

Finance Committee
Monday, September 14, 2020
6:00 p.m., Rotunda

In attendance: J. Coyne - Chairman, E. Heffinger, P. Rose, and J. Shields. B. Lamb, D. And Simpson. J. Hazeltine was absent.

Also present: Mayor Hanwell, Greg Huber, Patrick Patton, Nino Piccoli, Kathy Patton, Jansen Wehrley, Dan Gladish, Kimberly Marshall, Darin Zaremba, Lori Bowers and Rick Kirby.

1. Assignment of Requests for Council Action

2. 20-175-9/14 - Budget Amendments

#20-025 – Correct negative balances – Parks Dept.
Lori Bowers stated these are adjustments between some accounts in the Parks department. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

#20-028 – Bicentennial Fund – Coloring book sales
Lori Bowers stated this is money received from coloring books and Bicentennial book sales. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

#20-027 – Insurance Reimbursement – Bennet Lumber property fire
Mrs. Bowers explained these are checks received due to the fire and need to be appropriated. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

#20-029 – Supreme Court Grant Funds
Mrs. Bowers stated the court received a grant from the Supreme Court and needs to be appropriated. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

#20-030 – Appropriate Funds from CARES Act 481
Lori Bowers stated this is the first distribution from CARES Act Funding that we are appropriating, \$539,401.00. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

#20-031 – Supreme Court Grant Funds
Lori stated this is the 2nd grant they received. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

3. 20-176-9/14 – Donation of Old Computers to Medina City Schools

Sgt. Zaremba stated they are donating 21 computers that were 4 years and older and of the 21, there are 17 complete chassis, 4 of them are missing some hard drives. They also contain Windows 7 on them and are of no use to us. Mr. Simpson moved to approve, seconded by Mr. Rose. Motion passed 5-1. Jim Shields abstained.

4. 20-177-9/14 – Revision to Civil Service Rule VIII (K)(2)

Mayor Hanwell stated that Laureen could not attend this evening, he stated he asked the Civil Service Commission to approve this and bring to Council. Currently if an internal candidate is promoted for either the Fire Chief or Police Chief position there is a one year probation, but if an external candidate is brought in as an original appointment it was only a 6 month probation period and that just didn't make sense. He would like to increase that to one year as they are in the testing now for the Fire Chief. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

5. 20-178-9/14 – Expenditure Over \$15,000 – CTL Engineering

Mr. Patton stated this has to do with the parking deck at City Hall. Patrick stated he estimated what the costs would be for concrete testing and for soils and foundation inspection based on the last parking deck costs. He overestimated the concrete testing amount so we have some money left over in the P.O. and underestimated the soils and foundation inspection testing so we need some more money there to pay them off and he is suggesting transferring the balance to pay CTL Engineering and another \$2,800.00 to pay them. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

6. 20-179-9/14 - Resolution of Support – Spring Grove Arboretum Designation - FOC

Mr. Wehrley stated one of the Commission members from the Cemetery Commission suggested that the Friends of the Cemetery consider designating or applying to be an arboretum due to the wide variety of species, diversity, money and effort put into the trees, gardens and preservation of the Spring Grove Cemetery. Part of the application requires that you have a tree inventory, a management plan, dollars committed to maintaining those trees and a mechanism for education for the public. They reached out to Bartlett Tree Expert Company and contracted with them to conduct a tree survey and develop a management plan and completed that a few months ago. They have inventoried 613 trees, 68 different species and 13 shrub groupings. This data will be inputted into ArborScope to be used as a tool to help guide projects and work that is to be done at Spring Grove. The Friends of the Cemetery have paid \$14,000 for this plan and have committed to approximately \$80,000.00 to be spent over the next two years on tree preservation, and maintenance to address many of the items identified in this plan. 27 trees have been identified to be labeled and marked in the cemetery that will accomplish the educational piece and as time goes on they will further develop that.

Mr. Simpson thanked Jarrod and James the Sexton for all their hard work and The Friends of the Cemetery for their constant desire to further development the cemetery to be more recognized.

Mr. Rose complimented Jansen and his team on what a spectacular job they all do to keep the cemetery looking as good as it does.

Jansen stated once you have it established, people will come to the cemetery specifically because of this, there are only a few arboretums in North East Ohio, so this commitment and educational opportunity in Medina is really valuable.

Mr. Coyne stated regarding the designation once we get the designation, does that open up funds available for grants, and if so what happens if we no longer continue to meet requirements so we have to give the grants back?

Jansen stated he would have to double check that, but doesn't believe there are any specific grant funding or anything for arboretums, it's more of an achievement if you will, because you are committing to the proper care, proper maintenance and educating the public. Jansen stated even if the arboretum designation doesn't happen, this is very important to work with the Friends and have an idea of where the money can be spent on the tree pruning, the tree planting and programs moving forward. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

7. 20-180-9/14 – Preliminary Legislation ODOT – SR 18 Improvement Project

Mr. Patton stated this is something they have done in the past, specifically the North Court Street project, it's basically legislation in support of the Route 18 project currently being planned by ODOT. Our requirements/commitments within the agreement are \$250,000 to go towards right-of-way which has already been authorized and paid for. The only other financial commitment is they are estimating about \$140,000.00 total for waterline costs for any city waterline outside the city limits. For some reason, any waterline within city limits is paid for by the project. We do have a waterline that extends outside the city that is not covered, so we would be financially responsible for that work at 100% our cost. We're asking for the emergency clause due to time constraints of October 8th. Mr. Patton asked if this can be subject to Law Director's review. Mr. Shields moved to include the emergency clause and subject to final approval by the Law Director, seconded by Mr. Simpson. Motion passed 6-0.

8. Executive Session (imminent litigation)

It was moved by Mr. Shields and seconded by Mr. Simpson to enter into executive session at 6:17 p.m. for conferences with the City's Law Director concerning disputes involving the City which are the subject of pending or imminent court action. The roll was called and motion passed by the yeas of P. Rose, J. Shields, D. Simpson, J. Coyne, E. Heffinger, and B. Lamb.

Executive session adjourned at 6:55 p.m.

The Finance Committee meeting reconvened at 6:59, and there being no further business before the committee, the meeting adjourned at 6:59 p.m.

John M. Coyne, Chairman