

**CITY OF MEDINA
AGENDA FOR COUNCIL MEETING**

January 13, 2025
Medina City Hall – Council Rotunda
7:30 p.m.

Call to Order.

Roll Call.

Reading of minutes. (December 9, 2024 / January 7, 2025 Organizational)

Reports of standing committees.

Requests for council action.

Reports of municipal officers.

Confirmation of Mayor's appointment.

Bob Starcher – Records Commission – Exp. 12/31/25

Motion by Council to authorize designee for public records training.

Motion to designate Clerk of Council and/or Deputy Clerk of Council, to act as the Mayor, the Director of Finance and City Council's designee to attend public records training as required by Sections 149.43 and 109.43 of the Ohio Revised Code.

Notices, communications and petitions.

Unfinished business.

Introduction of visitors.

(speakers limited to 5 min.)

Introduction and consideration of ordinances and resolutions.

Motion to suspend the Rules requiring three readings on the following ordinances and resolutions: Res. 1-25, Ord. 2-25, Ord. 3-25, Ord. 4-25, Res. 5-25, Ord. 6-25, Ord. 7-25, Ord. 8-25, Ord. 9-25, Res. 10-25, Ord. 11-25, Ord. 12-25, Ord. 13-25, Ord. 14-25, Ord. 15-25, Ord. 16-25, Ord. 17-25

Res. 1-25

A Resolution authorizing the Mayor to submit a grant application for an America 250-Ohio Grant to be used toward funding of American 250 Storytelling and Education Activities in 2026.

Ord. 2-25

An Ordinance authorizing an expenditure not to exceed \$139,850.00 to Technology Engineering Group for IT services, software and phone system for the City of Medina.
(emergency clause requested)

Ord. 3-25

An Ordinance authorizing the Mayor to advertise for competitive bids and to award a contract to the successful bidder for snow removal equipment for use at the Municipal Airport.
(emergency clause requested)

Ord. 4-25

An Ordinance authorizing the Mayor to enter into the Storm Water Operation and Maintenance Agreement (SWOMA) from Discount Drug Mart, for a newly installed storm water detention system.

Res. 5-25

A Resolution requesting the County Auditor to make tax advances during the year 2025 pursuant to Ohio Revised Code Section 321.34.

Ord. 6-25

An Ordinance authorizing the expenditure of not to exceed \$130,000.00 to the Medina County Treasurer for the Courthouse lease payment.

Ord. 7-25

An Ordinance authorizing the expenditure to EPIC Aviation for the purchase of Jet-A fuel at the Medina Municipal Airport.
(emergency clause requested)

Ord. 8-25

An Ordinance authorizing the payment to Software Solutions Inc. (SSI) for annual support services for the City's VIP Professional Accounting System.

Res. 9-25

A Resolution expressing the intent to sell municipally owned personal property which is no longer needed for which it was acquired by Internet Auction during the calendar year 2025.

Res. 10-25

A Resolution accepting a donation from the Ken Cleveland Foundation to be used for the purchase and installation of a replacement playground structure at Ken Cleveland Park.

Ord. 11-25

An Ordinance authorizing the purchase of a replacement playground for Ken Cleveland Park from Snider Recreation, Inc.
(emergency clause requested)

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Ord. 12-25

An Ordinance amending Ordinance No. 201-24, passed November 12, 2024, pertaining to the expenditure to Rocco Masonry for the Street Department.

Ord. 13-25

An Ordinance authorizing the Mayor to enter into a Guaranteed Maximum Price Agreement No. 1 with the Ruhlin Company for work at the Medina Municipal Courthouse.

Ord. 14-25

An Ordinance authorizing the payment to Paul Davis Restoration for the Private Home Rehabilitation at 30 Circle Drive as part of the PY20 CHIP Grant Program.
(emergency clause requested)

Ord. 15-25

An Ordinance amending Ordinance No. 209-24, passed November 25, 2024. (Amendments to 2025 Budget)

Ord. 16-25

An Ordinance authorizing the Finance Director to make certain fund transfers.

Ord. 17-25

An Ordinance of the Council of the City of Medina, Ohio, certifying that when a municipal obligation was incurred sums were lawfully appropriated in the funds to satisfy the obligation and sufficient sums currently exist to satisfy this obligation.
(emergency clause requested)

Council comments.

Adjournment.

MEDINA CITY COUNCIL
Monday, December 9, 2024

Call to Order:

Medina City Council met in regular session on Monday, December 9, 2024 at Medina City Hall. The meeting was called to order at 7:30 p.m. by President of Council John M. Coyne III, who led in the Pledge of Allegiance.

Roll Call:

The roll was called with the following members of Council present: P. Rose, J. Shields, D. Simpson, J. Coyne, N. DiSalvo, R. Haire, and J. Hazeltine.

Also present were the following members of the Administration: Mayor Hanwell, Greg Huber, Keith Dirham, Nino Piccoli, Patrick Patton, Lt. Marcum, Kathy Patton, Kimberly Marshall, and Andrew Dutton.

Minutes:

Mr. Shields moved that the minutes from the regular meeting on November 25, 2024 as prepared and submitted by the Clerk be approved, seconded by Mr. Simpson. The roll was called and approved with the yea votes of J. Shields, D. Simpson, J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, and P. Rose

Reports of Standing Committees:

Finance Committee: Mr. Coyne stated the Finance Committee met prior to Council this evening for the last time in 2024.

Public Properties Committee: Mr. Shields had no report.

Health, Safety & Sanitation Committee: Mr. Simpson had no report.

Special Legislation Committee: Mr. Rose had no report but is working on scheduling a meeting early in January to discuss the presentation from today on the Party Bike and limitations we may need.

Streets & Sidewalks Committee: Ms. Haire had no report.

Water & Utilities Committee: Ms. Hazeltine had no report.

Emerging Technologies Committee: Ms. DiSalvo stated no meeting but there is still movement on creating the new website.

Requests for Council Action:

- 24-244-12/9 – Expenditure – Technology Engineering – IT Dept.
- 24-245-12/9 – Expenditure Over \$20,000 – Armstrong Cable – IT Dept.
- 24-246-12/9 – Increase Exp. to Technology Engineering – IT Dept.
- 24-247-12/9 – Grant Application – America 250-Ohio Grant
- 24-248-12/9 – Bids, Snow Removal Equipment at Municipal Airport
- 24-249-12/9 – MOU - City of Medina Railway
- 24-250-12/9 – SWOMA Agreement – Discount Drug Mart
- 24-251-12/9 – 2025 Property Tax Advance Request

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24-252-12/9 – Expenditure – Medina County Treasurer – Courthouse Lease
24-253-12/9 – Expenditure – Jet-A Fuel – Airport
24-254-12/9 – Expenditure – Software Solutions – Annual Support
24-255-12/9 – Expenditure Over \$20,000 – Huntington Bank – Police Dept.
24-256-12/9 – Expenditure Over \$20,000 – Technology Engineering – MCRC
24-257-12/9 – Expenditure Over \$20,000 – Heritage Pool Supply – MCRC
24-258-12/9 – Expenditure Over \$20,000 – Airgas – MCRC
24-259-12/9 – Accept Replacement Playground Donation – Ken Cleveland Foundation
24-260-12/9 – Budget Amendments
24-261-12/9 – Amend Ord. 201-24 – Re: Concrete Street Repair Program
24-262-12/9 – Guaranteed Max. Price Agreement No. 1 – Municipal Court Renovation

Reports of Municipal Officers:

Dennis Hanwell, Mayor,

- A. Promise of Christmas – vision of Mark and Dana Klaus. On January 10th through the 12th families affected by Hurricane Helene in North Carolina will be arriving in Medina for a re-creation of the Candlelight Walk to bring a little Christmas to these struggling families. Castle Noel partnered with the City of Medina, Main Street Medina, The Medina County Visitors Bureau and the Greater Medina Area Chamber of Commerce to plan, organize and coordinate this event. Donations for this event are needed and appreciated and details are located on Main Street Medina website. www.mainstreetmedina.org under the “Promise of Christmas” tab. Give a little Christmas to these families who were devastated by Helene.
- B. The leaf collection program resumed today, we had to pull the crews off leaf program to put them in salt and plow trucks last week and thankfully the weather is cooperating now and are able to collect leaves again.
- C. As this year comes to an end, I would like to thank Council, our staff and local businesses for another great year and wish all a very Merry Christmas and Happy Holidays!

Keith Dirham, Finance Director, Merry Christmas and Happy New Year!

Greg Huber, Law Department, had no report.

Kimberly Marshall, Economic Development Director, had no report.

Chief Kinney, Police Department, Chief gave quick update on the deer hunting program here in the city. 8 permits have been issued since the beginning of the season. 7 deer have been harvested and the hunting season will end on February 2nd.

Chief Walters, Fire Department, had no report.

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Jansen Wehrley, Parks and Recreation Director, had no report.

Dan Gladish, Building Official, had no report.

Nino Piccoli, Service Director, was not in attendance.

Patrick Patton, City Engineer, Patrick summarized the current capital improvement grants that the Engineering Department is involved with. In 2024 there were 9 projects that had either state or federal funding and amount totaled to \$2.9 million. There are 13 other projects in development for the next few years and those projects have a grant total of \$10.8 million.

Andrew Dutton, Planning and Community Development Director, had no report.

Confirmation of Mayor's appointments.

Ariel Bly – Emerging Technologies Advisory Committee – Exp. 12/31/27
Robert Mueller – Emerging Technologies Advisory Committee – Exp. 12/31/27
Rick Kirby – Emerging Technologies Advisory Committee – Exp. 12/31/27
Chris Jackson – Board of Building Code Appeals – Exp. 12/31/28
Bert Humpal – Board of Zoning Appeals – Exp. 12/31/28

Mr. Shields moved to approve the Mayor's appointments, seconded by Mr. Simpson. Motion passed by the yea votes of D. Simpson, J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, P. Rose, and J. Shields.

Notices, communications and petitions.

Liquor Permit:

Mr. Shields moved not to object to the transfer of a D1, D2, D3 and D6 permit from Grab N Go Firewood LLC dba Grab N Go Beverage, 236B N. State Rd. to Grab N G Enterprises LLC, dba Grab N Go Drivethru & Pub, 236B N. State Rd. & Patio, seconded by Mr. Simpson. The roll was called and passed by the yea votes of J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, P. Rose, J. Shields, and D. Simpson.

To be added on the floor:

Mr. Shields moved to add additional liquor permit request, seconded by Mr. Simpson. The roll was called and the motion passed with the yea votes of N. DiSalvo, R. Haire, J. Hazeltine, P. Rose, J. Shields, D. Simpson, and J. Coyne.

Mr. Shields moved not to object to the issuance of a new C1 and C2 permit to Fred W. Albrecht Grocery Company, 1225 S. Court St., Medina, seconded by Mr. Simpson. Motion passes with the yea votes of R. Haire, J. Hazeltine, P. Rose, J. Shields, D. Simpson, J. Coyne, and N. DiSalvo.

Introduction of visitors.

There were none.

Introduction and consideration of ordinances and resolutions.

Mr. Shields moved to suspend the rules requiring three readings on the following ordinances and resolutions: Ord. 218-24, Ord. 219-24, Ord. 220-24, Ord. 221-24, Ord. 222-24, Ord. 223-24, Res. 224-24, Ord. 225-24, Ord. 226-24, Ord. 227-24, Ord. 228-24, Ord. 229-24, Ord. 230-24, Seconded by Mr. Simpson. The roll was called and the motion passed by the yea votes of J. Hazeltine, P. Rose, J. Shields, D. Simpson, J. Coyne, N. DiSalvo, and R. Haire.

Ord. 218-24

An Ordinance authorizing the Mayor to enter into an agreement with S Cube, Inc. for the reconfiguration of the E-Filing process at Medina Municipal Court. Mr. Shields moved for the adoption of Ordinance/Resolution No. 218-24, seconded by Mr. Simpson. Mr. Coyne stated this is a new agreement for the e-filing process at the Municipal Court. Emergency clause is requested because it needs to be done before the commencement of next year. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 218-24, seconded by Mr. Simpson. The roll was called on adding the emergency clause and was approved by the yea votes of P. Rose, J. Shields, D. Simpson, J. Coyne, N. DiSalvo, R. Haire, and J. Hazeltine. The roll was called and Ordinance/Resolution No. 218-24 passed by the yea votes of J. Shields, D. Simpson, J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, and P. Rose

Ord. 219-24

An Ordinance authorizing the expenditure of \$60,000 to Signal Service Company for the Street Department. Mr. Shields moved for the adoption of Ordinance/Resolution No. 219-24, seconded by Mr. Simpson. Mr. Patton stated this will allow the city street department to have the contractor to perform emergency repairs and replacement of the city traffic signal system as necessary. The roll was called and Ordinance/Resolution No. 219-24 passed by the yea votes of D. Simpson, J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, P. Rose, and J. Shields.

Ord. 220-24

An Ordinance authorizing the Mayor to advertise for competitive bids and to award a contract to the successful bidder for a one-year supply of the various kinds of maintenance materials needed for the streets and water lines, including but not limited to salt, the chemicals for use in the treatment of water, and water meters to be used by the various departments of the City of Medina, Ohio. Mr. Shields moved for the adoption of Ordinance/Resolution No. 220-24, seconded by Mr. Simpson. Mr. Patton stated this is the annual bid for materials. The roll was called and Ordinance/Resolution No. 220-24 passed by the yea votes of J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, P. Rose, J. Shields, and D. Simpson.

Ord. 221-24

An Ordinance authorizing the expenditure to Goodyear Tire and Rubber Company for the Sanitation Department. Mr. Shields moved for the adoption of Ordinance/Resolution No. 221-24, seconded by Mr. Simpson. Patrick stated these are for tires for the sanitation trucks. The roll was called and Ordinance/Resolution No. 221-24 passed by the yea votes of N. DiSalvo, R. Haire, J. Hazeltine, P. Rose, J. Shields, D. Simpson, and J. Coyne.

Ord. 222-24

An Ordinance authorizing the Mayor to enter into a Contract for Fire Services with Montville Township. Mr. Shields moved for the adoption of Ordinance/Resolution No. 222-24, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 222-24, seconded by Mr. Simpson. Chief Walters explained this is the next four-year contract with Montville Township for fire services. The law director has reviewed it and approved it and the emergency clause is because the current contract expires at the end of the year. The roll was called on adding the emergency clause and was approved by the yea votes of D. Simpson, J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, P. Rose, and J. Shields. The roll was called and Ordinance/Resolution No. 222-24 passed by the yea votes of R. Haire, J. Hazeltine, P. Rose, J. Shields, D. Simpson, J. Coyne, and N. DiSalvo.

Ord. 223-24

An Ordinance authorizing the Mayor to enter into a Contract for Fire Services with Medina Township. Mr. Shields moved for the adoption of Ordinance/Resolution No. 223-24, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 223-24, seconded by Mr. Simpson. Chief Walters explained this is the next four-year contract for Medina Township for fire services. The board of Trustee's passed and signed this at their last meeting and the emergency clause is because the current contract expires at the end of the year. The roll was called on adding the emergency clause and was approved by the yea votes of D. Simpson, J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, P. Rose, and J. Shields. The roll was called and Ordinance/Resolution No. 223-24 passed by the yea votes of J. Hazeltine, P. Rose, J. Shields, D. Simpson, J. Coyne, N. DiSalvo, and R. Haire.

Res. 224-24

A Resolution accepting a donation from the Tom and Jill Lincoln Foundation to be used for the purchase of property located at 334 Foundry Street in Medina, Ohio. Mr. Shields moved for the adoption of Ordinance/Resolution No. 224-24, seconded by Mr. Simpson. Jansen explained the \$20,500 of that donation will be used to raise the house and restore the property so that they can incorporate the property into the park. Jansen stated they are grateful for the consideration to fund this project by the Tom & Jill Lincoln Foundation to continue to add to the expanded frontage on Foundry St. at Ray Mellert Park. The roll was called and Ordinance/Resolution No. 224-24 passed by the yea votes of P. Rose, J. Shields, D. Simpson, J. Coyne, N. DiSalvo, R. Haire, and J. Hazeltine.

Ord. 225-24

An Ordinance authorizing the Mayor to execute a Purchase Agreement with William B. Young, Administrator of the estate of Leila Hodges, for the purchase of the property located at 334 Foundry Street, Medina, Ohio. Mr. Shields moved for the adoption of Ordinance/Resolution No. 225-24, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 225-24, seconded by Mr. Simpson. The emergency clause is requested because the property needs to transfer out of probate court. The roll was called on adding the emergency clause and was approved by the yea votes of J. Shields, D. Simpson, J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, and P. Rose. The roll was called and Ordinance/Resolution No. 225-24 passed by the yea votes of D. Simpson, J. Coyne, N. DiSalvo,

R. Haire, J. Hazeltine, P. Rose, and J. Shields.

Ord. 226-24

An Ordinance amending Ordinance No. 190-23, passed November 28, 2023. (Amendments to 2024 Budget. Mr. Shields moved for the adoption of Ordinance/Resolution No. 226-24, seconded by Mr. Simpson. Mr. Dirham stated there are a couple pass throughs of grants including the house in the last ordinance and then there is probably the last we should hear of ARPA because we are moving the last of that money to finish that off. The roll was called and Ordinance/Resolution No. 226-24 passed by the yea votes of J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, P. Rose, J. Shields, and D. Simpson.

Ord. 227-24

An Ordinance amending Ordinance No. 38-12, passed February 27, 2012, relative to the Park and Sports Field Regulations for the City of Medina. Mr. Shields moved for the adoption of Ordinance/Resolution No. 227-24, seconded by Mr. Simpson. Jansen Wehrley stated this amends our fees outlined in the park and sports field regulations for third party use of the athletic fields. The change does not affect the use by our associations in the city. The roll was called and Ordinance/Resolution No. 227-24 passed by the yea votes of N. DiSalvo, R. Haire, J. Hazeltine, P. Rose, J. Shields, D. Simpson, and J. Coyne.

Ord. 228-24

An Ordinance authorizing the Mayor to execute a Memorandum of Understanding between the City of Medina, Kokosing Materials Inc., Osborne-Medina and 1000 Lake Holdings LLC, relative to the operation of the Medina Rail Line. Mr. Shields moved for the adoption of Ordinance/Resolution No. 228-24, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 228-24, seconded by Mr. Simpson. Mr. Patton stated the railroad commission met and authorized and accepted an increase in the annual access fee from \$10,000 to \$11,500. The emergency clause is requested since the bills are due in January. The roll was called on adding the emergency clause and was approved by the yea votes of J. Hazeltine, P. Rose, J. Shields, D. Simpson, J. Coyne, N. DiSalvo, and R. Haire. The roll was called and Ordinance/Resolution No. 228-24 passed by the yea votes of J. Hazeltine, P. Rose, J. Shields, D. Simpson, J. Coyne, N. DiSalvo, and R. Haire.

Ord. 229-24

An Ordinance adopting the Model Emergency Action Plan for use of an Automated External Defibrillator (AED) for the Medina Parks and Recreation Department. Mr. Shields moved for the adoption of Ordinance/Resolution No. 229-24, seconded by Mr. Simpson. Jansen stated as of October 24th, 2024 House Bill #47 became effective, making changes to the Ohio Revised code with regards to sports and recreation locations and some requirements. AED's are required to be installed at sport locations and accessible as well as staff training. The roll was called and Ordinance/Resolution No. 229-24 passed by the yea votes of P. Rose, J. Shields, D. Simpson, J. Coyne, N. DiSalvo, R. Haire, and J. Hazeltine.

Ord. 230-24

An Ordinance authorizing the Mayor to enter into an Addendum to the Contract with

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Medical Mutual of Ohio for health care insurance for the employees of the City of Medina for the calendar years 2024 and 2025. Mr. Shields moved for the adoption of Ordinance/Resolution No. 230-24, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 230-24, seconded by Mr. Simpson. Mayor Hanwell stated there is an increase with dental. Medina Hospital notified us that they are no longer going to financially support the Healthy Medina Program which meant we have to vet out other wellness providers to do the Bio screening and all requirements of our staff to receive the reduction in healthcare costs. The emergency clause is because it needs to take effect on January 1st, 2025. The roll was called on adding the emergency clause and was approved by the yea votes of J. Shields, D. Simpson, J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, and P. Rose. The roll was called and Ordinance/Resolution No. 230-24 passed by the yea votes of D. Simpson, J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, P. Rose, and J. Shields.

Council Comments:

Ms. Hazeltine stated that January 27th, 2025 will be her last meeting. Jessica stated it has been an honor serving her Ward 1 residents.

Ms. Haire can't believe that this is their last meeting of the year. She thanked all the council members and administration stated they've worked well together this year. Safe and Happy Holidays to everyone.

Mr. Simpson wished the administration and the public a blessed, happy and safe holiday season. This time of the year it's really important to be kind to one another.

Mr. Rose wished everyone a happy holiday.

Ms. DiSalvo stated this concludes her first year on council and it has been an amazing experience, thank you to everyone. Happy Holidays.

Mr. Coyne thanked the administration for all they do. We do what we do to make Medina better and create memories. Thanks to Council! Merry Christmas and Happy New Year.

Adjournment

There being no further business, the meeting adjourned at 8:03 p.m.

Kathy Patton, Clerk of Council

John M. Coyne, III, President of Council

MEDINA CITY COUNCIL

January 7, 2025, Tuesday

Special Session - Organizational Meeting

Council Rotunda

Opening:

After due notice according to law, Medina City Council met in special, open session Tuesday, January 7, 2025. The meeting was called to order at 6:00 p.m. by President of Council John Coyne who also led the pledge of allegiance.

Invocation:

The invocation was offered by Reverend Michael Wilson – Fellowship Baptist Church

Roll Call:

President Coyne called for the roll call and the following members of Council were present: J. Coyne, R. Haire, J. Hazeltine, P. Rose, J. Shields, and D. Simpson. N. DiSalvo was absent.

Confirmation of Mayor's Appointments.

Board of Zoning Appeals – Logan Johnson – Expiring 12/31/25

Board of Zoning Appeals – Steve Cooper (Alternate) – Expiring 12/31/28

Community Investment Corp. – Bert Humpal – Expiring 12/31/26

Community Reinvestment Area Housing Council – Bethany Dentler – Expiring 12/31/27

Community Reinvestment Area Housing Council – Brian Harr – Expiring 12/31/27

Economic Development Committee – Mark Gryskiewicz – Expiring 12/31/28

Economic Development Committee – Katie Heinz – Expiring 12/31/28

Economic Development Committee – Jaclyn Ringstmeier – Expiring 12/31/28

Shade Tree Commission – Tammy Kirby – Expiring 12/31/28

Utility Rate Review Commission – Jim Monhollen – Expiring 12/31/27

Mr. Shields moved to confirm the Mayor's appointments, seconded by Mr. Simpson. The roll was called and the appointment was confirmed by the yea votes of R. Haire, J. Hazeltine, P. Rose, J. Shields, D. Simpson, and J. Coyne.

Confirmation of Council Appointments.

ACCESS Committee – Paul Rose – Expiring 12/31/26

CRA Housing – Regi Haire – Expiring 12/31/27

NOACA Representatives for 2025 – Paul Magovac / Matt Hiscock

Mr. Shields moved to approve the Council appointments, seconded by Mr. Simpson. The roll was called and the appointments were confirmed by the yea votes of J. Hazeltine, P. Rose, J. Shields, D. Simpson, J. Coyne, and R. Haire.

Confirmation of President of Council Appointments:

Community Investment Corporation (CIC):

Roman Paich – Expiring 12/31/26

Jim Shields – Expiring 12/31/26

Paul Rose – Expiring 12/31/26

Mr. Shields moved to confirm the President of Council's appointments, seconded by Mr. Simpson. The roll was called and the appointments were approved by the yea votes of P. Rose, J. Shields, D. Simpson, J. Coyne, R. Haire, and J. Hazeltine.

Confirmation of Council Committee Appointments: (See Exhibit A)

Mr. Shields moved to confirm the Council Committee appointments, seconded by Mr. Simpson. The roll was called and the appointments were approved by the yea votes of J. Shields, D. Simpson, J. Coyne, R. Haire, J. Hazeltine, and P. Rose.

Consideration of Council Rules:

Mr. Shields moved that Chapter 111, the Rules of Council be amended as they stand, seconded by Mr. Simpson. The roll was called and Chapter 111, the Rules of Council were re-adopted by the yea votes of D. Simpson, J. Coyne, R. Haire, J. Hazeltine, P. Rose, and J. Shields.

Adjournment:

There being no further business, the meeting was adjourned at 6:09 p.m.

Kathy Patton, Clerk of Council

John M. Coyne, President of Council

Exh. A

2025 MEDINA CITY COUNCIL COMMITTEES by President of Council

FINANCE

John Coyne, Chairperson (27)
Natalie DiSalvo (27)
Jessica Hazeltine (25)
Jim Shields (27)
Paul Rose (25)
Dennie Simpson (27)
Regi Haire (25)

HEALTH, SAFETY & SANITATION

Dennie Simpson, Chairperson
Natalie DiSalvo
Regi Haire

PUBLIC PROPERTIES

Jim Shields, Chairman
Natalie DiSalvo
Dennie Simpson

EMERGING TECHNOLOGIES

Natalie DiSalvo, Chairperson
Paul Rose
Jim Shields

SPECIAL LEGISLATION

Paul Rose, Chairperson
Jess Hazeltine
Regi Haire

STREETS & SIDEWALKS

Regi Haire, Chairperson
Paul Rose
Jessica Hazeltine

WATER & UTILITIES

Jessica Hazeltine, Chairperson
Regi Haire
Dennie Simpson

RESOLUTION NO. 1-25

**A RESOLUTION AUTHORIZING THE MAYOR TO SUBMIT
A GRANT APPLICATION FOR AN AMERICA 250 – OHIO
GRANT TO BE USED TOWARD FUNDING OF AMERICA
250 STORYTELLING AND EDUCATION ACTIVITIES IN
2026.**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the Mayor is hereby authorized and directed to submit a grant application for an America 250 – Ohio Grant to be used toward funding of America 250 Storytelling and Education activities in 2026.

SEC. 2: That if the Grant is awarded to the City, the Mayor is authorized to accept the grant and complete all documentation necessary for the implementation and administration of the grant.

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 4: That this Resolution shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____

President of Council

ATTEST: _____

APPROVED: _____

Clerk of Council

SIGNED: _____

Mayor

ORDINANCE NO. 2-25

AN ORDINANCE AUTHORIZING AN EXPENDITURE NOT TO EXCEED \$139,850.00 TO TECHNOLOGY ENGINEERING GROUP FOR IT SERVICES, SOFTWARE AND PHONE SYSTEM FOR THE CITY OF MEDINA, AND DECLARING AN EMERGENCY.

WHEREAS: This Ordinance will provide for the efficient and lawful certifications to provide Municipal Services; and

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That in accordance with Ohio Revised Code §5705.41(D), at the time that the contract or order was made and at the time of execution of the Finance Director’s certificate, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance.

SEC. 2: That the expenditure of not to exceed \$139,850.00 is hereby authorized to Technology Engineering Group for IT services, software and phone system for the City of Medina.

SEC. 3: That the funds to cover this expenditure are available in various accounts as described on the attached Exhibit A, attached hereto and incorporated herein.

SEC. 4: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 5: That this Ordinance shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason that some bills are due in the beginning of January 2025; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and signature by the Mayor.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

ORD 2-25
Exh. A

Line	Department	Account	Monthly Amount	2025 Estimate
1	General Admin	001-0707-52212	\$ 20.00	\$ 240.00
2	Fire	107-0110-52212	\$ 212.00	\$ 2,544.00
3	Water Office	513-0531-52212	\$ 35.00	\$ 420.00
4	Police	106-0101-52212	\$ 685.00	\$ 8,220.00
5	Rec Center	574-0350-52212	\$ 388.00	\$ 4,656.00
6	Parks	104-0301-52212	\$ 70.00	\$ 840.00
7	Vehicle Maint	676-0746-52212	\$ 25.00	\$ 300.00
8	Cemetery	001-0210-52212	\$ 60.00	\$ 720.00
9	Building	001-0430-52212	\$ 93.00	\$ 1,116.00
10	Civil Service	001-0723-52212	\$ 25.00	\$ 300.00
11	Planning	001-0410-52212	\$ 47.00	\$ 564.00
12	Council	001-0701-52212	\$ 47.00	\$ 564.00
13	Econ Devel	001-0748-52212	\$ 70.00	\$ 840.00
14	Engineering	001-0742-52212	\$ 93.00	\$ 1,116.00
15	Finance	001-0703-52212	\$ 101.00	\$ 1,212.00
16	IT	388-0714-52212	\$ 80.00	\$ 960.00
17	Law	001-0704-52212	\$ 117.00	\$ 1,404.00
18	Mayor	001-0702-52212	\$ 47.00	\$ 564.00
19	Dispatch	106-0102-52212	\$ 170.00	\$ 2,040.00
20	Sanitation	514-0543-52212	\$ 62.00	\$ 744.00
21	Service Director	001-0741-52212	\$ 25.00	\$ 300.00
22	Street	102-0610-52212	\$ 47.00	\$ 564.00
23	Utility Billing	513-0708-52212	\$ 71.00	\$ 852.00
24	WTP	513-0533-52212	\$ 95.00	\$ 1,140.00
25	Forestry	001-0420-52212	\$ 25.00	\$ 300.00
			\$ 2,464.76	\$ 32,520.00

ORDINANCE NO. 3-25

AN ORDINANCE AUTHORIZING THE MAYOR TO ADVERTISE FOR COMPETITIVE BIDS AND TO AWARD A CONTRACT TO THE SUCCESSFUL BIDDER FOR SNOW REMOVAL EQUIPMENT FOR USE AT THE MUNICIPAL AIRPORT, AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the Mayor is hereby authorized and directed to advertise for competitive bids and to award a contract to the successful bidder for snow removal equipment (SRE) for use at the Medina Municipal Airport in accordance with plans and specifications on file in the office of the Mayor.

SEC. 2: That the estimated cost of the project, in the amount of \$300,000.00, is available as follows: \$285,000.00 in Account No. 147-0659-54413 and \$15,000.00 in Account No. 5470659-54413.

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 4: That this Ordinance shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason to bid as soon as possible in hopes that equipment can be utilized this winter; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and signature by the Mayor.

PASSED: _____

SIGNED: _____

President of Council

ATTEST: _____

APPROVED: _____

Clerk of Council

SIGNED: _____

Mayor

ORDINANCE NO. 4-25

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO THE STORM WATER OPERATION AND MAINTENANCE AGREEMENT (SWOMA) FROM DISCOUNT DRUG MART, FOR A NEWLY INSTALLED STORM WATER DETENTION SYSTEM.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

- SEC. 1:** That the Mayor is hereby authorized and directed to accept the Storm Water Operation and Maintenance Agreement (SWOMA) from Discount Drug Mart.
- SEC. 2:** That a copy of this Agreement is marked Exhibit A, attached hereto and made a part hereof.
- SEC. 3:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.
- SEC. 4:** That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____

President of Council

ATTEST: _____

APPROVED: _____

Clerk of Council

SIGNED: _____

Mayor

City of Medina Ohio

Document ID:

Corresponding Job ID:

ORD. 4-25
EM-A

INSPECTION AND MAINTENANCE AGREEMENT FOR STORM WATER BEST MANAGEMENT PRACTICES

This Inspection and Maintenance Agreement, made this 14th day of November 2024, by and between the Discount Drug Mart, Inc (hereafter referred to as the Owner) and the City of Medina, Ohio hereafter referred to as the City, provides as follows:

WHEREAS, the Owner is responsible for certain real estate shown as Tax Map Parcel Number 029-19A-18-006 that is situated in the City of Medina, State of Ohio and is known as being all of Medina City Lot No. _____ to be developed as a pre-engineered metal building storage facility and referred to as the Property; and,

WHEREAS the Owner is providing a storm water management system consisting of the following storm water management practices for (1) detention basin as shown and described on the attached Comprehensive Storm Water Management Plan (*attach copy of development's approved plan*); and,

WHEREAS, to comply with the Ohio Environmental Protection Agency National Pollutant Discharge Elimination System and the City of Medina, Ohio Small Municipal Separate Storm Sewer System and Comprehensive Storm Water Management Plan, pertaining to this project, the Owner has agreed to inspect, maintain, and repair the storm water management practices in accordance with the terms and conditions hereinafter set forth.

NOW, THEREFORE, for and in consideration of the mutual covenants and undertaking of the parties, the parties hereby agree as follows:

A. FINAL INSPECTION APPROVAL

The Owner shall certify in writing to the City within 30 days of completion of the storm water management practices that the storm water management practices are constructed in accordance with the approved plans and specifications. The Owner shall further provide an As Built Certification, including As-Built Survey, of the locations of all access and maintenance easements and each storm water management practice, a copy of this complete Inspection and Maintenance Agreement, and the approved inspection and Maintenance Plan

B. MAINTENANCE PLANS FOR THE STORM WATER MANAGEMENT PRACTICES

1. The Owner agrees to maintain in perpetuity the storm water management practices in accordance with approved Maintenance Plans listed in #2 below and in a manner that will permit the storm water management practices to perform the purposes for which they were designed and constructed, and in accordance with the standards by which they were designed and constructed, all as shown and described in the approved Comprehensive Storm Water Management Plan. This includes all pipes and channels built to convey storm water to the storm water management practices, as well as structures, improvements, and vegetation provided to control the quantity and quality of the storm water.
2. The Owner shall provide a Maintenance Plan for each storm water management practice. The Maintenance Plans shall include:
 - a. The location and documentation of all access and maintenance easements on the property.
 - b. The location of each storm water management practice, including identification of the drainage areas served by each
 - c. Photographs of each storm water management practice, including all inlets and outlets upon completion of construction.
 - d. A schedule of inspection.

- e. A schedule for regular maintenance for each aspect of the storm water management practices to ensure continued performance of each practice. The Owner shall provide an easily understood maintenance inspection checklist. The maintenance plan will include a detailed drawing of each storm water management practice. The maintenance plan shall include each outlet structure with all parts clearly labeled. This schedule may include additional standards, as required by the City Engineer, to ensure continued performance of the storm water management practices permitted to be located in, or within 50 feet of water resources.

Alteration or termination of these stipulations is prohibited. The Owner must provide a draft Inspection and Maintenance Plan as part of the Comprehensive Stormwater Management Plan submittal. Once the draft is approved, a recorded copy of the plan must be submitted to the City to receive final inspection approval of the site, as noted above in section A.

- 3. The Owner shall maintain, update, and store the maintenance records for the storm water management practices.
- 4. The Owner shall perform all maintenance in accordance with the Inspection and Maintenance Plan and shall complete all repairs identified through regular inspections, and any additional repairs as requested in writing by the City.

C. INSPECTION, MAINTENANCE, AND REPAIRS OF STORM WATER MANAGEMENT PRACTICES

- 1. The Owner shall inspect all storm water management practices listed in this agreement, every three (3) months and after major storm events for the first year of operation.
- 2. The Owner shall inspect all storm water management practices listed in this agreement at least once every year thereafter.
- 3. The Owner shall submit Inspection Reports in writing to the City engineer within 30 days after each inspection. The reports shall include the following:

The date of inspection: _____
 Name of inspector: _____
 The condition and/or presence of:
 (i) _____
 (ii) _____
 (iii) _____
 (iv) _____
 (v) _____
 (vi) _____
 (vii) _____
 (viii) Any other item that could affect the proper function of the Facility.

- 4. The Owner grants permission to the City to enter the Property and to inspect all aspects of the storm water management practices and related drainage to verify that they are being maintained and operated in accordance with the terms and conditions hereinafter set forth. The City shall provide the Owner copies of the inspection findings and a directive to commence with the repairs if necessary.
- 5. The Owner shall complete all corrective actions and repairs within ten (10) days of their discovery through Owner inspections or through a request from the City. If repairs will not occur within this ten (10) day period, the Owner must receive written approval from the City engineer for a repair schedule.
- 6. In the event of any default or failure by the Owner in the performance of any of the covenants and warranties pertaining to the maintenance of the storm water management practices, or the Owner fails to maintain the storm water management practices in accordance with the approved design standards and Inspection and Maintenance Plan, or, in the event of an emergency as determined by the City, it is the sole discretion of the City, after providing reasonable notice to the Owner, to enter the property and take whatever steps necessary to correct deficiencies and to charge the cost of such repairs to the Owner. The Owner shall reimburse the City upon demand, within thirty (30) days of receipt thereof for all actual cost incurred by the City, or more with written approval from the City engineer. All costs expended by the City in performing such necessary maintenance or repairs shall constitute a lien against the properties of the Owner. Nothing herein shall obligate the City to maintain the storm water management practices.

D. FUNDING

The Owner shall specify the method of funding for the perpetual inspection, operation, and maintenance of the storm water management practices listed in this Inspection and Maintenance Agreement. A description of the funding mechanism shall be submitted to the City and approved by the City.

Owner agrees to take responsibility for all required funding necessary for maintenance and operation of the stormwater control facilities

E. INDEMNIFICATION

1. The Owner hereby agrees that it shall save, hold harmless, and indemnify the City of Medina, Ohio and its employees and officers from and against all liability, losses, claims, demands, costs and expenses arising from, or out of, default or failure by the Owner to maintain the storm water management practices, in accordance with the terms and conditions set forth herein, or from acts of the Owner arising from, or out of, the construction, operation, repair or maintenance of the storm water management practices.
2. The Owner hereby releases the City from all damages, accidents, casualties, occurrences, or claims that might arise or be asserted against the City from the presence, existence, or maintenance of the stormwater management practices.
3. The parties hereto expressly do not intend by execution of this Inspection and Maintenance Agreement to create in the public, or any member thereof, any rights as a third party beneficiary or to authorize anyone not a party hereto to maintain a suit for any damages pursuant to the terms of this Inspection and Maintenance Agreement.
4. This Inspection and Maintenance Agreement shall be a covenant that runs with the land and shall inure to the benefit of and shall be binding upon the parties hereto, their respective successors and assigns, and all subsequent owners of the property.
5. The current Owner shall promptly notify the City when the Owner legally transfers any of the Owners responsibilities for the storm water management practices. The Owner shall supply the City with a copy of any document of transfer, executed by both parties.
6. Upon execution of this Inspection and Maintenance Agreement, it shall be recorded in the Recorder's Office of Medina County, Ohio, at the Owner's expense.

IN WITNESS WHEREOF, the undersigned has executed this instrument this 14th day of November, 2024.

Owner:

Signature: Kristy Carter

Printed Name Kristy Carter

State of Ohio)
County of Medina) SS.

The foregoing instrument was acknowledged before me this 14 day of November by Kristy Carter who acknowledged that he did sign this Power of Attorney, and that it is his free act and deed. I have signed and sealed this Power of Attorney at Medina, Ohio, this 14th day of November, 2024.

Notary Signature: Amy Colella

Printed Name: Amy Colella

My Commission Expires: 11-8-2026

Notary Seal



Amy Colella
Notary Public, State of Ohio
My Commission Expires:
November 8, 2026

IN WITNESS WHEREOF, the undersigned has executed this instrument this _____ day of _____, 20_____.

City of Medina:

Signature: _____

Printed Name: Dennis Hanwell, Mayor

State of Ohio)

County of Medina) SS:

The foregoing instrument was acknowledged before me this _____ day of _____ by _____ who acknowledged that he did sign this Power of Attorney, and that it is his free act and deed. I have signed and sealed this Power of Attorney at Medina, Ohio, this _____ day of _____, 20_____.

Notary Signature: _____

Printed Name: _____

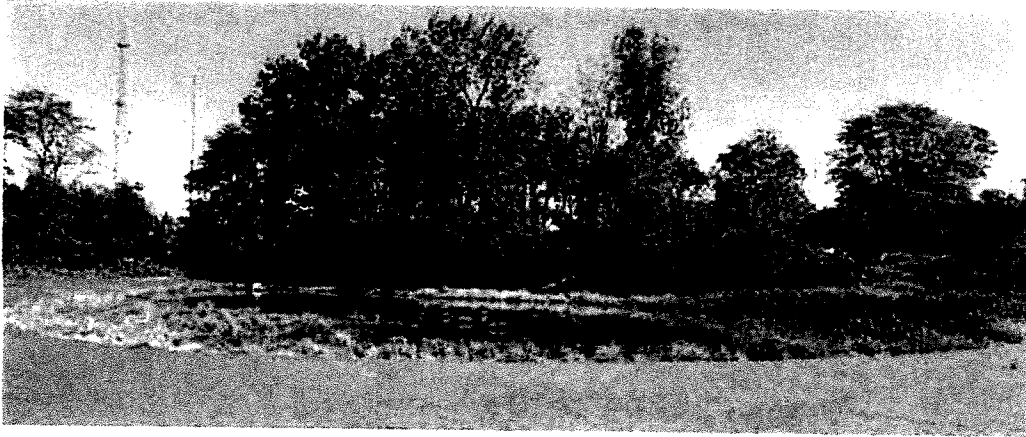
My Commission Expires: _____

Notary Seal:

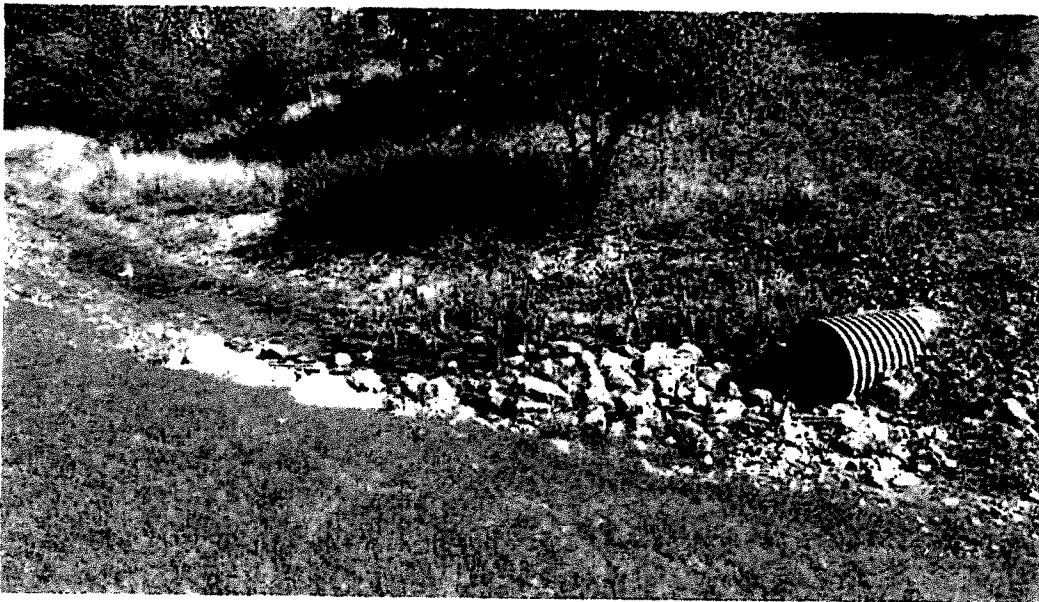
This instrument was prepared by:

Gregory Huber, Law Director, City of Medina, Ohio
132 N. Elmwood Avenue
Medina, OH, 44256

Ver November, 2021



INLET STRUCTURE (NEXT TO DRIVEWAY)



OUTLET STRUCTURE (PHOTO INCLUDES SKIMMER – TO BE REMOVED)



OUTLET STRUCTURE TO SWALE





MAINTAINING STORMWATER CONTROL MEASURES
Guidance for Private Owners & Operators

ROUTINE AND NON-ROUTINE MAINTENANCE

Dry Pond or Dry Extended Detention Basin

Routine Maintenance:

- **Outlet Structures:** Keep outlets such as principle spillway pipe, water quality orifice pipe and emergency spillway free from blockage by sediment, debris, or trash.
- **Dam/Embankment:** Mow grassed dam and embankment of dry pond to prevent establishment of woody vegetation.
- **Erosion and Scour:** Repair soil erosion or scouring on the side slopes leading into the dry pond or within the bottom or forebay of the dry pond.
- **Vegetation Management:** Remove woody vegetation from ponding area of dry pond.
- **Sediment and Debris:** Remove accumulated sediment, debris and trash from the dry pond forebay, low flow channel and ponding area. Remove sediments when accumulation reaches 6 inches in depth.

Non-Routine Maintenance:

- **Excessive Sediment:** Remove sediment accumulation from the ponding area prior to 25 percent of the ponding storage volume being lost within the dry pond.
- **Invasive Vegetation:** Treat and remove invasive vegetation from ponding area, side slopes and emergency spillway.
- **Outlet Structure:** Repair or replace damaged outlet structure.
- **Erosion Protection:** Repair or replace riprap or stone protection at pipe inlets, pipe outlets or emergency spillway.
- **Dam/Embankment:** Seek professional consultation if seepage or leaks appear during ponding or erosion is discovered on the dam or embankment of the dry pond.

MAINTAINING STORMWATER CONTROL MEASURES
Guidance for Private Owners & Operators

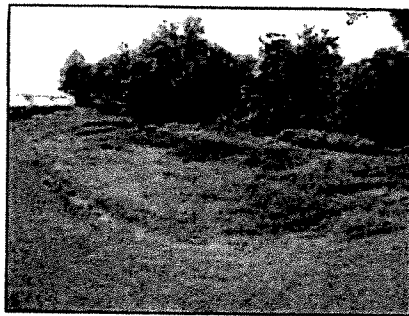
STORMWATER CONTROL MEASURES

Dry Pond or Dry Extended Detention Basin

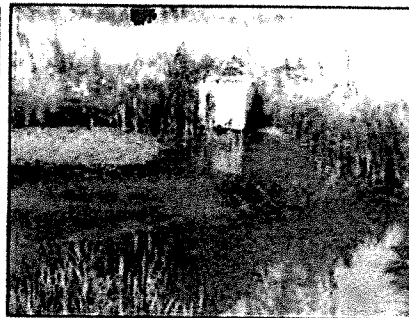
Dry ponds, also known as dry extended detention basins, are stormwater control ponds designed to capture stormwater runoff and detain the stormwater runoff for a designed period of time. Older dry ponds drain completely between storm events and are typically maintained in a mowed grass condition, these ponds have a primary role of detaining flows from large storm events. More recent dry ponds should also capture excess sediments, trash and debris and can remove contaminants from stormwater prior to being released downstream or into a local sewer system. More recently built dry ponds will have additional features called forebays (at inlets) or micropool (at the outlet) that help capture excess sediments, trash and debris and can remove contaminants from stormwater before it leaves the pond.



*Typical Dry Pond cross-section view showing different levels of ponding control during storm events.
Credit: Ohio Rainwater & Land Development Manual*



Well maintained dry detention basin. Forebay in the background. Main pool area receives periodic mowing to maintain vegetation. Credit: Cuyahoga Soil & Water Conservation District



Outlet structure with multiple drains free of obstruction such as vegetation, trash or sediment. Credit: Summit Soil & Water Conservation District

MAINTAINING STORMWATER CONTROL MEASURES
Guidance for Private Owners & Operators

STORMWATER CONTROL MEASURES

MAINTENANCE REQUIRED WHEN:

- Standing water is visible 72 hours after a rain event.
- Outlet is blocked by trash, debris or vegetation.
- Erosion within the emergency spillway, or blocked by debris.
- Erosion of side slopes or dam portion of pond.
- Low flow orifice, forebay, and micro pool are blocked by trash, debris, or sediment.
- Excessive (wetland) vegetation growing within dry pond area.
- Animal burrows within dam portion or side slopes of pond.
- Trees growing on the dam.
- Foul odors present.

Dry Pond or Dry Extended Detention Basin Inspection and Maintenance Checklist

Facility:			
Location/Address:			
Date:	Time:	Weather Conditions:	Date of Last Inspection:
Inspector:		Title:	
Rain in Last 48 Hours <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, list amount and timing:			
Pretreatment: <input type="checkbox"/> vegetated filter strip <input type="checkbox"/> swale <input type="checkbox"/> forebay <input type="checkbox"/> other, specify:			
Site Plan or As-Built Plan Available: <input type="checkbox"/> Yes <input type="checkbox"/> No			

Inspection Item	Comment	Action Needed
1. PRETREATMENT		
Sediment has accumulated.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No
Trash and debris have accumulated.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. DEWATERING		
The water quality orifice is visible.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. INLETS		
Inlets are in poor structural condition.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No
Sediment has accumulated and/or is blocking the inlets.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No
Erosion is occurring around the inlets.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. EMBANKMENT		
Sinkholes or cracks are visible in the embankment.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No
Trees or woody vegetation present on the dam or embankment.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. BASIN OR BOWL AREA		
Trash and debris have accumulated.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No
Invasive plants are present.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No
Erosion is evident on the basin floor or low flow channel.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No
The micro-pool has sediment accumulation.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No
Sinkholes or animal borrows are present.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No
5. SIDE SLOPES AND EMBANKMENT		
Erosion is evident.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No
Sinkholes, animal borrows or instability are present.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No
6. OUTLETS AND OVERFLOW STRUCTURE		
Outlets or overflow structures in poor structural condition.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No
Sediment, trash or debris is blocking the outlets or overflow structure.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No
Erosion is occurring around the outlets or overflow structure.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No
Joints are not water tight and/or leaks are visible.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No

RESOLUTION NO. 5-25

**A RESOLUTION REQUESTING THE COUNTY AUDITOR
TO MAKE TAX ADVANCES DURING THE YEAR 2025
PURSUANT TO OHIO REVISED CODE SECTION 321.34.**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

- SEC. 1:** That the County Auditor is hereby requested to draw and the County Treasurer to pay on such draft, to the Director of Finance of the City of Medina, Ohio such money as may be in the county treasury from time to time during the year 2025, to the account of the City of Medina, Ohio and lawfully applicable to the purpose of the current fiscal year in which such request is made. Such payments are to be made from time to time as the Director of Finance may request.
- SEC. 2:** That the Clerk of Council is hereby directed to transmit a certified copy of this resolution to the Medina County Auditor.
- SEC. 3:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.
- SEC. 4:** That this Resolution shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____

President of Council

ATTEST: _____

Clerk of Council

APPROVED: _____

SIGNED: _____

Mayor

Res. 5-25
Exh. A

REQUEST FOR ADVANCE OF TAXES COLLECTED

MUNICIPALITIES, SCHOOL DISTRICTS, TOWNSHIPS

Rev. Code Sec 321.34

To the Auditor of Medina County, Ohio:

_____, Ohio, _____, 20_____.

YOU ARE HEREBY REQUESTED to issue your warrant upon the County Treasurer of said County in favor of _____ as 1 _____ of 2 _____ in said County for _____ Dollars, of the current collection of taxes assessed and collected for and in behalf of said 3 _____ which shall be held and treated as an advance payment on the current collection of taxes due said 3 _____ at the ensuing settlement, 20_____, as provided by law.

Pursuant to a Resolution adopted by the 4 _____, adopted _____, 20_____. Resolution No. _____.

President of the Board – City – Village Treasurer

Fiscal Officer/Treasurer

-
1. Fiscal Officer or Treasurer
 2. _____ School District. _____ Township or the (City – Village) of _____
 3. District, Township or Municipality
 4. Board of Education of said School District, Board of Trustees of said Township, or Council of said Municipality.

ORDINANCE NO. 6-25

AN ORDINANCE AUTHORIZING THE EXPENDITURE OF NOT TO EXCEED \$130,000.00 TO THE MEDINA COUNTY TREASURER FOR THE COURTHOUSE LEASE PAYMENT.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the expenditure to the Medina County Treasurer of not to exceed \$130,000.00 is hereby authorized for the Finance Department.

SEC. 2: That the funds to cover this expenditure, in the estimated amount of \$130,000.00, are available as follows: \$42,000.00 in Account No. 169-0705-52234 (variable and fixed rate lease), \$42,000.00 in Account No. 301-0707-52234 (variable and fixed rate lease), \$8,000.00 in Account No. 169-0705-52213 (casualty insurance), \$8,000.00 in Account No. 001-0707-52213 (casualty insurance), \$15,000.00 in Account No. 169-0705-52215 (shared security costs), and \$15,000.00 in Account No. 001-0707-52215 (shared security costs).

SEC. 3: That in accordance with Ohio Revised Code §5705.41(D), at the time that the contract or order was made and at the time of execution of the Finance Director’s certificate, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance.

SEC. 4: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 5: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

ORDINANCE NO. 7-25

AN ORDINANCE AUTHORIZING THE EXPENDITURE TO EPIC AVIATION FOR THE PURCHASE OF JET-A FUEL AT THE MEDINA MUNICIPAL AIRPORT, AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

- SEC. 1:** That the expenditure to Epic Aviation LLC is hereby authorized for the Finance Department.
- SEC. 2:** That the funds to cover this expenditure, in the estimated amount of \$135,000.00, are available in Account No. 547-0650-53314.
- SEC. 3:** That in accordance with Ohio Revised Code §5705.41(D), at the time that the contract or order was made and at the time of execution of the Finance Director’s certificate, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance.
- SEC. 4:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.
- SEC. 5:** That this Ordinance shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason to pay for fuel purchased in January, 2025; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and signature by the Mayor.

PASSED: _____

SIGNED: _____

President of Council

ATTEST: _____

APPROVED: _____

Clerk of Council

SIGNED: _____

Mayor

ORDINANCE NO. 8-25

AN ORDINANCE AUTHORIZING THE PAYMENT TO SOFTWARE SOLUTIONS INC. (SSI) FOR ANNUAL SUPPORT SERVICES FOR THE CITY'S VIP PROFESSIONAL ACCOUNTING SYSTEM.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the payment of \$65,000.00 is hereby authorized to Software Solutions Inc. (SSI) for software maintenance of the Finance and Service Departments' VIP Professional Accounting System for the period of March 1, 2025 through February 28, 2026.

SEC. 2: That in accordance with Ohio Revised Code §5705.41(D), at the time that the contract or order was made and at the time of execution of the Finance Director's certificate, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance.

SEC. 3: That the funds to cover this payment are available as follows:

<u>Account No.</u>	<u>Department</u>	<u>Amount</u>
001-0707-53321	General Administration	\$26,650.00
102-0610-53321	Streets	1,950.00
104-0301-53321	Parks	2,600.00
106-0101-53321	Police	3,250.00
107-0110-53321	Fire	3,250.00
388-0714-53321	IT	1,950.00
513-0531-53321	Water Office	3,250.00
513-0533-53321	WTP	1,950.00
513-0708-53321	Cash Control	10,400.00
514-0543-53321	Sanitation	5,200.00
574-0350-53321	MCRC	2,600.00
676-0746-53321	Vehicle Maintenance	1,950.00

SEC. 4: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 5: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

RESOLUTION NO. 9-25

A RESOLUTION EXPRESSING THE INTENT TO SELL MUNICIPALLY OWNED PERSONAL PROPERTY WHICH IS NO LONGER NEEDED FOR PUBLIC USE, OR WHICH IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED BY INTERNET AUCTION DURING THE CALENDAR YEAR 2025.

WHEREAS: Section 135.01 of the codified ordinances of the City of Medina, Ohio provides for the sale or disposition of personal property of the City of Medina no longer needed for municipal purpose, obsolete or unfit for the use for which it was acquired; and

WHEREAS: Section 135.01(d) of the codified ordinances of the City of Medina, Ohio authorizes the sale by internet auction.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That this Council hereby expresses its intent to sell municipally owned personal property which is no longer needed for public use, or which is obsolete or unfit for the use for which it was acquired by internet auction during the calendar year 2025.

SEC. 2: That the sales shall be conducted in accordance with Section 135.01 of the codified ordinances of the City of Medina by the Mayor or his designee under the following terms and conditions:

- a. Internet markets, including but not limited to GovDeals.com may be utilized. Fees for this service shall be negotiated.
- b. The minimum number of days for bidding shall be no less than fifteen days including Saturdays, Sundays and legal holidays.
- c. The Mayor or his designee may conduct the auction directly or may negotiate with a representative to conduct the auction.
- d. The Board of Control may establish a minimum price that will be accepted for specific items and may establish any other terms and conditions for the particular sale, including requirements for pick-up or delivery, method of payment, and sales tax.
- e. The Mayor is authorized to sign any documents necessary to establish the procedure if a representative is used or to complete the transaction.

SEC. 3: That upon adoption of this legislation, the Clerk of Council shall publish in a newspaper of general circulation, notice of the City's intent to sell unneeded, obsolete or unfit municipal personal property by internet auction. Notice shall include a summary of this legislation and shall be published twice. The second and any subsequent notice shall be published not less than ten nor more than twenty days after the previous notice.

SEC. 4: That a similar notice shall be posted continually throughout the calendar year in a conspicuous place in the office of the Clerk of Council and at www.medinaoh.org.

SEC. 5: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 6: That this Resolution shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____

President of Council

ATTEST: _____

APPROVED: _____

Clerk of Council

SIGNED: _____

Mayor

RESOLUTION NO. 10-25

A RESOLUTION ACCEPTING A DONATION FROM THE KEN CLEVELAND FOUNDATION TO BE USED FOR THE PURCHASE AND INSTALLATION OF A REPLACEMENT PLAYGROUND STRUCTURE AT KEN CLEVELAND PARK.

WHEREAS: *The Ken Cleveland Foundation* have graciously donated \$111,928.00 to the City of Medina toward the purchase of property located at 334 Foundry Street, Medina, Ohio.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That Medina City Council, by this Resolution, recognize, commend, and express their sincere thanks and appreciation to *the Ken Cleveland Foundation* for this recent generous donation.

SEC. 2: That a signed copy of this Resolution shall be presented to *the Ken Cleveland Foundation* in appreciation for their valued services in the public interest of the City of Medina, Ohio.

PASSED: _____ **SIGNED:** _____
President of Council

ATTEST: _____ **APPROVED:** _____
Clerk of Council

SIGNED: _____
Mayor

ORDINANCE NO. 11-25

AN ORDINANCE AUTHORIZING THE PURCHASE OF A REPLACEMENT PLAYGROUND FOR KEN CLEVELAND PARK FROM SNIDER RECREATION, INC., AND DECLARING AN EMERGENCY.

WHEREAS: In accordance with ORC 125.04 the City of Medina, Ohio requested authority to participate in State contracts which the Department of Administrative Services has entered into for the purchase of supplies, services, equipment and certain materials; and

WHEREAS: The request for participation provides for the waiving of the state and local competitive bidding requirements and allows the City the ability to purchase from centralized state contracts.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the purchase and installation of a replacement playground for Ken Cleveland Park from Snider Recreation, Inc., cooperatively purchased through Sourcewell Contract #010521-BUR, is hereby authorized for the Parks Department. (Member ID #29417)

SEC. 2: That in accordance with Ohio Revised Code §5705.41(D), at the time that the contract or order was made and at the time of execution of the Finance Director’s certificate, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance.

SEC. 3: That the funds to cover this purchase, in the estimated amount of \$111,928.00, are available in Account #104-0301-54413.

SEC. 4: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 5: That this Ordinance shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason purchase order must be received prior to January 31, 2025; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and signature by the Mayor.

PASSED: _____

SIGNED: _____

President of Council

ATTEST: _____

APPROVED: _____

Clerk of Council

SIGNED: _____

Mayor

ORDINANCE NO. 12-25

**AN ORDINANCE AMENDING ORDINANCE NO. 201-24,
PASSED NOVEMBER 12, 2024, PERTAINING TO THE
EXPENDITURE TO ROCCO MASONRY FOR THE STREET
DEPARTMENT.**

WHEREAS: The Service Director has requested to amend Ordinance No. 201-24, passed November 12, 2024 and to increase Purchase Order #2024-739 from \$55,000.00 to \$67,000.00, which requires the Council’s approval.

**NOW, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA,
OHIO:**

SEC. 1: That Ordinance No. 201-24, passed November 12, 2024 is hereby amended to increase Purchase Order #2024-739 from \$55,000.00 to \$67,000.00 for additional costs pertaining to the Concrete Street Repair Program for the Street Department.

SEC. 2: That in accordance with Ohio Revised Code §5705.41(D), at the time that the contract or order was made and at the time of execution of the Finance Director’s certificate, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance.

SEC. 3: That the funds to cover this expenditure, in the amount of \$12,000.00, are available in Account No. 513-0533-54414.

SEC. 4: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 5: That this Ordinance shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason to pay the contractor as soon as possible; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and signature by the Mayor.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

ORDINANCE NO. 13-25

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO THE GUARANTEED MAXIMUM PRICE AGREEMENT NO. 1 WITH THE RUHLIN COMPANY, FOR WORK AT THE MEDINA MUNICIPAL COURTHOUSE.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

- SEC. 1:** That the Mayor is hereby authorized and directed to execute the Guaranteed Maximum Price Agreement No. 1 between the City of Medina and The Ruhlin Company to complete abatement, demolition and other items at the Medina Municipal Courthouse.
- SEC. 2:** That a copy of the Guaranteed Maximum Price Agreement No. 1 is marked Exhibit A, attached hereto and incorporated herein.
- SEC. 3:** That the funds to cover the agreement, in the estimated amount of \$2,170,970.00 (final GMP amount expected by January 7, 2025) are available as follows: \$1,085,485.00 in Account No. 169-0716-54412 and \$1,085,485.00 in Account No. 301-0716-54412.
- SEC. 4:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.
- SEC. 5:** That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____

President of Council

ATTEST: _____

APPROVED: _____

Clerk of Council

SIGNED: _____

Mayor

ORD. 13-25



Great People. Proven Results.



GMP AMENDMENT #1

Abatement, Shoring & Demolition

City of Medina

Medina Municipal Court Renovation

Project No. 24023



January 6, 2025



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EXHIBIT A – FORM OF AGREEMENT

MEDINA MUNICIPAL COURTHOUSE

GMP AMENDMENT #1

Asbestos Abatement and Selective Demolition

Form of Guaranteed Maximum Price Amendment #1

Page 1 of 1

EXHIBIT A

FORM OF GUARANTEED MAXIMUM PRICE AMENDMENT

GUARANTEED MAXIMUM PRICE AMENDMENT

Pursuant to Article 6 of the Standard Form of Agreement Between Owner and Construction Manager as Constructor (AIA® Document A133™ – 2019), dated as of August 26, 2024 (the "Agreement") between The City of Medina, ("Owner"), and The Ruhlin Company, an Ohio corporation ("Construction Manager" or "CMR"), Owner and Construction Manager desire to enter into this Guaranteed Maximum Price Amendment (this "Amendment") and establish a guaranteed maximum price for the Work (as defined in the Agreement and further herein). Therefore, Owner and Construction Manager agree as follows:

ARTICLE 1, GUARANTEED MAXIMUM PRICE

1. This Amendment covers the following Work: Enabling Work, Asbestos Abatement and Selective Demolition to accommodate future renovation activities
2. Capitalized words and phrases used but not defined herein shall have the same meanings as are ascribed to such words in the Agreement.
3. The Architect on the project is Brandstetter Carroll, Inc. ("Architect").
4. Construction Manager's guaranteed maximum price for the Work described herein and the GMP Documents attached hereto, including the Cost of the Work, Construction Manager's Fee and the Construction Contingency with respect to such work is One Million, Three Hundred Sixty-Six Thousand, One Hundred Fifty-Six (\$1,366,156.00).
5. The attached Exhibits are a part of the Agreement as if each were physically incorporated therein.

EXHIBIT	DESCRIPTION	DATE	PAGES
A	Form of Guaranteed Maximum Price Amendment	01.06.25	2
B	Project Cost Breakdown	01.06.25	1
C	Drawings and Specifications upon which GMP #1 is based	12.11.24	2
D	Qualifications and Assumptions	01.06.25	4
E	GMP Schedule	01.06.25	1
F	Allowances	01.06.25	1
G	Alternates – not used	n/a	n/a
H	Unit Prices – not used	n/a	n/a
I	Staffing Plan	01.06.25	1

6. This Amendment may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute but one and the same instrument.
7. Except as specifically amended herein, all the provisions of the Agreement remain in full force and effect and all terms and conditions of the Agreement shall apply. In the event of an irreconcilable conflict between the terms of the Agreement and those of this Amendment, the terms of this Amendment shall control.
8. By execution of this Amendment, Construction Manager acknowledges that, as of the date of this Amendment, Construction Manager is not aware of, and has not reserved, any claim against the Owner.

This Amendment is entered as of the ____ day of _____, 2025.

OWNER:

CONSTRUCTION MANAGER:

THE CITY OF MEDINA, OHIO

THE RUHLIN COMPANY,
An Ohio corporation

By: _____
Dennis Hanwell
Mayor

By: _____
Jim Ruhlin Jr.
President & COO



EXHIBIT B – PROJECT COST BREAKDOWN

MEDINA MUNICIPAL COURTHOUSE

GMP AMENDMENT #1

Asbestos Abatement and Selective Demolition

The **Project Cost Breakdown** incorporates the fully itemized general conditions, construction contingency, reimbursables, and associated fee in line with the basis documents.

SUMMARY OF PROBABLE COST

Project: **CITY OF MEDINA
MEDINA MUNICIPAL COURT RENOVATION**



The Ruhlin Company

Design: Brandstetter Carroll Inc.
Phase: GMP #1 - ABATEMENT & DEMOLITION
Date: 1/6/2025

Overall Area: 28,700 SF

BP	DESCRIPTION - SCOPE OF WORK			SF COST	ESTIMATE
1	ASBESTOS ABATEMENT	28,700	SF	\$12.73	\$365,280
2	DEMOLITION	28,700	SF	\$14.29	\$410,220
	ALLOWANCE #01 - Elevator Shoring				\$65,750
	ALLOWANCE #02 - Remobilization Fee				\$3,000
	ALLOWANCE #03 - Exterior Column Shoring				\$25,000
	ALLOWANCE #04 - Demo & Shoring for Courtroom Column D-7				\$15,000
	ALLOWANCE #05 - Penetrations				\$5,000
	ALLOWANCE #06 - Unforeseen Asbestos				\$10,000
3	PLUMBING (Make Safe)	28,700	SF	\$1.03	\$29,500
4	HVAC (Make Safe)	28,700	SF	\$0.70	\$20,000
5	ELECTRICAL (Make Safe)	28,700	SF	\$0.53	\$15,150
7	GENERAL REQUIREMENTS	28,700	SF	\$2.18	\$62,700
SUBTOTAL OF ABOVE COSTS - TRADES WORK		28,700	SF	\$35.77	\$1,026,600
	Enabling Project to Relocate Archives	1	LS	\$46,000.00	\$46,000
	Allowance #07 - Temporary Heat	1	LS	\$20,000.00	\$20,000
TOTAL DIRECT CONSTRUCTION		28,700	SF	\$38	\$1,092,600
PRE-CONSTRUCTION STAGE COMPENSATION					
	Ruhlin Staff and Reimbursable Costs	1	LS	\$ 38,335	\$38,335
CONSTRUCTION STAGE COMPENSATION					
	Ruhlin Staff	1	LS	\$152,265	\$152,265
	General Conditions				\$44,000
	CM Contingency	1.5%			\$19,333
	CM Fee	1.5%			\$19,623
TOTAL CONSTRUCTION COSTS		28,700	SF	\$48	\$1,366,156

- | | |
|---|--------------|
| a. Owner Contingency - Scope Changes or Unforeseen Conditions | Not Included |
| b. A/E Design Costs | Not Included |
| c. Testing and Inspections | Not Included |
| d. Costs for Relocating Owner's Salvage Furniture, Books, Etc.. | Not Included |
| e. Temporary Power Consumption | Not Included |
| f. Temporary Water & Fuel Consumption | Not Included |
| g. Demo Permit | Not Included |



EXHIBIT C – BASIS DOCUMENTS - DRAWINGS

MEDINA MUNICIPAL COURTHOUSE

GMP AMENDMENT #1

Asbestos Abatement and Selective Demolition

This GMP #1 is based on the following documents and specifications:

- Medina Municipal Courthouse Renovation
GMP #1 Demolition Package
Prepared by: Brandstetter Carroll, Inc.

Date: 12/11/2024

See full detail attached





CITY OF MEDINA COURTHOUSE RENOVATION

GMP #1 - DEMOLITION PACKAGE

PROJECT: MEDINA MUNICIPAL COURTHOUSE RENOVATION

NUMBER	DESCRIPTION	DATE / ISSUED
GENERAL		
G-000	COVER SHEET	
G-001.1	GENERAL INFORMATION, GMP-1 DRAWING INDEX	12/10/24
STRUCTURAL DEMOLITION		
SD-101	FOUNDATION DEMOLITION PLAN	07/12/21
SD-102	LEVEL 2 & LEVEL 3 FRAMING DEMOLITION PLAN	07/12/21
SD-103	ROOF & PENTHOUSE FRAMING DEMOLITION PLAN	07/12/21
ARCHITECTURAL DEMOLITION		
AD-101	MEDINA CO. CH FIRST FLOOR LIMITED DEMOLITION PLAN	12/10/24
AD-101A	FIRST FLOOR DEMOLITION PLAN	12/10/24
AD-102	SECOND FLOOR DEMOLITION PLAN	12/10/24
AD-103	THIRD FLOOR DEMOLITION PLAN	12/10/24
AD-104	PENTHOUSE DEMOLITION PLAN	12/10/24
AD-105	ROOF DEMOLITION PLAN	12/10/24
AD-111	MEDINA CO. FIRST FLOOR RCP LIMITED DEMOLITION PLAN	12/10/24
AD-111A	FIRST FLOOR REFLECTED CEILING DEMOLITION PLAN	12/10/24
AD-112	SECOND FLOOR REFLECTED CEILING DEMOLITION PLAN	12/10/24
AD-113	THIRD FLOOR REFLECTED CEILING DEMOLITION PLAN	12/10/24
AD-214	DEMO INTERIOR ELEVATIONS	12/10/24
AD-215	DEMO INTERIOR ELEVATIONS	12/10/24
AD-216	DEMO INTERIOR ELEVATIONS	12/10/24
ARCHITECTURAL		
A-101A	MEDINA CO. CH FIRST FLOOR LIMITED CONSTRUCTION PLAN	12/10/24
PLUMBING DEMO		
PD-100	UNDERSLAB PLUMBING DEMOLITION PLAN	05/02/24
PD-101	FIRST FLOOR SAN, STORM AND VENT DEMOLITION PLAN	05/02/24
PD-102	SECOND FLOOR SAN, STORM AND VENT DEMOLITION PLAN	05/02/24
PD-103	THIRD FLOOR SAN, STORM AND VENT DEMOLITION PLAN	05/02/24
PD-104	PENTHOUSE/ROOF PLUMBING DEMOLITION PLAN	05/02/24
MECHANICAL DEMOLITION		
MD-101	FIRST FLOOR MECHANICAL DEMOLITION PLAN	05/02/24
MD-102	SECOND FLOOR MECHANICAL DEMOLITION PLAN	05/02/24
MD-103	THIRD FLOOR MECHANICAL DEMOLITION PLAN	05/02/24
MD-104	PENTHOUSE/ROOF MECHANICAL DEMOLITION PLAN	05/02/24
ELECTRICAL DEMOLITION		
ED-101	FIRST FLOOR ELECTRICAL DEMOLITION PLAN	05/02/24
ED-102	SECOND FLOOR ELECTRICAL DEMOLITION PLAN	05/02/24
ED-103	THIRD FLOOR ELECTRICAL DEMOLITION PLAN	05/02/24
ED-104	ROOF ELECTRICAL DEMOLITION PLAN	05/02/24
ED-601	ELECTRICAL ONE LINE DIAGRAM - NORMAL DEMOLITION	05/02/24
TECHNOLOGY DEMOLITION		
TD-100	OVERALL BUILDING PATHWAYS AND SPACES DEMOLITION PLAN	05/02/24



CITY OF MEDINA COURTHOUSE RENOVATION

SECTION 024119 - SELECTIVE DEMOLITION

PROJECT: MEDINA MUNICIPAL COURTHOUSE RENOVATION

SPEC. NO.	DESCRIPTION	DATE
DIVISION 01 - SPECIFICATIONS - not provided		
DIVISION 02 - EXISTING CONDITIONS		
024119 Selective Demolition		12/11/2024
DIVISION 03 - CONCRETE - not provided		
DIVISION 04 - MASONRY - not provided		
DIVISION 05 - METALS - not provided		
DIVISION 06 - WOODS, PLASTICS, AND COMPOSITES - not provided		
DIVISION 07 - THERMAL AND MOISTURE CONTROL - not provided		
DIVISION 08 - OPENINGS - not provided		
DIVISION 09 - FINISHES - not provided		
DIVISION 10 - SPECIALTIES - not provided		
DIVISION 11 - EQUIPMENT - not provided		
DIVISION 12 - FURNISHINGS - not provided		
DIVISION 13 - SPECIAL CONSTRUCTION - not provided		
DIVISION 14 - CONVEYING EQUIPMENT - not provided		
DIVISION 21 - FIRE SUPPRESSION - not provided		
DIVISION 22 - PLUMBING - not provided		
DIVISION 23 - HEATING, VENTILATING, AND AIR CONDITIONING - not provided		
DIVISION 25 - INTEGRATED AUTOMATION - not provided		
DIVISION 26 - ELECTRICAL - not provided		
DIVISION 27 - COMMUNICATIONS - not provided		
DIVISION 28 - ELECTRONIC SAFETY AND SECURITY - not provided		
DIVISION 31 - EARTHWORK - not provided		
DIVISION 32 - EXTERIOR IMPROVEMENTS - not provided		
DIVISION 33 - UTILITIES - not provided		

EXHIBIT D - ASSUMPTIONS & CLARIFICATIONS



General Assumptions / Clarifications

1. The GMP is based upon the terms and conditions of these Assumptions and Clarifications. These assumptions and clarifications shall be read in the context of the other Contract Documents and shall be interpreted to be consistent with other Contract Documents, if possible, but these clarifications and assumptions take precedence over any other Contract Documents in the event of a clear and irreconcilable conflict.
2. It is assumed the Contract Documents issued by Brandstetter Carroll, Inc. comply with all applicable laws, codes (including the latest City, State, or Federal Approved Building Codes), and regulations of various governmental entities having jurisdiction over this project. The GMP excludes the cost of correcting any code violations or requests from building inspectors should they be encountered during construction, unless detailed in the contract documents.
3. GMP schedule is based on Medina City Council providing Ruhlin with a signed Contract on or before February 10, 2025.
4. Applicable performance and payment bonds and Builder's Risk Insurance costs are included on the GMP as being provided by The Ruhlin Company.
5. The GMP is based on the Project Schedule with Date of January 6, 2025 and attached as Exhibit E to the GMP Amendment. The schedule is a baseline project schedule. Modifications and refinement to this schedule will be made based on Owner, Architect and Subcontractor coordination. Any work performed or contracted directly by the Owner, will be coordinated with Ruhlin in sufficient time to avoid impacting the overall Construction Progress Schedule or affecting specific Subcontract activities.
6. The GMP is based upon receiving all document deliverables from the Owner and Architect per the Project Schedule. A/E review period of Submittals shall not exceed (14) calendar days, A/E response time to Requests for Information shall not exceed (7) calendar days. Change Order pricing, change order proposal reviews and other deliverables that may have schedule implications; critical items requiring compressed review timeframes, will be identified on the submittal register and discussed during the weekly project team meetings.
7. The GMP is based on cooperation of the City of Medina Building Department, EPA and other AHJ's to allow continuation of the Work per the Project Schedule. Any impacts to the Project Schedule associated with the aforementioned entities may require time extensions and will be addressed on a case-by-case basis.
8. Ruhlin reserves the right to optimize the sequence of construction at any time. This may include re-arranging construction activities, adjustment of activity durations, and any other changes which will not affect the final delivery dates.



9. The GMP assumes that design changes will not be allowed on shop drawings/submittals or RFI responses without also issuing a Bulletin to the GMP basis documents. This is required so that all trade contractors are also made aware of the design changes that may impact on their work. In addition, this will ensure final design documents include subsequent design revisions for Medina City's records.
10. This GMP is based on all specified equipment and materials fitting within the dimensioned spaces identified on the documents, including all required tolerances and clearances.
11. The following items are to be provided by Owner and/or A/E:
 - a. CAD files, Drawings and Specifications in electronic format suitable for distribution at no cost.
 - b. All project related Professional Services, including environmental testing, third party Commissioning, air sampling for LEED, Special Inspections and Testing Services (soils, concrete, steel, masonry, curtain wall, fireproofing, Fire stopping, chamber testing, roofing, etc.).
 - c. Plan review fees, permitting and inspection costs.
 - d. All site, SWPPP, grading, building permit fees.
 - e. Utility tap, inspection fees, and capacity fees.
12. No shift work or overtime has been included based on the Project Schedule.
13. In the event, The Ruhlin Company needs to perform additional work to recover days, the following guidelines will be utilized for CMr Contingency:
 - a. Hours performed by the contractor greater than 40 cumulative hours for the week shall be considered overtime hours.
 - b. Hours worked by the contractor on a Saturday, regardless of total accumulated hours from the given work week are considered overtime hours.
14. All extended Subcontractor and Manufacturer warranties shall be "pass-through" warranties from the appropriate party; extended warranties by Ruhlin are not included in the GMP.
15. All contract and project documentation between the CM and the Owner will be electronically delivered. This includes all closeout documents, as-builts, O&M manuals, warranties, etc.
16. GMP is per the stated scope of work. However, this and any future GMP's will be cumulative, not mutually exclusive. The costs associated with items such as staffing, GC's, General Requirements, Contingency, etc. for the current GMP can be used in future GMP's. For example, contingency identified in this GMP can be utilized for items covered under future GMP Scope of Work.
17. All costs associated with Winter Weather Conditions, to include but not limited to: temporary heaters, fuel, admixtures, accelerators, hot water, blankets, tarps shall be covered under an allowance within GMP.
18. If add alternates are selected after the GMP approval, the completion date for the project will be reviewed on a case-by-case basis as some alternates could impact the schedule. All costs for alternates not accepted at the time of the GMP submission will need to be reevaluated after GMP approval if accepted.
19. The GMP Proposal pricing is based on the understanding that the entire project is sales tax-exempt as allowable under Ohio Revised Code and per Owner-issued certificate.



20. All loose furnishings or other items the Owner wants to salvage from the building shall be completed no later than February 25, 2025.

General Exclusions

1. Costs for any additional requirements, taxes, tariffs, or fees imposed under any statute, becoming effective after the date of the GMP Amendment.
2. The GMP does not assume any responsibility for the current conditions or integrity of the existing storm, sanitary, water, gas, or other existing utilities within or adjacent to the project.
3. The GMP does not include unforeseen impacts that may result from the COVID-19 or similar Coronavirus pandemic-like scenarios. We will take steps to minimize the cost or schedule impacts. This could include material lead times increasing, specific items becoming unavailable, availability of labor forces or other unknown impacts.
4. The GMP assumes that all items outside of the proposed work are code compliant. We do not include work to correct any deficiencies on site or in the existing structures beyond what has been identified in the basis documents of this GMP.
5. Private utility locating services are excluded. Ruhlin will contact OUPS to locate the existing utilities. Relocation, repairs or replacement of existing unidentified or unknown underground utilities, not shown to be performed within the basis documents, will be performed as change order work.
6. The GMP assumes the cost to eliminate any underground obstructions present on the site as unforeseen conditions, to be paid by the Owner.
7. No mock-ups are included in the GMP. Mock-up design drawings are to be prepared and provided by the Brandstetter Carroll, Inc. Change order pricing will be prepared for review/approval once mock-ups are identified.
8. No Pre-Construction Testing has been included in the GMP. Brandstetter Carroll, Inc. is to generate a list of desired systems that require pre-construction tests, with associated ASTM, ANSI, SMACNA, etc., industry standard and references.
9. Photographic Documentation of the Work is excluded.
10. Dumpsters for any Owner vendors and furnishings, fixtures and equipment.
11. The cost of the building permit is not included. It is assumed that any required demo and building permits will be in place to allow for the start of construction per the schedule.

Abatement and Demolition Clarifications

1. Scope and quantities for abatement are those as defined within HZW Consultants Asbestos Survey, dated April 27, 2020.



2. Demo for new walls, door or window openings within masonry partitions does not include new lintel support for existing masonry or other loads above. If necessary, lintels will be carried in future GMP.
3. Any ceilings that may exist above the ceilings shown on the documents for demo have not been accounted for and are excluded from this GMP.
4. Any flooring that may exist below the flooring shown on the documents for demo has not been accounted for and is excluded from this GMP.
5. Any underlying mastic on wood floors would require the subfloor to be completely removed, thus excluded from this GMP.
6. Removal of the mechanical equipment for the penthouse is not included within this GMP. This is being deferred to another GMP that will have a crane on site to reduce project cost.
7. Temporary shoring for the columns at the new elevator shafts will require future concrete contractor to pour back foundation before shoring can be removed. Elevator shoring has been estimated at (4) month duration and being carried as an Owner's allowance.
8. Exterior window demo is excluded, scope to be picked up in future GMP Amendment.
9. It is assumed that the slabs are not post-tension and can be cut without any necessities beyond proper shoring below.
10. Mastics will be abated using shot-blast method.
11. OSHA compliance air monitoring is included. No 3rd party air monitoring of testing is included.
12. All CMU walls are assumed to be hollow core with standard reinforcing, including the vaults. Vault demo is limited to HD doors.
13. Demo General Notes 8&9: Ceiling demo limited to those identified on demo/abatement plans. No reflected ceiling plans or new construction plans included with the basis documents.
14. Exclusions:
 - a. Wall covering removals,
 - b. Universal waste not identified,
 - c. Surveying,
 - d. Any confined space work,
 - e. Lead paint abatement,
 - f. Gen Notes: 2,3,5,13,15 on the AD drawings, 5 on the PD drawings, and similar references. Patching and repairing of walls and floors resulting from demo activities. These types of repairs will be evaluated for future GMP Amendments,
 - g. Demo associated with extending the In-Custody Corridor from the County courthouse





EXHIBIT E – CONSTRUCTION SCHEDULE

MEDINA MUNICIPAL COURTHOUSE

GMP AMENDMENT #1

Asbestos Abatement and Selective Demolition

The Construction Progress Schedule includes anticipated and projected Finish Milestone dates at this time. The dates and time periods pertinent to this GMP Amend #1:

- Ruhlin to Deliver GMP to Medina City Council January 6, 2025
- Medina City Council to sign GMP, NTP February 10, 2025
- Ruhlin to Mobilize, Commence Demo & Abatement February 17, 2025
- Substantial Completion of Demo & Abatement Work April 18, 2025

*No Liquidated Damages Part of this Package

Activity Name	Work Days	Projected Start	Projected Finish	2025												2026												
				Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul				
Medina Municipal Courthouse Renovation				Medina Municipal Courthouse																								
Planning & Design				<div style="text-align: right;"> ▶ Planning & Design, 92 </div>																								
Bidding & GMP Development				<div style="text-align: right;"> ▶ Bidding & GMP Development, 116 </div>																								
Abatement & Demo/Shoring GMP 1				<div style="text-align: right;"> ▶ Abatement & Demo/Shoring GMP 1, 49 </div>																								
TRC Develop Bid Documents	3	26-Nov-24	02-Dec-24	<div style="text-align: right;"> ■ TRC Develop Bid Documents </div>																								
Bidding Period & Scope Review Mtgs	15	03-Dec-24	30-Dec-24	<div style="text-align: right;"> ■ Bidding Period & Scope Review Mtgs </div>																								
TRC Prepare GMP	7	19-Dec-24	06-Jan-25	<div style="text-align: right;"> ■ TRC Prepare GMP </div>																								
Bid Adjustments	3	31-Dec-24	03-Jan-25	<div style="text-align: right;"> ■ Bid Adjustments </div>																								
TRC Deliver GMP1 for Council Review	0		06-Jan-25	<div style="text-align: right;"> ◆ TRC Deliver GMP1 for Council Review </div>																								
Medina Council Meeting to Review/Approve GMP	0		13-Jan-25	<div style="text-align: right;"> ◆ Medina Council Meeting to Review/Approve GMP1 </div>																								
Medina Issue Written Early Work Release	5	14-Jan-25	20-Jan-25	<div style="text-align: right;"> ■ Medina Issue Written Early Work Release </div>																								
Medina Sign GMP (NTP)	20	14-Jan-25	10-Feb-25	<div style="text-align: right;"> □ Medina Sign GMP (NTP) </div>																								
Subcontract Awards	2	11-Feb-25	12-Feb-25	<div style="text-align: right;"> Subcontract Awards </div>																								
Structure and Long-Lead GMP 2				<div style="text-align: right;"> ▶ Structure and Long-Lead GMP 2, 59 </div>																								
Remaining Scope GMP 3				<div style="text-align: right;"> ▶ Remaining Scope GMP 3, 81 </div>																								
Submittals & Material Procurement				<div style="text-align: right;"> ▶ Submittals & Material Procurement </div>																								
Construction				<div style="text-align: right;"> ▶ Construction, 110 </div>																								
Owner Relocate Law Library	10	09-Jan-25	22-Jan-25	<div style="text-align: right;"> ■ Owner Relocate Law Library </div>																								
Owner Salvage Furniture	5	09-Jan-25	15-Jan-25	<div style="text-align: right;"> ■ Owner Salvage Furniture </div>																								
Selective Salvage & Enabling Work	15	21-Jan-25	10-Feb-25	<div style="text-align: right;"> ■ Selective Salvage & Enabling Work </div>																								
Owner Relocate Archives	10	11-Feb-25	24-Feb-25	<div style="text-align: right;"> ■ Owner Relocate Archives </div>																								
Mobilize	5	11-Feb-25	17-Feb-25	<div style="text-align: right;"> □ Mobilize </div>																								
Make-Safe & Isolation Work	10	13-Feb-25	26-Feb-25	<div style="text-align: right;"> □ Make-Safe & Isolation Work </div>																								
10-Day EPA Notice & Abatement	45	13-Feb-25	18-Apr-25	<div style="text-align: right;"> □ 10-Day EPA Notice & Abatement </div>																								
Owner Vacates Building	0	25-Feb-25*		<div style="text-align: right;"> ◆ Owner Vacates Building </div>																								
Shoring & Demo	40	17-Apr-25	12-Jun-25	<div style="text-align: right;"> □ Shoring & Demo </div>																								

Data Date: 26-Nov-24
 Layout: Medina_1
 Issue: GMP #1

MEDINA MUNICIPAL COURTHOUSE
 2025 RENOVATIONS
 GMP #1 Abate & Demo Schedule
 January 6, 2025





EXHIBIT F – OWNER ALLOWANCES

MEDINA MUNICIPAL COURTHOUSE

GMP AMENDMENT #1

Asbestos Abatement and Selective Demolition

Below is a list of ALLOWANCES included within this Guaranteed Maximum Price Amendment submission.

All allowance expenditures require the review and prior approval of the Owner, including. CMR agrees to track, document, and communicate to Owner, all allowances included in this GMP, used and unused. Any unused Allowances shall be credited back to the Owner in the form of a deduct change order prior to request for final payment. Any costs to provide the listed services more than the amounts listed below will result in an increase change order to Ruhlin.

Allowances included within the Construction Manager's scope of work.

1. Elevator Shoring: An allowance of \$70,000 for engineering, install, rental and removal.
2. Remobilization Fee: An allowance of \$3,000 to remobilize to the site at a later date to perform defer shoring work, to reduce rental costs.
3. Exterior Column Shoring: An allowance of \$24,000 for engineering, install, rental and removal. Assumes (2) months rental, (4) towers total.
4. Courtroom Column Shoring/Demo: An allowance of \$20,000 for engineering, install, rental and removal to allow structural modifications to column D-7.
5. Penetrations: An allowance of \$5,000 to create new penetrations as requested.
6. Unforeseen Abatement: An allowance of \$10,000 to remove ACM beyond what has been identified on HZM Survey, April 2020.
7. Temporary Heat: An allowance of \$20,000 to temporarily heat the building after demo of existing heating system to include labor, delivery, installation, heaters, hoses, temporary enclosures, tenting and removal. All consumption charges will be paid by Owner under existing utility accounts.



**Medina Municipal Courthouse
CM-at-Risk Services
GMP #1 Staffing Plan**

The Ruhlin Company		2024					2025												2026				Total	Rate	Total	
Employee	Position Title	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Nov	Dec	Jan	Feb	Mar	Apr	Job Hours	*(\$/HR)	Labor Cost		
Brady Oaks	Project Executive				5%	5%	5%	5%	5%	5%	5%	5%										72		w/OH		
PRECONSTRUCTION																										
Kevin Blakely	Director of Preconstruction				15%	15%	15%	15%	15%	15%												78	\$109.00	\$ 8,502		
John Porter	Chief Estimator				15%	20%	15%	15%	20%	15%												87	\$99.00	\$ 8,613		
Lacey Widder	Senior Estimator				15%	25%	20%	15%	25%	20%												104	\$80.00	\$ 8,320		
Mike Schumaker	Senior Project Manager				25%	25%	25%	25%	25%	25%												129	\$100.00	\$ 12,900		
					[1] no this pre-con services at no cost																					
CONSTRUCTION																										
Mike Schumaker	Senior Project Manager							25%	25%	25%	50%	50%										303	\$100.00	\$ 30,300		
Lee Chester	Superintendent							100%	100%	100%	100%	100%										865	\$86.00	\$ 74,390		
Ed Walker	Project Engineer							100%	100%	100%	100%	100%										865	\$55.00	\$ 47,575		
Bill Whitaker	Safety Director							5%	5%	5%	5%	5%										45	\$0.00	w/OH		

ORDINANCE NO. 14-25

AN ORDINANCE AUTHORIZING THE PAYMENT TO PAUL DAVIS RESTORATION FOR THE PRIVATE HOME REHABILITATION AT 30 CIRCLE DRIVE AS PART OF THE PY20 CHIP GRANT PROGRAM, AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

- SEC. 1:** That the payment of \$41,115.00 is hereby authorized to Paul Davis Restoration for the Private Home Rehabilitation at 30 Circle Drive, Medina, Ohio, as part of the PY20 CHIP Grant Program.
- SEC. 2:** That the funds to cover this payment in the amount of \$41,115.00 are available in Account No. 137-0406-52215.
- SEC. 3:** That in accordance with Ohio Revised Code §5705.41(D), at the time that the contract or order was made and at the time of execution of the Finance Director’s certificate, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance.
- SEC. 4:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.
- SEC. 5:** That this Ordinance shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason to not delay payment to the contractor; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and signature by the Mayor.

PASSED: _____

SIGNED: _____

President of Council

ATTEST: _____

APPROVED: _____

Clerk of Council

SIGNED: _____

Mayor

ORDINANCE NO. 15-25

**AN ORDINANCE AMENDING ORDINANCE NO. 209-24,
PASSED NOVEMBER 25, 2024. (Amendments to 2025 Budget)**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That Ordinance No. 209-24, passed November 25, 2024, shall be amended by the following additions:

<u>Account No./Line Item</u>	<u>Additions</u>
514-0541-56612	20,328.00 *

SEC. 2: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 3: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

* - new appropriation

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

ORDINANCE NO. 16-25

AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR TO MAKE CERTAIN FUND TRANSFERS.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the Finance Director is hereby authorized to make the following fund transfers:

- \$140,000 from the MCRC Operating Fund (#574) to the MCRC Capital Fund (#575) in accordance with the Joint Operating Agreement between the City of Medina and the Medina City School District, passed by Medina City Council on July 9, 2001, via Ordinance No. 101-01, and amended on November 25, 2013, via Ordinance No. 191-13, and amended on July 11, 2022 via Ordinance No. 143-22.
- \$11,500 from the General Fund (#001) to the Railroad Fund (#145) for the City's share of the railroad operation. Reference Ordinance No. 228-24, passed December 9, 2024.

SEC. 2: That the Clerk of Council is hereby authorized to forward a certified copy of this Ordinance to the Medina County Auditor.

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 4: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____

President of Council

ATTEST: _____

APPROVED: _____

Clerk of Council

SIGNED: _____

Mayor

ORDINANCE NO. 17-25

AN ORDINANCE OF THE COUNCIL OF THE CITY OF MEDINA, OHIO, CERTIFYING THAT WHEN A MUNICIPAL OBLIGATION WAS INCURRED SUMS WERE LAWFULLY APPROPRIATED IN THE FUNDS TO SATISFY THE OBLIGATION AND SUFFICIENT SUMS CURRENTLY EXIST TO SATISFY THIS OBLIGATION, AND DECLARING AN EMERGENCY.

WHEREAS: Certain certifications are necessary for the continued operations of Municipal Services; and

WHEREAS: This Ordinance will provide for the efficient and lawful certifications to provide Municipal Services as required by Ohio Revised Code Section 5705.41(D); and

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That in accordance with Ohio Revised Code §5705.41(D), at the time that the contract or order was made and at the time of execution of the Finance Director's certificate, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance.

SEC. 2: That the Finance Director is authorized to draw warrants for the payment of Invoice #10770897962 totaling \$5,839.96 to DELL Technologies for the IT Department from Account No. 388-0714-53315.

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 4: That this Ordinance shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason because of the immediate need for the authorization of expenditures, this Resolution shall be in full force and effect immediately upon its passage and signature by the Mayor.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor