

Finance Committee
Monday, January 22, 2024
6:00 p.m. Medina City Hall – Council Rotunda

In attendance: J. Coyne – Chairman, J. Shields, R. Haire, P. Rose, D. Simpson, and J. Hazeltine and N. DiSalvo

Also present: Mayor Hanwell, Greg Huber, Nino Piccoli, Patrick Patton, Keith Dirham, Andrew Dutton, Chief Kinney, Dan Gladish, Kimberly Marshall, Jansen Wehrley, Sarah Crawford, Kathy Patton, and Rick Kirby

Finance Committee (6:00 p.m.)

1. Assignment of Requests for Council Action

2. 24-012-1/22 – Amend S&B Code, 31.02(B)(7) & 31.05 – Police Dept.

Chief Kinney stated that there is language in the Salary and Benefits Code that permits them to use part-time communications, part-time dispatchers but it prohibits them from using them when they are at full staff and he is requesting that the language be eliminated so that they keep them on the payroll, not necessarily use them but keep them on the payroll. Often times they have vacations, sick time, or resignations to where it puts them in a situation where they need dispatchers quick. Chief stated he is not asking for an appropriation for this but they will use their existing funds, existing carry forward if necessary to pay for these positions.

John Coyne is not in favor of this and feels it will cause issues. Everything will work out once they get the full timers all on.

Mr. Shields stated that it's really about well-trained subs so to speak, because when you get into a bind you can't just throw anybody in there, it has to be somebody that knows what they are doing.

Mayor Hanwell stated when someone is hired there is a significant training process and even though you have another full-time dispatch person, they are in training with another for a while.

Regi asked about part-time availability and when they are not able to cover hours what happens. Chief stated that they would probably get dropped off the list if they consistently can't cover shifts. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 6-1. John Coyne voted against.

3. 24-013-1/22 – Expenditure Over \$35,000 – Lake County Sewer – Street Dept.

Mr. Piccoli stated each year as part of their maintenance plan with the city storm sewer system as they identify problem areas and then replace and repair inlet basins and storm pipes. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

4. 24-014-1/22 – Expenditure Over \$35,000 – Goodyear Tire – Sanitation Dept.

Mr. Piccoli stated this is state bid pricing. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

5. 24-015-1/22 – Advance Request – OHTF State Grant Fund

Keith stated they need to change this from OHTF to a Federal grant with different fund account number to 127 and it is a CHIP Fund. Mr. Shields moved to approve as modified, seconded by Mr. Simpson. Motion passed 7-0.

6. 24-016-1/22 – Budget Amendments

a. 2024-005 – Accept Check Medina Girls Softball

Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

b. 2024-006 – Accept Check Feckley Foundation

Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

c. 2024-007 – Accept Check Kiwanis

Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

d. 2024-008 – Grant Funds for License Plate Reader – Police

Keith stated this is not for license plate reader it is for police training. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

e. 2024-009 – Advances – PY23 CHIP

Keith stated the account number on the second line needs to change to #127. Mr. Shields moved to approve as modified, seconded by Mr. Simpson. Motion passed 7-0.

f. 2024-010 – Solar Eclipse Fund

Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

7. 24-017-1/22 – Expenditure - PY22 CHIP Rehab – 1244 Hadcock Rd.

Andrew Dutton stated this has to do with the CHIP funds, they received \$60,000 for additional CHIP Funds. Mr. Shields moved to approve with emergency, seconded by Mr. Simpson. Motion passed 7-0.

8. 24-018-1/22 – Expenditure – PY22 CHIP Rehab – 850 North Huntington

Splitting this between the #139 CHIP Home for \$25,575 and #127 is \$15,000. Mr. Shields moved to approve as modified with emergency, seconded by Mr. Simpson. Motion passed 7-0.

9. 24-019-1/22 – RFQ's PY24 CHIP - Grant Consultant

Andrew stated this is to start the process all over again for 2024 with qualifications and proposals. Emergency is requested as this is a long application process. Mr. Shields moved to approve with emergency, seconded by Mr. Simpson. Motion passed 7-0.

10. 24-020-1/22 – RFQ's PY24 CHIP - Fair Housing Services

Mr. Shields moved to approve with emergency, seconded by Mr. Simpson. Motion passed 7-0.

11. 24-021-1/22 – 2024 Material Bids

Nino stated this request will allow them to bid for materials such as concrete, stone, water meters, and parts used to maintain the system as well as chlorine cylinders for the year. Mr. Shields moved to approve with emergency, seconded by Mr. Simpson. Motion passed 7-0.

12. 24-022-1/22 – Adopt 2023 NFPA-National Electric Code – Building Dept.
Adopt 2024 Ohio Building Code
Adopt 2024 Ohio Plumbing Code

Mr. Gladish stated there are 3 new codes that need to be adopted. Mr. Shields moved to approve the Ohio Building, Plumbing, and Electrical Codes, seconded by Mr. Simpson. Motion passed 7-0.

13. 24-023-1/22 – Grant Application – ODOD Brownfield Remediation Program

Ms. Marshall stated this is to cover the costs of environmental assessments for the former Yost Sunoco site located at 426 West Liberty Street. If approved the city will need to enter into sub-recipient grant agreement with Medina County Port Authority. Port Authority will need our application by January 29th and that is why the emergency clause is needed.

Mr. Coyne asked assuming we get the grant, we pay our share of the money and it's all cleaned up then who gets the property? Do we get first chance? Will the state sell it to someone else? John stated it's an auditor's sale so anybody can get it. If we are putting money into it he wants to be assured that we are going to get it at no additional costs, is that possible? Kimberly stated Mr. Huber is comfortable with the conversation he has had with Mr. Lyons.

Mr. Huber is only comfortable with going in there and doing an assessment. The questions John is asking are all valid questions.

Mr. Coyne stated if we obtain the grant, then we have to talk to the County to make sure we have a little bit of control over it.

Mr. Shields moved to approve with emergency, seconded by Mr. Simpson. Motion passed 7-0.

There being no further business, the Finance Committee adjourned at 6:37 p.m.

John Coyne, Chairman