

MEDINA CITY COUNCIL

Monday, January 13, 2025

Call to Order:

Medina City Council met in regular session on Monday, January 13, 2025 at Medina City Hall. The meeting was called to order at 7:30 p.m. by President of Council John Coyne III, who led in the Pledge of Allegiance.

Roll Call:

The roll was called with the following members of Council present: J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, P. Rose, J. Shields, and D. Simpson.

Also present were the following members of the Administration: Mayor Hanwell, Greg Huber, Keith Dirham, Patrick Patton, Chief Kinney, Chief Walters, Kathy Patton, Kimberly Marshall, and Andrew Dutton.

Minutes:

Mr. Shields moved that the minutes from the regular meeting on Monday, December 9, 2024, and Tuesday, January 7, 2025 organizational meeting as prepared and submitted by the Clerk be approved, seconded by Mr. Simpson. The roll was called and the motion was approved by the yeas of N. DiSalvo, R. Haire, J. Hazeltine, P. Rose, J. Shields, D. Simpson, and J. Coyne.

Reports of Standing Committees:

Finance Committee: Mr. Coyne stated the finance committee met prior to council this evening and will meet again in two weeks on the 27th of January.

Public Properties Committee: Mr. Shields had no report.

Health, Safety & Sanitation Committee: Mr. Simpson had no report.

Special Legislation Committee: Mr. Rose stated they held a meeting at 5:30 p.m. today to discuss the Medina Pedal Company bringing in a party quad-cycle and will vote on next finance meeting.

Streets & Sidewalks Committee: Ms. Haire had no report.

Water & Utilities Committee: Ms. Hazeltine had no report.

Emerging Technologies Committee: Ms. DiSalvo had no report.

Requests for Council Action:

Finance Committee

25-001-1/13 – 2025 Membership Renewal for Main Street Medina

25-002-1/13 – Refund of Rubbish Charges

25-003-1/13 – Budget Amendment

25-004-1/13 – Fund Transfer – MCRC Capital Contribution

25-005-1/13 – Fund Transfer – Railroad Fund

25-006-1/13 – Amend S&B 31.05 & 31.07 – Civil Service Secretary & Job Description

25-007-1/13 – Expenditure, Flock Group – Police Dept.

25-008-1/13 – Expenditure, Akron Uniforms – Police Dept.

25-009-1/13 – Amendment to Wellness Service Agreement – MCRC

- 25-010-1/13 – Programmatic Agreement – Ohio Historic Preservation Office – HUD Funds
- 25-011-1/13 – Amend Code 371.01(a) – Crosswalks
- 25-012-1/13 – LPA Project Agreement – Prospect St. Bridge
- 25-013-1/13 – LPA Project Agreement – S. Huntington St. Bridge
- 25-014-1/13 – Petition to Join JEDD – Albrecht, Inc.
- 25-015-1/13 – Then & Now – Dell Technologies – IT Dept.
- 25-016-1/13 – Exp. to Paul Davis Restoration, PY20 CHIP, 30 Circle Dr.
- 25-017-1/13 – Accept NOACA Funding for State Rd. / Resolution of Support
- 25-018-1/13 – Grant Application to ODOT for State Rd. Sidewalks
- 25-019-1/13 – Delta Airport Consultants Task Order #8 – Snow Removal Equipment
- 25-020-1/13 – RFQ’s/RFP’s for PY25 CDBG Consultant Services
- 25-021-1/13 – RFQ’s/RFP’s for PY25 CDBG Fair Housing Services

Reports of Municipal Officers:

Dennis Hanwell, Mayor, Welcome back council members. Hope you all and the public had a blessed and safe Holiday Season.

Promise of Christmas was a vision of Mark and Dana Klaus. January 10th – 12th families that were affected by hurricane Helene in North Carolina arrived in Medina for a recreation of the Candlelight Walk to bring a little Christmas to these struggling families. Castle Noel partnered with the City of Medina, Main Street Medina, the Medina County Visitors Bureau and the Greater Medina area Chamber of Commerce to plan, organize and coordinate this event attended by 250 people and in excess of \$100K was raised.

United Way of Summit and Medina Counties are offering free tax prep for households earning less than \$67K per year. To schedule just dial 2-1-1 or go to website www.uwsummitmedina.org/fec
The Healthy Business Council of Ohio has awarded the City of Medina a Gold Level in their 2024 Healthy Worksite Recognition Program. Thankful for staff’s participation and Council’s support of our Healthy Medina Program.

Keith Dirham, Finance Director, Keith stated he got to attend some of the Promise of Christmas event and felt it was a great reflection on our city. There are a couple of items on the agenda that he will address.

Greg Huber, Law Department, had no report.

Kimberly Marshall, Economic Development Director, had no report.

Chief Kinney, Police Department, updated all on the deer program. 12 permits have been issued and 8 deer have been harvested since the beginning of bow season.

Darin Zaremba, Sgt./IT, stated they have begun their migration off of the email system they had in place for over 20 years into the new Office 365. Darin gave a shout out to his colleague, Justin Fields who has been instrumental in the migration to the new system.

Dan Gladish, Building Official, had no report.

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Chief Walters, Fire Department, had no report.

Nino Piccoli, Service Director, was not in attendance.

Patrick Patton, City Engineer, Patrick stated last May they installed an airport monitoring system out at the Medina Municipal Airport and the numbers are in for the last six months. There was a total of 15,381 aircraft operations.

2024 average daily water use was 3.01 million gallons a day. This was the first time we were over 3 million since 2017.

Jansen Wehrley, Parks and Recreation Director, Jansen stated the Reagan Park Cold Storage Building project was awarded and it came in under budget. Construction to start mid-February.

Andrew Dutton, Planning and Community Development Director, had no report.

Confirmation of Mayor's appointment.

Bob Starcher – Records Commission – Exp. 12/31/25

Mr. Shields moved to confirm the Mayor's appointment, seconded by Mr. Simpson. Motion passed with the yea votes of R. Haire, J. Hazeltine, P. Rose, J. Shields, D. Simpson, J. Coyne, and N. DiSalvo.

Motion by Council to authorize designee for public records training.

Motion to designate Clerk of Council and/or Deputy Clerk of Council, to act as the Mayor, the Director of Finance and City Council's designee to attend public records training as required by Sections 149.43 and 109.43 of the Ohio Revised Code.

Mr. Shields moved to authorize the Clerk of Council and/or Deputy Clerk of Council as a designee for public records training, seconded by Mr. Simpson. Motion passed with the yea votes of J. Hazeltine, P. Rose, J. Shields, D. Simpson, J. Coyne, N. DiSalvo, and R. Haire.

Notices, communications and petitions.

There were none.

Unfinished business.

There is none.

Introduction of visitors.

Tammy Kirby – resides at 246 W. Friendship St. She welcomed everyone back for 2025 and is grateful for everything that was done in 2024. Spoke highly on the Promise of Christmas event.

Tammy was curious about the pedal bike operation and travel destinations.

Mr. Rose stated the meeting was to discuss when and when not the pedal bike can be on the square as to not impact traffic.

Angela Mansier from MSM – spoke on the Promise of Christmas event, stating it was a great success.

Introduction and consideration of ordinances and resolutions.

Mr. Shields moved to Suspend the Rules requiring three readings on the following ordinances and resolutions, seconded by Mr. Simpson. Res. 1-25, Ord. 2-25, Ord. 3-25, Ord. 4-25, Res. 5-25, Ord. 6-25, Ord. 7-25, Ord. 8-25, Ord. 9-25, Res. 10-25, Ord. 11-25, Ord. 12-25, Ord. 13-25, Ord. 14-25, Ord. 15-25, Ord. 16-25, and Ord. 17-25.

The roll was called and the motion approved by the yea votes of P. Rose, J. Shields, D. Simpson, J. Coyne, N. DiSalvo, R. Haire, and J. Hazeltine.

Res. 1-25

A Resolution authorizing the Mayor to submit a grant application for an America 250-Ohio Grant to be used toward funding of American 250 Storytelling and Education Activities in 2026. Mr. Shields moved for the adoption of Ordinance/Resolution No. 001-25, seconded by Mr. Simpson. Mayor stated we are involved with this American 250 event that will happen in 2026 and this is an opportunity to get some grant dollars to use for specific activities during the month of the event. The roll was called and Ordinance/Resolution No. 001-25 passed by the yea votes of J. Shields, D. Simpson, J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, and P. Rose

Ord. 2-25

An Ordinance authorizing an expenditure not to exceed \$139,850.00 to Technology Engineering Group for IT services, software and phone system for the City of Medina. Mr. Shields moved for the adoption of Ordinance/Resolution No. 002-25, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 002-25, seconded by Mr. Simpson. Sgt. Zaremba stated this is the combined expenses that we normally break out into a smaller BOC and Council/Finance meetings for a variety of services that we use this company for. The roll was called on adding the emergency clause and was approved by the yea votes of P. Rose, J. Shields, D. Simpson, J. Coyne, N. DiSalvo, R. Haire, and J. Hazeltine. The roll was called and Ordinance/Resolution No. 002-25 passed by the yea votes of J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, P. Rose, J. Shields, and D. Simpson.

Ord. 3-25

An Ordinance authorizing the Mayor to advertise for competitive bids and to award a contract to the successful bidder for snow removal equipment for use at the Municipal Airport. Mr. Shields moved for the adoption of Ordinance/Resolution No. 003-25, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 003-25, seconded by Mr. Simpson. Patrick stated that the city took over snow removal operations at the airport last winter and this is for a piece of equipment that will greatly assist in that effort. We will use FAA funds for this as they will pay up to 90% of the cost of the snow removal equipment. Emergency clause is because we need to use it for this winter. The roll was called on adding the emergency clause and was approved by the yea votes of N. DiSalvo, R. Haire, J. Hazeltine, P. Rose, J. Shields, D. Simpson, and J. Coyne. The roll was called and Ordinance/Resolution No. 003-25 passed by the yea votes of R. Haire, J. Hazeltine, P. Rose, J.

Shields, D. Simpson, J. Coyne, and N. DiSalvo.

Ord. 4-25

An Ordinance authorizing the Mayor to enter into the Storm Water Operation and Maintenance Agreement (SWOMA) from Discount Drug Mart, for a newly installed storm water detention system. Mr. Shields moved for the adoption of Ordinance/Resolution No. 004-25, seconded by Mr. Simpson. Mr. Patton stated this is required by the EPA as of a few years ago. It is an agreement that will get recorded and basically compels the owner in this case Drug Mart to certain required maintenance and reporting every year. The roll was called and Ordinance/Resolution No. 004-25 passed by the yea votes of J. Hazeltine, P. Rose, J. Shields, D. Simpson, J. Coyne, N. DiSalvo, and R. Haire.

Res. 5-25

A Resolution requesting the County Auditor to make tax advances during the year 2025 pursuant to Ohio Revised Code Section 321.34. Mr. Shields moved for the adoption of Ordinance/Resolution No. 005-25, seconded by Mr. Simpson. Mr. Dirham stated this is an annual request. The roll was called and Ordinance/Resolution No. 005-25 passed by the yea votes of P. Rose, J. Shields, D. Simpson, J. Coyne, N. DiSalvo, R. Haire, and J. Hazeltine.

Ord. 6-25

An Ordinance authorizing the expenditure of not to exceed \$130,000.00 to the Medina County Treasurer for the Courthouse lease payment. Mr. Shields moved for the adoption of Ordinance/Resolution No. 006-25, seconded by Mr. Simpson. The roll was called and Ordinance/Resolution No. 006-25 passed by the yea votes of J. Shields, D. Simpson, J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, and P. Rose

Ord. 7-25

An Ordinance authorizing the expenditure to EPIC Aviation for the purchase of Jet-A fuel at the Medina Municipal Airport. Mr. Shields moved for the adoption of Ordinance/Resolution No. 007-25, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 007-25, seconded by Mr. Simpson. Keith stated the emergency is because they need to buy fuel, the ordinance is to pay for jet fuel and this should cover the year. The roll was called on adding the emergency clause and was approved by the yea votes of D. Simpson, J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, P. Rose, and J. Shields. The roll was called and Ordinance/Resolution No. 007-25 passed by the yea votes of J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, P. Rose, J. Shields, and D. Simpson.

Ord. 8-25

An Ordinance authorizing the payment to Software Solutions Inc. (SSI) for annual support services for the City's VIP Professional Accounting System. Mr. Shields moved for the adoption of Ordinance/Resolution No. 008-25, seconded by Mr. Simpson. Mr. Dirham stated this is divided up by departments based on number of licenses that each one has. The roll was called and Ordinance/Resolution No. 008-25 passed by the yea votes of N. DiSalvo, R. Haire, J. Hazeltine, P. Rose, J. Shields, D. Simpson, and J. Coyne.

Res. 9-25

A Resolution expressing the intent to sell municipally owned personal property which is no longer needed for which it was acquired by Internet Auction during the calendar year 2025. Mr. Shields moved for the adoption of Ordinance/Resolution No. 009-25, seconded by Mr. Simpson. Mayor Hanwell explained this is required that the legislative authority each year permit us to do this for those items we think would be better sold or increase the revenue by going on an internet auction verses the annual auction here. The roll was called and Ordinance/Resolution No. 009-25 passed by the yea votes of R. Haire, J. Hazeltine, P. Rose, J. Shields, D. Simpson, J. Coyne, and N. DiSalvo.

Res. 10-25

A Resolution accepting a donation from the Ken Cleveland Foundation to be used for the purchase and installation of a replacement playground structure at Ken Cleveland Park. Mr. Shields moved for the adoption of Ordinance/Resolution No. 010-25, seconded by Mr. Simpson. Jansen Wehrley explained they approached the Ken Cleveland Foundation to see if they had any interest in funding a playground replacement project at Ken Cleveland Park and they agreed to fund the entire cost of the purchase and installation to the amount of \$111,928. We are very appreciative to the foundation for this project to allow us to replace the playground that is over 30 years old. The roll was called and Ordinance/Resolution No. 010-25 passed by the yea votes of J. Hazeltine, P. Rose, J. Shields, D. Simpson, J. Coyne, N. DiSalvo, and R. Haire.

Ord. 11-25

An Ordinance authorizing the purchase of a replacement playground for Ken Cleveland Park from Snider Recreation, Inc. Mr. Shields moved for the adoption of Ordinance/Resolution No. 011-25, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 011-25, seconded by Mr. Simpson. Jansen stated this request is for a purchase order for the playground. Purchase and Installation through Snider Recreation. Purchase is being made through Sourcewell contract and emergency is needed because the purchase order must be received prior to the end of January. The roll was called on adding the emergency clause and was approved by the yea votes of J. Shields, D. Simpson, J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, and P. Rose. The roll was called and Ordinance/Resolution No. 011-25 passed by the yea votes of D. Simpson, J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, P. Rose, and J. Shields.

Ord. 12-25

An Ordinance amending Ordinance No. 201-24, passed November 12, 2024, pertaining to the expenditure to Rocco Masonry for the Street Department. Mr. Shields moved for the adoption of Ordinance/Resolution No. 012-25, seconded by Mr. Simpson. Mayor Hanwell stated council approved \$55,000 earlier for the sandstone squares around the historic district. Doing half last year and half this coming year. \$12,000 will be out of the water account for water break areas. The roll was called and Ordinance/Resolution No. 012-25 passed by the yea votes of J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, P. Rose, J. Shields, and D. Simpson.

Ord. 13-25

An Ordinance authorizing the Mayor to enter into a Guaranteed Maximum Price Agreement No. 1 with the Ruhlin Company for work at the Medina Municipal Courthouse. Mr. Shields

moved for the adoption of Ordinance/Resolution No. 013-25, seconded by Mr. Simpson. Mr. Patton stated this will be the first of three Guaranteed Maximum Price Agreements with Ruhlin. The first one includes asbestos abatement and selective demolition. This was estimated to cost \$2.1 million. When bids came in the number dropped to \$1.3 million. John Coyne stated the cost of this is divided between the 169 account Court Special Project fund of \$683,078 and the 301 account the Capital account for the city which is the \$683,078. The roll was called and Ordinance/Resolution No. 013-25 passed by the yea votes of R. Haire, J. Hazeltine, P. Rose, J. Shields, D. Simpson, J. Coyne, and N. DiSalvo.

Ord. 14-25

An Ordinance authorizing the payment to Paul Davis Restoration for the Private Home Rehabilitation at 30 Circle Drive as part of the PY20 CHIP Grant Program. Mr. Shields moved for the adoption of Ordinance/Resolution No. 014-25, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 014-25, seconded by Mr. Simpson. Andrew Dutton stated this is a payment of \$40,115 to Paul Davis Restoration working on a CHIP project at 30 Circle Drive. Emergency clause is because project began in December and working to complete this project. The roll was called on adding the emergency clause and was approved by the yea votes of J. Hazeltine, P. Rose, J. Shields, D. Simpson, J. Coyne, N. DiSalvo, and R. Haire. The roll was called and Ordinance/Resolution No. 014-25 passed by the yea votes of P. Rose, J. Shields, D. Simpson, J. Coyne, N. DiSalvo, R. Haire, and J. Hazeltine.

Ord. 15-25

An Ordinance amending Ordinance No. 209-24, passed November 25, 2024. (Amendments to 2025 Budget) Mr. Shields moved for the adoption of Ordinance/Resolution No. 015-25, seconded by Mr. Simpson. Mr. Dirham stated this is the first budget amendment of 2025. We are amending it to repay an overcharge for sanitation charges. Mr. Coyne will abstain from voting as his employer is involved. The roll was called and Ordinance/Resolution No. 015-25 passed by the yea votes of J. Shields, D. Simpson, N. DiSalvo, R. Haire, J. Hazeltine, and P. Rose. John Coyne abstained.

Ord. 16-25

An Ordinance authorizing the Finance Director to make certain fund transfers. Mr. Shields moved for the adoption of Ordinance/Resolution No. 016-25, seconded by Mr. Simpson. Mr. Dirham explained there are two here and both of them are reoccurring items. One is the city's contribution to the Rec Center Capital Fund and the other is the city's contribution to the Railroad Fund. The roll was called and Ordinance/Resolution No. 016-25 passed by the yea votes of D. Simpson, J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, P. Rose, and J. Shields.

Ord. 17-25

An Ordinance of the Council of the City of Medina, Ohio, certifying that when a municipal obligation was incurred sums were lawfully appropriated in the funds to satisfy the obligation and sufficient sums currently exist to satisfy this obligation. Mr. Shields moved for the adoption of Ordinance/Resolution No. 017-25, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 017-25, seconded by Mr.

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Simpson. The roll was called on adding the emergency clause and was approved by the yea votes of J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, P. Rose, J. Shields, and D. Simpson. The roll was called and Ordinance/Resolution No. 017-25 passed by the yea votes of N. DiSalvo, R. Haire, J. Hazeltine, P. Rose, J. Shields, D. Simpson, and J. Coyne.

Council Comments:

Mr. Simpson spoke highly of the love and respect that was shone to the people this past weekend that suffered such terrible loss.

Ms. Haire look after your neighbors in this cold weather and help out where you can.

Ms. Hazeltine gave a shout out to our Rec Center for good reviews on social media. Jess worked during Promise of Christmas and stated so many people showed up. Jess's last council meeting is January 27th.

Mr. Rose stated please don't block any fire hydrants and make sure they are clean and clear of snow and ice.

Paul spoke highly of the Promise of Christmas event stating he received many complements.

Adjournment

There being no further business, the meeting adjourned at 8:10 p.m.

Kathy Patton, Clerk of Council

John Coyne, President of Council