

FINANCE COMMITTEE AGENDA
Monday, July 10, 2023
Council Rotunda

Finance Committee (6:00 p.m.)

1. Assignment of Requests for Council Action
2. 23-115-6/12 – Medina Meow Fix – Additional Funding Request
3. 23-132-7/10 – Budget Amendment (#2023-033)
4. 23-133-7/10 – Then & Now – Wintrow Construction – Railroad Repair
5. 23-134-7/10 – Account Number Change – P.O. #23-609
6. 23-135-7/10 – Account Number Change – P.O. #23-610
7. 23-136-7/10 – Account Number Change – P.O. #23-1075
8. 23-137-7/10 – Bids, Job #1154: Reagan Skatepark Rehab (ARPA Funds)
9. 23-138-7/10 – Grant Application – Ohio Public Works Commission
10. 23-139-7/10 – Amend Ord. 40-23 – 2023 Concrete Street Repair
11. 23-140-7/10 – Bids, 2023 Sidewalk Repair Program
12. 23-141-7/10 – Grant Application – PY22 CHIP Lead Abatement Program

REQUESTS FOR COUNCIL ACTION/DISCUSSION

Finance Committee

- 23-132-7/10 – Budget Amendments
- 23-133-7/10 – Then & Now – Wintrow Construction – Railroad Repair
- 23-134-7/10 – Account Number Change – P.O. #23-609
- 23-135-7/10 – Account Number Change – P.O. #23-610
- 23-136-7/10 – Account Number Change – P.O. #23-1075
- 23-137-7/10 – Bids, Job #1154 – Reagan Park Skatepark Rebab (ARPA Funds)
- 23-138-7/10 – Grant Application – Ohio Public Works Commission
- 23-139-7/10 – Amend Ord. 40-23 – 2023 Concrete Repair
- 23-140-7/10 – Bids, 2023 Sidewalk Repair Program
- 23-141-7/10 – Grant Application – PY22 CHIP-LAP (Lead Abatement)

7/10/23

REQUEST FOR COUNCIL ACTION

From: Bill Lamb, Council At-Large

No. RCA 23-115-6/12

Date: May 22, 2023

Committee: Finance

Subject: Medina Meow Fix – Additional Funding Request

Summary and background:

Requesting Council provide \$10,000 to the 501c3 Medina Meow Fix.

6/12/23 B. Lamb - City donated \$ as a pilot program.

Dennie - impressed w/ work they've done.

K. Huff: 301 cats taken in from Medina city.

Rittman \$5,000 - 112 cats - coming up w/ another \$2,000

3-5 yrs to be noted as 501c3 - to get grant

she asked for ARPA funds and got turned down.

Massillon Animal Management Program.

wadsworth allocated \$10,000 but haven't seen the funds.

Brunswick - pushing them now.

Regi - animal lover - neighborhood was over-run a few yrs ago - support efforts

Paul - income from fundraisers?

Keri - I will keep working on getting awarded grants. Small facebook fundraisers

\$8,000 @ in person fundraiser.

6-26-23 Dennie - requested funding from other municipalities, townships + villages. Rittman \$7,000 - wadsworth \$10,000

Estimated Cost: \$10,000

Hub County Shelter only handles dogs.

Jim - Could \$ go through SPCA

Huber - Doesn't feel comfortable w/

City giving \$ to 501c3's.

Taxpayer \$ - Need criteria prefer to work through SPCA

Mayor - SPCA provides comprehensive list of services.

Huber - put administrators on Meow Fix Board.

Suggested Funding:

Sufficient Funds in Account: TBD

Transfer Needed From:

To:

New Appropriation Needed into Account:

Emergency Clause Requested: Yes

No

Reason:

COUNCIL USE ONLY:

Committee Recommendation:

6-12-23 HOLD - Keri to provide more info on other funding sources.

6-26-23 Tabled

Ord./Res.:

Date:

Kathy Patton

From: Dennis Hanwell
Sent: Friday, June 23, 2023 10:50 AM
To: Council Offices
Subject: FW: Fundraiser totals since MMF inception
Attachments: Fundraiser Totals.pdf

From: Keri Huff <medinameowfix@gmail.com>
Sent: Friday, June 23, 2023 10:44 AM
To: Dennis Hanwell <dhanwell@medinaoh.org>; Bill Lamb <blamb@medinaoh.org>; Jessica Hazeltine <jhazeltine@medinaoh.org>
Subject: Fundraiser totals since MMF inception

Here is the numbers I promised I would send from the fundraisers that I had since the inception of Medina Meow Fix I know that you had pulled the tax records since it is public record. I do have fundraisers I do work with the city of Medina to raise money I do work with businesses, and I work very hard to have fundraisers, with that being said it's still not enough money to run a city of 25,000 people with their animal needs and with the match we had with a Stevenson foundation I surely couldn't run a county of over 200,000 people. But with the funding with a Medina City, the money I am given from Medina City stays and goes to only Medina City. I do not buy traps. I do not use it for advertising. I do not use it for purchasing anything. The only thing I Medina City money goes for is Medina city cats going to the TNR program for 301 cats that we helped in Medina City, you were charged on a spreadsheet for them and anything over and above the price you were charged we paid for. Our prices have gone up substantially. There is months that our vet fees are incredibly high. We cover that I cannot continue to do that without raising prices. Like I had said before I dina, Meow Fix would be applying for larger grants at the 3 to 5 year inception when we are proven as a 501(c) three this was never considered seed money. This was considered a pilot program so other cities would follow suit and join in and start protecting the animals that are thrown to the street by people who know they could get away With throwing away a 5 to 8 pound animal. I will not be able to cover all the expenses with the fundraisers I have and if we are not able to have the city join in and have extra money to pay for the vet work I'm afraid to say the program might not succeed , we have been able to help 301 cats in Medina city and well over 35 litters of kittens in Medina City that's a lot of prevention. I'm hoping some ARPA funds might open up. I see they have all been appropriated, but I hope there might be some wiggle room in that. That would surely help the animals dumped in the park a lot.

Thank you in advance. See you on Monday.

Keri Huff

Please send to the rest of city council

Fundraiser name	Date	Amount
Basket Raffle (online)	Nov 2021	3,615.00
Kick off to Kitten Season (online)	June 2022	5,794.00
Happy Meowlidays (online)	Nov 2022	3,122.00
Colleen Drawing	Oct 2022	200.00
Elvis Fundraiser	May 2023	7,800.00
		20,531.00

Kathy Patton

From: Keith Dirham
Sent: Tuesday, June 27, 2023 9:28 AM
To: Council Offices; Dennis Hanwell
Subject: SPCA payments

All:

The question of how much the City pays to SPCA came up at the meeting last night, the annual amount paid to them for services is as follows:

- \$8,452 in 2016
- \$8,500 in 2017
- \$8,670 in 2018
- \$8,850 in 2019
- \$10,000 in 2020
- \$10,000 in 2021
- \$10,200 in 2022
- \$10,575 in 2023

The City paid an additional \$10,000 to them in 2021 that was ultimately for the benefit of Meow Fix.

Keith

sk
As Handled
7-5-23

REQUEST FOR COUNCIL ACTION

No. RCA 23-133-7/10
Committee: Finance + Council

FROM: Patrick Patton
DATE: July 5, 2023
SUBJECT: Authorization to create a Purchase Order and authorize a Then and Now payment greater than or equal to \$3,000 in accordance with ORC 5705.41 (D) (1)

SUMMARY AND BACKGROUND:

In accordance with ORC 5705.41 (D) (1), I respectfully request that Council pass a resolution authorizing payment to Wintrow Construction for emergency water line repairs (see attached invoice). The purchase order was not created until 5/22/23.

This request for Council Action shall serve as the Finance Director's certification that there was at the time of the making of this contract and there is at the time of the execution of this certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of the appropriate fund free from any previous encumbrances.

ORC 5705.41 (D) (1):

Except as otherwise provided in division (D)(2) of this section and section 5705.44 of the Revised Code, make any contract or give any order involving the expenditure of money unless there is attached thereto a certificate of the fiscal officer of the subdivision that the amount required to meet the obligation or, in the case of a continuing contract to be performed in whole or in part in an ensuing fiscal year, the amount required to meet the obligation in the fiscal year in which the contract is made, has been lawfully appropriated for such purpose and is in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances. This certificate need be signed only by the subdivision's fiscal officer. Every such contract made without such a certificate shall be void, and no warrant shall be issued in payment of any amount due thereon. If no certificate is furnished as required, upon receipt by the taxing authority of the subdivision or taxing unit of a certificate of the fiscal officer stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances, such taxing authority may authorize the drawing of a warrant in payment of amounts due upon such contract, but such resolution or ordinance shall be passed within thirty days after the taxing authority receives such certificate; provided that, if the amount involved is less than one hundred dollars in the case of counties or three thousand dollars in the case of all other subdivisions or taxing units, the fiscal officer may authorize it to be paid without such affirmation of the taxing authority of the subdivision or taxing unit, if such expenditure is otherwise valid.

Estimated Cost: \$6,574.54

Suggested Funding:

- sufficient funds in Account No. 145-0630-54411
- transfer needed from Account No. _____ to Account No. _____
- NEW APPROPRIATION needed in Account No. _____

Emergency Clause Requested: No
Reason:

COUNCIL USE ONLY:

Committee Action/Recommendation:
Council Action Taken:

Ord./Res. Ord. 120-23
Date: 7-10-23



INVOICE

Wintrow Construction Corporation
673 Norton Avenue
Barberton OH 44203-1725
330-753-2983

Invoice No: 27347
Date: 2/3/2023
Due Date: 3/5/2023
Customer PO #
Job No: 8204

Bill To:

City of Medina, OH
132 North Elmwood Ave.
P.O.Box 703
Medina, OH 44256

Job Address:

by Al Root
Medina, OH

Terms: Net 30 Days

A late payment charge of 1 1/2% per month (18% annum) shall be assessed on any past due balance.

Accounts Receivable Email: Jennifer@WintrowConstruction.com

Description	Unit	Qty.	Unit Price	Extended Price
Work Performed 1/10/23 - 1/11/23				
Maintenance Work at Al Root Curve	LS	1.00	6,574.54	6,574.54

SEE ATTACHED

Subtotal:	\$	6,574.54
*Sales Tax (if applicable):	\$	0.00
Invoice Amount (USD):	\$	6,574.54

*Please reference invoice number on check
Enclose a tax exempt certificate if sales tax is deducted from remittance

City of Medina
Medina OH
Job #8204
Sch Maintenance @ Al Root Curve
\$6,574.54
 Pat Patton

T&M

1/10/2023 Loaded/prepped equipment at yard for work in Medina

2 Operator	1 hrs @	\$	65.75	\$	131.50
1 Laborer	1 hrs @	\$	59.59	\$	59.59
					\$ 191.09

1/11/2023 Mobilization/Demob of Equipment (Mini Excavator)

1 Driver/Boom/Trailer	1 hrs @	\$	135.00	\$	135.00
<i>Surcharge</i>				\$	10.80
					\$ 145.80

Mobilization of Crew **\$ 21.00**

Replaced 4 ties; installed 3 gauge rods; dug out some of the crossing to fix wide gauge

1 Foreman	10 hrs @	\$	70.85	\$	708.50
2 Operator	10 hrs @	\$	65.75	\$	1,315.00
1 Operator - <i>delivered spikes & worked w/crew</i>	3 hrs @	\$	65.75	\$	197.25
1 Laborer	10 hrs @	\$	59.59	\$	595.90
					\$ 2,816.65

Equip: Crew Truck / Tool Truck / Boom Truck / Mini Excavator / Air Compressor **\$ 2,125.00**

4 7x9 Ties, new	@	\$	81.00	\$	324.00
9 50# Keg of Spikes	@	\$	75.00	\$	675.00
3 DE Gauge Rods	@	\$	92.00	\$	276.00
					\$ 1,275.00

Subtotal	\$ 6,574.54
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Labor	\$ 3,174.54
Equipment	\$ 2,125.00
Materials	\$ 1,275.00
T&M TOTAL	\$ 6,574.54

Invoice Total	\$ 6,574.54
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City of Medina
 132 North Elmwood Ave
 P.O. Box 703
 Medina, OH 44258

PURCHASE ORDER

Page: 1
 P.O. Number: **2023001325**
 P.O. Date: 05/22/2023
 Req. Number: 2023-ENG-0045
 Requested By: Lilly Selva
 Blanket Type: RB
 Ship Via:
 Terms:

Deliver To ENGINEERING DEPT
 CITY OF MEDINA
 132 N ELMWOOD AVE
 MEDINA OH 44256

Vendor W00318
 WINTROW CONSTRUCTION
 673 NORTON AVE
 BARBERTON, OH 44203

TERMS:
 1. City of Medina is exempt from excise or sales tax.
 2. Purchase order number must appear on all invoices, packages, packing slips, shipping papers and all other correspondence.
 3. Delivery must be prepaid to destination shown above or billed to same.
 4. No change may be made in this order without consent of the Director of Finance.
 DO NOT DUPLICATE THIS ORDER

FID# 34-6001856

Line	Description	Account	Qty	Unit	Price/Unit	Amount
BOC APPROVED 5/22/23						
		Accounting				
001	RB-RR REPAIR/MAINTENANCE	145-0630-54411				\$14,513.42

Purchase Order Total: \$14,513.42

This amount has been lawfully appropriated for such purpose and is in the treasury or in the process of collection.

Keith A. Dvornik

6/5/2023

Director of Finance

Date

RCA 23-134-7/10
Finance Only

City of Medina
Board of Control/Finance Committee Approval
Administrative Code: 141

- Department Heads can authorize expenditures up to \$1,500.00 (requisition)
- Board of Control authorizes expenditures from \$1,500.01 to \$15,000.00 (BOC form).
- Finance Committee authorizes expenditures from \$15,000.01 to \$25,000.00 (BOC form).
- Council authorizes expenditures/bids over \$25,000.00 (RCA form). Board of Control awards all bids, unless otherwise specified in authorizing ordinance. (Ord. 101-05)

Date: 6/22/2023

Department: IT / Finance

Amount: N/A

B.O.C. Approval Date: _____
(Finance Use Only)

Account Number: SWITCH FROM 688 TO 388

Vendor: Technology Engineering

Department Head/Authorized Signature: 

Item/Description:

Purchase Order #23-609, change account number from IT fund 688 to Computer Capital fund 388.

FINANCE COMMITTEE APPROVAL: (expenditures from \$15,000.01 to \$25,000.00)

Date Approved/Denied by Finance Committee: _____

Date to Finance: _____

Clerk of council

- Please have all BOC items for the agenda to the Mayor's Office before 5 p.m. on Friday before the scheduled BOC meeting.
- Please have all Finance Committee items for the agenda to the Clerk of Council's Office before 5 p.m. on Tuesday before the scheduled Finance Committee meeting.

Thank you.



City of Medina
 132 North Elmwood Ave
 P.O. Box 703
 Medina, OH 44258

PURCHASE ORDER

Page: 1
 P.O. Number: **2023000609**
 P.O. Date: 01/01/2023
 Req. Number: 2022-ITD-0034
 Requested By: Lilly Selva
 Blanket Type: RB
 Ship Via:
 Terms:

Deliver To IT/TECHNOLOGY FUND
 CITY OF MEDINA
 132 N ELMWOOD AVE
 MEDINA OH 44256

Vendor T00211
 TECHNOLOGY ENGINEERING GROUP
 3593 MEDINA RD #239
 MEDINA, OH 44256

TERMS:
 1. City of Medina is exempt from excise or sales tax.
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 DO NOT DUPLICATE THIS ORDER

FID# 34-6001856

Line	Description	Account	Qty	Unit	Price/Unit	Amount
FINANCE COMMITTEE APPROVED 12/12/22						
		Accounting				
001	RB-IT SERVICES-MAINTENANCE/SUPPORT	688-0714-52226				\$25,000.00

Purchase Order Total: \$25,000.00

CORRECT ACCT # FROM 388; FINANCE COMMITTEE APPROVED 2/13/23

This amount has been lawfully appropriated for such purpose and is in the treasury or in the process of collection.

Keith A. Driskoll

Director of Finance

1/6/2023

Date

RCA 23-135-7/10

City of Medina
Board of Control/Finance Committee Approval
Administrative Code: 141

Finance Only

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Date: 6/22/2023

Department: IT / Finance

Amount: N/A

B.O.C. Approval Date: _____
(Finance Use Only)

Account Number: SWITCH FROM 688 TO 388

Vendor: Technology Engineering

Department Head/Authorized Signature: *Kevin T. ...*

Item/Description:

Purchase Order #23-610 line# 16, change account number from IT fund 688 to Computer Capital fund 388.

FINANCE COMMITTEE APPROVAL: (expenditures from \$15,000.01 to \$25,000.00)

Date Approved/Denied by Finance Committee: _____

Date to Finance: _____

Clerk of council

- Please have all BOC items for the agenda to the Mayor's Office before 5 p.m. on Friday before the scheduled BOC meeting.
- Please have all Finance Committee items for the agenda to the Clerk of Council's Office before 5 p.m. on Tuesday before the scheduled Finance Committee meeting.

Thank you.



City of Medina
 132 North Elmwood Ave
 P.O. Box 703
 Medina, OH 44258

PURCHASE ORDER

Page: 1
 P.O. Number: 2023000610
 P.O. Date: 01/01/2023
 Req. Number: 2022-ITD-0043
 Requested By: Lilly Selva
 Blanket Type: SB
 Ship Via:
 Terms:

Deliver To IT/TECHNOLOGY FUND
 CITY OF MEDINA
 132 N ELMWOOD AVE
 MEDINA OH 44256

Vendor T00211
 TECHNOLOGY ENGINEERING GROUP
 3593 MEDINA RD #239
 MEDINA, OH 44256

TERMS:
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 DO NOT DUPLICATE THIS ORDER

FID# 34-6001856

Line	Description	Account	Qty	Unit	Price/Unit	Amount
BOC APPROVED 12/12/22						
Accounting						
001	SB-PHONE CHARGES-GENERAL ADMIN	001-0707-52212				\$240.00
002	SB-PHONE CHARGES-FIRE	107-0110-52212				\$2,532.00
003	SB-PHONE CHARGES-WATER OFC	513-0531-52212				\$420.00
004	SB-PHONE CHARGES-POLICE	106-0102-52212				\$7,260.00
005	SB-PHONE CHARGES-REC CENTER	574-0350-52212				\$4,500.00
006	SB-PHONE CHARGES-PARK	104-0301-52212				\$588.00
007	SB-PHONE CHARGES-VEHICLE MAINT	676-0746-52212				\$300.00
008	SB-PHONE CHARGES-CEMETERY	001-0210-52212				\$780.00
009	SB-PHONE CHARGES-BUILDING	001-0430-52212				\$1,116.00
010	SB-PHONE CHARGES-CIVIL SERVICE	001-0723-52212				\$324.00
011	SB-PHONE CHARGES-PLANNING	001-0410-52212				\$564.00
012	SB-PHONE CHARGES-COUNCIL	001-0701-52212				\$564.00
013	SB-PHONE CHARGES-ECON DEVEL	001-0748-52212				\$840.00
014	SB-PHONE CHARGES-ENGINEERING	001-0742-52212				\$1,116.00
015	SB-PHONE CHARGES-FINANCE	001-0703-52212				\$1,212.00
016	SB-PHONE CHARGES-IT	688-0714-52212				\$1,044.00
017	SB-PHONE CHARGES-LAW	001-0704-52212				\$1,404.00
018	SB-PHONE CHARGES-MAYOR	001-0702-52212				\$576.00
019	SB-PHONE CHARGES-DISPATCH	106-0102-52212				\$1,332.00
020	SB-PHONE CHARGES-SANITATION	514-0543-52212				\$708.00

Purchase Order Total: \$30,600.00

This amount has been lawfully appropriated for such purpose and is in the treasury or in the process of collection.

Director of Finance

1/6/2023

Date



City of Medina
 132 North Elmwood Ave
 P.O. Box 703
 Medina, OH 44258

PURCHASE ORDER

Page: 2
 P.O. Number: **2023000610**
 P.O. Date: 01/01/2023
 Req. Number: 2022-ITD-0043
 Requested By: Lilly Selva
 Blanket Type: SB
 Ship Via:
 Terms:

Deliver To IT/TECHNOLOGY FUND
 CITY OF MEDINA
 132 N ELMWOOD AVE
 MEDINA OH 44256

Vendor T00211
 TECHNOLOGY ENGINEERING GROUP
 3593 MEDINA RD #239
 MEDINA, OH 44256

TERMS:
 1. City of Medina is exempt from excise or sales tax.
 2. Purchase order number must appear on all invoices, packages, packing slips, shipping papers and all other correspondence.
 3. Delivery must be prepaid to destination shown above or billed to same.
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 DO NOT DUPLICATE THIS ORDER

FID# 34-6001856

Line	Description	Account	Qty	Unit	Price/Unit	Amount
021	SB-PHONE CHARGES-SERVICE DEPT	001-0741-52212				\$300.00
022	SB-PHONE CHARGES-STREET	102-0610-52212				\$564.00
023	SB-PHONE CHARGES-UTILITY BILLING	513-0708-52212				\$852.00
024	SB-PHONE CHARGES-WTP	513-0533-52212				\$1,140.00
025	SB-PHONE CHARGES-FORESTRY	001-0420-52212				\$324.00

Purchase Order Total: \$30,600.00

CORRECT ACCT # FROM 388; L#16; DZ 1/31/23

This amount has been lawfully appropriated for such purpose and is in the treasury or in the process of collection.

Keith A. Osipow

1/6/2023

Director of Finance

Date

RCA 23-136-7/10

Finance Only

City of Medina
Board of Control/Finance Committee Approval
Administrative Code: 141

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- Board of Control authorizes expenditures from \$1,500.01 to \$15,000.00 (BOC form).
- Finance Committee authorizes expenditures from \$15,000.01 to \$25,000.00 (BOC form).
- Council authorizes expenditures/bids over \$25,000.00 (RCA form). Board of Control awards all bids, unless otherwise specified in authorizing ordinance. (Ord. 101-05)

Date: 6/22/2023

Department: IT / Finance

Amount: N/A

B.O.C. Approval Date: _____
(Finance Use Only)

Account Number: SWITCH FROM 688 TO 388

Vendor: Technology Engineering

Department Head/Authorized Signature: *Keith G. Jr*

Item/Description:

Purchase Order #23-1075, change account number from IT fund 688 to Computer Capital fund 388.

FINANCE COMMITTEE APPROVAL: (expenditures from \$15,000.01 to \$25,000.00)

Date Approved/Denied by Finance Committee: _____

Date to Finance: _____

Clerk of council

- Please have all BOC items for the agenda to the Mayor's Office before 5 p.m. on Friday before the scheduled BOC meeting.
- Please have all Finance Committee items for the agenda to the Clerk of Council's Office before 5 p.m. on Tuesday before the scheduled Finance Committee meeting.

Thank you.



City of Medina
 132 North Elmwood Ave
 P.O. Box 703
 Medina, OH 44258

PURCHASE ORDER

Page: 1
 P.O. Number: **2023001075**
 P.O. Date: 03/13/2023
 Req. Number: 2023-ITD-0004
 Requested By: Lilly Selva
 Blanket Type:
 Ship Via:
 Terms:

Deliver To IT/TECHNOLOGY FUND
 CITY OF MEDINA
 132 N ELMWOOD AVE
 MEDINA OH 44256

Vendor T00211
 TECHNOLOGY ENGINEERING GROUP
 3593 MEDINA RD #239
 MEDINA, OH 44256

TERMS:
 1. City of Medina is exempt from excise or sales tax.
 2. Purchase order number must appear on all invoices, packages, packing slips, shipping papers and all other correspondence.
 3. Delivery must be prepaid to destination shown above or billed to same.
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 DO NOT DUPLICATE THIS ORDER

FID# 34-6001856

Line	Description	Account	Qty	Unit	Price/Unit	Amount
FINANCE COMMITTEE APPROVED 3/13/23						
Accounting						
001	'23 MERAKI LICENSE/SUPPORT	688-0714-53321				\$24,874.07

Purchase Order Total: \$24,874.07

5/23 PER KD & DZ, ACCT S/N BE 688; 688 SHOULD ONLY BE USED FOR PAYROLL; CORR WITH ZERO CK; PO CLOSED

This amount has been lawfully appropriated for such purpose and is in the treasury or in the process of collection.

Keith A. Dvornik

3/21/2023

Director of Finance

Date

ok
art Hornell
6-29-2023

REQUEST FOR COUNCIL ACTION

No. RCA 23-137-7/10

FROM: Jansen Wehrley/Pat Patton

Committee: Finance

DATE: June 29, 2023

SUBJECT: Bids- Job #1154: Reagan Park Skatepark Rehabilitation- ARPA Funds

SUMMARY AND BACKGROUND:

Respectfully requesting Council authorization to advertise, bid, and award the Reagan Park Skatepark Rehabilitation. This project will involve replacing the catch basin, installing new drain pipe, and pouring approximately 10,500 square feet of new concrete over the existing concrete. Rolling and Hocevar, Inc. has been contracted to perform a site survey and complete the design for this project.

The Parks Department conducted a Skate Park Survey in 2022. This survey was used to help develop the design for new ramps recently purchased through Ordinance 98-23. The common concern found through the survey process was the deteriorating concrete surface. 207 survey responses were completed.

The construction budget for this project is \$120,000.00.

Current ARPA Fund balance is \$36,134.55. Respectfully requesting that any remaining allocated ARPA funds, not used from closed projects, be allocated to this project to reduce the amount of carryforward used.

Estimated Cost: \$ 120,000.00

Suggested Funding: 171-0301-54411 (\$36,134.55 current balance of ARPA Funds)

Remainder to come from 104-0301- Parks Carryforward

- sufficient funds in Account No.
- transfer needed from Account No. to Account No.
- **NEW APPROPRIATION** needed in Account No.

Emergency Clause Requested: YES

Reason: Need to complete the project in 2023 prior to the delivery of ramps. 5-month lead-time on skatepark ramps.

COUNCIL USE ONLY:

Committee Action/Recommendation:

Council Action Taken:

Ord./Res.

Date:

COMMON CONCERN

The ground at the park needs resurfaced. The ground is similar to a cheese grater in terms of coarseness.

Any design, plus a fresh layer of concrete would be a huge upgrade. The current flat ground is very rough.

The concrete needs smoothed out at this location. It is so rough that you lose speed and your feet go numb.

Having nice smooth concrete is important. It's the only reason I don't go to the current park.

The concrete surface should also be refinished if not already in the plans. Not very smooth currently. Thank you for all your hard work on this project!!



REQUEST FOR COUNCIL ACTION

OK
at Hand
7-5-23

NO. RCA 23-138-7/10

FROM: Patrick Patton



COMMITTEE

REFERRAL:

Finance

DATE: July 5, 2023

SUBJECT: Application for grant assistance with the Ohio Public Works Commission (OPWC)

This request is for Council's authorization to submit a grant application with the Ohio Public Works Commission. We will be requesting a grant in the amount of \$485,150.

We are submitting this request at this time because the grant application will be due at the end of August. In order to meet this deadline, we will need Council approval at the next regularly scheduled Council meeting (August 28, 2023). Prior to that meeting, we will present cost and grant funding information to the Council.

Finally, please note that in addition to the authorization to submit the grant application, this requests asks that if successful, the Mayor be authorized to enter into an agreement with OPWC to accept the grant.

Thank you for your consideration.

ESTIMATED COST: No cost to submit the application. If the grant application is successful, the City will be responsible for the local share of the project (TBD).

SUGGESTED FUNDING:

Sufficient Funds in Account Number:

Transfer Needed From:
To:

New Appropriation:

Emergency Clause Requested: Yes

Reason: The grant is due no later than September 7, 2023. Due to Council's summer recess, this legislation will not be on Council's agenda until August 28th, so at that point we will need the emergency clause.

COUNCIL USE ONLY:

COMMITTEE RECOMMENDATION:

Council Action Taken:

Ord./Res. Number:


Date:

REQUEST FOR COUNCIL ACTION

OK
D. Hammett
7-5-23

NO. RCA 23-139:7/10

FROM: Patrick Patton



DATE: July 5, 2023

COMMITTEE REFERRAL: Finance

SUBJECT: Amend Ordinance #40-23 2023 Concrete Street Repair

This request is for Council's authorization to modify Ordinance 40-23 (attached) authorizing the bidding and awarding a contract for the 2023 Concrete Street Repair by \$60,000, thus increasing the amount authorized to \$710,000.

The reasons for the increase are as follows:

1. Medina City Schools has asked us to include removal and replacement of a portion of their driveway to Al Root Middle School when we are completing work in this area. The school district will reimburse us the cost of this work.
2. We would like to include repair of several pavement areas where we had recent water breaks after the initial concrete street repair program was developed.

Thank you for your consideration.

ESTIMATED COST: \$60,000.

SUGGESTED FUNDING: 108-0610-54414 (\$32,000)
513-0533-54414 (\$28,000)

Sufficient Funds in Account Number:

Transfer Needed From:
To:

New Appropriation:

Emergency Clause Requested: Yes

Reason: We would like to execute the contract as soon as possible so that the contractor can begin acquiring project materials immediately.

COUNCIL USE ONLY:

COMMITTEE RECOMMENDATION:

Council Action Taken:

Ord./Res. Number:

Date:

REQUEST FOR COUNCIL ACTION

NO. RCA 23-140-7/10

FROM: Patrick Patton

*OK
Dr. Hamren
7-5-23*

DATE: July 5, 2023

COMMITTEE Finance
REFERRAL:

SUBJECT: Bids for 2023 Sidewalk Repair Program

This request is for Council's authorization to advertise, bid and award a contract for the completion of the 2023 sidewalk repair program.

Our plans for this year are to complete sidewalk repairs in the areas bordered by Harding, North Harmony, East North and North Broadway.

Thank you for your consideration.

ESTIMATED COST: \$50,000.

SUGGESTED FUNDING: 108-0610-54414

Sufficient Funds in Account Number:

Transfer Needed From:
To:

New Appropriation:

Emergency Clause Requested: Yes

Reason: We would like to execute the contract as soon as possible so that the contractor can begin acquiring project materials immediately.

COUNCIL USE ONLY:

COMMITTEE RECOMMENDATION:

Council Action Taken:

Ord./Res. Number:

Date:

REQUEST FOR COUNCIL ACTION

No. RCA 23-141-7/10
Committee Finance

FROM: Andrew Dutton
DATE: 7/6/23
SUBJECT: PY22 CHIP Lead Abatement Program

SUMMARY AND BACKGROUND:

The City of Medina in partnership with the City of Brunswick was awarded \$700,000 of PY22 CHIP Funds for private owner home rehabilitation and repair, tenant-based rental assistance, and fair housing administration. The city entered into a contract with Kleinfelder, Inc. (formerly Poggemeyer Design Group) to apply for and administer the PY22 CHIP.

CHIP Lead Abatement Program (CHIP-LAP) funding has recently been made available for use with the PY22 CHIP program. The funds can be used for required lead abatement on approved CHIP projects.

This is a request that Kleinfelder, Inc. be authorized and directed to file on behalf of the City of Medina an application with the Ohio Development Services Agency for the CHIP Lead Abatement Program. Based on the city's current projected outcomes for its PY2022 CHIP Program, the city will apply for a total of \$60,000 in CHIP-LAP funding. It is estimated that the funding will be sufficient to provide lead abatement for four approved CHIP projects.

Estimated Cost: \$2,500

Suggested Funding: \$60,000

- sufficient funds in Account No. 001-0410-52215
- transfer needed from Account No. _____ to Account No. _____
- NEW APPROPRIATION needed in Account No. _____

Emergency Clause Requested Yes Finance and Council
Reason: The PY22 CHIP-LAP application is due July 26, 2023

COUNCIL USE ONLY:

Committee Action/Recommendation:

Council Action Taken:

Ord./Res.
Date: