

Finance Committee
Tuesday, May 28, 2024
6:00 p.m. Medina City Hall – Council Rotunda

In attendance: J. Coyne – Chairman, J. Shields, P. Rose, R. Haire, and D. Simpson.

Also present: Mayor Hanwell, Greg Huber, Nino Piccoli, P. Patton, K. Dirham, Jarrod Fry, Andrew Dutton, Chief Kinney, Kathy Patton, Chief Walters, Kimberly Marshall (6:45), Jansen Wehrley, Dan Gladish, Chet Simmons, Rick & Tammy Kirby.

1. Assignment of Requests for Council Action

2. 24-112-5/28 – Amend Ord. 170-23, Bids Spring Grove Cemetery Road Improvement
Jansen Wehrley stated this is to increase the authorized amount for competitive bidding. Discovered very poor soils at Spring Grove Cemetery in this area and we had to modify the plans which resulted in the increase of costs. They did an appropriation through finance for the project to begin with and will have to do it again. John suggested using funds from #108 account. Mr. Shields moved to approve subject to final allocation to which account for the other \$50,000.00, seconded by Mr. Simpson. Motion passed 5-0.

3. 24-113-5/28 – Cooperative Purchase, Fitness Equipment – MCRC

Jansen stated this is to purchase approximately \$35,000 in fitness equipment as part of their replacement at the Rec Center. Two items are under National Cooperative Purchasing agreement and there are two additional treadmills with consoles to bring our treadmill count to 12. Looking to also apply 3 trade-ins of Arc trainers. Carryforward to be used for this purchase. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 5-0.

4. 22-259-11/28 – Room Tax for Hotels, Motels - Discussion

Mr. Rose stated other local cities charge 3% tax lodging fee. We are authorized to do this through the Ohio Revised Code. Paul provided council with a spreadsheet. With 77 rooms at the Legacy Hotel and average room occupancy of 68% with average room rate of \$169, so at 3% we stand to gain just under \$97,000 a year. For disadvantage people with vouchers maybe we could exclude the tax. Need to discuss use of the funds. Paul suggested Main Street Medina. Maybe use it towards road or sidewalk repairs.

Regi agrees with the tax and stated that every time she travels she incurs those extra charges. She doesn't disagree with collecting it at a small percentage, agrees to exempting those to hotels that have people living in them because they don't have another place to go. Greg Huber doesn't believe they can administer no taxes for disadvantage people, he would have to look into it. Maybe set a threshold number of rooms.

5. 24-111-5/13 – Municipal Court Paycode Updates

*tabled until next meeting.

6. 24-114-5/28 – Budget Amendments

#2024-025 – Misc.

Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 5-0.

#2024-027 – Fire Dept. - Incident Response Reimbursement

Keith stated this is money they received from responding to an incident and it needs to be appropriated. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 5-0.

7. 24-115-5/28 – Exp. to Central Square – CAD/RMS – Police Dept.

Chief Kinney stated this is their yearly maintenance agreement for their CAD/RMS system. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 5-0.

8. 24-116-5/28 – Amend Ord. 47-24 – Prospect Bridge Replacement Project

Mr. Patton stated council previously approved \$37,000. ODOT will replace the waterline under the bridge but they won't replace it between the bridge and new waterline at West Smith, it's about 100 ft. and to do this he needs an additional \$3,500. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 5-0.

9. 24-117-5/28 – Modify Medina Area Transportation Task Force 2001 Report

Patrick stated there is a proposed project and in order for the project to proceed one of the recommendations from the 2001 report was that east west collector street in that area be removed. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 5-0.

10. 24-118-5/28 – Then & Now – Wintrow Construction – Emergency RR Repairs

Patrick stated in April there were 4 different instances with broken railroads. Three of the four exceeded \$3,000 and became a then & now. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 5-0.

11. 24-119-5/28 – Resolution of Necessity for EMS Levy Renewal

Keith is requesting council pass this resolution of necessity. The spreadsheet Keith handed out provides the dollar amounts the levy will collect based on the current situation. This is just a renewal. No change, no increase. Need to pass a resolution once it comes back from the county to proceed. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 5-0.

12. 24-120-5/28 – Amend S&B Code, New Part-time Parking Violations Hearing Examiner

Mayor Hanwell explained the state law was changed a while back making the parking violations a civil process. For the city we have to have a parking violation hearing examiner which has to be either a retired law enforcement officer or an attorney. We have unpaid tickets from beyond 12 months that we can't do anything with at this point.

Ron Ross agreed to do this job for \$50 an hour. Once this is approved through council we would like for him to come in once a month for about an hour and have him go through the citations that need to be certified and sent to the court.

Matt Lanier determined that our handicap violation is lower than what the state law recommends. State law is \$250 up to \$500. We can not have a law that is less severe than the state.

John Coyne asked if we should modify the penalty section that do as with at least recouping some if not all of the cost of collection if they don't pay it.

Matt researched that question and felt if council includes in the ordinance that if a hearing is requested and it is found against them, then they would be responsible.

John asked and council agreed that they are ok with the concept but we just need to figure out the language of the penalty and to implement it.

Mayor Hanwell wants for right now the \$50 to be used that they discuss as an hourly payment and when they can bring this back for further discussion. He will work with Matt and Greg to put together some of these things and the language as to what needs to be amended.

Jim Shields stated the Job Description was taken through Civil Service and gave their ok.

*Tabled for more information.

13. Executive Session: (land acquisition)

It was moved by Mr. Shields and seconded by Mr. Simpson to enter into Executive Session to include the mayor and law director at 6:50 p.m. to consider the purchase of property for public purposes or the sale of property at competitive bidding because premature disclosure would give an unfair competitive or bargaining advantage to a person who's personal, private interest is averse to the general public interest. The roll was called and passed by the yeas votes of P. Rose, J. Shields, D. Simpson, J. Coyne, and R. Haire.

Executive Session adjourned at 7:12 p.m. and there being no further business the Finance Committee adjourned.

John Coyne, Chairman