

Finance Committee
Monday, May 13, 2024
6:00 p.m. Medina City Hall – Council Rotunda

In attendance: J. Coyne – Chairman, J. Shields, P. Rose, R. Haire, D. Simpson, J. Hazeltine and Natalie DiSalvo.

Also present: Greg Huber, Nino Piccoli, P. Patton, K. Dirham, Jarrod Fry, Andrew Dutton, Chief Kinney, Kathy Patton, Cindy Lastuka, Judge Werner, Chief Walters, Rick & Tammy Kirby, Kimberly Marshall, Jansen Wehrley, and Sarah Crawford, Pat Walker, Ralph Jocke, Nancy Nozek (Brandstetter), Bethany Dentler, and Lori Bowers

1. Assignment of Requests for Council Action

2. 24-101-5/13 – Medina Municipal Court Renovation: Design Submittal Review

Nancy Nozek from Brandstetter Carroll gave a presentation to Council to discuss where they are in the process. They delivered their design phase packet on April 30, 2024. Followed up with page turn meeting. Cost estimate is still being worked on. Nancy continued with explanation of where they are with the design. Points touched on included:

- Transaction windows – ballistic glass
- Plan to use as much wood trimming as possible.
- IA discussions/ technology
- Boilers \$50,000
- Second Judge – nothing they do in the building is going to trigger that you need to have a second judge.
- County is working on a plan for what is going to happen for the law library both during abatement and construction.

3. 24-102-5/13 – RITA Compliance Program

Mr. Dirham stated he does not need the emergency clause on this and doesn't think this actually needs to go to council. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0

4. 24-103-5/13 – Vacation Policy for Experienced New Hires

John Coyne stated no decision needs to be made tonight. Benefits package not only for new hires but impacts when people leave also. Keith stated his staff requested to not do payouts to employees who are here for less than a year, it's also in the ordinance that is on tonight.

John stated on the ordinance tonight they will make a modification that even though an employee will be accruing vacation as you work, if you leave within the first year you cannot cash out your vacation. John likes the idea of the Board of Control making the recommendation based upon experience. John feels a committee should be put together to discuss all this.

5. 24-104-5/13 – Sick Time Payout Policy

Keith stated they are required under the ORC to pay 25% up to 30 days for any employee with at least 10 years with the city or any combination of City, State and various political subdivisions of the state. Mayor Hanwell stated the limit of 400 hours of sick time was established so that the

city does not take a huge hit at once, he stated that we have to follow the ORC. (Ohio Revised Code). Council suggested the only change to be made would be authorizing that it is ten years of any combined government service, and keeping the payout at 37%. Keith stated he will need the emergency clause. Mr. Shields moved that the City of Medina policy is amended to include not only 10 years of city service but to include 10 years of any government service which follows the ORC, 37% with a cap of 400 Hours 50 days with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

6. 24-105-5/13 – Ohio Law Enforcement Body Armor Program – Municipal Court

Cindy Lastuka stated they applied to the Ohio Law Enforcement Body Armor Program for 5 vests and 5 Carriers to go along to supply new bailiffs and new probation officer. They will pay 75% and we are responsible for the remainder 25% (\$1,300). Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

7. 24-106-5/13 – PY24 CHIP Grant Application Authorization

Andrew Dutton stated this is their every other year application for the CHIP Grant along with the City of Brunswick. They will be applying for \$700,000.00 of funds for low and moderate home owner repairs. The emergency clause is requested as the application is due June 20, 2024. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

8. 24-107-5/13 – PY24 CHIP Grant Partnership Agreement

Andrew stated they partnered with the City of Brunswick on the CHIP program and this is just the agreement between the Cities of Medina and Brunswick to apply together with the kicker. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

9. 24-108-5/13 – ESID-Request to Adopt Levying Special Assessments – Legacy Hotel

Kimberly Marshall spoke on the Energy Special Improvement District formed back in 2019 for businesses, companies, nonprofits, and government entities to use a development tool called PACE financing (Property Access Clean Energy) The Legacy Hotel Medina would like to use this tool as a part of their financing package. Adopt an ordinance for the petition. Authorize Mayor and or the Finance Director to enter into any and all documents necessary in connection with the petition, supplemental plan, cooperative agreement and special assessment agreement. This would be for HVAC, windows, roofing and lighting. This would be subject to final review of Law Director. Mr. Shields moved to approve subject to final approval of the Law Director, seconded by Mr. Simpson. Motion passed 7-0.

10. 24-109-5/13 – Maintenance Agreement with Medina County

Nino Piccoli stated this is a maintenance agreement between the City of Medina and Medina County in relation to boundary roads where the city ends and begins with the county. This hasn't been upgraded since 1996. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

11. 24-110-5/13 – Amend 31.02(B)(1), 31.05, 31.07 – Parks Dept.

Jansen stated their Turf Technician position has been vacant off and on the last several years. Jansen would like to abolish this position, increase the part-time union labors from 5 back to 6. The additional request is to change the Maintenance Tech pay from 32E to 34 which is inline with the Cemetery Sexton and Tree Care Technician. The Civil Service Commission reviewed

the job description changes as well as Mr. Huber. Jansen has the money in the carryforward funds. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

12. 22-259-11/28 – Room Tax for Hotels, Motels and Transient Stays (Discussion)

*held for next meeting

13. 24-111-5/13 – Municipal Court Paycode Upgrades

*held for next meeting

14. Executive Session: (land acquisition / imminent litigation)

The executive session was moved to follow the City Council meeting.

Finance Committee adjourned at 7:24 p.m.

John Coyne, Chairman