



# CITY of MEDINA

## Historic Preservation Board

### Regular Meeting Minutes

#### December 14, 2023

Meeting Date: December 14, 2023

Meeting Time: 5:00 PM

Present: Elizabeth Biggins-Ramer, Patty Stahl, Leslie Traves, Matt Wiederhold, Paul Wood, Andrew Dutton (Community Development Director), and Sarah Tome (Administrative Assistant)

Absent: Rebekah Knaggs

#### Approval of Minutes

Ms. Traves made a motion to approve the minutes from November 9, 2023 as submitted.

The motion was seconded by Mr. Wood.

Vote:

Biggins-Ramer	<u>Y</u>
Stahl	<u>Y</u>
Traves	<u>Y</u>
Wiederhold	<u>Abstain</u>
Wood	<u>Y</u>
Approved	<u>4-0 with Mr. Wiederhold abstaining</u>

#### Applications

1. H23-12 Debra Stevens 109 West Washington Street CSP

Mr. Dutton stated that the application was for Candyapple & Co. located on the north side of West Washington Street. He noted that the original second floor projecting sign was 7.2 sq. ft., and had a black background, white lettering, and off-white trim. Mr. Dutton stated that the sign had been recently refaced with raised lettering and a color scheme of a red outline, black background, and white letters. He noted that the applicant was not present at the meeting. Mr. Dutton stated that the Board had the option to either review the application without the applicant being present, or to table the application to the next meeting.

Mr. Wiederhold asked who the sign company was for this application. Mr. Dutton responded that the business owner applied for the conditional sign permit and did not indicate a sign company. Mr. Wiederhold asked if the sign company should have pulled a permit for the sign.

Mr. Dutton noted that the Historic Preservation Board’s review of the Conditional Sign Permit application acts as the sign permit in the Historic District.

Mr. Wiederhold inquired if it was possible to find out who created the sign, as he felt that it did not reflect the quality of the business. He added that the sign company should have been aware that work in the Historic District required review by the Historic Preservation Board.

Mr. Wiederhold made a motion to table the application until the applicant and the sign manufacturer could be present to discuss the sign.

Ms. Traves seconded the motion.

Vote:

Stahl	<u>Y</u>
Traves	<u>Y</u>
Wiederhold	<u>Y</u>
Wood	<u>Y</u>
Biggins-Ramer	<u>Y</u>
Approved	<u>5-0</u>

There was a discussion on ways to prevent this situation from happening in the future.

### **Adjournment**

Having no further business, the meeting was adjourned.

Respectfully submitted,

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Sarah Tome

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Elizabeth Biggins-Ramer, Chairwoman