shall be approved by the Planning Commission. All recreation and open spaces shall be maintained in a neat, orderly and safe condition so as not to create a menace to the health and safety of any park occupant, visitor, neighboring land occupant or the general public.



Development Standards

Sections 1141.05 and 1137.05 include development standards for the I-1 and R-3 zoning districts:

SITE DEVELOPMENT STANDARDS FOR I-1 AND R-3 ZONING DISTRICTS		
Requirement	I-1	R-3
Minimum Lot Size	21,780 sq. ft.	<ul style="list-style-type: none"> • 8,000 square feet Single Family Detached Dwelling • 14,000 square feet all Other Uses
Minimum Lot Width at Building Line	100 ft.	<ul style="list-style-type: none"> • 75 Feet Single Family Detached Dwelling • 120 Feet all Other Uses
Minimum Lot Frontage	100 ft.	40 ft.
Maximum Lot Depth	None	None
Minimum Usable Open Space	None	None
Maximum Lot Coverage	85%	60%
Maximum Building Size	None	None
Minimum Front Yard	<ul style="list-style-type: none"> • 25 ft. • 100 ft. when Adjacent to a Residential District 	40 ft.
Minimum Rear Yard	<ul style="list-style-type: none"> • 25 ft. for Principal Use or Structure • 50 ft. Principal Use or Structure when Adjacent to a Residential District • 15 ft. for Accessory Use or Structure 	<ul style="list-style-type: none"> • 30 ft. for Principal Use or Structure • 5 ft. for Accessory Use or Structure
Minimum Side Yard	<ul style="list-style-type: none"> • 25 ft. Principal Use or Structure • 50 ft. Principal Use or Structure when Adjacent to a Residential District • 15 ft. for Accessory Use or Structure 	<ul style="list-style-type: none"> • 5 ft. for Principal Use or Structure • 5 ft. for Accessory Use or Structure
Maximum Height	<ul style="list-style-type: none"> • 50 ft. for Principal Use or Structure • 80 ft. for Principal or Accessory Use or Structure when setback at least 100 ft. from any site perimeter property line • 25 ft. for Accessory Use or Structure when located within the minimum rear or side yard for the Principal Use or Structure 	<ul style="list-style-type: none"> • 35 ft. for Principal Use or Structure • 15 ft. for Accessory Use or Structure

CONCEPT PLAN

Though not required at this time, the applicant has provided a Concept Plan to illustrate a potential development layout. The plan shows 61 lots for mobile/manufactured homes on private streets. An existing pond is located on the south side of the property, which will presumably contribute to stormwater detention and provide open space for residents. Based on the conceptual layout, additional screening will be necessary on the east and west sides of the property to buffer from single-family residential and industrial uses.

If the rezoning request is approved, Site Plan and Conditional Use Permit applications will need to be made to the Planning Commission for review. To note, a Conditional Use Permit application requires a public hearing before the Commission.



ENGINEERING AND FIRED DEPARTMENT COMMENTS

The existing Brookdale Mobile Home Park has a single access point off of Lafayette Road. Currently, a vehicle must travel approximately 2,350 ft. to reach the southwestern corner of the site from Lafayette Road. Any additional development connecting to the subject site will add to this length. For reference, the conceptual plan adds an additional 1,200 feet of travel distance to reach the furthest unit.

Both the Engineering and Fire Departments have noted that a secondary means of ingress/egress should be added to the property. The Fire Department has also noted that fire hydrants will necessary every 300 ft.

The Engineering Department has also noted that if the project progresses as presented, a left turn analysis for the Lafayette Road and a stormwater management analysis will be required.

The applicant has been made aware of the above comments and has indicated that a potential second access from Industrial Drive to the site may be achieved through undeveloped Parcel 028-19C-17-039.

COMPREHENSIVE PLAN (2022)

Plan Framework

The Comprehensive Plan includes a Plan Framework with includes general Vision Statements. Each Vision Statement includes a number of underlying objectives and specific strategies.

Vision Statement #3

A community that offers a variety of housing options for Medina residents while promoting high quality development and preserving historically significant areas.

Objective 4.1: Promote a mix of housing options.

4.1.2 Promote a mix of housing options (e.g. single-family, townhomes, flats, multi-family, etc.) that cater to and align with the changing demographic and market demands, specifically young professionals and seniors.

Objective 4.2: Target higher density residential development in focus areas and the urban corridor land use category.

4.2.2 Continue to find opportunities to add multi-family residential development along the major corridors in Medina (West Liberty, East Smith, South Court, Lafayette).

The proposed rezoning of the property would provide the opportunity for additional higher density residential development along a major corridor. The R-3 zoning also has the potential to offer a housing option that is affordable and may be attractive to seniors.

Future Land Use Map

The Future Land Use Map indicates a use of "Innovation" for the property. This future land use encompasses a large portion of the western side of the City and includes industrial, research, and office uses. At the time of the Map's formulation, the intention to expand the Brookdale Mobile Home Park was not know and the property was included with the adjacent Innovation area.



PLANNING AND ZONING DIVISION STAFF RECOMMENDATION

Staff recommends **approval** of application P22-27 to rezone the property south of Lafayette Rd. and west of Industrial Pkwy with Parcel Number 028-19C-17-041 from I-1 (Industrial) to R-3 (General Commercial).

Staff's recommendation is based on the appropriateness of the proposed zoning classification for the site and does not consider any specific use or plan for the site. It is staff's assessment that:

- The proposed zoning is compatible with the area, which is a transition from single-family residential uses to the west and industrial uses to the east.
- The application is consistent with aspects and objectives of the Comprehensive Plan and provides an opportunity to further diversify the City's housing stock with the potential to provide an affordable housing option.
- The Site Plan and administrative review processes will sufficiently address the impacts of development in the R-3 zoning district.

Andrew Dutton

From: Mark Crumley
Sent: Wednesday, October 26, 2022 8:32 AM
To: Andrew Dutton
Subject: FW: Site Plan Review
Attachments: P22-27 File 11-20-22.pdf

Andrew,

After review of the above said plans I have the following comments:

- 1) Fire hydrants will need to be located every 300 feet.
- 2) A second means of ingress/egress should be added to this property.

Mark Crumley, Asst. Chief
Medina Fire Department
300 W. Reagan Pkwy.
Medina, Ohio 44256

Office: 330-723-5704



Andrew Dutton

From: Patrick Patton
Sent: Tuesday, November 1, 2022 3:03 PM
To: Sarah Tome; Larry Walters; Medina Forestry; Edward Kinney; Sharon Garrison; Nino Piccoli; Daniel Gladish; Kimberly Marshall
Cc: Andrew Dutton
Subject: RE: Site Plan Review
Attachments: Engineering Checklist for Commercial Site Plan.pdf

Andrew-

I have no comments regarding the rezoning. When the Commission reviews the site plan, I will have the following comments:

1. A second entrance to this development should be required.
2. I will request that the applicant complete a left turn analysis to determine if the expansion will require improvements to the public roadway.
3. As noted in attached, a storm water management analysis will be required, it is likely that a storm detention system will be required.

Thanks,

Patrick Patton, PE
City Engineer
City of Medina, Ohio

Phone: (330) 721-4721
Email: ppatton@medinaoh.org
Website: www.medinaoh.org

Medina City Hall / 132 N. Elmwood Avenue / Medina, Ohio 44256





Thorson • Baker + Associates
CONSULTING ENGINEERS

structural
mechanical
electrical

civil
technology
commissioning

October 12, 2022

Mr. Andrew Dutton
City of Medina
Community Development Director
132 North Elmwood Avenue
Medina, Ohio 44256

Re: Brookdale Mobile Home Park Expansion

Medina, OH

Dear Mr. Dutton:

Please accept this letter as an official request to amend the City of Medina Zoning Map. Brookdale Mobile Home Park (BMHP) is proposing to expand a new phase of the development to the south on Medina County Parcel Number 02819C17041 (14.88 Acres). This parcel is currently zoned I-1 (Industrial) and BMHP is proposing to re-zone this parcel to R-3 (High Density Urban Residential) to accommodate the proposed expansion.

If you have questions, please contact me.

Sincerely,

Thorson • Baker + Associates, Inc.
David L. Myers, P.E. & P.S.
Department Manager – Civil Department

PLAT OF SURVEY

**CREATING MEDNA CITY LOTS 9199,
9200, 9201, 9202, 9203, 9204 & 9205**

CITY: MEDNA C/L NO: 1833, 4816 & 4895
 PROP OWNER: RAY E. LARIBEE
J. MICHAEL COOPER
GLENN M. SMITH
 COUNTY OF MEDNA & STATE OF OHIO
 DATE: DECEMBER, 2017 SCALE: 1" = 100'
 BY: Robert A. Danck

ROBERT A. DANCK, REGISTERED SURVEYOR NO. 6083



ACCEPTANCE

KNOW ALL MEN BY THESE PRESENTS THAT RAY E. LARIBEE, J. MICHAEL COOPER AND GLENN M. SMITH, OWNERS OF THE ABOVE DESCRIBED LAND, DO HEREBY ACKNOWLEDGE THIS PLAT AND SUBDIVISION OF THE SAME TO BE OUR FREE ACT AND DEED.

Ray E. Laribee DATE 1-22-2018
J. Michael Cooper DATE 1-22-2018
Glenn M. Smith DATE 1-22-2018

COUNTY OF MEDNA } S.S.
 STATE OF OHIO }

BEFORE ME A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE PERSONALLY APPEARED THE ABOVE SIGNED RAY E. LARIBEE, J. MICHAEL COOPER AND GLENN M. SMITH ACKNOWLEDGED THE SIGNING OF THE FOREGOING INSTRUMENT AND THE SIGNING OF THIS PLAT TO BE THEIR OWN FREE ACT AND DEED. IN TESTIMONY WHEREOF I HAVE HEREBY SET MY HAND AND OFFICIAL AND OFFICIAL SEAL AT MEDINA OHIO THIS 22 DAY OF JANUARY 2018

Michael Laribee
 NOTARY PUBLIC
 MICHAEL L. LARIBEE
 NO. 01121212
 MY COMMISSION EXPIRES

APPROVED FOR TRANSFER THIS 12 DAY OF FEBRUARY, 2018.
 TAX MAP PREPARED BY Michael Laribee
 RECEIVED FOR TRANSFER THIS 12 DAY OF FEBRUARY, 2018.

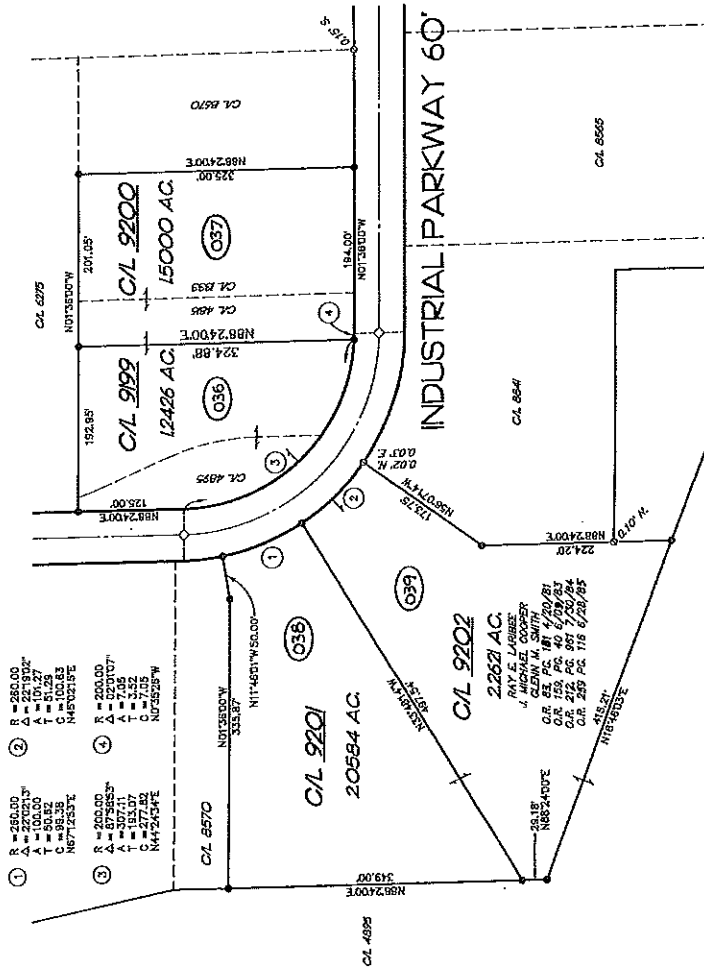
RECEIVED AND RECORDED THIS 12 DAY OF FEBRUARY, 2018
 AT 3:41 A.M. (30)
 RECORDED IN PLAT DOCUMENT NO. 2018191000001
 FEE: \$13,200.00
19" X 24"

CUNNINGHAM & ASSOCIATES, INC.
 CIVIL ENGINEERING & SURVEYING
 203 W. LIBERTY ST. MEDINA, OH 44256
 TELEPHONE (330) 725-5980
 SHEET 1 OF 2 PROJECT NO. 1717

2018PA-000011
 COLLEEN M. OWEN, CLERK
 PHILIP J. WATSON, JURY PM
 REC 768.06-30

REFERENCE:
 MEDNA COUNTY RECORDER'S PLAT RECORDS
 1999-000001
 2000-000002
 2000-000003
 2000-000004
 2000-000005
 2000-000006
 2000-000007
 2000-000008
 2000-000009
 2000-000010
 2000-000011
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 2000-000023
 2000-000024
 2000-000025
 2000-000026
 2000-000027
 2000-000028
 2000-000029
 2000-000030

SB 1/22/2018



SEE SHEET 2 FOR REMAINING LOTS

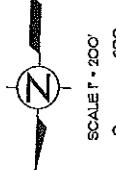


SCALE 1" = 100'

BEARINGS ARE TO AN ASSUMED MERIDIAN AND ARE USED TO DENOTE ANGLES ONLY.

PARCEL NUMBERS:
 02B-19C-17-0

- LEGEND:**
- ⊕ 1/2" REBAR FD. & USED AS NOTED
 - ⊙ 5/8" REBAR FD. & USED AS NOTED
 - ⊙ 5/8" REBAR WITH CAP STAMPED ROLLING FD. & USED AS NOTED
 - ⊗ 5/8" REBAR WITH CAP STAMPED CUNNINGHAM-5274" FD. & USED
 - ⊙ 1" REBAR FD. & USED
 - ◇ MCN. BOX / 5/8" REBAR FD. & USED
 - 5/8" REBAR WITH CAP STAMPED "CUNNINGHAM-5274" SET



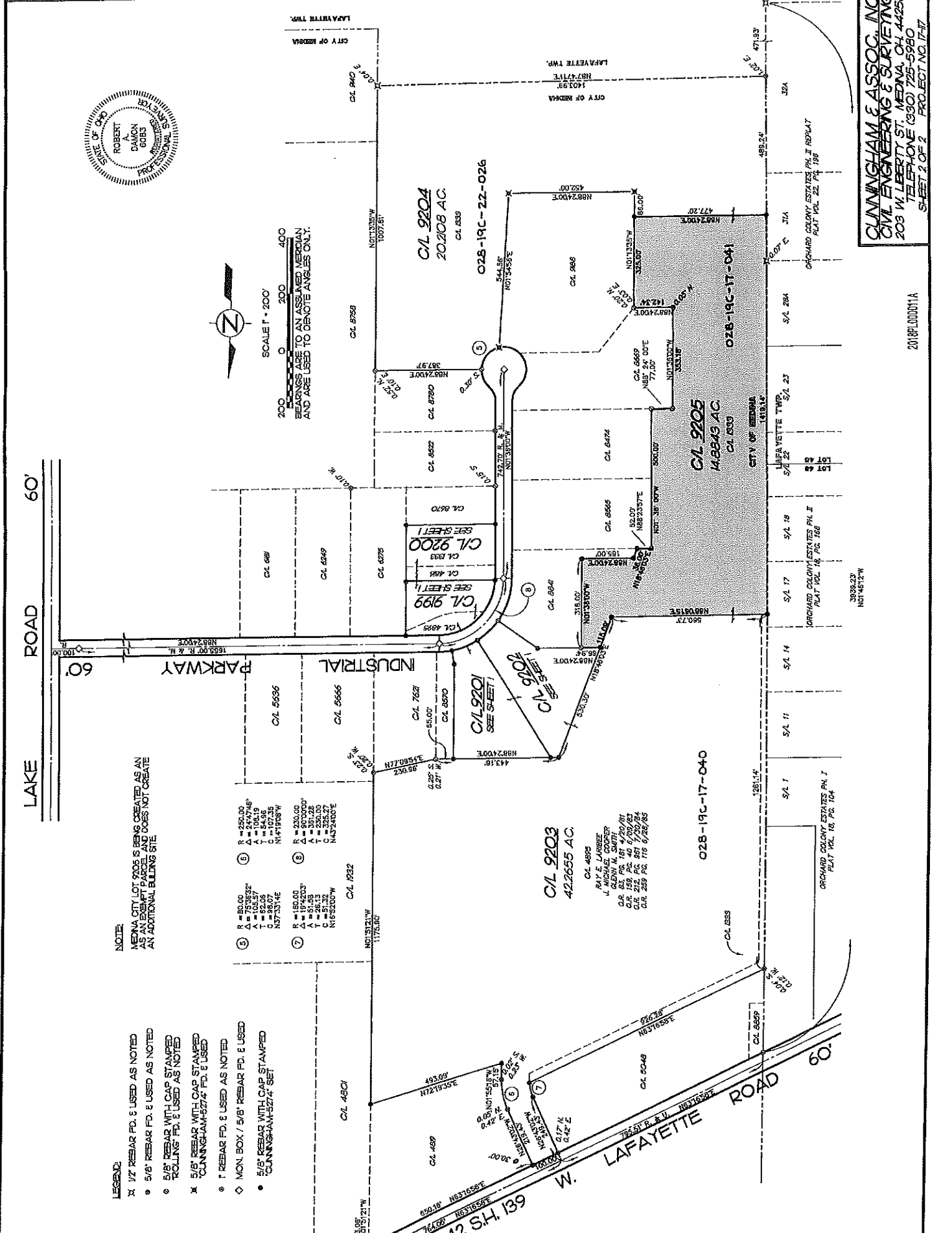
SCALE 1" = 200'
 BEARINGS ARE TO AN ASSUMED MERIDIAN
 AND ARE USED TO DETERMINE ANGLES ONLY.

NOTES:
 MEDINA CITY LOT 2005 IS BEING CREATED AS AN
 AS AN EXEMPT PARCEL. THIS DOES NOT CREATE
 AN ADDITIONAL BUILDING SITE.

- LEGEND:**
- ✕ 1/2" REBAR FD. 6 USED AS NOTED
 - 5/8" REBAR FD. 6 USED AS NOTED
 - 5/8" REBAR WITH CAP STAMPED ROLLING FD. 6 USED AS NOTED
 - ✕ 5/8" REBAR WITH CAP STAMPED CUNNINGHAM-5274' FD. 6 USED
 - T REBAR FD. 6 USED AS NOTED
 - ◇ MON. BOX / 5/8" REBAR FD. 6 USED
 - 5/8" REBAR WITH CAP STAMPED CUNNINGHAM-5274' SET

- ⑤ R = 50.00'
 A = 108.57'
 T = 62.05'
 C = 117.00'
 N 87° 33' 14" E
- ⑥ R = 250.00'
 A = 108.19'
 T = 54.96'
 C = 117.00'
 N 74° 19' 58" W
- ⑦ R = 150.00'
 A = 19° 42' 03"
 T = 26.13'
 C = 51.32'
 N 65° 22' 00" W

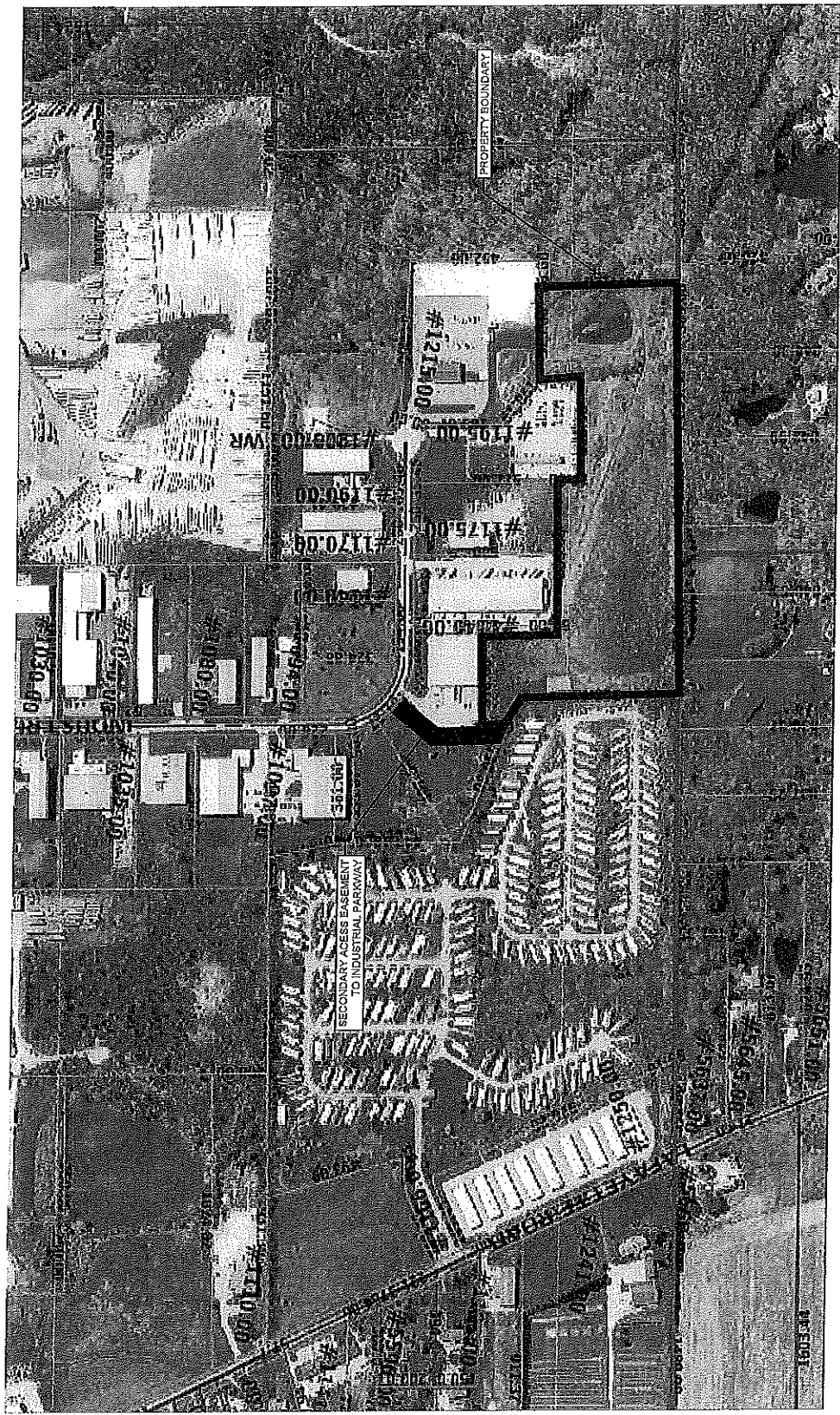
C/L 9203
 42,265.5 AC.
 C/L 4899
 RAY E. LARREE
 J. MICHAEL COOPER
 GLENN M. SMITH
 C.R. 159 PG. 40 6/20/84
 C.R. 212 PG. 95 7/20/84
 C.R. 259 PG. 716 6/22/85



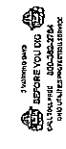
CUNNINGHAM & ASSOC., INC.
 CIVIL ENGINEERING & SURVEYING
 203 W. LIBERTY ST. MEDINA, OH. 44256
 TELEPHONE (930) 725-5980
 SHEET 2 OF 2 PROJECT NO. 1747

2018PL000011A

383523
 NOT 461274



SECONDARY ACCESS
EASEMENT PLAN



THORSON BAKER ASSOCIATES
CONSULTING ENGINEERS
300 West Shore Road
Riverside, Ohio 45408
(330) 659-6666 PL
(330) 659-6675 FAX

PROJECT NO. 2022-1108
CURRENT DATE: 2022-10-31

SHEET NO. 1
DATE: 10/31/2022

PROJECT NO. 2022-1108
CURRENT DATE: 2022-10-31

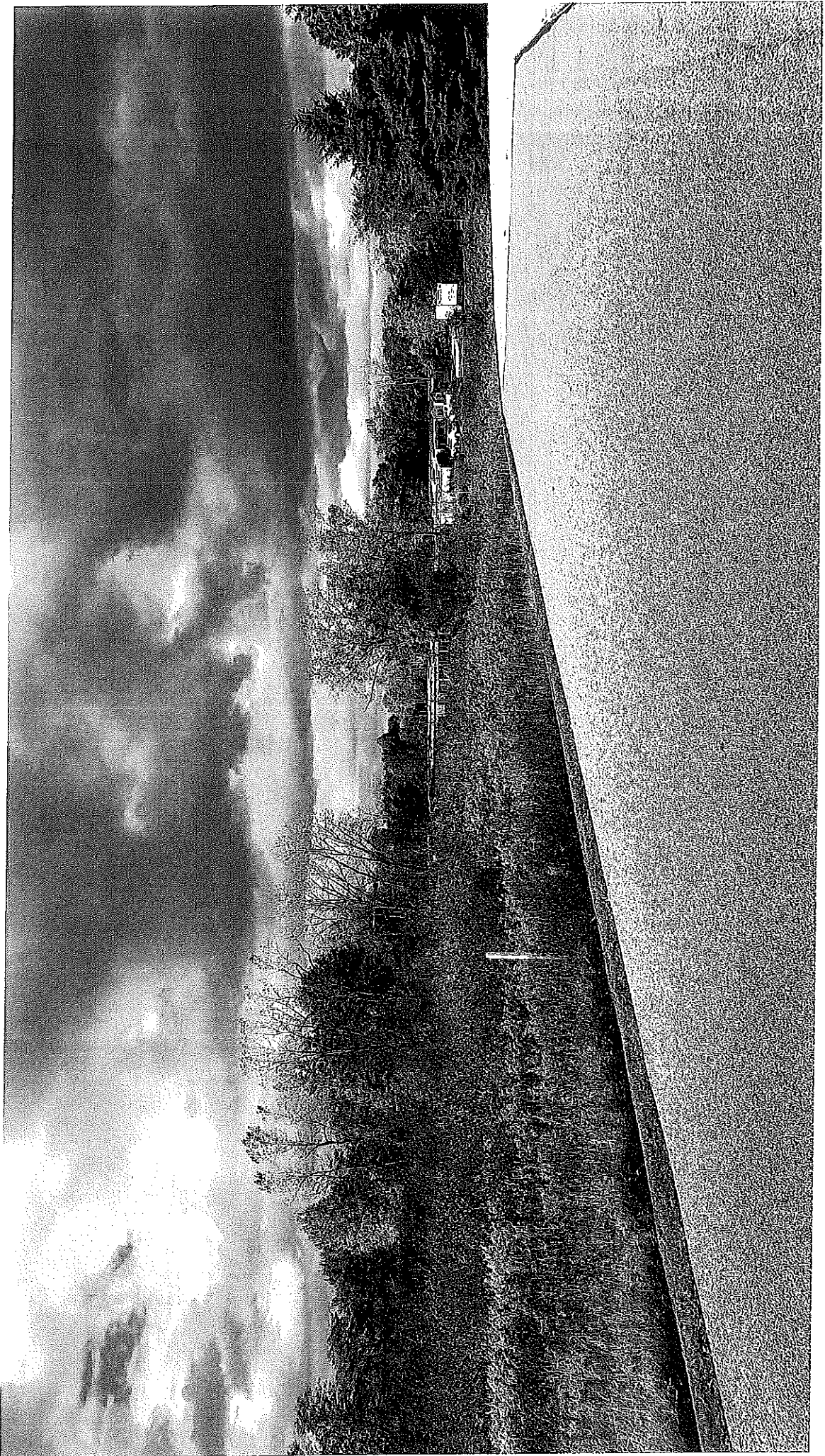
PROJECT NO. 2022-1108
CURRENT DATE: 2022-10-31

PROJECT NO. 2022-1108
CURRENT DATE: 2022-10-31

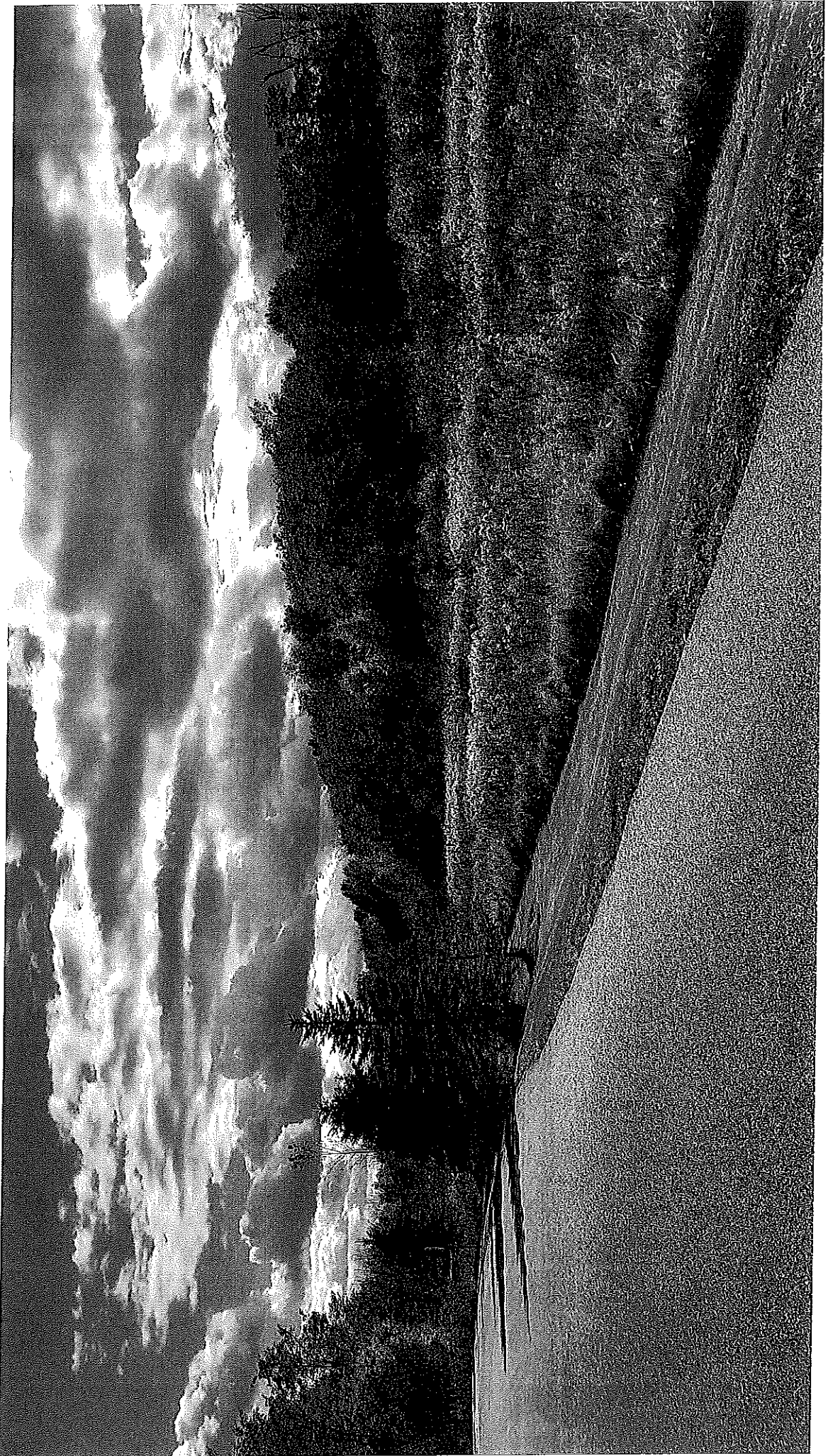
PROJECT NO. 2022-1108
CURRENT DATE: 2022-10-31

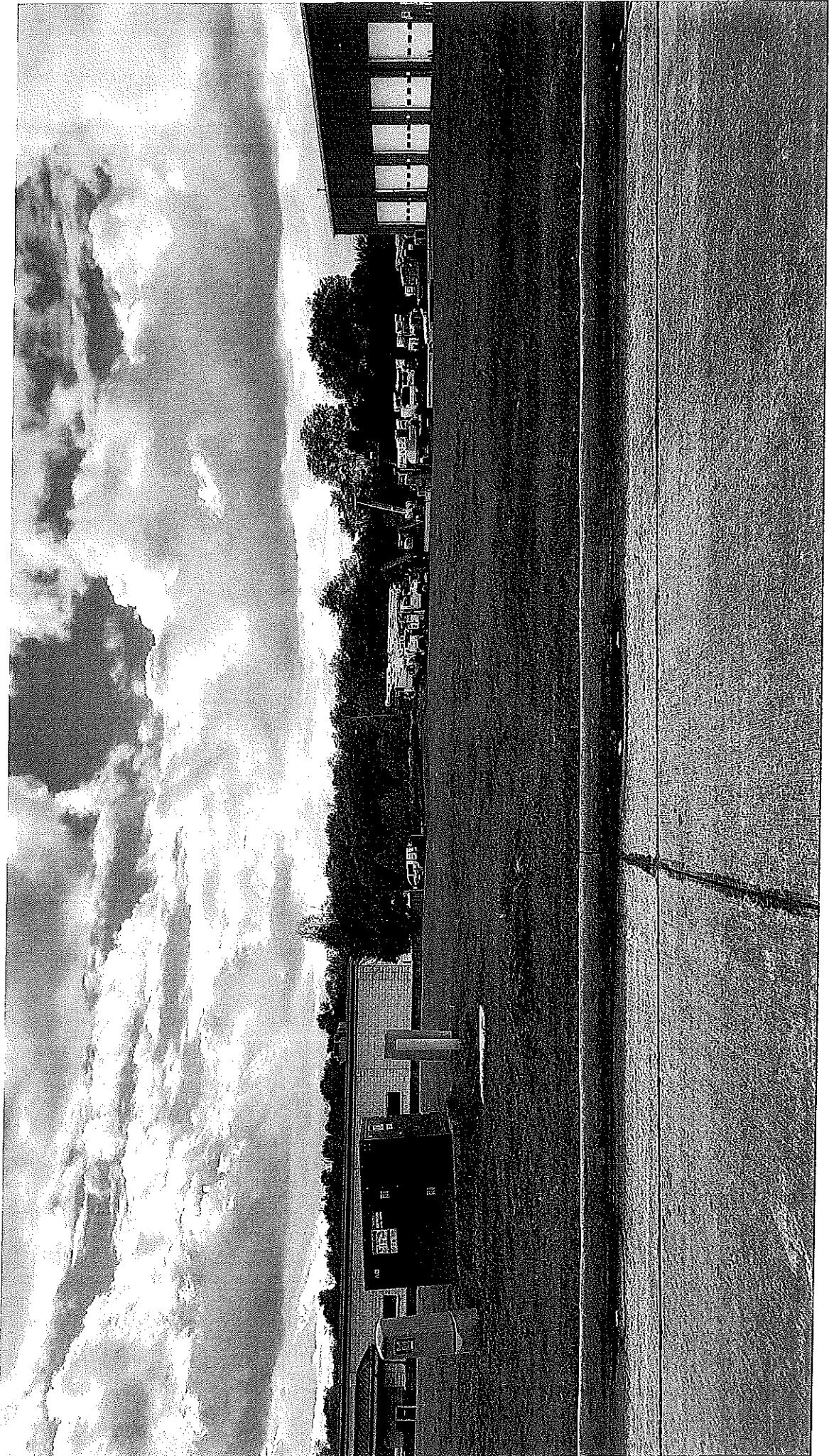
CS200

BROOKDALE MOBILE HOME PARK - CONCEPT PLAN









Present for the case was Carl May of Medina Signs, 411 West Smith Road. Mr. May stated that he had nothing to add.

Mr. Grice opened the public hearing. There were no questions or comments from the public.

Mr. Gold made a motion to approve application P22-26 as submitted.

Ms. Russell seconded the motion.

Vote:

Gold	<u>Y</u>
Grice	<u>Y</u>
Rose	<u>Y</u>
Russell	<u>Y</u>
Case	<u>Y</u>
Approved	<u>5-0</u>

2. P22-27 James Hauch PP 028-19C-17-041 COM

Mr. Dutton stated that the applicant, James Hauch, was requesting Zoning Map Amendment approval to change the zoning from I-1 to R-3 for Parcel Number 028-19C-17-041. Mr. Dutton noted that a Zoning Map amendment application only considered the change to the city's official Zoning map from one zoning to another. He added that any development on the site would have to be reviewed by the Planning Commission.

Mr. Dutton stated that, though not required for a Zoning Map Amendment application, the applicant had indicated that the purpose of the rezoning was to develop the site for the expansion of the Brookdale Mobile Home Park. He added that a conceptual plan had been submitted indicating a potential layout for a mobile home park on the site. Mr. Dutton stated that both the Engineering and Fire Departments had noted that a secondary means of ingress/egress should be added to the property. He noted that the Engineering Department had also noted that if the project progressed as presented, a left turn analysis for the Lafayette Road and a stormwater management analysis would be required.

Mr. Dutton stated that staff recommended approval of application P22-27 to rezone the property south of Lafayette Rd. and west of Industrial Pkwy with Parcel Number 028-19C-17-041 from I-1 (Industrial) to R-3 (General Commercial). He added that staff's recommendation was based on the appropriateness of the proposed zoning classification for the site and did not consider any specific use or plan for the site. Mr. Dutton stated that it was staff's assessment that:

- The proposed zoning was compatible with the area, which was a transition from single-family residential uses to the west and industrial uses to the east.
- The application was consistent with aspects and objectives of the Comprehensive Plan and provided an opportunity to further diversify the City's housing stock with the potential to provide an affordable housing option.
- The Site Plan and administrative review processes would sufficiently address the impacts of development in the R-3 zoning district.

Present for the case was James Hauch and Giovanni Audino, 1166 Lafayette Road. Mr. Hauch stated that the proposed expansion would include 50 owner-occupied units. He noted that none of the mobile homes were rentals.

Mr. Rose asked if purchasing the new homes included the plot they sat on. Mr. Hauch stated that the plots were rented by the homeowners. He added that rent would be around \$340, which was what was charged for their current properties.

Mr. Grice asked if there were any comments from the public. There were no comments from the public.

Mr. Rose made a motion to recommend approval of the Zoning Map Amendment to Council.

Mr. Case seconded the motion.

Vote:

Gold	<u>Y</u>
Grice	<u>Y</u>
Rose	<u>Y</u>
Russell	<u>Y</u>
Case	<u>Y</u>
Approved	<u>5-0</u>

3. P22-28 Jeslyn Estep PP 029-19A-14-(022&023) SPA

Mr. Dutton stated that the applicant, Jeslyn Estep, was requesting Site Plan approval for four multi-tenant buildings on Branch Road. He stated that the applicant was proposing the construction of four multi-tenant buildings on the site, with unit sizes divided into 1,000 to 2,500 sq. ft. spaces and used for warehouse and office. Mr. Dutton noted that the site plan included 143 parking spaces. He added that, due to the unknown nature of the uses of the buildings, 18 "Land Banked" parking spaces were shown on the plan, as recommended by staff. Mr. Dutton stated that Land Banked spaces would not need to be initially constructed, but would be required if uses on the site exceeded the minimum off-street parking required. Mr.

REQUEST FOR COUNCIL ACTION

From: Pau Rose, Council-At-Large

No. RCA 22-259-11/28

Date: 16-Nov-2022

Committee: Finance

Subject: Room Tax for Hotels, Motels, and other transient stays.

Summary and background:

Requesting council to enact a bed tax for any transient stay in the city of Medina. This is to include and not limited to hotels, motels, BnB's, and similar places of temporary stay. The additional income can be used for economic development, general fund, maintenance of public parking, and/or any tourist related funding. Recommend a rate of 6%, the same as the Hampton Inn at 71 & 18.

Estimated Cost: \$0

Suggested Funding:

Sufficient Funds in Account: N/A

Transfer Needed From:

To:

New Appropriation Needed into Account:

Emergency Clause Requested: Yes ___ No ___

Reason:

COUNCIL USE ONLY:

Committee Recommendation:

Ord./Res.:

REQUEST FOR COUNCIL ACTION

From: Paul Rose, Council-At-Large

No. RCA 22-260-11/28

Date: 16-Nov-2022

Committee: Finance

Subject: Review and update as appropriate the parking policy in the historic district.

Summary and background:

Requesting council review and update as appropriate the parking policy in the Downtown Parking District Number 1. The recent business additions to the district has placed a squeeze on available parking. While the current supply appears to be adequate, we cannot allow a new business or building in the Downtown Parking District Number 1 rely on the current wording of the ordinance..We must look to the future and require the new entity to provide additional parking if anticipated new parking exceeds a TBD limit.

Estimated Cost: \$0

Suggested Funding:

Sufficient Funds in Account: N/A

Transfer Needed From:

To:

New Appropriation Needed into Account:

Emergency Clause Requested: Yes ___ No ___

Reason:

COUNCIL USE ONLY:

Committee Recommendation:

Ord./Res.:

REQUEST FOR COUNCIL ACTION

From: Keith Dirham, Finance Director

No. RCA 22-261 11/28/22

Date: November 18, 2022

Committee: Finance

Subject: Amend Salaries & Benefits Code 31.03 – Pay Scales for 2023, 2024 & 2025

Summary and background:

Request Council to authorize the following changes to the Salaries and Benefits Code:

Section 31.02 Wages – Modify the existing pay code to reflect the increases effective January 1 of each year as follows:

- 2023 - 3.5% wage increase
- 2024 - 3.5% wage increase
- 2025 - 3.5% wage increase

See attached pay scales for each year.

Estimated Cost:

Suggested Funding:

Sufficient Funds in Account:

Transfer Needed From:

To:

New Appropriation Needed into Account:

Emergency Clause Requested: Yes X No

Reason: to take effect prior to the end of 2022.

COUNCIL USE ONLY:

Committee Recommendation:

Ord./Res.:

Date:

City of Medina
2023 Payscale - Hourly

3.50%

Grade/Step	A	B	C	D	E	F
1	16.70	17.54	18.42	19.34	20.31	21.33
2	17.54	18.42	19.34	20.31	21.33	22.40
3	18.42	19.34	20.31	21.33	22.40	23.52
4	19.34	20.31	21.33	22.40	23.52	24.70
5	20.31	21.33	22.40	23.52	24.70	25.94
6	21.33	22.40	23.52	24.70	25.94	27.24
7	22.40	23.52	24.70	25.94	27.24	28.60
8	23.52	24.70	25.94	27.24	28.60	30.03
9	24.70	25.94	27.24	28.60	30.03	31.53
10	25.94	27.24	28.60	30.03	31.53	33.11
11	27.24	28.60	30.03	31.53	33.11	34.77
12	28.60	30.03	31.53	33.11	34.77	36.51
13	30.03	31.53	33.11	34.77	36.51	38.34
14	31.53	33.11	34.77	36.51	38.34	40.26
15	33.11	34.77	36.51	38.34	40.26	42.27
16	34.77	36.51	38.34	40.26	42.27	44.38
17	36.51	38.34	40.26	42.27	44.38	46.60
18	38.34	40.26	42.27	44.38	46.60	48.93
19	40.26	42.27	44.38	46.60	48.93	51.38
20	42.27	44.38	46.60	48.93	51.38	53.95
21	44.38	46.60	48.93	51.38	53.95	56.65
22	46.60	48.93	51.38	53.95	56.65	59.48
23	48.93	51.38	53.95	56.65	59.48	62.45
31	19.56	20.54	21.57	22.65	23.78	24.97
32	20.54	21.57	22.65	23.78	24.97	26.22
33	21.57	22.65	23.78	24.97	26.22	27.53
34	22.65	23.78	24.97	26.22	27.53	28.91
35	23.78	24.97	26.22	27.53	28.91	30.36
36	24.97	26.22	27.53	28.91	30.36	31.88
37	26.22	27.53	28.91	30.36	31.88	33.47
41	37.57	39.45	41.42	43.49	45.66	47.94
42	41.42	43.49	45.66	47.94	50.34	52.86
43	47.94	50.34	52.86	55.50	58.28	61.19
51	12.35	12.97	13.62	14.30	15.02	15.77
52	13.86	14.55	15.28	16.04	16.84	17.68
53	13.94	14.64	15.37	16.14	16.95	17.80
54	14.37	15.09	15.84	16.63	17.46	18.33
55	15.30	16.07	16.87	17.71	18.60	19.53
56	17.09	17.94	18.84	19.78	20.77	21.81
57	19.01	19.96	20.96	22.01	23.11	24.27

**City of Medina
2023 Payscale - Hourly**

3.50%

<u>Grade/Step</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>
58	19.25	20.21	21.22	22.28	23.39	24.56
59	20.48	21.50	22.58	23.71	24.90	26.15
60	27.84	29.23	30.69	32.22	33.83	35.52
61	33.90	35.60	37.38	39.25	41.21	43.27
62	39.26	41.22	43.28	45.44	47.71	50.10
71	19.06	20.01	21.01	22.06	23.16	24.32
72	20.01	21.01	22.06	23.16	24.32	25.54
73	21.01	22.06	23.16	24.32	25.54	26.82
74	22.06	23.16	24.32	25.54	26.82	28.16
75	23.16	24.32	25.54	26.82	28.16	29.57
76	24.32	25.54	26.82	28.16	29.57	31.05
77	25.54	26.82	28.16	29.57	31.05	32.60
78	20.25	21.26	22.32	23.44	24.61	25.84
79	21.26	22.32	23.44	24.61	25.84	27.13
80	22.32	23.44	24.61	25.84	27.13	28.49
81	23.44	24.61	25.84	27.13	28.49	29.91
82	24.61	25.84	27.13	28.49	29.91	31.41
83	25.84	27.13	28.49	29.91	31.41	32.98
84	27.13	28.49	29.91	31.41	32.98	34.63
85	28.49	29.91	31.41	32.98	34.63	36.36
86	29.91	31.41	32.98	34.63	36.36	38.18
91	26.72	28.06	29.46	30.93	32.48	34.10
92	28.06	29.46	30.93	32.48	34.10	35.81
93	29.46	30.93	32.48	34.10	35.81	37.60
94	30.93	32.48	34.10	35.81	37.60	39.48
95	32.48	34.10	35.81	37.60	39.48	41.45
96	34.10	35.81	37.60	39.48	41.45	43.52

Salaries (Salaries are paid bi-weekly for the two weeks ended two weeks prior to paydate)

101	44,274.15
102	49,482.42
103	59,535.89
104	65,450.19
105	67,955.85
106	76,715.46
107	84,048.70
108	137,855.11
109	139,903.86

City of Medina
2023 Payscale - Hourly

3.50%

<u>Grade/Step</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>
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Salary Ranges (Salaries are paid bi-weekly for the two weeks ended two weeks prior to paydate)

	minimum	maximum
110	51,253.08	65,603.94
111	64,166.85	77,000.22
112	77,000.22	92,400.26
113	92,400.26	110,880.31
114	110,880.31	133,056.37
121	88,831.46	103,639.66
122	92,400.26	100,097.20

City of Medina
2024 Payscale - Hourly

3.50%

Grade/Step	A	B	C	D	E	F
1	17.28	18.14	19.05	20.00	21.00	22.05
2	18.14	19.05	20.00	21.00	22.05	23.15
3	19.05	20.00	21.00	22.05	23.15	24.31
4	20.00	21.00	22.05	23.15	24.31	25.53
5	21.00	22.05	23.15	24.31	25.53	26.81
6	22.05	23.15	24.31	25.53	26.81	28.15
7	23.15	24.31	25.53	26.81	28.15	29.56
8	24.31	25.53	26.81	28.15	29.56	31.04
9	25.53	26.81	28.15	29.56	31.04	32.59
10	26.81	28.15	29.56	31.04	32.59	34.22
11	28.15	29.56	31.04	32.59	34.22	35.93
12	29.56	31.04	32.59	34.22	35.93	37.73
13	31.04	32.59	34.22	35.93	37.73	39.62
14	32.59	34.22	35.93	37.73	39.62	41.60
15	34.22	35.93	37.73	39.62	41.60	43.68
16	35.93	37.73	39.62	41.60	43.68	45.86
17	37.73	39.62	41.60	43.68	45.86	48.15
18	39.62	41.60	43.68	45.86	48.15	50.56
19	41.60	43.68	45.86	48.15	50.56	53.09
20	43.68	45.86	48.15	50.56	53.09	55.74
21	45.86	48.15	50.56	53.09	55.74	58.53
22	48.15	50.56	53.09	55.74	58.53	61.46
23	50.56	53.09	55.74	58.53	61.46	64.53
31	20.24	21.25	22.31	23.43	24.60	25.83
32	21.25	22.31	23.43	24.60	25.83	27.12
33	22.31	23.43	24.60	25.83	27.12	28.48
34	23.43	24.60	25.83	27.12	28.48	29.90
35	24.60	25.83	27.12	28.48	29.90	31.40
36	25.83	27.12	28.48	29.90	31.40	32.97
37	27.12	28.48	29.90	31.40	32.97	34.62
41	38.88	40.82	42.86	45.00	47.25	49.61
42	42.86	45.00	47.25	49.61	52.09	54.69
43	49.61	52.09	54.69	57.42	60.29	63.30
51	12.78	13.42	14.09	14.79	15.53	16.31
52	14.35	15.07	15.82	16.61	17.44	18.31
53	14.43	15.15	15.91	16.71	17.55	18.43
54	14.87	15.61	16.39	17.21	18.07	18.97
55	15.84	16.63	17.46	18.33	19.25	20.21
56	17.69	18.57	19.50	20.48	21.50	22.58
57	19.68	20.66	21.69	22.77	23.91	25.11

**City of Medina
2024 Payscale - Hourly**

3.50%

Grade/Step	A	B	C	D	E	F
58	19.92	20.92	21.97	23.07	24.22	25.43
59	21.20	22.26	23.37	24.54	25.77	27.06
60	28.81	30.25	31.76	33.35	35.02	36.77
61	35.09	36.84	38.68	40.61	42.64	44.77
62	40.63	42.66	44.79	47.03	49.38	51.85
71	19.73	20.72	21.76	22.85	23.99	25.19
72	20.72	21.76	22.85	23.99	25.19	26.45
73	21.76	22.85	23.99	25.19	26.45	27.77
74	22.85	23.99	25.19	26.45	27.77	29.16
75	23.99	25.19	26.45	27.77	29.16	30.62
76	25.19	26.45	27.77	29.16	30.62	32.15
77	26.45	27.77	29.16	30.62	32.15	33.76
78	20.96	22.01	23.11	24.27	25.48	26.75
79	22.01	23.11	24.27	25.48	26.75	28.09
80	23.11	24.27	25.48	26.75	28.09	29.49
81	24.27	25.48	26.75	28.09	29.49	30.96
82	25.48	26.75	28.09	29.49	30.96	32.51
83	26.75	28.09	29.49	30.96	32.51	34.14
84	28.09	29.49	30.96	32.51	34.14	35.85
85	29.49	30.96	32.51	34.14	35.85	37.64
86	30.96	32.51	34.14	35.85	37.64	39.52
91	27.66	29.04	30.49	32.01	33.61	35.29
92	29.04	30.49	32.01	33.61	35.29	37.05
93	30.49	32.01	33.61	35.29	37.05	38.90
94	32.01	33.61	35.29	37.05	38.90	40.85
95	33.61	35.29	37.05	38.90	40.85	42.89
96	35.29	37.05	38.90	40.85	42.89	45.03

Salaries (Salaries are paid bi-weekly for the two weeks ended two weeks prior to paydate)

101	45,823.75
102	51,214.30
103	61,619.65
104	67,740.95
105	70,334.30
106	79,400.50
107	86,990.40
108	142,680.04
109	144,800.50

City of Medina
2024 Payscale - Hourly

3.50%

<u>Grade/Step</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>
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Salary Ranges (Salaries are paid bi-weekly for the two weeks ended two weeks prior to paydate)

	minimum	maximum
110	53,046.94	67,900.08
111	66,412.69	79,695.23
112	79,695.23	95,634.28
113	95,634.28	114,761.14
114	114,761.14	137,713.37
121	91,940.56	107,267.05
122	95,634.27	103,600.60

City of Medina
2025 Payscale - Hourly

3.50%

Grade/Step	A	B	C	D	E	F
1	17.88	18.77	19.71	20.70	21.74	22.83
2	18.77	19.71	20.70	21.74	22.83	23.97
3	19.71	20.70	21.74	22.83	23.97	25.17
4	20.70	21.74	22.83	23.97	25.17	26.43
5	21.74	22.83	23.97	25.17	26.43	27.75
6	22.83	23.97	25.17	26.43	27.75	29.14
7	23.97	25.17	26.43	27.75	29.14	30.60
8	25.17	26.43	27.75	29.14	30.60	32.13
9	26.43	27.75	29.14	30.60	32.13	33.74
10	27.75	29.14	30.60	32.13	33.74	35.43
11	29.14	30.60	32.13	33.74	35.43	37.20
12	30.60	32.13	33.74	35.43	37.20	39.06
13	32.13	33.74	35.43	37.20	39.06	41.01
14	33.74	35.43	37.20	39.06	41.01	43.06
15	35.43	37.20	39.06	41.01	43.06	45.21
16	37.20	39.06	41.01	43.06	45.21	47.47
17	39.06	41.01	43.06	45.21	47.47	49.84
18	41.01	43.06	45.21	47.47	49.84	52.33
19	43.06	45.21	47.47	49.84	52.33	54.95
20	45.21	47.47	49.84	52.33	54.95	57.70
21	47.47	49.84	52.33	54.95	57.70	60.59
22	49.84	52.33	54.95	57.70	60.59	63.62
23	52.33	54.95	57.70	60.59	63.62	66.80
31	20.95	22.00	23.10	24.26	25.47	26.74
32	22.00	23.10	24.26	25.47	26.74	28.08
33	23.10	24.26	25.47	26.74	28.08	29.48
34	24.26	25.47	26.74	28.08	29.48	30.95
35	25.47	26.74	28.08	29.48	30.95	32.50
36	26.74	28.08	29.48	30.95	32.50	34.13
37	28.08	29.48	30.95	32.50	34.13	35.84
41	40.24	42.25	44.36	46.58	48.91	51.36
42	44.36	46.58	48.91	51.36	53.93	56.63
43	51.36	53.93	56.63	59.46	62.43	65.55
51	13.23	13.89	14.58	15.31	16.08	16.88
52	14.85	15.59	16.37	17.19	18.05	18.95
53	14.94	15.69	16.47	17.29	18.15	19.06
54	15.39	16.16	16.97	17.82	18.71	19.65
55	16.39	17.21	18.07	18.97	19.92	20.92
56	18.31	19.23	20.19	21.20	22.26	23.37
57	20.37	21.39	22.46	23.58	24.76	26.00

**City of Medina
2025 Payscale - Hourly**

3.50%

Grade/Step	A	B	C	D	E	F
58	20.62	21.65	22.73	23.87	25.06	26.31
59	21.94	23.04	24.19	25.40	26.67	28.00
60	29.82	31.31	32.88	34.52	36.25	38.06
61	36.32	38.14	40.05	42.05	44.15	46.36
62	42.05	44.15	46.36	48.68	51.11	53.67
71	20.42	21.44	22.51	23.64	24.82	26.06
72	21.44	22.51	23.64	24.82	26.06	27.36
73	22.51	23.64	24.82	26.06	27.36	28.73
74	23.64	24.82	26.06	27.36	28.73	30.17
75	24.82	26.06	27.36	28.73	30.17	31.68
76	26.06	27.36	28.73	30.17	31.68	33.26
77	27.36	28.73	30.17	31.68	33.26	34.92
78	21.69	22.77	23.91	25.11	26.37	27.69
79	22.77	23.91	25.11	26.37	27.69	29.07
80	23.91	25.11	26.37	27.69	29.07	30.52
81	25.11	26.37	27.69	29.07	30.52	32.05
82	26.37	27.69	29.07	30.52	32.05	33.65
83	27.69	29.07	30.52	32.05	33.65	35.33
84	29.07	30.52	32.05	33.65	35.33	37.10
85	30.52	32.05	33.65	35.33	37.10	38.96
86	32.05	33.65	35.33	37.10	38.96	40.91
91	28.63	30.06	31.56	33.14	34.80	36.54
92	30.06	31.56	33.14	34.80	36.54	38.37
93	31.56	33.14	34.80	36.54	38.37	40.29
94	33.14	34.80	36.54	38.37	40.29	42.30
95	34.80	36.54	38.37	40.29	42.30	44.42
96	36.54	38.37	40.29	42.30	44.42	46.64

Salaries (Salaries are paid bi-weekly for the two weeks ended two weeks prior to paydate)

101	47,427.58
102	53,006.80
103	63,776.34
104	70,111.88
105	72,796.00
106	82,179.52
107	90,035.06
108	147,673.84
109	149,868.52

City of Medina
2025 Payscale - Hourly

3.50%

<u>Grade/Step</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>
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Salary Ranges (Salaries are paid bi-weekly for the two weeks ended two weeks prior to paydate)

	minimum	maximum
110	54,903.58	70,276.58
111	68,737.13	82,484.56
112	82,484.56	98,981.47
113	98,981.47	118,777.76
114	118,777.76	142,533.31
121	95,158.48	111,021.40
122	98,981.47	107,226.63

City of Medina
2025 Payscale - Hourly

3.50%

Grade/Step	A	B	C	D	E	F	Positions (for reference only)
1	17.88	18.77	19.71	20.70	21.74	22.83	
2	18.77	19.71	20.70	21.74	22.83	23.97	
3	19.71	20.70	21.74	22.83	23.97	25.17	Cable Assnt. Prod/Tech Ops
4	20.70	21.74	22.83	23.97	25.17	26.43	
5	21.74	22.83	23.97	25.17	26.43	27.75	Parks/Service/Finance/CD/Law Clerical, CH substitute, Fin A/P, Fin Cashier, Prob Secretary, Court Assign. Com, PD Rec
6	22.83	23.97	25.17	26.43	27.75	29.14	Court Security Officers
7	23.97	25.17	26.43	27.75	29.14	30.60	ED/Planning Admin Asst., Bldg Admin Asst, Probation Officer
8	25.17	26.43	27.75	29.14	30.60	32.13	Utility Billing Clerk, PD Admin. Asst., MCRC Program Specialist, MCRC Supervisor
9	26.43	27.75	29.14	30.60	32.13	33.74	Payroll Clerk, Law Secretary, MCRC Finance
10	27.75	29.14	30.60	32.13	33.74	35.43	Fire Ed/Inspector, Aroblast, MCRC Office Admin.
11	29.14	30.60	32.13	33.74	35.43	37.20	Civ. Serv. Secretary, Bldg Inspector, Court Reporter
12	30.60	32.13	33.74	35.43	37.20	39.06	Cable Operations Director, Eng Sr. Cons Insp
13	32.13	33.74	35.43	37.20	39.06	41.01	Engineering Technologist, Fire Second Asst. Chief, MCRC Aquatics Manager, MCRC Program Manager
14	33.74	35.43	37.20	39.06	41.01	43.06	Engineer II
15	35.43	37.20	39.06	41.01	43.06	45.21	Equip Maint Super, Dep Dir. Finance, Pub Prop. Ground Maint Super, Sani Super, Street Super
16	37.20	39.06	41.01	43.06	45.21	47.47	Cable TV Exec Director/GM, Bldg Comb Inspector, Water Super
17	39.06	41.01	43.06	45.21	47.47	49.84	
18	41.01	43.06	45.21	47.47	49.84	52.33	
19	43.06	45.21	47.47	49.84	52.33	54.95	
20	45.21	47.47	49.84	52.33	54.95	57.70	Chief Probation Officer, PD Lieutenant
21	47.47	49.84	52.33	54.95	57.70	60.59	
22	49.84	52.33	54.95	57.70	60.59	63.62	
23	52.33	54.95	57.70	60.59	63.62	65.80	
31	20.95	22.00	23.10	24.26	25.47	26.74	Building and Prop Custodian
32	22.00	23.10	24.26	25.47	26.74	28.08	
33	23.10	24.26	25.47	26.74	28.08	29.48	
34	24.26	25.47	26.74	28.08	29.48	30.95	
35	25.47	26.74	28.08	29.48	30.95	32.50	
36	26.74	28.08	29.48	30.95	32.50	34.13	Water Backflow Coordinator
37	28.08	29.48	30.95	32.50	34.13	35.84	Sani Foreman, Street Foreman, Water Ops Foreman
41	40.24	42.25	44.36	46.58	48.91	51.36	
42	44.36	46.58	48.91	51.36	53.93	56.63	
43	51.36	53.93	56.63	59.46	62.43	65.55	Police Chief, Service Director
51	13.23	13.89	14.58	15.31	16.08	16.88	Pool Cashier, Pool Maintenance, Service/Cemetery/Fire Laborer
52	14.85	15.59	16.37	17.19	18.05	18.95	CD Intern
53	14.94	15.69	16.47	17.29	18.15	19.06	Pool Deck Supervisor
54	15.39	16.16	16.97	17.82	18.71	19.65	Fire Custodian, Cable Prod. Asst.
55	16.39	17.21	18.07	18.97	19.92	20.92	Service Custodian
56	18.31	19.23	20.19	21.20	22.26	23.37	Pool Manager
57	20.37	21.39	22.46	23.58	24.76	26.00	Court Secretary II
58	20.62	21.65	22.73	23.87	25.06	26.31	PD Parking Meter Attendant
59	21.94	23.04	24.19	25.40	26.67	28.00	Eng. Eng. Asst.
60	29.82	31.31	32.88	34.52	36.25	38.06	Intensive Supervision Probation Officer
61	36.32	38.14	40.05	42.05	44.15	46.36	PD Diversion Coordinator
62	42.05	44.15	46.36	48.68	51.11	53.67	PD Safe Comm/Dasro Coordinator
71	70.42	72.51	74.71	77.01	79.42	81.94	Prob Firefighter
72	72.51	74.71	77.01	79.42	81.94	84.57	Fire 1A-1yr
73	74.71	77.01	79.42	81.94	84.57	87.31	Fire 1A-5yr, Fire 1B-1yr
74	77.01	79.42	81.94	84.57	87.31	90.17	Fire 1A-10yr, Fire 1B-5yr, Fire 1C-1yr
75	79.42	81.94	84.57	87.31	90.17	93.16	Fire 1A-20yr, Fire 1B-10yr, Fire 1C-5yr
76	81.94	84.57	87.31	90.17	93.16	96.28	Fire 1B-20yr, Fire 1C-10yr
77	84.57	87.31	90.17	93.16	96.28	99.54	Fire 1C-20yr
78	21.69	22.77	23.91	25.11	26.37	27.69	Fire Eng 1A-1yr
79	22.77	23.91	25.11	26.37	27.69	29.07	Fire Eng 1A-5yr, Fire Eng 1B-1yr
80	23.91	25.11	26.37	27.69	29.07	30.52	Fire Eng 1A-10yr, Fire Eng 1B-5yr, Fire Eng 1C-1yr, Fire Lt 1A-3yr
81	25.11	26.37	27.69	29.07	30.52	32.05	Fire Eng 1A-20yr, Fire Eng 1B-10yr, Fire Eng 1C-5yr, Fire Lt 1A-5yr, Fire Lt 1B-1yr, Fire Cap 1A-1yr
82	26.37	27.69	29.07	30.52	32.05	33.65	Fire Eng 1B-20yr, Fire Eng 1C-10yr, Fire Lt 1A-10yr, Fire Lt 1B-5yr, Fire Lt 1C-1yr, Fire Cap 1A-5yr, Fire Cap 1B-1yr
83	27.69	29.07	30.52	32.05	33.65	35.33	Fire Eng 1C-20yr, Fire Lt 1A-20yr, Fire Lt 1B-10yr, Fire Lt 1C-5yr, Fire Cap 1A-10yr, Fire Cap 1B-5yr, Fire Cap 1C-1yr
84	29.07	30.52	32.05	33.65	35.33	37.10	Fire Lt 1B-20yr, Fire Lt 1C-10yr, Fire Cap 1A-20yr, Fire Cap 1B-10yr, Fire Cap 1C-5yr
85	30.52	32.05	33.65	35.33	37.10	38.96	Fire Lt 1C-20yr, Fire Cap 1B-20yr, Fire Cap 1C-10yr
86	32.05	33.65	35.33	37.10	38.96	40.91	Fire Cap 1C-20yr
91	28.63	30.06	31.56	33.14	34.80	36.54	Fire Asst Chief 1A-1yr
92	30.06	31.56	33.14	34.80	36.54	38.37	Fire Asst Chief 1A-5yr, Fire Asst Chief 1B-1yr
93	31.56	33.14	34.80	36.54	38.37	40.29	Fire Asst Chief 1A-10yr, Fire Asst Chief 1B-5yr, Fire Asst Chief 1C-1yr
94	33.14	34.80	36.54	38.37	40.29	42.30	Fire Asst Chief 1A-20yr, Fire Asst Chief 1B-10yr, Fire Asst Chief 1C-5yr
95	34.80	36.54	38.37	40.29	42.30	44.42	Fire Asst Chief 1B-20yr, Fire Asst Chief 1C-10yr
96	36.54	38.37	40.29	42.30	44.42	46.64	Fire Asst Chief 1C-20yr

Salaries (Salaries are paid bi-weekly for the two weeks ended two weeks prior to payday)

101	47,427.58	Asst. Prosecutor (PT)
102	53,006.80	Asst. Prosecutor (PT)
103	63,776.34	Clerk of Council
104	70,111.88	Administrative Office Manager
105	72,796.00	Law Director (PT)
106	82,179.52	Asst. Law Director (PT)
107	90,035.06	Asst. Prosec (FT)
108	147,673.84	Law Director (FT)
109	149,868.52	Chief Eng.

Salary Ranges (Salaries are paid bi-weekly for the two weeks ended two weeks prior to payday)

	minimum	maximum	
110	54,503.58	70,276.58	
111	68,737.13	82,484.56	
112	82,484.56	98,981.47	ED Director, Bldg Off, Parks Director, MCRC Director
113	98,981.47	118,777.76	
114	118,777.76	142,533.31	
121	95,158.48	111,021.40	Fire Chief
122	98,981.47	107,226.63	CD Director

City of Medina
2025 Payscale - Hourly

3.50%

Grade/Step	A	B	C	D	E	F	Positions (for reference only)
Grade/Step	A	B	C	D	E	F	
1	37,100.40	39,041.60	40,996.80	43,056.00	45,219.20	47,486.40	
2	39,041.60	40,996.80	43,056.00	45,219.20	47,486.40	49,857.60	
3	40,996.80	43,056.00	45,219.20	47,486.40	49,857.60	52,353.60	Cable Asst. Prod/Tech Ops
4	43,056.00	45,219.20	47,486.40	49,857.60	52,353.60	54,974.40	
5	45,219.20	47,486.40	49,857.60	52,353.60	54,974.40	57,720.00	Parks/Service/Finance/CD/Law Clerical, CH substitute, Fin A/P, Fin Cashier, Prob Secretary, Court Assign. Com, PD Rec
6	47,486.40	49,857.60	52,353.60	54,974.40	57,720.00	60,611.20	Court Security Officers
7	49,857.60	52,353.60	54,974.40	57,720.00	60,611.20	63,648.00	ED/Planning Admin Asst., Bldg Admin Asst., Probation Officer
8	52,353.60	54,974.40	57,720.00	60,611.20	63,648.00	66,830.40	Utility Billing Clerk, PD Admin. Asst., MCRC Program Specialist, MCRC Supervisor
9	54,974.40	57,720.00	60,611.20	63,648.00	66,830.40	70,179.20	Payroll Clerk, Law Secretary, MCRC Finance
10	57,720.00	60,611.20	63,648.00	66,830.40	70,179.20	73,694.40	Fire Ed/Inspector, Arobrist, MCRC Office Admin.
11	60,611.20	63,648.00	66,830.40	70,179.20	73,694.40	77,376.00	Civ. Serv. Secretary, Bldg Inspector, Court Reporter
12	63,648.00	66,830.40	70,179.20	73,694.40	77,376.00	81,244.80	Cable Operations Director, Eng Sr. Cons Insp
13	66,830.40	70,179.20	73,694.40	77,376.00	81,244.80	85,300.80	Engineering Technologist, Fire Second Asst. Chief, MCRC Aquatics Manager, MCRC Program Manager
14	70,179.20	73,694.40	77,376.00	81,244.80	85,300.80	89,564.80	Engineer II
15	73,694.40	77,376.00	81,244.80	85,300.80	89,564.80	94,036.80	Equip Maint Super, Dep Dir. Finance, Pub Prop. Ground Maint Super, Sanl Super, Street Super
16	77,376.00	81,244.80	85,300.80	89,564.80	94,036.80	98,737.60	Cable TV Exec Director/GM, Old Comb Inspector, Water Super
17	81,244.80	85,300.80	89,564.80	94,036.80	98,737.60	103,667.20	
18	85,300.80	89,564.80	94,036.80	98,737.60	103,667.20	108,846.40	
19	89,564.80	94,036.80	98,737.60	103,667.20	108,846.40	114,296.00	
20	94,036.80	98,737.60	103,667.20	108,846.40	114,296.00	120,016.00	Chief Probation Officer, PD Lieutenant
21	98,737.60	103,667.20	108,846.40	114,296.00	120,016.00	126,027.20	
22	103,667.20	108,846.40	114,296.00	120,016.00	126,027.20	132,329.60	
23	108,846.40	114,296.00	120,016.00	126,027.20	132,329.60	138,944.00	
31	43,576.00	45,760.00	48,048.00	50,460.00	52,977.60	55,619.20	Building and Prop Custodian
32	45,760.00	48,048.00	50,460.00	52,977.60	55,619.20	58,406.40	
33	48,048.00	50,460.00	52,977.60	55,619.20	58,406.40	61,318.40	
34	50,460.00	52,977.60	55,619.20	58,406.40	61,318.40	64,376.00	
35	52,977.60	55,619.20	58,406.40	61,318.40	64,376.00	67,600.00	Water Backflow Coordinator
36	55,619.20	58,406.40	61,318.40	64,376.00	67,600.00	70,990.40	Sanl Foreman, Street Foreman, Water Ops Foreman
37	58,406.40	61,318.40	64,376.00	67,600.00	70,990.40	74,547.20	
41	83,699.20	87,880.00	92,268.80	96,886.40	101,732.80	106,828.80	
42	87,880.00	92,268.80	96,886.40	101,732.80	106,828.80	112,174.40	
43	106,828.80	112,174.40	117,990.40	123,676.80	129,854.40	136,344.00	Police Chief, Service Director
51	27,518.40	28,891.20	30,326.40	31,844.80	33,446.40	35,110.40	Pool Cashier, Pool Maintenance, Service/Cemetery/Fire Laborer
52	30,888.00	32,427.20	34,049.60	35,755.20	37,544.00	39,416.00	CD Intern
53	31,075.20	32,635.20	34,257.60	35,963.20	37,752.00	39,644.00	Pool Deck Supervisor
54	32,011.20	33,612.80	35,297.60	37,065.60	38,916.80	40,872.00	Fire Custodian, Cable Prod. Asst.
55	34,091.20	35,796.80	37,585.60	39,457.60	41,433.60	43,513.60	Service Custodian
56	38,004.80	39,998.40	41,995.20	44,096.00	46,300.80	48,609.60	Pool Manager
57	44,369.60	46,491.20	48,716.80	51,046.40	53,480.00	55,980.00	Court Secretary II
58	42,899.60	45,032.00	47,278.40	49,649.60	52,124.80	54,724.80	PD Parking Meter Attendant
59	45,635.20	47,923.20	50,315.20	52,822.00	55,473.60	58,240.00	Eng. Eng. Asst.
60	62,025.60	65,124.80	68,390.40	71,801.60	75,400.00	79,164.80	Intensive Supervision Probation Officer
61	75,545.60	79,331.20	83,304.00	87,464.00	91,832.00	96,428.80	PD Diversion Coordinator
62	87,464.00	91,832.00	96,428.80	101,254.40	106,308.80	111,633.60	PD Safe Comm/Dasro Coordinator
71	42,477.60	44,595.20	46,820.80	49,171.20	51,625.60	54,204.80	Prob Firefighter
72	44,595.20	46,820.80	49,171.20	51,625.60	54,204.80	56,908.80	Fire 1A-1yr
73	46,820.80	49,171.20	51,625.60	54,204.80	56,908.80	59,758.40	Fire 1A-1yr, Fire 1B-1yr
74	49,171.20	51,625.60	54,204.80	56,908.80	59,758.40	62,753.60	Fire 1A-10yr, Fire 1B-5yr, Fire 1C-1yr
75	51,625.60	54,204.80	56,908.80	59,758.40	62,753.60	65,894.40	Fire 1A-20yr, Fire 1B-10yr, Fire 1C-5yr
76	54,204.80	56,908.80	59,758.40	62,753.60	65,894.40	69,180.80	Fire 1B-20yr, Fire 1C-10yr
77	56,908.80	59,758.40	62,753.60	65,894.40	69,180.80	72,633.60	Fire 1C-20yr
78	45,115.20	47,361.60	49,732.80	52,228.80	54,849.60	57,595.20	Fire Eng 1A-1yr
79	47,361.60	49,732.80	52,228.80	54,849.60	57,595.20	60,465.60	Fire Eng 1A-5yr, Fire Eng 1B-1yr
80	49,732.80	52,228.80	54,849.60	57,595.20	60,465.60	63,481.60	Fire Eng 1A-10yr, Fire Eng 1B-5yr, Fire Eng 1C-1yr, Fire Lt 1A-1yr
81	52,228.80	54,849.60	57,595.20	60,465.60	63,481.60	66,664.00	Fire Eng 1A-20yr, Fire Eng 1B-10yr, Fire Eng 1C-5yr, Fire Lt 1A-5yr, Fire Lt 1B-1yr, Fire Cap 1A-1yr
82	54,849.60	57,595.20	60,465.60	63,481.60	66,664.00	69,992.00	Fire Eng 1B-20yr, Fire Eng 1C-10yr, Fire Lt 1A-10yr, Fire Lt 1B-5yr, Fire Lt 1C-1yr, Fire Cap 1A-5yr, Fire Cap 1B-1yr
83	57,595.20	60,465.60	63,481.60	66,664.00	69,992.00	73,486.40	Fire Eng 1C-20yr, Fire Lt 1A-20yr, Fire Lt 1B-10yr, Fire Lt 1C-5yr, Fire Cap 1A-10yr, Fire Cap 1B-5yr, Fire Cap 1C-1yr
84	60,465.60	63,481.60	66,664.00	69,992.00	73,486.40	77,168.00	Fire Lt 1B-20yr, Fire Lt 1C-10yr, Fire Cap 1A-20yr, Fire Cap 1B-10yr, Fire Cap 1C-5yr
85	63,481.60	66,664.00	69,992.00	73,486.40	77,168.00	81,036.80	Fire Lt 1C-20yr, Fire Cap 1B-20yr, Fire Cap 1C-10yr
86	66,664.00	69,992.00	73,486.40	77,168.00	81,036.80	85,092.80	Fire Cap 1C-20yr
91	59,550.40	62,524.80	65,644.80	68,931.20	72,384.00	76,003.20	Fire Asst Chief 1A-1yr
92	62,524.80	65,644.80	68,931.20	72,384.00	76,003.20	79,809.60	Fire Asst Chief 1A-5yr, Fire Asst Chief 1B-1yr
93	65,644.80	68,931.20	72,384.00	76,003.20	79,809.60	83,803.20	Fire Asst Chief 1A-10yr, Fire Asst Chief 1B-5yr, Fire Asst Chief 1C-1yr
94	68,931.20	72,384.00	76,003.20	79,809.60	83,803.20	87,984.00	Fire Asst Chief 1A-20yr, Fire Asst Chief 1B-10yr, Fire Asst Chief 1C-5yr
95	72,384.00	76,003.20	79,809.60	83,803.20	87,984.00	92,393.60	Fire Asst Chief 1B-20yr, Fire Asst Chief 1C-10yr
96	76,003.20	79,809.60	83,803.20	87,984.00	92,393.60	97,011.20	Fire Asst Chief 1C-20yr