

Finance Committee
Monday, January 11, 2021
6 p.m. Medina City Hall – Rotunda & Remote

In attendance: J. Coyne - Chairman, E. Heffinger, P. Rose, and J. Shields, D. Simpson, B. Lamb and J. Hazeltine.

Also present: Mayor Hanwell, Greg Huber, Patrick Patton, Keith Dirham, Nino Piccoli, Chief Kinney, Dan Gladish, Kimberly Marshal, Kathy Patton, Jonathon Mendel and Matt Wiederhold.

1. Assignment of Requests for Council Action

2. 20-253-12/14 – Fire Services Agreement with Montville Township

Mayor Hanwell stated that Montville Township is expected to meet this week and vote on this contract, so we would be passing this and the next one subject to their approval. This one and the next RCA are four year contracts, 2021, 2022, 2023 & 2024. We changed them a little bit by the equipment that each township has in the coalition of the fire services and also with the replacement schedule. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

3. 20-254-12/14 – Fire Services Agreement with Medina Township

Medina Township passed their contract on December 23rd. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

4. 21-001-01/11 – Property Tax Advance Request

Mr. Dirham stated they have to formally request that the Auditor advance property tax collections to us and this is our annual process. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

5. 21-002-01/11 – 2021 Membership Renewal to Main Street Medina

Mayor Hanwell stated this is a request for the City of Medina to renew its' membership with Main Street Medina. Mayor Hanwell expressed that even in the COVID situation that the City is in, Main Street has done an excellent job of being able to still maintain a number of activities. They may have looked a little different this year, but were still successful.

Matt Wiederhold stated they shifted their focus from special events to working face to face with businesses on doing whatever they could to make sure our local businesses survived. Instituted a weekly newsletter listing resources, upcoming events and things that we were doing to try and help them. We created an online restaurant page on our website, partnered with Medina Fairgrounds and helped to promote their Holiday lights. They had their best year yet with 8,200 cars going through. We usually generate about \$1.5 million dollars of economic impact, rough estimates for this year are about \$650,000. Mr. Simpson gave kudos to Matt and Main Street Medina. Jessica Hazeltine stated she loves First Fridays. Mr. Shields thanked Matt for all his hard work, and all efforts for South Town. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

6. 21-003-01/11 – Expenditure Over \$15,000 – Sipka Architects – Building
Mr. Gladish stated that this is for the next expenditure also. Because they are a state certified Building Department, they are required to have for commercial construction projects, either on staff or a third party consultant master plan examiner, that would review and approve commercial construction projects. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.
7. 21-004-01/11 – Expenditure Over \$15,000 – Duber Architectural - Building
Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.
8. 21-005-01/11 – Expenditure Over \$15,000 – Vances Law Enforcement - Police
Chief Kinney stated this is for Police equipment and ammunition. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.
9. 21-006-01/11 – Expenditure Over \$15,000 – Board of Building Standards - Building
Mr. Gladish stated they are required to pay a State Assessment Fee for any permit fees that they collect, 1% residential and 3% commercial. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.
10. 21-007-01/11 – Approve Application/Accept Funding – Body Armor Program - Police
Chief Kinney stated this is the grant for their body armor program. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.
11. 21-008-01/11 – Expenditure – Dispatch & Report Mgmt. System - Police
Chief Kinney stated this is the annual maintenance contract for their CAD and records management system that they use here at the Police Department. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.
12. 21-009-01/11 – Discussion – VIP Budgeting Software for 2022 Budget
***Moved to Emerging Technology Committee.
13. 21-010-01/11 – Replat of City Hall Parking Deck Property
Mr. Patton stated he need councils' approval to replat the city hall and parking deck land area. This would result in three new city lots, one would be for the City Hall property, one for the Parking Deck and the access drive on the eastside by Sully's, and the third would be a small .1874 acre lot that the intention would be after it is created to be transferred to the Medina City Development Corp. for use of that project. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

There being no further business before the Finance Committee, the meeting adjourned at 6:20 p.m.

John M. Coyne, Chairman