

**Finance Committee**  
**Monday, February 12, 2024**  
**6:00 p.m. Medina City Hall – Council Rotunda**

**In attendance:** J. Coyne – Chairman, J. Shields, P. Rose, D. Simpson, and J. Hazeltine and N. DiSalvo. Regi Haire was absent.

**Also present:** Mayor Hanwell, Greg Huber, Nino Piccoli, Patrick Patton, Keith Dirham, Andrew Dutton, Darin Zaremba, LT. Marcum, Dan Gladish, Kimberly Marshall, Jansen Wehrley, Chief Walters, Hub Marquis (SPCA), Sarah Crawford, Kathy Patton

**Finance Committee (6:00 p.m.)**

1. Assignment of Requests for Council Action
2. 23-215-10/23 – Management Agreement /Operation Lease – Medina Municipal Airport  
Mr. Huber stated this is a one-year contract to see what the airport generates in terms of income. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.
3. 24-024-2/12 – Then & Now – Trident Deductible Recovery Group  
Mr. Dirham stated this is a then and now. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 6-0.
4. 24-025-2/12 – 2024 SPCA Contribution  
Mr. Rose stated the current Executive Director of the SPCA Mr. Marquis is here with us today. Last year the city donated \$10,500 with a 3% interest. Paul is requesting a donation of \$11,000 to the SPCA. They provide a valuable service to the city. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.
5. 24-026-2/12 – Increase Exp. P.O. #24-759 – Huntington Bank - Police  
Lt. Marcum stated they need to increase the P.O. by \$6,000 to a total of \$31,000. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.
6. 24-027-2/12 – Exp. Over \$20,000 – MNJ Technologies – IT Dept.  
Sgt. Zaremba stated they have about 14 cruisers that are outfitted with tablets in them. These are seeing end of life and we need to start a cycle process like we do with PC's and copy machines. We need to purchase five new tablets for the cruisers and the docks. After some extensive research they settled on the GETAC for their size of screens, support, and cost. His goal would be to do 5 this year, 5 next year and then 4 the following year. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.
7. 24-028-2/12 – Exp. Over \$20,000 – Dex Imaging – IT Dept.  
Sgt. Zaremba stated this is to replace the next three plus 1 copier machines, we replaced three last year. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.
8. 24-029-2/12 – Amend Code New Section 129.05 – Police Jurisdiction Outside Limits  
Lt. Marcum stated this request is to amend city ordinance and add new section to give police dept. jurisdiction on all city owned property outside of the city to include the Airport, the water

plant and any future properties. Requesting emergency clause to get the jurisdiction immediately, due to some scheduled events for the eclipse. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 6-0.

9. 24-031-2/12 – Amend S&B Code – Municipal Court Step Increases

\*Tabled

10. 24-032-2/12 – Lease Contract w/ Lake Business Products – Municipal Court

\*Tabled

11. 24-033-2/12 – Purchase (1) 2024 F250 Pick Up Truck – Service

Mr. Piccoli stated this request is to replace a 2011 GMC. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

12. 24-034-2/12 – Bids, 2024 Equipment and General Pavement Services – Service Dept.

Nino stated this is their annual Equipment and General Pavement Services specifically the asphalt program. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

13. 24-035-2/12 – Exp. Over \$20,000 – Chippewa Roofing – Water Dept.

Nino stated the Clearwell building on Granger Road has the original roof and houses the employees – the field staff, and equipment and is in dire need of a new roof. It's beyond repair and needs replaced. Quote is for \$28,900.00. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

14. 24-036-2/12 – Amend Sex Offender Policy (Ord. 90-22) – MCRC

Jansen Wehrley stated this is to amend the exhibit that is part of Ord. 90-22, as it relates to their facility usage plan of action. With this change, events that take place in the Field House where they allow visitors to come in through the "D" doors to the High School and limited access to the facility would not need an ID for the large events but anybody coming into the facility will need an ID. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

15. 24-037-2/12 – Agreement w/ MS Consultants – Prospect St. Bridge

Mr. Patton stated they were awarded last year about 1.8 million dollars each for the two bridge projects one on South Prospect and the other on South Huntington, in addition this fall ODOT has a program through a grant to pay for \$200,000.00 worth of design. We were successful for the Prospect Street Bridge. Total engineering cost is \$242,600 ODOT will pay for \$200,000.00 We are responsible for the balance of the cost which is about \$42,000. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

16. 24-038-2/12 – Amend Ord. 189-22, Fire Station #1 Parking Lot

Patrick stated they completed the removal and replacement of the concrete parking lot at Fire Station #1. Upon removing the existing concrete, they found some bad soils which they had to remove and add stone. Total cost increase was a little over \$48,000 and that money is available through the ARPA Funds. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

17. 24-039-2/12 – Exp. Over \$20,000 – Interaction Insight Corp. – Police Dept.

Lt. Marcum stated this is to purchase an upgrade to our recording solutions – 911 and radio traffic. This is to integrate the new radio consoles with the recordings. Emergency is requested

as the project is ready to go and they need to be able to record 911 immediately as well as the radio traffic. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 6-0.

18. 24-040-2/12 – Fund Transfer Request – Railroad Fund

Keith Dirham stated this is the amount per the agreement with their customers that the city contributes to the railroad that the city owns. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

19. 24-041-2/12 – Fund Transfer Request – MCRC Capital

Keith stated that this is per the agreement for the rec center that we have at the school and it's been increasing based on inflation and age of the building. It is up to \$130,000 and on its way to \$150,000. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

20. 24-042-2/12 – Budget Amendments

a. #2024-011 – Parks - Keith stated money received and needs appropriated. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

21. 24-043-2/12 – Agreement w/ National Engr. & Architectural Services – Prospect St. Bridge.

Patrick Patton stated this is the geotechnical investigation for the Prospect Street Bridge replacement. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

22. 24-044-2/12 – Exp. KTS Equipment – Parks Dept.

Their piece of equipment finally arrived at the dealer, this was ordered 2 years ago and since then there has been a price increase and that is what this request is for. An additional \$3,500 is needed and so is a new P.O. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

23. 24-045-2/12 – Cooperative Purchase, Replacement Playground Roscoe Ewing Park

Jansen stated with the carryforward appropriation as the next item on this agenda this project is in line because of that. This playground was installed in 1997 and since then safety standards have changed. There are still chains on this playground and can not remain any longer. The repair for this playground was around \$18,000. We got designs from 2 companies. Proposing to remove the existing structure and install a new one. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

24. 24-046-2/12 – 2023 Carryforward

Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

25. 24-047-2/11 – Amend 31.07 – Revision to Administrative Office Manager Job Description.

Mayor Hanwell stated he has been informed by Sherry that she is going to retire sometime in May. That prompts us to review job description and make any necessary revisions of details of the work. Hopes are to advertise here for a period of time and late March try to do some interviews, and select. That would give us at least 30 days with Sherry for cross training. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

26. 24-048-2/11 – FAA Grant Application for Snow Removal Equipment at Airport

Patrick was advised last week of an FAA Grant Program that we are eligible to apply for.

Looking at purchasing a \$300,000.00 piece of equipment for snow removal. 90% ODOT with 5% being the city share (\$15,000). Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 6-0.

27. Executive session (land acquisition)

It was moved by Mr. Shields and seconded by Mr. Simpson to enter into Executive Session at 6:48 p.m. to consider the purchase of property for public purposes or the sale of property at competitive bidding because premature disclosure would give an unfair competitive or bargaining advantage to a person who's personal, private interest is averse to the general public interest, to include the Mayor, Patrick Patton and the Law Director. The roll was called and passed by the yea votes of N. DiSalvo, P. Rose, J. Shields, J. Coyne, D. Simpson, and J. Hazeltine.

There being no further business, the executive session adjourned at 7:15 p.m. Finance Committee reconvened and adjourned at 7:30 p.m.

John Coyne, Chairman