

ORDINANCE NO. 26-25

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO TASK ORDER #1 TO THE AGREEMENT WITH DELTA AIRPORT CONSULTANTS, INC. FOR PROFESSIONAL SERVICES AT THE MEDINA MUNICIPAL AIRPORT RELATIVE TO THE AIRPORT SNOW REMOVAL EQUIPMENT ACQUISITION.

WHEREAS: The City sought proposals from qualified engineers to perform certain engineering services for the Medina Municipal Airport; and

WHEREAS: Ordinance No. 86-24, passed April 22, 2024, authorized an agreement with Delta Airport Consultants, Inc. to perform certain engineering services for projects.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the Mayor is hereby authorized and directed to enter into Task Order #1 to the Agreement with Delta Airport Consultants, Inc. relative to the Airport Snow Removal Equipment Acquisition.

SEC. 2: That that a copy of Task Order #1 is marked Exhibit A, attached hereto and incorporated herein.

SEC. 3: That in accordance with Ohio Revised Code §5705.41(D), at the time that the contract or order was made and at the time of execution of the Finance Director's certificate, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance.

SEC. 4: That the funds to cover this order, in the amount of \$35,000.00 is available as follows: \$33,250.00 in Account No. 147-0659-54413 (grant) and \$1,750.00 in Account No. 547-0659-54413 (city share).

SEC. 5: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 6: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: January 27, 2025

SIGNED: John M. Coyne, III
President of Council

ATTEST: Kathy Patton
Clerk of Council

APPROVED: January 28, 2025

SIGNED: Dennis Hanwell
Mayor

**TASK ORDER NO. ONE (1)
PROFESSIONAL SERVICES AGREEMENT**



**DELTA AIRPORT
CONSULTANTS, INC.**

ORD. 26-25
EXH. A

PROJECT: Acquire Snow Removal Equipment

AIRPORT: Medina Municipal Airport

DELTA PROJECT NO.: 24066

DATE OF ISSUANCE: December 4, 2024

ATTACHMENTS: 1) Scope of Services

METHOD OF PAYMENT: Design through Bidding - Lump Sum

TASK ORDER AMOUNT: \$35,000 Lump Sum

PROJECT DESCRIPTION:

- Develop Bid Documents
- Coordination Bidding Phase Services
- Procurement Administration Services

The original Agreement for Professional Services between the City of Medina (OWNER) and Delta Airport Consultants, Inc. (CONSULTANT) for Professional Services at Medina Municipal Airport dated April 22, 2024, shall govern all TASK ORDERS executed under this Agreement unless modified in writing and agreed to by CONSULTANT and OWNER.

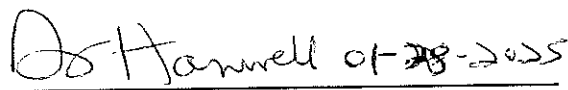
ACCEPTED:

Digitally signed by Douglas E Sander

by: Date: 2025.01.08 09:24:02 -05'00'

Douglas E. Sander, PE
Vice President
Delta Airport Consultants, Inc.
20545 Center Ridge Road, Suite 450
Cleveland, OH 44116

APPROVED:

by:  of ~~28~~-2025

Dennis Hanwell
Mayor
City of Medina
PO Box 703
Medina, OH 44258-0703



Acquire Snow Removal Equipment
Medina Municipal Airport
Delta Project No. 24066.103

December 4, 2024

PHASE	DETAILED TASKS
ACQUIRE SRE	Contract Forms and Coordination Prepare Airport Snow & Ice Control Plan Grant Funding Assistance Reimbursement Requests Project Correspondence Owner Coordination FAA Coordination Specification/Bid Document Development Bid Coordination/ Bid Tab Development Equipment Delivery/Punchlist Review Final Project Closeout

Excluded from Proposal:

Bid Advertisement Costs