

Finance Committee
Monday, June 8, 2020
6:00 p.m., Rotunda and Remote

In attendance: J. Coyne - Chairman, E. Heffinger, P. Rose, and J. Shields. B. Lamb, D. Simpson and J. Hazeltine

Also present: Mayor Hanwell, Greg Huber, Keith Dirham, Patrick Patton, Nino Piccoli, Jonathan Mendel, Kathy Patton, Kimberly Marshall, and Chief Kinney.

1. Assignment of Requests for Council Action

2. 20-038-5/26 – City Hall Parking Deck Change Order – Update

Mr. Patton stated CPS did provide additional information but it was not enough for him to be onboard with it and after discussion he recommended they start negotiation for them to not perform this task with the idea that the city would do it themselves. They owe us a credit because this was a required item. In addition to the detention basin the canopy which is between city hall and the entrance to the parking deck and the security cameras. Both of those are required items so they owe them to us. We have discussed change orders for them. Our Historic Preservation Board asked for some changes, CPS responded with inflation of price to where we are not comfortable moving forward with. They owe us cameras, we did request to change the requirements to add more cameras and to utilize a specific brand of camera that our IT Department wanted to use but their price back to us was exorbitant. To summarize, we are in the negotiation process with them to non-perform all three of those items and give the city a credit with the idea that we would perform those tasks ourselves.

Mr. Coyne asked if we wait until CPS has completed the deck.

Patrick stated this will happen after the fact, the cameras we can get done simultaneously, the detention basin we wouldn't be able to due to there not being enough room on site and we have to go through a bid process for that. We can do the canopy anytime afterwards with very minimal effect to the usage. Patrick stated we don't have anything to approve, we are not changing the contract until we get what they are proposing as a credit to us, so when we get that information we will bring it back to you and then we will ask you to change the contract by deducting the value of it. This is just a current update.

Mr. Heffinger asked the amount of savings we are talking about and the estimated timeline. Patrick stated they would anticipate opening on schedule, the detention basin would not be done when we opened until possibly the fall. The cost difference for the detention basin they are requesting \$120,000 increase on top of the \$50,000 or so credit. He feels confident we can get this done for half of that amount. The canopy probably won't be a big cost savings, their value of that is \$30,000 the upgrade cost that they proposed was like \$76,000 and he feels we could get that done for closer to \$30,000. The camera's upgrade at 28 cameras verses the 20 that were required and the style that our IT department wanted was like a \$56,000 upgrade. We feel we can do it for about \$40,000.

Mr. Rose asked with regard to the detention basin not being done until the fall - what happens if we have another 100 year rain before that is installed. Patrick stated the drainage right now in the parking deck is through a sub pump, if we got a crazy rain we might have some flooding in there.

Mayor Hanwell questioned if they closed the Liberty St. entrance while the detention basin was being installed, will they only have access to the upper level. Patrick explained that you can get to both levels from either entrance.

3. 20-117-5/26 – Job Creation Grant Agreement – Carlisle Brake & Friction, Inc.

Kimberly stated they are bringing this back as the company has made some amendments to the original numbers they had submitted to us in the application such as payroll numbers, job numbers and timeline for project. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

4. 20-123-6/08 – Budget Amendments

#2020-008 – Reductions per 5/27 Budget Hearing

Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

#2020-009 – Reductions per 5/13 Budget Hearing

Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

#2020-010 – Accept Check – Miracle League – Sam Masi Park

Mr. Dirham stated this is to appropriate funds given to us from Miracle League for a project they are working on at Sam Masi Park. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

5. 20-124 – 6/08 – Accept Technology Grant Award – Municipal Court

Cindy stated they received a call from the Supreme Court stating they had more money available in their technology grant for our servers so we applied and they approved us for \$62,950.00 and are asking for approval. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

6. 20-125-6/08 – Section 125 Plan Changes

Keith stated the first change made due to inflation to increase the rollover in the flexible spending accounts to \$550 from \$500. The other two changes are related to the COVID-19 issue to allow mid-year cafeteria plan changes and to extend the grace period for flexible spending accounts and dependent child care accounts for the 2019 deductions all the way to the end of 2020. Those two changes are COVID related and are temporary only through end of year. Keith stated he is impacted by the change on the dependent care because he has that deduction from his. There are other employees wanting to make this change as well. Mr. Shields stated they did the same for their school employees. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

7. 20-126-6/08 – 2021 Tax Budget

Keith stated the primary function of the tax budget is the revenue estimate and Keith wants to wait until they get the June income tax which is what RITA collected in May. Hold until next meeting.

8. 20-127-6/08 – Agreement w/GIS Group – Water Dept.

Mr. Piccoli stated the agreement is for \$32,000. This will include software system updates, asset management support. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

9. 20-128-6/08 – Transfer Request – Fund #168 to Fund #169 – Municipal Court

Cindy stated back when Judge Chase was in office he and Nancy agreed to use some funds out of #169 special projects fund and in that judgement entry Judge Chase outlined how he wanted repayment. Cindy stated she worked with the finance department on how much money has come out of #169 and spoke with Nancy and is requesting to have \$38,000 transferred to #169 this year and the remaining balance to be completed for next year and that will cover any funds that were paid to the Case Management System out of #169. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

10. 20- 129-6/08 – Amend S&B Code – Street Dept. P/T Laborers

Mr. Piccoli stated that during the teamster negotiations in early 2020, both sides negotiated the addition of two part time laborers in the Street Dept. verses full time personnel. One would be assigned technician and the other part time laborer to assist with the day to day duties. Civil Service accepted and approved this. Nino stated depending on the budget in the upcoming weeks with the reductions we may not fill these positions, we are looking at 29 hours for the two positions and we want to see how the budget fairs out before we pull the trigger on that.

Mr. Rose asked if we don't fill those jobs right away will it hurt the department or are we just going to continue as we are right now. Nino stated it would not because they have a seasonal laborer that has great skill sets. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

11. 20-130-6/08 – Amend S&B code – Water Dept. – Abolish System Testing Tech/Add Full-Time Laborer

Mr. Piccoli stated this is similar to the previous request. We have a System Testing Technician position that has not been filled for 8 years and the duties and daily tasks by operator technicians and other folks in the department. We are confident that we don't need this position. We would like to have a full time laborer which is a reduction to that budget and it will assist in the day to day duties. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

12. 20-122-5/26 – Lindenwood Lake Dam – Amended Draft Legislation

Mr. Huber stated this directs the owners of the Lindenwood Lake to repair the dam, repair the overflow and do some dredging to clean the lake. This legislation is different from the legislation we presented to finance committee two weeks ago, primarily in the sense that we are adding the ability that the state statute allows for the city to place a lean on the properties if there is not agreement to assessment. In addition, the legislation specifically defines that the division of responsibility for repair is based upon the 14 individuals who use the lake and have ownership there. So use of the lake is the primary defining factor of how to divide the responsibilities, all individuals equally benefit from the use of the lake and that is the basis of the division of responsibility. This lake has now been drained and project is ready to go, the owners anticipate that they will not be able to pay for the costs themselves that the city is going to do the work and recover the monies for work completed.

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Mr. Shields moved to approve with emergency, seconded by Mr. Simpson. Motion passed 7-0.

There being no further business before the Finance Committee, the meeting adjourned at 6:26 p.m.

John M. Coyne, Chairman