

Finance Committee
Monday, March 13, 2023
6:00 p.m. Medina City Hall – Council Rotunda

In attendance: J. Coyne – Chairman, J. Shields, B. Lamb, R. Haire, and P. Rose.
J. Hazeltine & D. Simpson - absent

Also present: Mayor Hanwell, Greg Huber, Nino Piccoli, Keith Dirham, Patrick Patton, Andrew Dutton, Chief Kinney, Kimberly Marshall, Jansen Wehrley, Dan Gladish, Jarrod Fry, Justin Fields, Barb Dzur, Joe Salzgeber, Rick Kirby and Kathy Patton.

Finance Committee (6:00 p.m.)

1. Assignment of Requests for Council Action

2. 23-060-3/13 – Payment – Technology Engineering – Meraki Support – IT Dept.
Justin Fields stated that this is an annual license and support renewal for all the Meraki Switches and firewalls throughout the city. Mr. Shields moved to approve, seconded by Mr. Rose. Motion passed 5-0.

3. 23-047-2/27 – Then & Now – Pioneer Technology – Muni Court
Joe Salzgeber stated they were deliberately withholding monies in order to get them to implement some protocols that were not getting done. They resolved the accounting issues, there was roughly \$18,000 garnishment discrepancy that they had to deal with and that was finally resolved and so at that point he authorized the \$8,000 balance for 2021 and the \$33,000 is the actual annual contractual payment to Pioneer Bench Mark.

Mr. Coyne asked if council already authorized the payment through a P.O. and you held it why do we have to authorize this again and it be a Then & Now.

Joe stated when he put in the P.O. it was at the end of the year and it was not something that was able to be acted upon before January 1st. Mr. Dirham stated the old P.O. has closed and that is why it is a then and now. Mr. Shields moved to approve, seconded by Mr. Rose. Motion passed 5-0.

4. 23-048-2/27 - Then & Now – Pioneer Technology – Muni Court
Mr. Shields moved to approve, seconded by Mr. Rose. Motion passed 5-0.

5. 23-061-3/13 – Amend Ord. 150-22 – AM Plumbing, Target of Opportunity Grant
Barbara Dzur stated this is a request to a change order for the amount of \$5,507,06 to finish out the plumbing at the Battered Women’s Shelter. There was an overage that the grant can’t cover and there is a commitment letter from Hope and Healing stating they will pay the overage of \$427.06. The grant will pay \$5,080.00. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Rose. Motion passed 5-0.

6. 23-062-3/13 – Tenant Based Rental Assistance Program – MMHA

Andrew Dutton stated this is their Tenant Based Rental Assistance Program through year 2022 CHIP Grant and is for income qualified residents for the first month rent and security deposit, utility deposit and things of that nature. This is to enter into contract with MMHA.

Mr. Shields moved to approve with emergency subject to Law Director's approval, seconded by Mr. Rose. Motion passed 5-0.

7. 23-063-3/13 – Amend Ord. 203-22 – West Smith Reconstruction

Mr. Patton stated the county agreed to pay 100% of cost to the sanitary sewer improvement. During construction the county has directed the contractor to do additional improvements beyond what was in the contract so this is a request to increase the dollar amount in the ordinance by \$125,000 to cover these costs. It is essentially a passthrough for us, the county will be paying for this. Mr. Shields moved to approve, seconded by Mr. Rose. Motion passed 5-0.

8. 23-064-3/13 – Increase P.O. #2023-823 – Best Equipment Co. - Streets

Mr. Piccoli stated this is for their 2013 Freightliner Vac All, the unit is having issues with the suction fan and has to go to Best Equipment for scanning and diagnostic tools that are above what we have and our capabilities at the garage. The correct account number is # 102-0615-53321. Mr. Shields moved to approve, seconded by Mr. Rose. Motion passed 5-0.

9. 23-065-3/13 – Expenditure – Lake County Sewer Co. - Streets

Mr. Piccoli stated this expenditure will be used in Streets Dept. for repairs on the City storm sewer system. Mr. Shields moved to approve, seconded by Mr. Rose. Motion passed 5-0.

10. 23-066-3/13 – Advance Request

Mr. Dirham stated these are a couple of advances for grant and projects that we have. Mr. Shields moved to approve, seconded by Mr. Rose. Motion passed 5-0.

11. 23-067-3/13 – Budget Amendments

a. #2023-014 – Repairs to Reagan Park

Mr. Wehrley stated this is a check to make some repairs to athletic fields. Mr. Shields moved to approve, seconded by Mr. Rose. Motion passed 5-0.

b. #2023-015 – Misc.

Mr. Dirham stated most of these are the grant projects that we talked about and the ARPA money. Mr. Shields moved to approve, seconded by Mr. Rose. Motion passed 5-0.

12. 23-068-3/13 – General Liability Insurance Renewal

Mayor Hanwell stated they just received the information last week, \$210,399.00 for coverage. A significant raise from last year. Emergency needed due to expiration date of April 1st. Mr. Shields moved to approve with emergency clause, seconded by Mr. Rose. Motion passed 5-0.

13. 23-069-3/13 – Cyber Security Liability Insurance Renewal

Mayor Hanwell stated we are getting better coverage for less with this renewal. Emergency is needed due to expiration dates. Mr. Shields moved to approve with emergency, seconded by Mr. Rose. Motion passed 5-0.

14. 23-070-3/13 – Expenditure Over \$15,000 – D&R Commercial Flooring – MCRC

Jansen stated this is to replace the original carpeting in community rooms B & C at the Rec Center. Typically, this expense would be split with the school but this project will provide new opportunities for the rec and will be looking to fund this project with carryforward so they can get it done sooner. Mr. Shields will abstain from voting since this building involves his employer. Mr. Rose moved to approve, seconded by Mr. Lamb. Motion Passes 4-1. J. Shields abstained.

15. 23-071-3/13 – Increase P.O. #23-0285 – Parks Dept.

Jansen stated fertilizer has been substantially affected with price increases with 30% from where they were prior to COVID. An order was made earlier this year hoping he could beat the price increase, but Jansen stated they have to also make some soil amendments. Mr. Shields moved to approve with emergency, seconded by Mr. Rose.

16. 23-072-3/13 – Adopt MCRC Sexual Abuse and Molestation Prevention Policy

Mr. Wehrley stated they need to formalize a policy outlining what they were already doing, designating a compliance officer, making mandatory rules of 3, restricting unsupervised interaction between youth and children, and implementing additional hiring practices are just some of the policies. Mr. Huber reviewed the policy and it was forwarded to our insurance company who passed it on to Selective Insurance and they also approved the policy. Mr. Shields moved to approve with emergency, seconded by Mr. Rose.

17. Executive Session: (imminent litigation)

It was moved by Mr. Shields and seconded by Mr. Rose to enter into Executive Session at 6:25 p.m., for conferences with the City's Law Director concerning disputes involving the City which are the subject of pending or imminent court action to include the Mayor and Law Director. Roll was called and motion passed with the yeas of B. Lamb, P. Rose, J. Shields, J. Coyne, and R. Haire. Executive session adjourned at 6:56 p.m.

Finance Committee reconvened at 7:30 p.m. and there being no further business, adjourned.

John M. Coyne, Chairman