

Finance Committee
Tuesday, October 15, 2024
6:00 p.m. Medina City Hall – Council Rotunda

In attendance: John Coyne – Chairman, Jim Shields, Dennie Simpson, Paul Rose, Natalie DiSalvo, Regi Haire (5:48 p.m.), and Jessica Hazeltine (5:59 p.m.)

Also present: Mayor Hanwell, Greg Huber, Keith Dirham, Nino Piccoli, Patrick Patton, Kathy Patton, Chief Kinney, Chet Simmons, Skip Sipos, Andrew Dutton, Rick Kirby, Jarrod Fry, Cindy Lastuka, Sarah Crawford, Jansen Wehrley

2025-2029 Budget Hearing (5:30 p.m.)

1. 001-0704 Law Department

Finance Committee (6:00 p.m. – Immediately following budget hearing)

1. Assignment of Requests for Council Action

2. 24-201-10/15 – Budget Amendments
#2024-046 – ARPA Project / Misc.

Mr. Shields move to approve, seconded by Mr. Simpson. Motion passed 5-0.

#2024-047 – MCRC

Mr. Wehrley stated this is moving some carry forward to fix some negatives as well as cover some future expenses being anticipated to get us through year end. Mr. Shields move to approve, seconded by Mr. Simpson. Motion passed 5-0.

#8478 – Traffic Cabinet / Equipment Purchase – Service

Mr. Piccoli stated the first one is a \$68,460 for a damaged cabinet on the corner of State and Liberty. This is an insurance company check for that amount. Asking to have unappropriated funds moved in to the maintenance of equipment line so we can pay the contractor. The last request is to increase Signal Services P.O. so we can pay them from March 2023. The other item is to move money in the Water Dept. into the equipment for an anticipated purchase.

Mr. Shields move to approve, seconded by Mr. Simpson. Motion passed 5-0.

3. 24-202-10/15 – Elected Official Salaries for 2026-2029

Have Charter Review Committee discussion.

*Hold

4. 24-203-10/15 – Accept 2025 Budget Commission Amounts & Rates

Mr. Dirham stated this is a step in the State process for budgets. This is based on the tax budget that we sent to them. Mr. Shields move to approve, seconded by Mr. Simpson. Motion passed 5-0.

5. 24-204-10/15 – Increase P.O. #24-821 – Heritage Aquatics – MCRC

Mr. Wehrley stated this is an increase to an existing purchase order and brings total to

\$29,000.00. Mr. Shields move to approve, seconded by Mr. Simpson. Motion passed 5-0.

6. 24-205-10/15 – Revocable Use Permit – Cheff

Jansen Wehrley stated this request and the following one are for Sipos and Cheff's revocable use permits. They were made aware when locating some property pins that there were two structures that were either in part or in whole on city property. Jansen believes that they added a few sentences on making sure that their revocable use permit is transferable upon the sale of their homes. If the law director hasn't had a chance to review this, then he recommends that we pass this pending the law director's approval. They paid for surveys of the properties so once the permit is executed then we will get it recorded.

Mr. Huber admits he did not look at these particular permits and is not a big fan of revocable use permits on this issue and has concerns about allowing this to transfer to the next property because we need to be able to make sure we reserve the right to be able to move these buildings. These are buildings that are not on the land they are supposed to be on and we need to be clear about that and need to preserve our property and keep other people's property off of our property.

Mr. Coyne stated looking at one of the drawings attached here, and it looks like one of them is in a gas line easement too and that causes other issues. As long as the revocable use permit as something comes up that needs to be done they sign and understand that they have to move it and that's the way it is.

Skip Sipos resides at 1050 Sturbridge Drive in Medina stated that he and Cheff pulled permits and they relied on a property pin that is not where it should be and he can't tell you who put that pin there.

John stated he doesn't have a problem with either one of the revocable permits, but they can pass each one subject to the law directors' approval.

Mr. Huber would prefer that the next owner reach a separate agreement with the council if that is necessary, he doesn't want the city to get into an adverse possession situation or anything of that nature.

Mr. Coyne feels they move forward and do the revocable use permit with Mr. Huber looking at it, have it recorded putting language in there that once it is recorded that the language that the new property owner has to come to the city to get approval within so many days or it's automatically revoked.

Mr. Shields moved to approve subject to law director approval, recorded and adding language regarding new property owner coming back to council, seconded by Mr. Simpson. Motion passed 7-0.

7. 24-206-10/15 – Revocable Use Permit – Sipos

Mr. Shields moved to approve subject to law director approval, recorded and adding language regarding new property owner coming back to council, seconded by Mr. Simpson. Motion passed 7-0.

8. 24-207-10/15 – Medical Mutual Contingent Premium Credit

Mayor Hanwell stated the city received the maximum credit of 5%, because of our claims history verses premiums paid. This is from 2023. They recommend to share a portion of it with employees because it is due to a large part of the employee participation as well as the employees recognizing not to misuse ER's and things like that.

Mr. Rose asked what the employee to city ratio. Mayor Hanwell explained that 20% per employee not participating in Wellness program and 16% for those that do.

Ms. Haire likes that idea and feels that would incentivizes the employees to be a little bit more

consciences about healthcare and themselves.

Mayor Hanwell stated the emergency clause is needed as they only have a limited number of paychecks left in the year to try to get this done. Mr. Shields move to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

9. 24-208-10/15 – Engineering Design Services – S. Huntington St. Bridge Replacement

Mr. Patton stated they were awarded a little over \$1.7 million dollars grant from ODOT Municipal Bridge Program to replace the South Huntington St. Bridge. We are required to select a prequalified consultant. We determined Euthenics Inc. from Strongsville is the most qualified and is recommended.

Mr. Coyne asked how long this will be closed? Patrick replied this most likely would not be until 2026 lasting about 3 or 4 months. Also got a grant for \$1.7 million for Prospect Bridge, by Mighty Auto Pro for the same time frame. Prior to that, Medina Street Bridge north of West Smith will be done next year. Mr. Shields move to approve, seconded by Mr. Simpson. Motion passed 7-0.

10. 24-209-10/15 – Amend Ord. 163-24, lamGIS Statement of Work

Mr. Patton explained their GIS agreement was increased by \$2,750.00 for an enhancement to our program. That ordinance did not include language authorizing the Mayor to sign the agreement so this simply asks for council to give the mayor the authority to sign. Mr. Shields move to approve, seconded by Mr. Simpson. Motion passed 7-0.

11. 24-210-10/15 – Sanitary Sewer Easement from Legacy Hotel of Medina

Patrick stated they will be relocating sanitary sewer on their property to be outside the footprint of the new building. This is the easement they are granting to the city for that sanitary sewer. Mr. Shields move to approve, seconded by Mr. Simpson. Motion passed 7-0.

12. 24-211-10/15 – Wheeling & Lake Erie Agreement – Prospect St. Bridge

Patrick stated the bridge is very close to the Wheeling tracks and in fact to replace the bridge it will be in the Wheeling right-of-way. They need to give us a permit to do that and they require that this engineering agreement be reviewed and our plans be approved, they are requiring the city to enter into a preliminary engineering agreement with them to compensate them for their review time and for any engineering or design they may have to complete. Mr. Shields move to approve, seconded by Mr. Simpson. Motion passed 7-0.

13. 24-212-10/15 – Cybersecurity Software and Services Grant – Muni Court

Cindy Lastuka stated this is a grant and will help us block any malware. Mr. Shields move to approve, seconded by Mr. Simpson. Motion passed 7-0.

14. 24-213-10/15 – Amend Ord. 183-23, Uptown Park/Gazebo

Jansen stated this request reflects two changes. Changing definition of corporation to for profit in the fee structure. The other change is to add Special Event Insurance as a requirement. Mr. Shields move to approve, seconded by Mr. Simpson. Motion passed 7-0.

15. 24-214-10/15 – Bids, Reagan Park Cold Storage Building

Mr. Wehrley stated the pole barn they had up by Bennet Lumber property they used for cold storage was struck by a tornado in April of 2020 and had damage of around \$40,000.00. While working through things with insurance, the building actually caught on fire and was a total loss. All the equipment since then has been scattered around here and there. They had plans put together by Architectural Designs Studios and went to the Planning Commission process on

August 8th 2024. Tightened up the estimate on the pole barn building and the budget is \$165,000.00 including the interior mezzanine which will maximize storage. This building would be used for cold storage so there will be no insulation, just electrical and concrete floor. The next couple requests on here are to raise the building and prepare the site and disconnect the electric service. This project would build a 40 x 80ft. building. From insurance we received \$119,391.00 from the loss in 2020. Asking for \$54,000. Mr. Shields suggested using unanticipated capital because no one planned on a tornado and fire. Mr. Shields moved to approve including \$54,000.00 from the unanticipated capital. Mr. Shields move to approve, seconded by Mr. Simpson. Motion passed 7-0.

16. 24-215-10/15 – Incr. P.O. 24-0709 – Litman – Parks Dept.

Jansen stated this is related to the above project and is the cost to disconnect our electrical service and reconnect it. Mr. Shields move to approve, seconded by Mr. Simpson. Motion passed 7-0.

17. 24-216-10/15 – Expenditure – HSH Construction – Parks

Jansen explained this is to raise the 30 x 40 pole building and prepare the site as well as install storm sewer for the future building project. Mr. Shields move to approve, seconded by Mr. Simpson. Motion passed 7-0.

18. 24-217-10/15 – Amend Ord. 71-24 – Signal Service

Mr. Piccoli stated this is in reference to the cabinet that was destroyed at the corner of State and Liberty. Started the P.O. with \$62,000. Asking for a new total of \$130,000 which will allow them to pay the vendor from 19 months ago on the damage. Mr. Shields move to approve, seconded by Mr. Simpson. Motion passed 7-0.

19. 24-218-10/15 – Purchase Ventrac Tractor 4520N – Service Dept.

Nino stated the Parks dept. has a Ventrac that they lend and that they've use in the past but seems like when we need it the Parks need it too. This unit is versatile where it can be used in the winter time for snow removal. This would be used between the Streets and Water Departments. Mr. Shields move to approve, seconded by Mr. Simpson. Motion passed 7-0.

There being no further business the Finance Committee adjourned at 6:24 p.m.

John Coyne, Chairman