Finance Committee
Monday, February 27, 2023
6:00 p.m. Medina City Hall – Council Rotunda

In attendance: J. Coyne – Chairman, J. Shields, B. Lamb, R. Haire, D. Simpson and Jessica Hazeltine (arrived at 6:07 p.m.). P. Rose was absent.

Also present: Mayor Hanwell, Greg Huber, Nino Piccoli, Keith Dirham, Patrick Patton, Andrew Dutton, Chief Kinney, Kimberly Marshall, Jansen Wehrley, Jarrod Fry and Teresa Knox.

Finance Committee (6:00 p.m.)

1.   Assignment of Requests for Council Action

2.   23-044-2/27 – Budget Amendments

   a.   #2023-011 – GPS Monitoring for Indigent Defendants
Mr. Dirham stated this is a passthroughs for the court. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 5-0.

   b.   #2023-013 – Misc. / PY22 CHIP
Mr. Dirham stated this is a grant. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 5-0.

3.   23-045-2/27 – Advance Request
Mr. Dirham stated this is to cover CDBG grants. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 5-0.

4.   23-046-2/27 – Transfer Request – Railroad Fund
Mr. Dirham stated the city is one of the contributors to the annual fee that each of the customers pay, the city pays a like amount and this is our amount. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 5-0.

5.   23-047-2/27 – Then & Now – Pioneer Technology – Muni Court
*tabled for more information

6.   23-048-2/27 – Then & Now – Pioneer Technology – Muni Court
*tabled for more information

7.   23-049-2/27 – Increase P.O. #23-611 – Technology Engineering – IT
Mayor Hanwell explained this is coverage for a one-year service contract, increasing the P.O. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

8.   23-050-2/27 – Amend Ord. 200-22 – Account No. Change – Comm. Development
Mr. Dutton stated the wrong ARPA number was used and this is to change #171-0410-53315

to #171-0410-52215 which is contractual services. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

9.   23-051-2/27 – Increase P.O. #23-733 – Littman, Inc. – Service
Mr. Piccoli stated they had some lights go bad in the parking deck behind the courthouse and needed to add 14 lights, changed them to LED. In City Hall we had numerous bulbs that failed as years ago they changed just the ballast because it was cost prohibited to put a $400 fixture in. They now need to upgrade to LED lights. This requires the P.O. to be increased to $25,000 from $15,000. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

10.   23-052-2/27 – Approve Teamster's Contract - 2023-2025
Mayor Hanwell spoke on this RCA and the next together. The only changes are 3.5% per year for 2023, 2024, 2025 with 2023 being retroactive back to January 1st. Each of the four contracts also add in the June 19th Holiday. For the dispatchers contract only – the starting rate for our dispatchers was on the low side, so to rectify this we can remove the A-Step. Requesting emergency clause due to every pay period we do causes the Finance Dept. to have to go back for calculations with pay and pensions. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 6-0.

11.   23-053-2/27 – Approve OPBA Contracts – 2023-2025
Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 6-0

12.   23-054-2/27 – Increase P.O. #23-292 – Akron Uniform – Police
Chief Kinney stated this is an increase to the P.O. for uniforms for the new officers that are coming onboard. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 6-0

13.   23-055-2/27 – Authorize Expenditure – Kleinfelder, Inc. – PY22 CHIP
Andrew Dutton stated this included $62,000 most of it for general administration with $6,500 for required environmental review record. Emergency is requested as it took some time to set up these purchase orders. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

14.   23-056-2/27 – Amend Ord. 203-22, W. Smith Reconstruction
Mr. Patton stated when this ordinance originally passed it had an incorrect grant amount. The correct grant amount is $2,046,590.00. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

15.   23-057-2/27 – Amend Ord. 104-22, Gates Mills Culvert Replacement
Mr. Patton stated this culvert has been installed, getting ready to do the concrete replacement but upon inspecting the site there was a certain amount of concrete that they were planning on removing and replacing but there is concrete on either side of that replacement area that just is in terrible shape and if we don't do it know with the project we would have to go back this summer and do it with our annual program. Doing it now will allow the grant to pick up 73% of this additional cost. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

16.   <u>23-058-2/27 – Then & Now – Medina County Sanitary Engineers – Engineering Dept</u>. Mr. Patton stated a P.O. was made out to Medina County Commissioners when in actuality it should have been made out to Medina County Sanitary Engineer because that agreement split the cost of these improvements between the County Sanitary Engineer and us. Finance Dept. feels it best to call this an MOU and issue a purchase order for that amount. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 6-0.

17.   <u>23-059-2/27 – Expenditure Over $15,000 – Flashing Lights at E. Reagan/Ashwood and W. Sturbridge Dr. at Al Root Middle School</u>.
Mr. Patton explained he received 3 different quotes to install both these lights at both locations. We did receive one that was under $25,000 at $24,715 from Signal Service Company allowing us to award this through Finance Committee tonight. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

There being no further business, Finance Committee adjourned at 6:20 p.m.

John M. Coyne, Chairman