

**Finance Committee**  
**Monday June 24, 2024**  
**6:00 p.m. Medina City Hall – Council Rotunda**

**In attendance:** J. Coyne – Chairman, J. Shields, P. Rose, R. Haire, N. DiSalvo, J. Hazeltine and D. Simpson.

**Also present:** Mayor Hanwell, Greg Huber, Nino Piccoli, P. Patton, K. Dirham, Jarrod Fry, Chief Kinney, Kathy Patton, Dan Gladish, Cindy Lastuka, Kimberly Marshall, Lori Bowers, Jenny Vasel, David Mitchell (LTC Montville), Chet Simmons, and Sarah Crawford

1. Assignment of Requests for Council Action

2. 24-135-6/24 – Fund Transfer – Cable TV Fund

Mr. Dirham stated it was his understanding that they wanted to do this as a standing thing. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

3. 24-136-6/24 – Grant Application – 2024 Violent Crime Grant – Police

Chief Kinney stated this is for the FLOCK Cameras for 2025. Applications are due June 21<sup>st</sup> and that is why he needs the emergency clause. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

4. 24-137-6/24 – Grant Application – Firehouse Subs Public Safety – Police

Chief Kinney stated they are requesting to apply and receive if awarded and this grant will cover AED's for police cruisers. Emergency clause is requested due to time restraints. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

5. 24-138-6/24 – Expenditure – Litchfield Heating, Inc. – Service Dept.

Nino Piccoli stated this is for the public restroom. This was built in 2010 and at that time they did not use a new HVAC unit and the heat exchanger has failed. This would provide a new heat exchanger and for it to be put in and should last about 14 years. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

6. 24-139-6/24 – Amend Ord. 108-23, Lease Agreement for 1969 Courthouse

Mayor Hanwell stated they have not been paying for the lease at the County Courthouse because they were still getting rid of some of the furniture and things inside. The building is now cleared out and are ready for us to start payments on July 1<sup>st</sup>. They have agreed to waive the \$70,000.00 annual security share until we actually occupy the building for Municipal Court purposes. If we want to create a separate entry way, then that would be our responsibility. We will be billed/invoiced quarterly. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

7. 24-140-6/24 – Petition to Join Jedd – LTC Montville, LLC

Kimberly Marshall stated this request is a petition to join the JEDD for a project located at 6045 Wooster Pike Rd. The JEDD Board met and approved this petition. Construction for a new 99 bed nursing home facility. Emergency clause is requested due to developer timelines. David Mitchell spoke on behalf of LTC Montville. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

8. 24-141-6/24 – Discussion – Credit Card Fees

Keith Dirham comes before council again to discuss credit card fees. ACH is where it automatically comes out of your checking account. Keith spoke with Jansen and the Rec Center does not want to pass the fees along. For City Hall in 2023 we paid just under \$70,000.00. John Coyne asked about the alternative ways of paying like Venmo? How much time do you give the public before you implement this, what kind of notice?

Keith stated they would put notice in the bills. Keith stated they are offering free options through ACH, paying cash or by check.

John suggested a date to begin of October 1, 2024.

Mr. Shields moved to approve with Option #3 and use October 1, 2024 as a starting date, seconded by Mr. Simpson. Motion passed 7-0.

9. 24-142-6/24 – Budget Amendments

a. 2024-031 – Transfer Cable TV Fund

Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passes 7-0.

b. 2024-033 – Donation

Mayor Hanwell stated this is a donation for Medina Youth Baseball Association to help with the field lights. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

10. 24-143-6/24 – Award CMAR for the Municipal Court Renovation (Job #1104)

Mr. Patton stated they have received qualification statements from 4 firms. They have met and decided on two and will have opportunity to discuss their proposals.

11. 24-144-6/24 – Amend Ord. 20-23, City Railroad Improvement Project

Patrick Patton stated they finished the Railroad Improvement project on Route 18 by A.I. Root Company and a whole lot of drainage work from RT.18 going north 1,000 ft.

They ran into a few unexpected conditions and now need to increase the contract amount by \$19,999.85 split evenly between the #108 fund and the rail fund. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

12. 24-145-6/24 – Increase P.O. #2024-1275 – CHIP Grant – Paul Davis Restoration

Andrew Dutton stated this is for program year 2020 CHIP project for plumbing portion of \$3,200 due to installation of sump pump and associated work. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

13. Executive Session: (imminent/pending litigation / land acquisition)

It was moved by Mr. Shields and seconded by Mr. Simpson to enter into Executive Session at 6:24 p.m. to consider the purchase of property for public purposes or the sale of property at competitive bidding because premature disclosure would give an unfair competitive or bargaining advantage to a person who's personal, private interest is averse to the general public interest and for Conferences with the City's Law Director concerning disputes involving the City which are the subject of pending or imminent court action to include the Mayor and the Law Director.

The roll was called and motion passed with the yea votes of N. DiSalvo, P. Rose, J. Shields, J. Coyne, D. Simpson, R. Haire, and J. Hazeltine.  
Executive session adjourned at 6:52 p.m.

There being no further business the Finance Committee adjourned at 6:52 p.m.

John Coyne, Chairman