

# BOARDS & COMMISSIONS APPLICATION

132 North Elmwood Avenue 330-722-9038 www.medinaoh.org

Application Number P23-14

GENERAL	Date of Application 06/28/2023		
	Property Location 850 Walter Road Medina, Ohio 44256		
	Description of Project A renovation of an existing two-story office building into an emergency housing_		
	facility. This facility will have (2) day rooms, full kitchen for the residents, offices & conference		
	rooms, separate men & women sleeping quarters, toilet & and shower rooms.		
==	Applicant		
CONTACT INFORMATION	Name Robert C. Chordar		
	Address 430 Grant Street City Akron State OH Zip 44311		
	Phone (330) 867-1093 Email rchordar@tcarchitects.com		
G.			
ĭ	Property Owner  Name Medina Metropolitan Housing Authority - Skip Sipos, Executive Director		
ONTAC			
	Address 850 Walter Road City Medina State OH Zip 44256		
8	Phone (330) 725-7531 skip@mmha.org		
APPLICATION TYPE	Planning Commission Site Plan Conditional Zoning Certificate Code or Map Amendment		
	Preliminary Plan Final Plat Conditional Sign (EMC/Shopping Ctr) Cert. of Appr. (TCOV) Other		
C.	Historic Preservation Board Certificate of Appropriateness Conditional Sign		
PLI	Board of Zoning Appeals Variance Appeal		
Ā			
₹.	By signing this application, I hereby certify that:		
ANT SIGNATURE	1) The information contained in this application is true and accurate to the best of my knowledge;		
NA	2) I am authorized to make this application as the property owner of record or I have been authorized to make this		
SIG	application by the property owner of record;		
5	3) I assume sole responsibility for correspondence regarding this application; and  (1) I assume the solution of the solution		
CAI	4) I am aware that all application requirements must be submitted prior to the formal acceptance of my application.		
APPLIC	Signature Date July 17, 2023		
AP	Signature		
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OFFICIAL USE	Zoning District R-4 Fee (See Fee Sheet) \$ 200		
CIA	Meeting Date 8-10-23 Check Box when Fee Paid X		
FFI			
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# P23-14 MMHA Transitional Housing

Property Owner: Medina Metropolitan Housing Authority

Applicant: Robert Chordar

Location: 850 Walter Road

Zoning: R-4 (Multi-Family Residential)

Request: Conditional Zoning Certificate approval for a transitional/emergency housing use

# **LOCATION AND SURROUNDING USES**

The subject site is composed of 2.47 acres on the east side of Walter Road. Adjacent properties include the following uses and zoning:

• North – Multi-Family Residential (R-4)

South – Single-Family Residential (R-3)

- East Shopping Center (C-3)
- West Single-Family Residential (R-3) and Non-Profit Offices (P-F)



### **BACKGROUND & EXISTING SITE**

The property includes a four-story apartment building on the north side of the property and administrative offices for Medina Metropolitan Housing Authority (MMHA) on the south side of the property.

The MMHA office building includes an upper level at grade from Walter Road and a lower level at grade to the rear of the site. The building is accessed off of Walter Road and includes ten on-site parking spaces. The site is located in a transitional area between single-family residential to the south, community uses to the north, and commercial to the east.

The MMHA office building is setback 124 ft. from the Walter Road right-of-way and 12.5 ft. from the south property line. A vegetative buffer is located along the south property line, which is adjacent to a single-family residence.



### PROPOSED USE

The applicant is requesting to locate an "Emergency Housing Facility" in the current MMHA office building. The proposed use is considered "Transitional Housing" by the Planning and Zoning Code, which requires Conditional Zoning Certificate review by the Planning Commission.

In the Project Description, the applicant has indicated that the facility will include 27 beds accommodating men, women, families, and pets. The applicant also states that the facility will be open and staffed by a qualified Housing Authority employee at all times and will offer job training, mental health counseling, substance use assistance, childcare services, and other public benefits.

Plans incorporate the following proposed uses within the building:

- A lower level with a women's room, a family room, a day room, a kitchen, a locker room, and bathroom facilities. The level also includes a staff break room and locker room.
- An upper level with 3 men's rooms, a day room area, a laundry room, and bathroom facilities. The level also includes offices, a reception area, a conference room, and a waiting room.

The proposal does not include any significant changes to the exterior of the building or site with the exception of 6 ft. tall vinyl fencing on the north side of the building enclosing a gazebo, play area, and dog park.

## CONDITIONAL ZONING CERTIFICATE REGULATIONS (SECTION 1153.04(a))

Section 1153.04(a) includes the following specific regulations for transitional housing:

- (7) Such developments should be located on major thoroughfares or at intersections of major and/or collector thoroughfares.
- (24) All activities, programs and other events shall be adequately and properly supervised so as to prevent any hazard and to assure against any disturbance or nuisance to surrounding properties, residents or to the community in general.

The site is located on Walter Road, a local street, which is not a major thoroughfare or collector. The applicant has filed a variance application to the Board of Zoning Appeals regarding this requirement.

## CONDITIONAL ZONING CERTIFICATE BASIS OF DETERMINATION

The Planning Commission shall establish beyond reasonable doubt that the general standards and the specific standards pertinent to each use indicated herein are satisfied by the completion and operation of the proposed development. The Planning Commission may also impose such additional conditions and safeguards deemed necessary for the general welfare, for the protection of individual property rights and for the insuring that the intent and objectives of this Zoning Ordinance will be observed.

The Planning Commission shall review the particular facts and circumstances of each proposed use in terms of the following standards and shall find adequate evidence showing that such use on the proposed location:

- (1) Will be harmonious with and in accordance with the general objectives or with any specific objectives of the Land Use and Thoroughfare Plan of current adoption;
- (2) Will be designed, constructed, operated and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and that such use will not change the essential character of the same area;
- (3) Will not be hazardous or disturbing to existing or future neighboring uses;
- (4) Will not be detrimental to property in the immediate vicinity or to the community as a whole;



- (5) Will be served adequately by essential public facilities and services such as highways, streets, police and fire protection drainage structures, refuse disposal and schools; or that the persons or agencies responsible for the establishment of the proposed use shall be able to provide such service adequately;
- (6) Will be in compliance with State, County and City regulations;
- (7) Will have vehicular approaches to the property which shall be so designed as not to create an interference with traffic or surrounding public streets or roads.

# COMMUNITY DEVELOPMENT DEPARTMENT STAFF RECOMMENDATION

Staff recommends **approval** of application P23-14 for transitional/emergency housing use with the condition that the applicant shall receive a variance to Section 1153.04(a)(7) regarding the location of the facility on a local street.

Staff's recommendation is based on the facility's location in an area adjacent to community services and commercial uses, the site's configuration with the building set back from the street and screened, and the applicant's operational proposal.



# Medina Metropolitan Housing Authority Emergency Housing Facility Project Description



The Medina Metropolitan Housing Authority proposes to convert its current administrative office building into the Medina County Emergency Housing Facility. The Facility will provide transitional housing accommodations for persons experiencing a housing crisis such as homelessness.

The Facility will include 27 beds and accommodate a mixed population of women, men, and families. It will also provide accommodations for visitors' pets. A major barrier for persons facing a housing crisis is the thought of losing their beloved pet and this facility will address those concerns.

The Facility will be open 24 hours per day, every day of the calendar year. It will be staffed by not less than one qualified Housing Authority employee during each hour of operation. Staff members will conduct a detailed intake process for visitors including a criminal history. Staff members will also provide intensive case management services designed to provide the visitors with the valuable opportunity to address the root cause of their housing crisis.

Case management services will direct visitors to other community services available including job training, mental health counseling, substance use assistance, childcare services, and other public benefits. Staff will also engage a long-term solution process with visitors in an effort to render the crisis brief and without recurrence.

The Facility's potential location is ideally suited to housing crisis programming. It is across the street from Job and Family Services and Community Action. It is walkable to Veterans Services, the Medina County Human Services building that houses Alternative Paths, the Office for Older Adults, the Medina County ADAMH Board, and other helpful agencies. The location is also adjacent to the Medina Shopping Center that offers a variety of retail outlets for goods and services as well as employment opportunities. Other positive features of the Facility's location is that it is less than 200 yards from the Hope Recovery Community on Highland Drive and its immediate neighbor to the north is North View Manor apartments a building owned and operated by the applicant. Two major grocery stores are within 500 yards of the proposed facility.

The facility would be Medina County's first and address the consistent need for assistance needed by Medina County households. The facility's concept has broad community support including from elected officials, law enforcement, service providers, non-profit organizations, and the faith-based community.



233 Lafayette Rd. Medina, OH 44256 Phone: 330,722,4494 Web: www.medinahabitat.org

# **BOARD OFFICERS**

August 7, 2023

Andrew Dutton - Community Development Director 132 North Elmwood Ave Medina, OH 44256

Rick Dumperth President

Dear Andrew Dutton,

Derek Rance Vice President

Tracey Ruffin Secretary On behalf of the Habitat for Humanity Board of Directors, I want to thank the City of Medina for your continued support of Habitat's work here in Medina County.

Tom Kotick Treasurer Habitat is committed to the vision to see a world where everyone has a decent place to live and views the entire housing spectrum from homelessness prevention to homeownership as important to our county's success. This perspective led Habitat to participate in the development of the 'Coordinated Plan to Prevent and End Homelessness' through the

Medina County Housing Network. One of the key components of the plan's housing crisis

response system is the establishment of an Emergency Housing Shelter.

# **BOARD OF DIRECTORS**

Dan Calvin Joe Canestraro

Jenny Duncan

Pat George

Nancy Lyon

Pat McNeill

Jaclyn Ringstmeier

Ashley Sorgen

Sheri Valore

Jinny Widowski

Habitat for Humanity is aware of Medina Metropolitan Housing Authority's (MMHA) zoning variance request before the City of Medina's Planning Commission and Board of Zoning Appeals. The approval of this variance will allow MMHA to repurpose their office into the Emergency Shelter. The Habitat for Humanity of Medina County Board of Directors are in full support of the establishment of this shelter and see this as a vital part of the plan to prevent and end homelessness here in Medina County.

Thank you for your continued support of Habitat and all the organizations that work to provide safe, decent, and affordable housing for residents of Medina County.

Sincerely,

Tom O'Connell

**Executive Director** 

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# MEDINA METROPOLITAN HOUSING AUTHORITY EMERGENCY HOUSING FACILITY 850 WALTER RD. MEDINA, OHIO 44256

# DRAWING INDEX

TITLE SHEET LIFE SAFETY PLAN & CODE DATA LIFE SAFETY PLAN & CODE DATA TYPICAL MOUNTING HEIGHTS

LOWER LEVEL FLOOR PLAN - DEMOLITION UPPER LEVEL FLOOR PLAN - DEMOLITION LOWER LEVEL REFLECTED CEILING PLAN - DEMOLITION

UPPER LEVEL REFLECTED CEILING PLAN - DEMOLITION

UPPER LEVEL FLOOR PLAN

LOWER LEVEL REFLECTED CEILING PLAN UPPER LEVEL REFLECTED CEILING PLAN

**EXTERIOR ELEVATIONS** 

PARTITION TYPES DOOR SCHEDULE AND DETAILS

FINISH LEGEND AND SCHEDULE

LOWER LEVEL FINISH PLAN UPPER LEVEL FINISH PLAN

UPPER LEVEL FURNITURE PLAN

# Ш



430 GRANT STREET **AKRON, OH 44311** PHONE: (330) 867-1093

**TURNING VISIONS** INTO REALITY

www.tcarchitects.com

07/19/2023 18A22

A001

PROJECT NUMBER

**LOCATION MAP** 

PROJECT TEAM



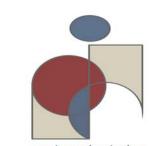
**ARCHITECTURE & INTERIOR DESIGN** 430 GRANT STREET AKRON, OHIO 44311 PHONE: 330-867-1093



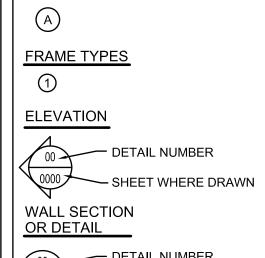
INTERIOR DESIGN AKRON, OHIO 44311 PHONE: 330-867-1093



MECHANICAL, ELECTRICAL & PLUMBING 190 N UNION ST. SUITE 303 AKRON, OHIO 44304 PHONE: 330-606-2957



430 GRANT STREET SUITE 102



SYMBOLS

ROOM NUMBER

— DOOR NUMBER

DOOR NUMBER

0 GLASS TYPE

ROOM NAME AND NUMBER

ROOM NUMBER

WINDOW TYPES

**DOOR TYPES** 

0000 SHEET WHERE DRAWN

**PARTITION TYPE** 

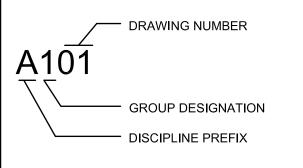
# DRAWING ORGANIZATION SYSTEM DRAWING FORMAT

TITLE SHEET CODE DATA AND LIFE SAFETY PLAN EX101, EX102, ETC. EXISTING FLOOR, ROOF AND REFLECTED CEILING PLANS EX201, EX202, ETC. **EXISTING EXTERIOR ELEVATIONS** D101, D102, ETC. DEMOLITION FLOOR, ROOF AND REFLECTED CEILING PLANS D201, D202, ETC. **DEMOLITION EXTERIOR ELEVATIONS** A101, A102, ETC. FLOOR, ROOF AND REFLECTED CEILING PLANS A201, A202, ETC. BUILDING ELEVATIONS AND MAJOR BUILDING SECTIONS A301, A302, ETC. STAIR, ELEVATOR SECTIONS AND DETAILS A401, A402, ETC. WALL SECTIONS AND DETAILS A501, A502, ETC. INTERIOR PLAN DETAILS AND INTERIOR ELEVATIONS A601, A602, ETC. PARTITION TYPES, DOOR SCHEDULE AND DETAILS, WINDOW SCHEDULE AND DETAILS A701, A702, ETC. FURNITURE, FINISH AND EQUIPMENT PLANS, FINISH SCHEDULES, PROJECT SPECIFIC PLANS AND DETAILS

(I.E. CAGING, LAB EQUIPMENT, ETC.

**DRAWING GROUPS** 

NUMERIC SYSTEM CODE



DISCIPLINE PREFIX	DISCIPLINE
С	CIVIL
L	LANDSCAPING
Α	ARCHITECTURAL
S	STRUCTURAL
Р	PLUMBING
FP	FIRE PROTECTION
M	MECHANICAL
Е	ELECTRICAL
Т	TECHNOLOGY
K	KITCHEN

DISCIPLINE IDENTIFICATION



# Site Plan - Existing



# ZONING INFORMATION

PARCEL: 02819A13196 850 WALTER ROAD NORTHVIEW MANOR PARCEL: 78583.23550 SF (1.80 ACRES) EMERGENCY HOUSING PARCEL: 27926.48286 SF (0.64

R-4 - MULTI-FAMILY RESIDENTIAL

# BUILDING SETBACKS FRONT: 40'-0"

SIDE: 5'-0" FOR PRINCIPAL STRUCTURE 5'-0" FOR ACCESSORY STRUCTURE 30'-0" FOR PRINCIPAL STRUCTURE 5'-0" FOR ACCESSORY STRUCTURE PARKING: 20'-0" FROM RIGHT-OF-WAY

50'-0" FROM SINGLE-FAM., TWO-FAM. AND SINGLE-FAMILY CLUSTER DISTRICT

BUILDING HEIGHT:
ALLOWED: 35'-0" FOR PRINCIPAL STRUCTURE 15'-0" FOR ACCESSORY STRUCTURE

ACTUAL: EXISTING (NO CHANGE)

PROPOSED: 33%

# PARKING REQUIREMENTS 1 SPACE PER 2 RESIDENT ROOMS

5 RESIDENT ROOMS = 3 SPACES 1 SPACE PER 5 RESIDENT ROOMS 5 RESIDENT ROOMS = 1 SPACE 1 SPACE PER 400 SF OF OFFICE SPACE 1,071 SF = 3 SPACES

TOTAL SPACES REQUIRED: 7 TOTAL SPACES PROVIDED: 10

REVISIONS

(INCLUDING 1 ACCESSIBLE SPACE)

TYPICAL PARKING SPACE SIZE: EXISTING: 10'-0" X 20'-0"



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DRAWING NUMBER



C101 | SCALE: 1" = 20'-0"



REVISIONS

EXTERIOR ELEVATIONS

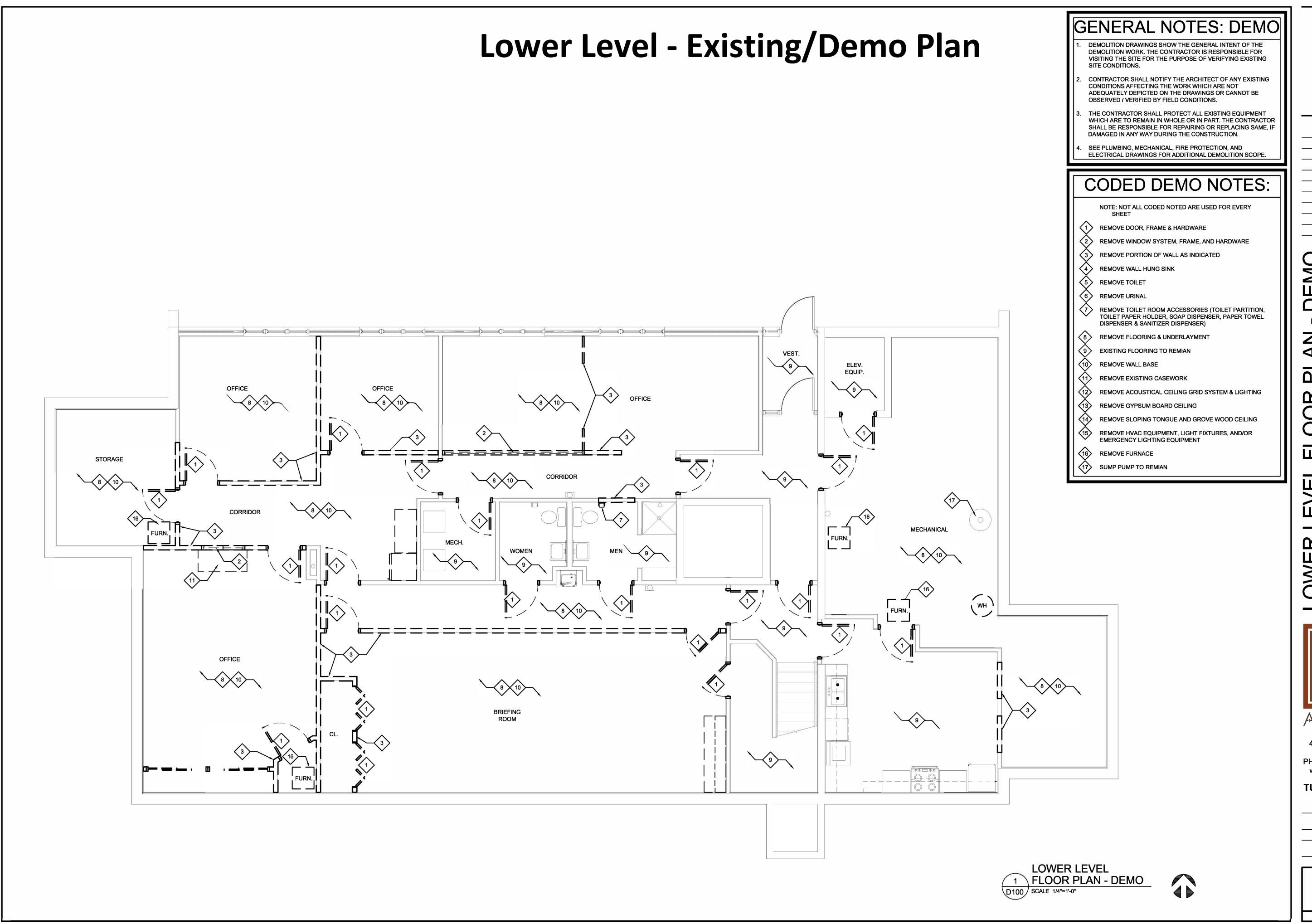
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REVISIONS

-LOOR PLAN - DEM

MEDINA MHA

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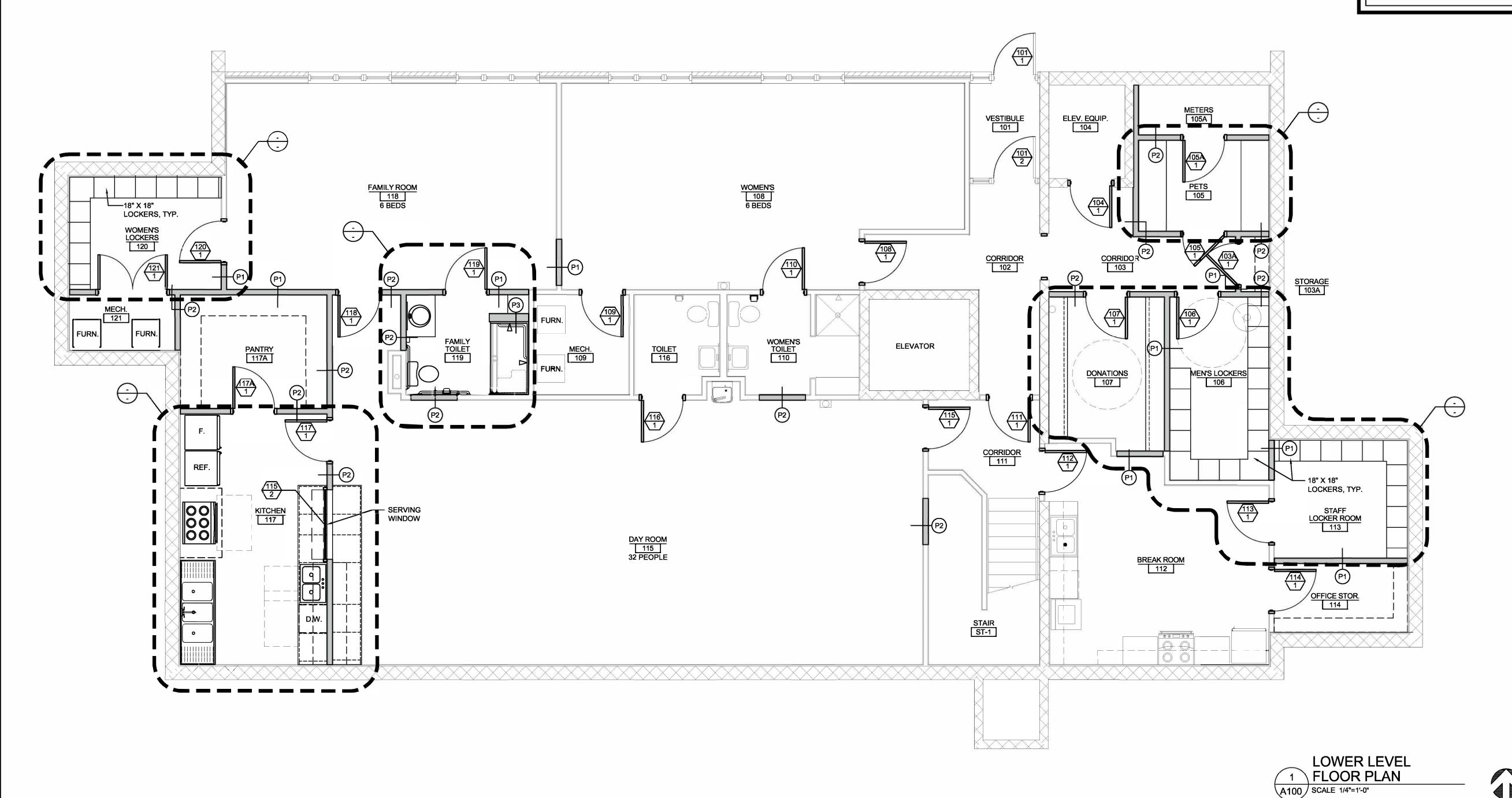
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PROJECT NUMBER

# Lower Level - Proposed

# **GENERAL NOTES:**

- I. ALL WORK TO BE COORDINATED WITH THE OWNERS SCHEDULE PRIOR TO START OF CONSTRUCTION.
- 2. FIELD VERIFY EXISTING CONDITIONS AND DIMENSIONS PRIOR TO THE START OF CONSTRUCTION.
- 3. EXTERIOR DIMENSIONS ARE FROM FACE OF MASONRY TO FACE OF MASONRY, FACE OF MASONRY TO OPENING OR FACE OF SHEATHING.
- INTERIOR DIMENSIONS ARE FROM FACE OF STUD TO FACE OF STUD OR FACE OF MASONRY TO FACE OF STUD.
- 5. REFER TO ENLARGED PLANS FOR EXTENT OF WORK INSIDE THE BUILDING. SEE DRAWINGS A501-A502
- . REFER TO SHEET A601 FOR INTERIOR PARTITION TYPES.
- 7. PATCH AND REPAIR ALL SURFACES WHERE DEMOLITION WORK OCCURS, SUCH THAT THE AREA OF REPAIR IS UNNOTICEABLE. PATCHWORK SHALL MATCH ADJACENT SURFACES IN MATERIAL, TEXTURE, AND FINISH. COORDINATE ALL REQUIRED PATCHING WITH ALL TRADES, INCLUDING ELECTRICAL, PLUMBING, MECHANICAL, AND FIRE PROTECTION.
- 8. SEAL ALL EXTERNAL CRACKS, JOINTS, PENETRATIONS, EDGES, AND ENTRY POINTS. ALSO, SEAL BOTTOM AND TOP PLATES.
- INDICATES PROPOSED FIRE EXTINGUISHER CABINET LOCATIONS. THESE LOCATIONS ARE TO BE COORDINATED IN FIELD W/ THE ARCHITECT AND THE FIRE MARSHALL ONCE FRAMING IS IN PRIOR TO FRAMING OF SEMI-RECESSED FIRE EXTINGUISHER CABINETS. SEE DETAILS.



LOWER LEVEL FLOOR PLAN
MEDINA MHA
FMFRGFNCY HOUSING FACILL

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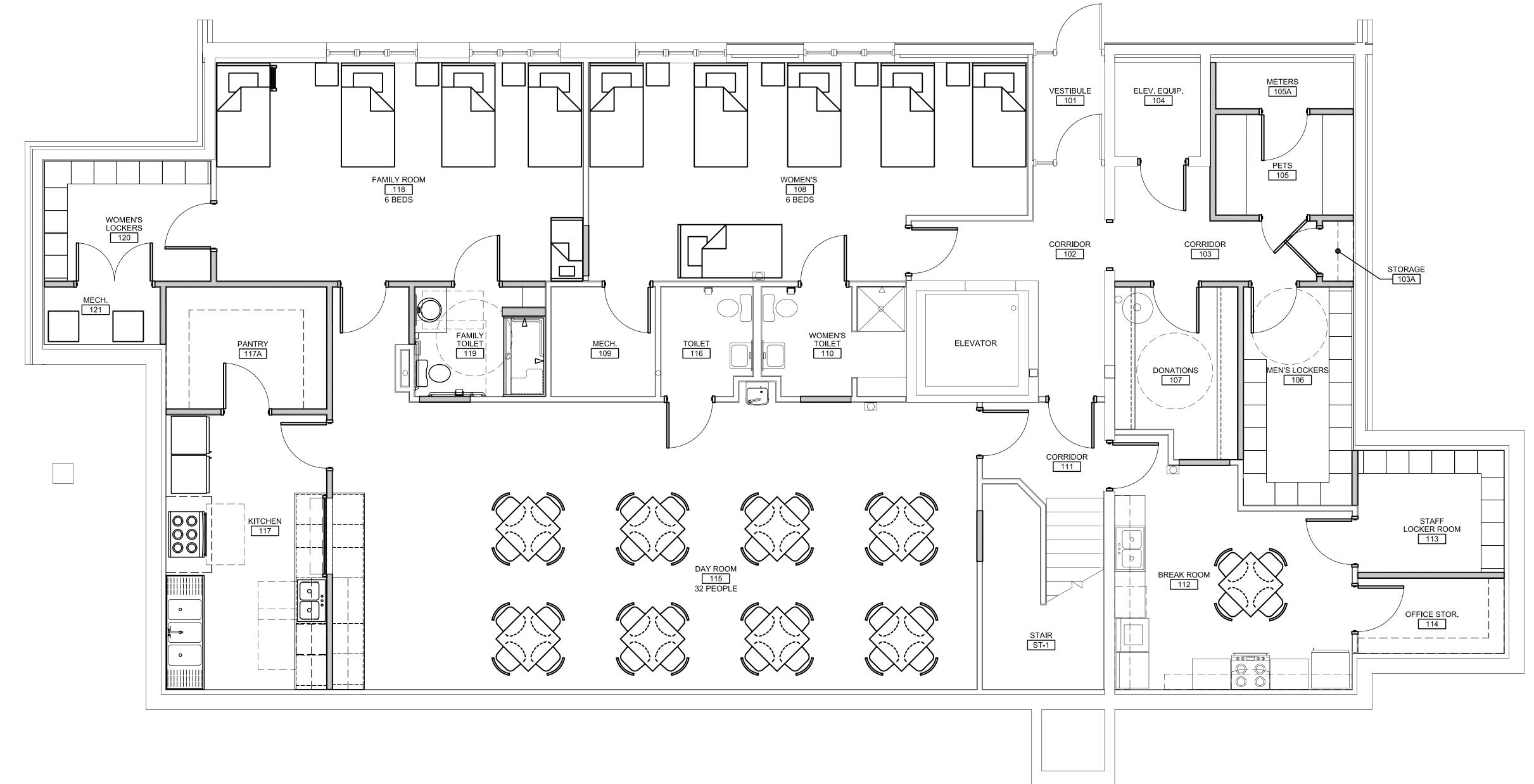
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PROJECT NUMBER

# Lower Level - Proposed w/Funature



REVISIONS

OWER LEVEL FURNITURE PLAN



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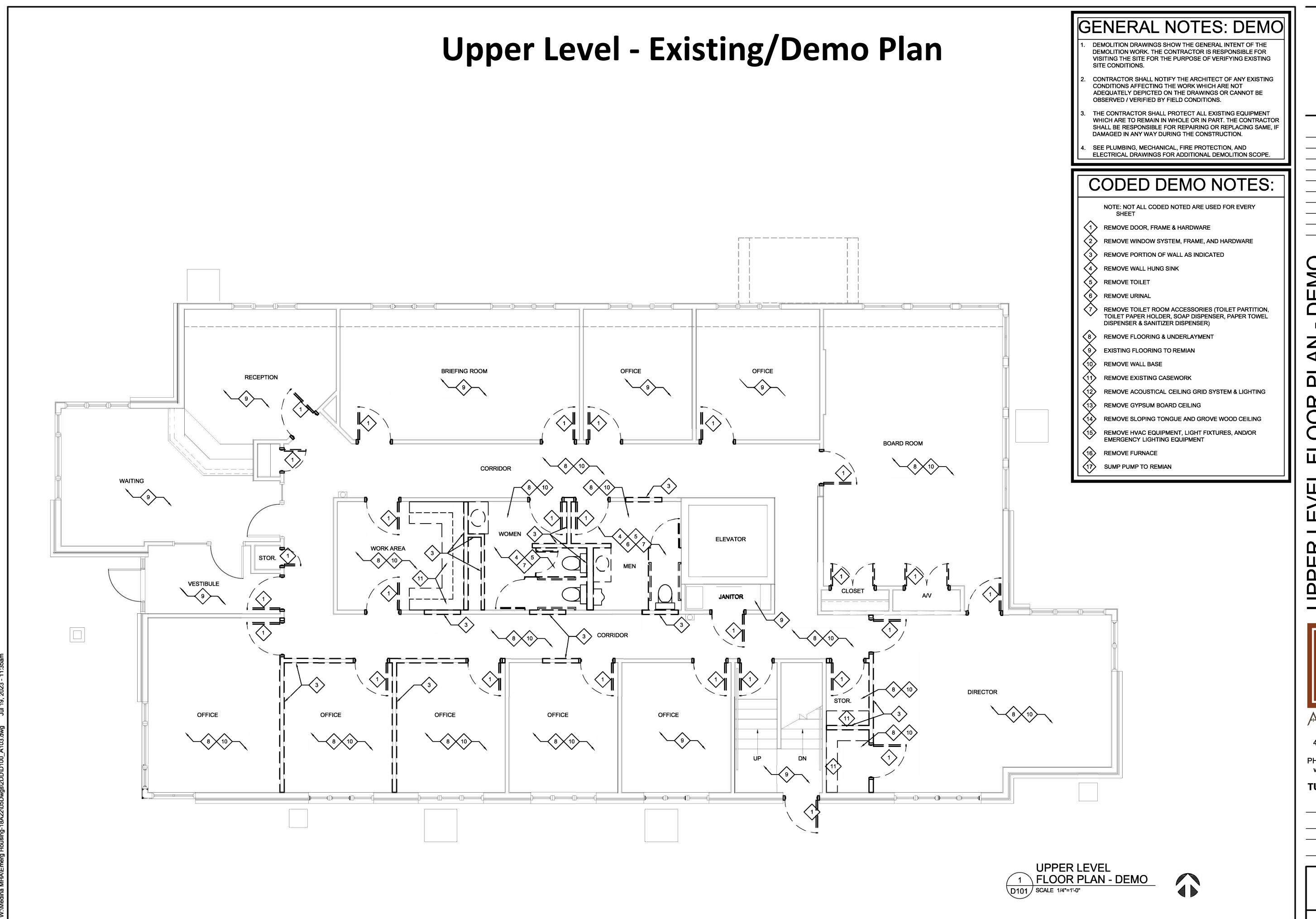
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18A22

PROJECT NUMBER

A704



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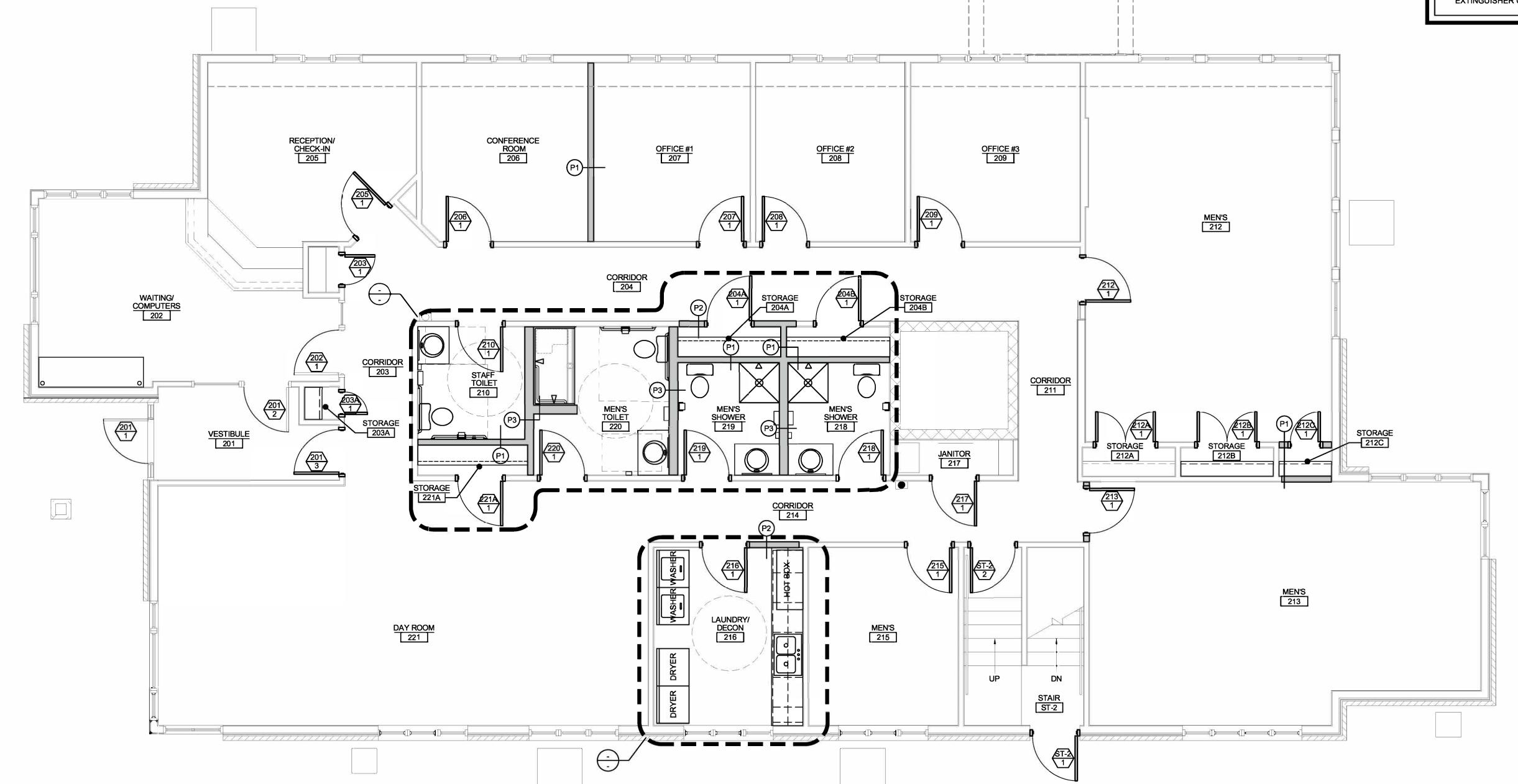
D101

# Upper Level - Proposed

# **GENERAL NOTES:**

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- 2. FIELD VERIFY EXISTING CONDITIONS AND DIMENSIONS PRIOR TO THE START OF CONSTRUCTION.
- 3. EXTERIOR DIMENSIONS ARE FROM FACE OF MASONRY TO FACE OF MASONRY, FACE OF MASONRY TO OPENING OR FACE OF SHEATHING TO FACE OF SHEATHING.
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- 3. REFER TO SHEET A601 FOR INTERIOR PARTITION TYPES.
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- 8. SEAL ALL EXTERNAL CRACKS, JOINTS, PENETRATIONS, EDGES, AND ENTRY POINTS. ALSO, SEAL BOTTOM AND TOP PLATES.
- F.E.C.

  9. INDICATES PROPOSED FIRE EXTINGUISHER CABINET LOCATIONS. THESE LOCATIONS ARE TO BE COORDINATED IN FIELD W/ THE ARCHITECT AND THE FIRE MARSHALL ONCE FRAMING IS IN PRIOR TO FRAMING OF SEMI-RECESSED FIRE EXTINGUISHER CABINETS. SEE DETAILS.



1 FLOOR PLAN
A101 SCALE 1/4"=1'-0"



EDINA MHA MERGENCY HOUSING FACILITY

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18A22
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A101

# **Upper Level - Proposed w/Furniture** TOILET 220 SHOWER 219 STORAGE 212A STORAGE 212B CORRIDOR 214 MEN'S 213 7 BEDS LAUNDRY/ DECON 216 STAIR ST-2 UPPER LEVEL 1 FURNITURE PLAN A705 | SCALE 1/4"=1'-0"



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