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March 1, 2023

Dear Council Members, Public and Media,

I am honored and proud to present the City of Medina 2022 Year End Report to you. Our Community Government Model continues to serve our constituents very well. I am impressed by the work effort and products of our staff and honored to work alongside them day in and day out. New this year are information and documentation from the Civil Service Commission and Finance offices. Although not under my director supervision or control, it is important to share the great work these offices are doing as well. In the cover letter I provide a brief overview of each department, but the data and statistics are well documented in the respective reports of the Department Heads and I encourage you to review same as time permits.

Civil Service Commission

This office is responsible for the competitive testing of entry classified employees for the City of Medina and Medina City Schools District. The office also handles all promotional exams and testing of individuals pursuing promotions as well as establishing promotional ranking lists to the appointing authority after the testing completion. This office assists with human resources issues such as random drug testing, employee referrals for counselling as requested, and posting of posters and services as required both by the State of Ohio and nationally. Due to the requests of the Mayor and School District, additional efforts have been made to attract applicants from diverse and minority populations to assist in hiring staffing representative of our city and school district.

Community Development Department

This office is comprised of the Building Department, Economic Development Department and Planning and Zoning offices. This model provides a one-stop location for existing businesses looking to expand in our community, as well as new businesses looking to locate in Medina. The combined office permits cross training and sharing of staff to best serve everyone effectively and efficiently.

The Building Department is well respected and appreciated under Building Official Dan Gladish. Dan has extensive experience and works well to keep multiple projects on track and on time. The Building Department is regularly thanked at our monthly ribbon cuttings as being very customer oriented and friendly while still following all required codes and regulations. We are also working

hard to get our Inspector Tom Cromer the required training and certifications to also become a Building Official in the State of Ohio for redundancy within the Building Department.

The Economic Development Department is a great liaison between the city and the business community under Economic Development Director Kimberly Marshall. We have seen an increase of commercial development and investment, as well as in our industrial sectors. These have both resulted in a significant increase in our annual income tax collections with one of the lowest income tax rates in the State of Ohio. Medina has positioned itself as a great place to do business due to our positive customer service model. Our staff regularly meets with our present businesses to see how we may further assist them, as well as reaching out to potential businesses to see how their plans are proceeding and whether we may assist them further.

The Planning and Zoning Department further assists existing or new businesses with requirements for our Boards and Commissions under Andrew Dutton's leadership. Andrew and staff assisted with the Comprehensive Plan update. His office is currently working on a citywide Multi-Use Path Plan, which was recommended by the Comprehensive Plan. Approvals in 2022 for projects projected to start in 2023 include: Hotel Medina, Self-Storage Facility on Foundry Street, Common Grounds on North State Road for an indoor market, Foundry Social for a remodel of area for an event hall, Industrial Multi-Tenant Building on south side of Branch Road, and a new Chase Bank at west parking lot of Giant Eagle nearest North Court Street. We are fortunate to have these many ongoing investments in the City of Medina.

Engineering Department

The Engineering Department oversees water and road improvement projects, railroad operations/rail repair, airport pavement repair or construction, and future infrastructure recommendations under the leadership of Patrick Patton. The staff also reviews and approves any site plans for residential, commercial, or industrial projects in our community. The placement of the Service Director office adjacent to the Engineering group permits the sharing of clerical staff as well as departmental responsibilities and oversight between both Engineering and Service Departments.

Finance Department

The Finance Department for the city is overseen by Finance Director Keith Dirham who is elected per Medina City Charter. The department handles all billing for the city for sanitation, water, permits and fees, as well as any monies received by various city departments. The department is audited annually by the State of Ohio Auditor and in 2021 received a clean audit. The department also assists with the budgets for various city departments. The department oversees grants received by the various departments and ensures compliance with grant requirements which vary by grant type. The department further handles the bi-weekly payroll for the city staff, issues annual w-2's to staff, and oversees the city's Healthcare and Workers Compensation programs, as well as participates in programs to keep our rates as low as possible and keep our staff safe on

worksites. All purchase orders are issued by Finance to the respective departments whether by requisition, Board of Control approval, Finance Committee approval or Council approval.

Fire Department

The Medina Fire Department provides fire services to the City of Medina, as well as contractually to Medina Township and Montville Township. This service is also covered for Emergency Medical Services by Medina Life Support Team working out of Medina Hospital, a Cleveland Clinic Hospital. The area of coverage for the above-named jurisdictions is about 51 square miles and a residential population of over 47,000. The department operates out of three stations in the City of Medina, one in Medina Township and one in Montville Township. The department uses part time staff to cover the hours of 8:00 am to midnight for seven days a week. The overnight hours are then handled by paging and calling out staff as needed. There is also a duty officer on call for these hours of non-staffing.

Law Department

The city's Law Department consists of four part time attorneys, including Law Director Greg Huber and Assistant Law Director Matt Lanier, as well as a fulltime clerk and a part-time clerk who works three days a week. The Medina Municipal Court handles cases from the northern two-thirds of Medina County, including the City of Brunswick and the City of Medina. These cases come from not only the local police agencies, but also from the Ohio State Highway Patrol, the Ohio Division of Liquor Control, the Ohio Division of Wildlife, the Medina County Sheriff's Department, the Medina County Parks Rangers, and the Medina County Drug Task Force. Therefore, you will see from the statistical information provided, the staff handles a large volume of cases.

MedinaTV

The MedinaTV is seeing a significant reduction in franchise fees due to local residents and businesses ceasing services with our local cable provider. As such, the Mayor and Executive Director Jarrod Fry have developed some innovative ways to help support the operations of MedinaTV. The city has had a long partnership with Medina City School District. The schools provide the studio space as well as monetary support in staffing. MedinaTV, with Council's approval, entered into contractual agreements with both the Medina County Commissioners and Main Street Medina to provide video services and this brought in outside resources to help support the operations. Council further agreed to use the monies returned each spring from RITA's estimate of tax collection from the year prior to continue to sustain the MedinaTV programs and services. We will continue to work with Medina City Council to maintain these vital services and programs from MedinaTV that serve our community very well.

Medina Recreation Center

The Medina Recreation Center opened January 4, 2003. After nearly twenty years, much of the equipment needed replacement or upgrading. Jansen Wehrley and Christy Moats have been very instrumental in talking with patrons and getting input and recommendations for new equipment. Our programming has helped raise additional revenues over and above the memberships. The Medina Recreation Center is another partnership with Medina City School District. The building is owned by the schools and the schools use it for school programs, team trainings, as well as use school staff for repairs and maintenance of the facility, including cleaning. The Medina Recreation Center still looks very clean and well maintained each day, which is our goal to have members and staff take pride in. We are looking forward to an expansion project to give us more space as a result of a \$350,000 capital grant from the State of Ohio coupled with local match dollars to make this a reality.

Parks and Recreation Department

The Parks and Recreation Department is comprised of Parks Maintenance, Forestry, and Cemetery, all under the leadership of Jansen Wehrley. The city parks encompass over 775 acres of dedicated park land. These include numerous fields and courts for various sports, as well as twelve pavilions. The Parks Department part-time clerk also assists with calls and public needs of cemetery and forestry which helps keeps our staff in the field. We are fortunate to have volunteers and organizations that support financially and/or assist us in parks upkeep.

The Forestry Department has 13,500 trees in the city right-of-way. They maintain them on a five-year prune cycle, but will address concerns sooner if there are immediate needs. Employees attend classes and continuing education programs to retrain their respective certifications.

The Cemetery Department encompasses over thirty-five acres at two locations - Spring Grove Cemetery and Old Town Cemetery. Spring Grove Cemetery is listed on the National Registry of Historic Places, was designated a Level II, Accredited Arboretum, and was recently listed on the National Underground Railroad Network to Freedom. The city is proud of our collaboration with the Friends of the Cemetery. The Friends of the Cemetery has generously donated over \$1,600,000 for various projects and improvements at Spring Grove Cemetery.

Police Department

The Medina Police Department has been transitioning back to the Community Policing Model under Chief Ed Kinney's leadership. Some of these activities were abated during COVID to avoid risks to staff members. Our community is better when positive relationships may be established with community members in a person to person manner. The department also is upgrading equipment, such as new patrol rifles specifically designed for police operations and rapid response. Other technology like crime fighting/evidence gathering software and drones have benefitted our department greatly and assist staff in more efficient and effective policing services. Chief Kinney, working with the Medina Civil Service Commission, recently developed a

lateral entry program to assist us in trying to fill vacant patrol positions. He has made great strides in filling vacant dispatcher positions. Lafayette Township recently, with the support of Medina City Council, renewed the policing contract with our city. The new contract is for five years, 2023-2027. They are also very appreciative of the community policing model that Medina Police Department provides to them, in addition to city residents.

Service Department

The Service Department is comprised of four divisions. These are the Sanitation Department, Streets Department, Vehicle Maintenance Department and Water Department all under the leadership of Service Director Nino Piccoli.

The Sanitation Department staff works regardless of weather conditions. The Administration has offered to provide them the opportunity to not work on extremely cold days and fill in with a Saturday, but the staff repeatedly have advised they signed up for work in the elements and would just stay on normal shifts. This is an example of dedication and commitment we regularly see with our employees. The tip fees for the Medina County Central Processing facility increased from \$52 to \$53 per-ton for the year of 2022. As such, the city and customers are diverting as much as we can in a variety of manners. Our residential yard waste program diverted over 335 tons of waste. With growing interest in organics recycling, we diverted over 1,187 tons of organic waste to the anaerobic digester in Liverpool Township and in excess of 546 tons of vegetable-based organic waste to Congress Lake Farms in Portage County. Last, but not least, the Sanitation Department collected over 275 tons of cardboard from commercial customers at no charge and disposed of same at the Medina County Central Processing Facility at no charge.

The Streets Department has a variety of duties and tasks as you will see in their attached report. Some of the major responsibilities are snow plowing and ice treatment, patching of pot holes, street sweeping, cleanout and repair of the storm sewer system, maintenance and upkeep of city traffic lights and pedestrian crossings, as well as pavement markings throughout the city. The Streets Department also assists with the diversion of leaves picked up residentially from having to go to Medina County Central Processing Facility. In 2022, staff collected 319 truck loads of leaves compared to 242 truck loads in 2021.

The Vehicle Maintenance Department handles preventative maintenance and repairs of city owned vehicles and equipment. We can handle the needed repairs much more effectively and efficiently with our own staff, as well as prioritize repairs on priority vehicles such as police and fire vehicles, snow plows and sanitation trucks. This keeps down time to a minimum. We also train one of our mechanics at the Ohio Association of Emergency Vehicle Technicians annually to keep updated on Fire Department trucks and equipment. All of this is funded by charging the respective departments \$80 per hour.

The Water Department provides water system maintenance, testing, hydrant flushing, and repairs of our water system. The department also oversees the required annual backflow prevention testing. In 2022, the department changed or repaired radio-read meters on 176 residential meters and 64 commercial meters. The Water Department staff are on call for water breaks 24/7 as well as having staff monitoring our water system operations by laptop and cell phones 24/7.

In closing, I will go back to where I started. I am very proud and thankful for our staff members and all they do for our city. It continues to be an honor to work with them. I would also like to thank City Council, surrounding political subdivisions, and the public for your past and ongoing support of our city services. This continues to reinforce that there is something special about Medina!

Sincerely,

A handwritten signature in blue ink that reads "D Hanwell". The signature is written in a cursive style with a large, stylized "D" and "H".

Dennis Hanwell
Mayor/Safety Director

CITY OF MEDINA

2022 Year End Report

Mayor Dennis Hanwell

Andrew Dutton, Community Development Director
Jarrold Fry, General Manager Medina TV
Dan Gladish, Building Official
Gregory Huber, Law Director
Chief Edward Kinney, Police Department
Kimberly Marshall, Economic Development Director
Medina Civil Service Commission
Medina Finance Department
Patrick Patton, City Engineer
Nino Piccoli, Service Director
Chief Larry Walters, Fire Department
Jansen Wehrley, Parks and Recreation Director
Sherry Crow, Administrative Office Manager

The City of MEDINA

Dennis Hanwell, Mayor

CIVIL SERVICE COMMISSION

2022 Annual Report

The Municipal Civil Service Commission of Medina

The office of the Medina Civil Service Commission for the City of Medina and Medina City Schools is located in Medina City Hall, 132 North Elmwood Avenue, Lower Level, Medina OH 44256. This office

Together with its Civil Service Commissioners, the Civil Service Commission oversees the employment for the City of Medina and the Medina City Schools classified staff. Our department is committed to promote merit-based recruitment, ensure equal opportunities and protect the rights of civil servants.

The City Charter (Art. V, Sec. 8) provides that the Mayor, with the approval of City Council, appoint three Civil Service Commissioners, each serving a six-year term:

Commissioner	Original Date Appointed	Term Expiration
James Monhollen, Chairman	02/10/1993	06/30/2027
James Palmquist	01/07/1985	06/30/2029
Delmar Jones	07/01/2019	06/30/2025

The Civil Service Commission has the responsibility to establish the Rules that govern selection, classification, promotion, and termination of the classified employees of the City of Medina and the Medina City Schools, though collective bargaining agreements trump civil service rules, using provisions of the City Charter and, where applicable, the civil service laws of the State of Ohio relative to civil service to guide their rulings.

The Civil Service Commission is responsible to hear appeals from the action of an appointing authority in any case of transfer, reduction or removal. The Commission shall affirm, disaffirm, or modify the decision on appeal.

Throughout 2022, the Commission:

- Held 10 regular meetings
- Held 1 special meeting
- Held no appeal hearings

Another responsibility conferred upon the Commission is the monitoring and certification of the entire bi-weekly payroll. No city employee can be paid until the Commission certifies that the individual was hired and continues to be employees in accordance with the City Charter, Civil Service Commission Rules and current collective bargaining agreements/pay ordinances. This monitoring process includes verifying personnel transactions such as appointments, changes in pay and leaves of absences (including those employed by the Medina Municipal Court and the Medina Community Recreation Center and seasonal employees). In addition, the secretary to the Commission is responsible for scheduling, monitoring and reporting of all employee drug screens (pre-employment, post-accident and random drug screens).

The Civil Service Commission is responsible for maintaining the City's class plan, which provides a structural framework for all personnel actions and provides the basis for an equitable compensation plan. When a vacancy occurs or when a department is reorganized, the superintendent or director is asked to review all job descriptions for all affected employees and submit updated job descriptions as needed to the Commission for review and approval, after reviewed by the Law Director and Mayor.

Throughout 2022, the Commission:

- Reviewed and approved three (3) new job descriptions during department reorganizations
- Review and approved eight (8) revised/updated job descriptions

- Amended the probationary period for Police Sergeant classification
- Abolished two (2) job classifications

The Civil Service Commission is responsible for the testing and preparing of eligibility lists for original appointments and for promotions of classified employees and maintains eligibility lists for the benefit of appointing authorities. 2022 was a challenging year for attracting applicants for the City of Medina and the Medina City Schools. New innovative means of advertising had to be explored besides the normal advertising venues such as the Medina Gazette, The Post, Medina Weekly, Ohio Means Jobs, City Hall bulletin board & website, City & School Cable Channel ad, all employees, local churches, Facebook, Call & Post, Plain Dealer, Monster.com, Beacon Journal, Ohio.com, WorkPlaceDiversity.com, MilitaryVetJobs.com, indeed.com, careerboard.com, Cleveland.com, various state colleges and universities and policeone.com. In addition, we advertise through the Ohio Association of Chiefs of Police, who send out a blast to law enforcement officials across Ohio, graduates from the STEP, PELC and CLEE programs along with posting on their website, Facebook & twitter, along with websites of other associations, such as Ohio Building Association and Ohio Parks and Recreation Association.

Since the COVID-19 pandemic, the Commission has seen a significant drop in applications filed. The number of applicants in 2022 was historically low, causing changes to advertising and testing.

Throughout 2022, the Commission:

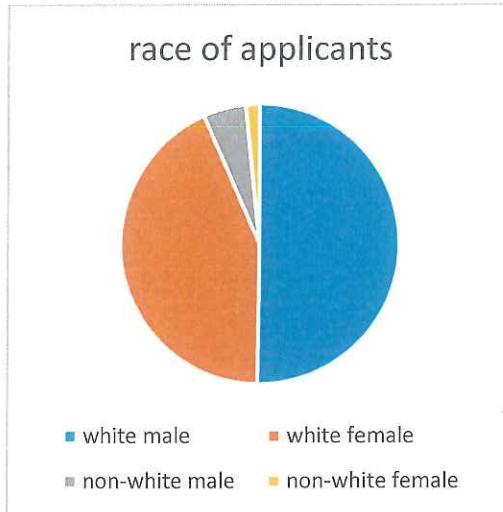
- Started to accept Medina City Schools support staff applications on an on-going basis, adding to the eligible list each time
- Advertised school support staff job openings on a City water bill stuffer to reach all city households
- Asked local HOAs to advertise in their community newsletters
- Asked Main Street Medina to post job openings in the outdoor bulletin cases around the Square and by the parking deck.
- Took out display ads in newspapers to “catch” the attention of possible applicants
- Manned a table at the Medina Fest celebration in the Square, taking names & contact information to notify them of future collection periods
- Contacted local High School’s counselors to request having job posting put on display
- Discussed Patrol lateral transfers (carry into 2023). Patrol candidate’s numbers are low and all cities are trying to recruit the same candidates
- Revise job descriptions to allow hiring of younger applicants who do not drive
- Opened multiple test dates to accommodate candidates’ schedules
- Submitting applications online was the preferred way of applying for job postings

The Civil Service Commission keeps records of its proceedings and examinations, which shall be open to public inspection.

Throughout 2022, the Commission:

- Scheduled 23 assembled open, competitive tests for various classifications
- Scheduled 3 promotional, competitive exams (Police Lieutenant, Police Sergeant & Fire Lieutenant)
- Collected 284 original appointment, outside applications (for City & School positions)
 - 210 candidates came to test
 - 149 candidates who tested passed and ranked on an eligible list
 - 61 candidates who tested did not pass their test
 - 74 candidates did not show to take the test
- Collected 14 promotional appointment, internal applications (City promotions)

- 9 employees came to test
- 8 employees passed the test and ranked on eligible list
- 1 employee did not pass the test
- 5 employees withdrew their application before testing
- 33 Internal School employees came individually to test for various classifications



2022 Uniformed Testing

- Two entry-level patrol exams given
 - ◆ 83 applications filed
 - ◆ 59 candidates took the written test
 - ◆ 49 candidates passed the written, moved on to physical fitness test
 - ◆ 41 candidates tested for the physical fitness test
 - ◆ 24 candidates passed the physical fitness test, moved on to Oral Board
 - ◆ 4 candidates ranked superior
 - ◆ 10 candidates ranked above average
 - ◆ 9 candidates ranked average
 - ◆ 1 candidate not recommended
 - ◆ 3 candidates hired from these two lists
- Two communication operator exams given
 - 68 applications filed
 - 45 candidates took the written exam
 - 43 candidates passed the written, moved on to data entry testing
 - 39 candidates participated in the data entry testing
 - 33 candidates passed the data entry testing
 - 5 candidates hired from these two lists
 - 2 of these candidates remain employed with the police department
- Promotional Police Lieutenant test given
 - Seven sergeants eligible to test
 - Two applied, tested, ranked on eligible list
 - One promoted
- Promotional Police Sergeant test given
 - 26 patrol officers eligible to test
 - 9 applied to test
 - 5 withdrew their applications
 - 4 tested, passed and ranked on eligible list

- 1 patrol promoted to sergeant in 2022
- Promotional Fire Lieutenant test given
 - 11 eligible to test
 - 3 applied and tested
 - 2 pass and ranked on eligible list
 - 1 promoted in 2022

The City of Medina and the Medina City Schools share the expenses of the Medina Civil Service Commission department. The Medina City Schools are billed on an annual basis covering the period of October 1st of the previous year through September 30th of the current year. Civil Service Commission expenses are calculated and divided in half after 25% is first deducted to cover secretary's services for personnel administration duties outside Civil Service jurisdiction. This year, Medina City Schools reimbursed the City of Medina for \$48,128.92 for expenditures from October 1, 2021 through September 30, 2022.



***City of Medina
Community Development Department
2022 Annual Report***

COMMUNITY DEVELOPMENT DEPARTMENT MISSION STATEMENT

The City of Medina Community Development Department is dedicated to enhancing Medina's quality of life by using a responsive, innovative approach in partnership with our citizens toward the common goal of preserving the community's established values

BUILDING DEPARTMENT

Dan Gladish - Chief Building Official

The City of Medina Building Department strives to protect the Public Safety, Health, and Welfare of the Community through Building Code Enforcement.

Strategic Highlights

The department was able to maintain our standard of providing exceptional customer service during this year.

COVID-19 created some supply chain issues for contractors, including electricians waiting on panels, restaurants waiting on cooking appliances, and HVAC installers waiting for units, but overall it was a busy year for the City and most projects moved along at a quick pace.

We want to extend our thanks to all the Businesses, Contractors, Departments, and Residents for their collaboration on this year's projects, in which is displayed in the growth of this City.

We, as a department, strive to protect the public safety, welfare, and preservation of this community in all that we do.

Financial Highlights

The building department generated \$250,141 in revenue for 2022, which includes commercial, residential, and foreclosure permits and contractor registrations.

We were awarded the CDBG Allocation Grant in the amount of \$24,688 for Property Maintenance Code Enforcement. This grant funds neighborhood-focused areas that are inspected on the exterior for Property Maintenance violations. This is a systematic and proactive approach to addressing code violations to ensure preservation of the Community.

Operational Highlights

It was an amazing Building Department team effort in 2022.

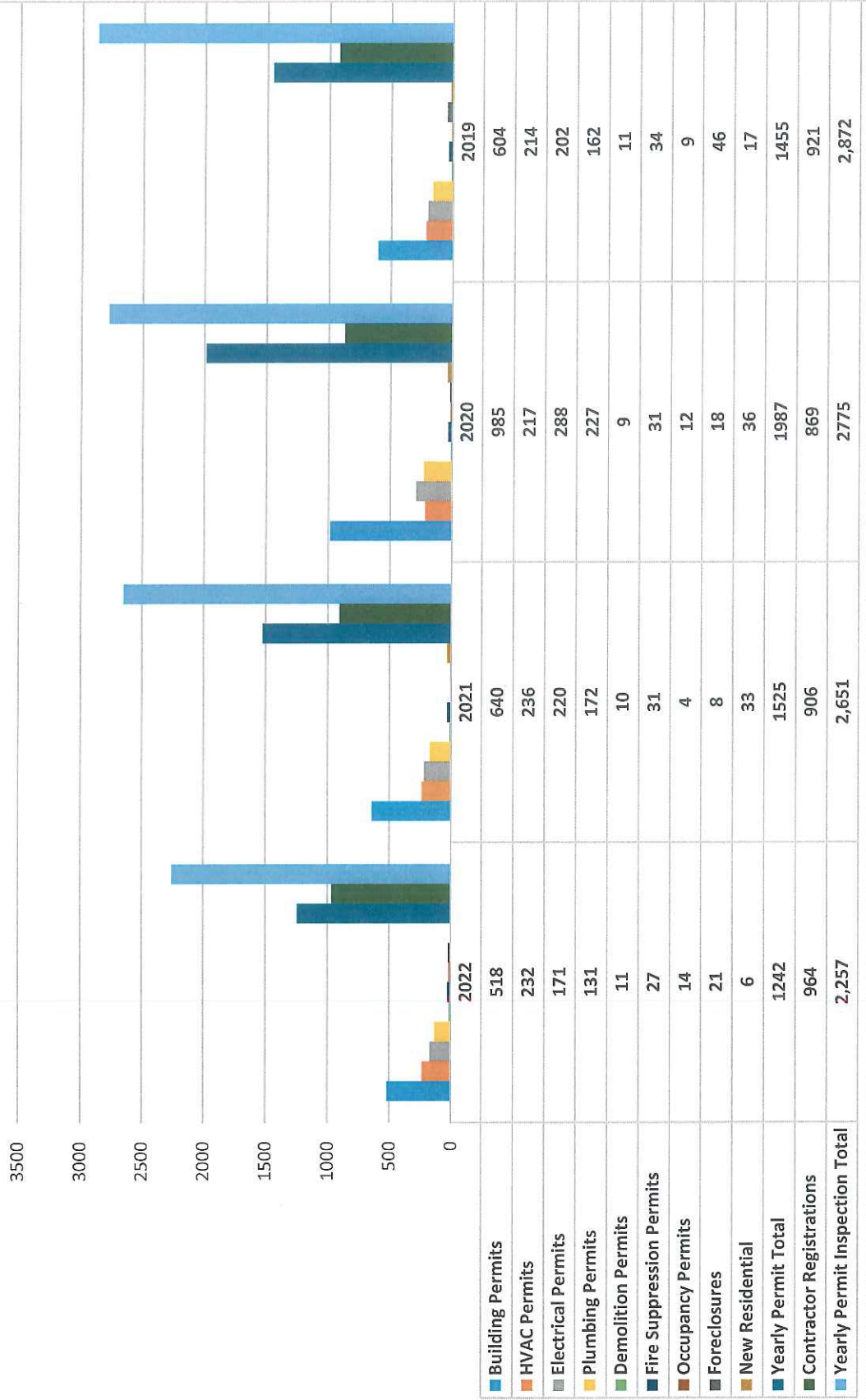
North Court Street continues to see growth and large investments including one completely new building, several complete interior renovations, many new tenants, and minor interior alterations.

The inspectors did an excellent job accommodating contractors' needs for inspections, even offering same-day inspections when needed.

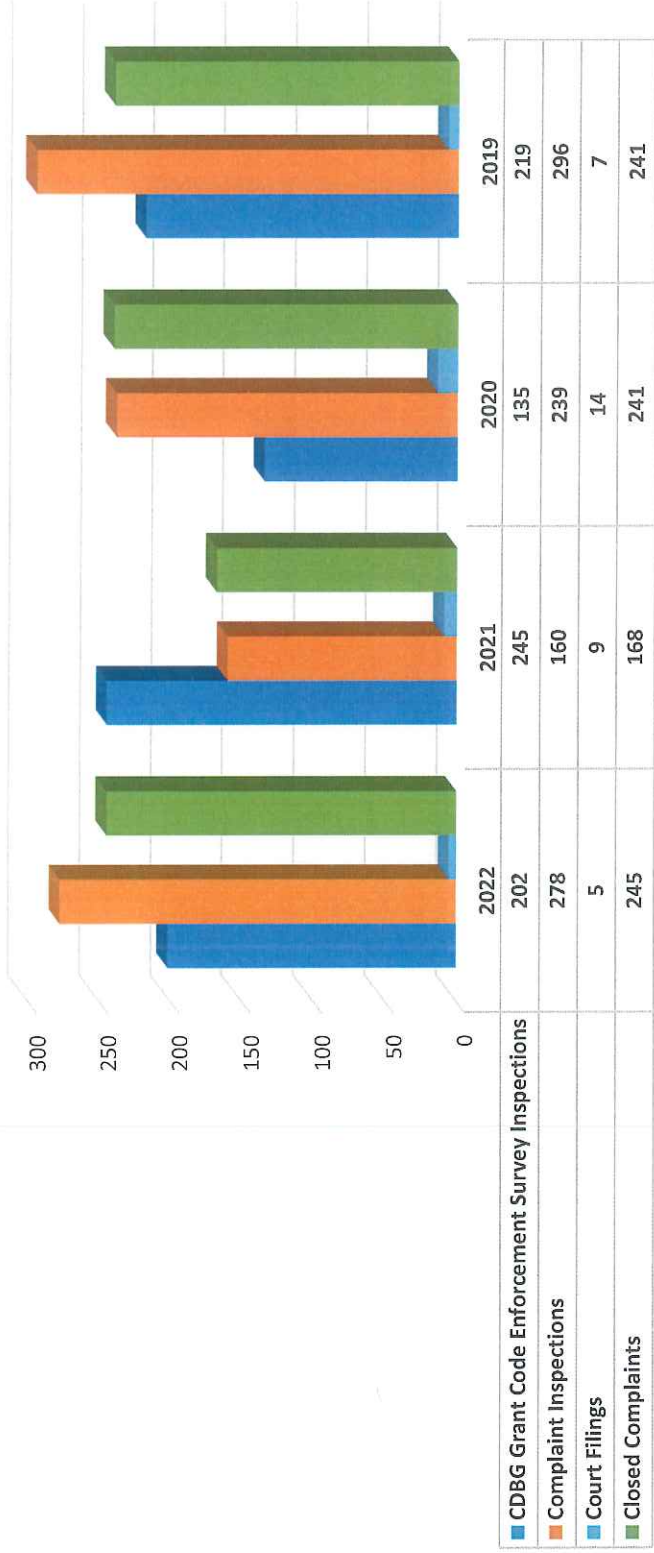
Looking Ahead

Our 2023 goal is to continually provide exceptional customer service to our residents, contractors, and businesses, as well as streamline operational processes to work more efficiently, continue our education of the Building Codes, and to serve our community to the best of our ability.

City of Medina Building Department - Annual Report 2022



Property Maintenance & Code Enforcement



Estimated Value of Construction



Revenue Generated



ECONOMIC DEVELOPMENT

Kimberly Marshall - Economic Development Director

Year in Review

Mayor Hanwell and City Council Members,

The year of 2022 continued to be a challenge for our business community. Effects of the COVID-19 pandemic could still be felt along with supply chain disruptions, increased costs for raw materials to produce products, and an ongoing talent “war” forcing the businesses to continue their hiring incentives, and increase wages. Additionally, rising interest rates contributed to having two major projects being placed on hold, one in our downtown and one in our industrial park. With City Council’s approval, and the help of our Economic Development Committee, our department created a Small Business Workforce Assistance Grant Program utilizing funds from the American Rescue Plan Act. This program resulted in assisting 21 small and micro businesses with their workforce needs. Additionally, we continue to highlight the hiring needs of at least one or more businesses in our weekly newsletter.

Despite all of these challenges, we still saw many new businesses start up and expand, while having many meetings on potential new projects. The commercial corridor saw new growth with the addition of First Watch, City Barbecue under reconstruction, Fierce Tanning, and Wendy’s, which completed a tear down and rebuild of their restaurant. Century Cycles, now under new ownership, celebrated a 30th Anniversary and moved to a new location on North Court Street with better visibility and closer proximity to the multipurpose path that was newly constructed during the North Court widening project a few years ago. Big Dog Daddy’s opened a new restaurant in the iconic Farmer’s Exchange Building and has partnered with Medina Brewing to serve food to their guests next door.

We conducted 42 outreach visits with companies and businesses. The visits are part of the City’s business retention and expansion efforts to establish and maintain good relationships and communication. The outreach visits are targeted to companies in the manufacturing and industrial sector, those that are new to the community, as well as some of our small businesses. Finding talent was the number one challenge and concern. Additionally, some of these visits were to meet with companies and monitor their Job Creation Grants. At the end of 2022, the City had 15 active grants. In 2022, all grants were monitored and we made ten payments in the amount of \$134,015. Since the inception of the Job Creation Grant Program, 1,292 fulltime jobs and 118 part-time jobs have been created, with over \$47.4MM in new payroll.

We hit the “ribbon cutting trail” again, organizing 19 Ribbon Cutting Events for new and expanding businesses as well as celebrating two business anniversaries. Once again, we partnered with the Medina Chamber of Commerce and Main Street Medina on this endeavor, which has proven to be a great collaboration.

The Economic Development Department was involved with the Comprehensive Plan Update. As a result of the Comp Plan Update, a subsequent project for the Multipurpose Trail/Bike Plan RFP review process to hire a consultant has begun. Identifying all the City trails that connect to each other, as well as the county parks' trails will be a great amenity to promote the City as a destination and provide another option for residents to get to work in a safe manner.

We are looking forward to the ongoing recovery of our business community and some exciting projects in 2023

Respectfully submitted,
Kimberly Marshall
Economic Development Director

Medina County Workforce Statistics

- The unemployment rate for Medina County began the year at 4.7% and ended the year at 3.0%
- The civilian labor force numbers began the year at 95,400 and ended the year at 97,000
- Total number of unemployed workers in the county as of January 2022 was 4,500, and by end of the year they had decreased to 2,900
- The annual unemployment average for Medina County in 2022 was 4.2%, which is a preliminary figure at the time of this report.
(Source – Ohio Labor Market Information, Civilian Labor Force Estimates)

City of Medina Workforce Statistics

- The unemployment rate for the City of Medina began the year at 4.9% and ended the year at 2.9%
- The civilian labor force numbers began the year at 12,800 and ended the year at 13,000
- Total number of unemployed workers in the City as of January 2022 was 600, and by end of the year this number had decreased to 400
- The annual unemployment average for City of Medina was 4.6%
(Source – Ohio Labor Market Information, Civilian Labor Force Estimates)

Industrial Business Expansions Highlights

- **Sandridge Food Corporation** continued to invest in their production lines with upgrades to Machinery and Equipment.
- **NCT Technologies** is a new business to the city that acquired the 910 Lake Road building as well as machinery and equipment for Powder Coating and E-Coating processes. This is the site of the former Medina Powder Coating Company.
- **The B'laster Corporation** located at West Smith Road, moved to the former Chick Master building located at 945 Lafayette Road at the end of 2022. We are very excited to see this company expand at this location with the potential for additional growth.

Team NEO/Jobs Ohio Leads

- The City received 56 leads from Team NEO / Jobs Ohio, and we submitted properties on 3 of those leads that met the qualifications.

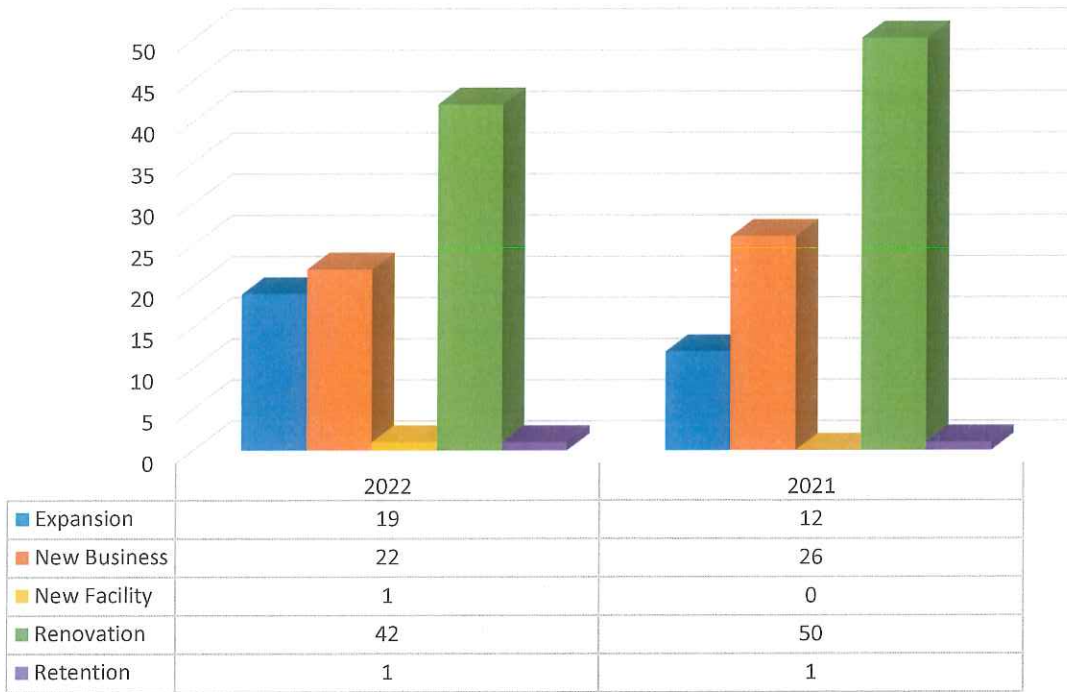
2022 Investment Numbers

Total Investment was \$32,600,063 with 97 Jobs Retained and 259 New Jobs Created

- 22 New businesses added approximately 186 new employees for new investments of \$7,637,000
 - 9 Expansion projects, that added approximately 69 new employees, 70 retained employees and \$11,982,687 in new investment
 - 42 Renovation projects, investing \$12,055,376
 - 1 Retention project, investing \$50,000 and retaining 9 employees
 - 1 New Facility project, investing \$875,000
- *Note – Total Investment above includes: 3 County Government projects, 1 City Government project (Reagan Parkway Lighting), 3 Non-Profit projects, and 6 Education projects for a total of \$9,648,067.

The bulk of growth was from existing businesses expanding and investing in their facilities, machinery, and equipment.

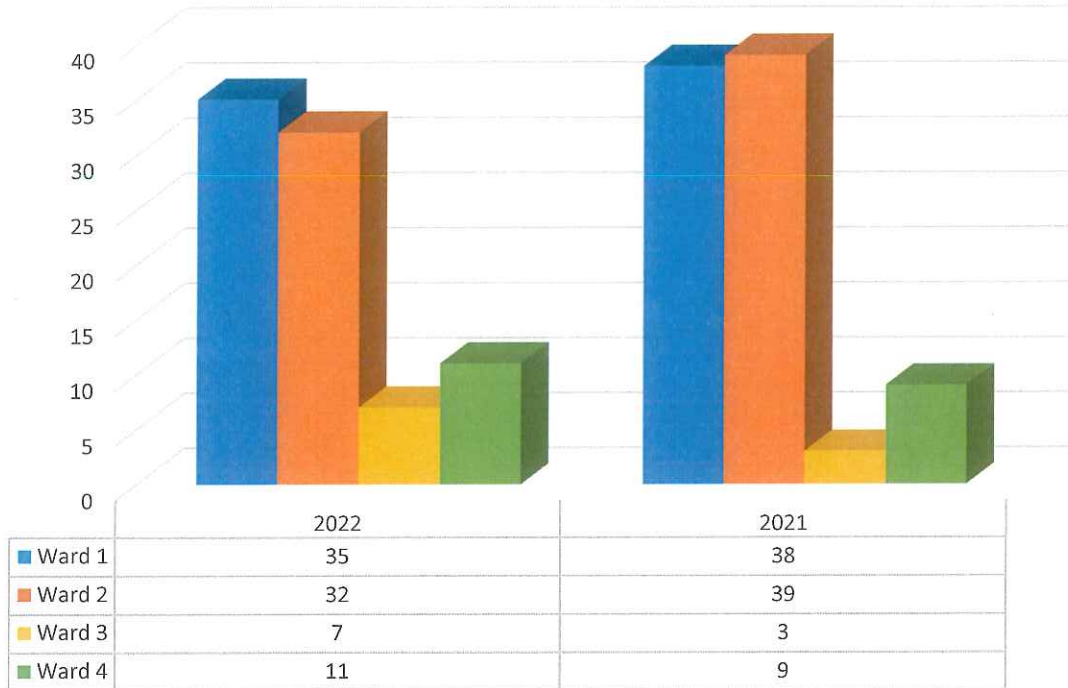
New and Expanding Businesses



Total Capital Investment by Project



Projects by Ward



Total Capital Investment by Ward



2022 Business Attractions

- Allied Behavioral Health Services
- Atomic Automotive Detailing
- Avion Manufacturing
- Bee Well Physical Therapy
- Big Dog Daddy's
- Buckeye Leaf Boutique
- City Barbeque, LLC
- Common Ground
- Fierce Tanning
- First Watch
- Hutch Nutrition, LLC
- Monarca Cantina
- NCT Technologies
- Operation Fandom & Blackbird Records
- Pioneer Physicians
- Pure Cryo Inc.
- Sandbar Architecture
- Studio-A-Salon
- Sugar Bar
- The Little Fox Café & Bakery
- Union Home Mortgage

Business Incentives

Tax Incentives – Community Reinvestment Area (CRA)

Company	Date Certified	Project
Reau Realty, LLC – South Town Creative Shop	03/08/2022	2,660 SF New Facility - Event Planning and Creative shop. Investment \$611,000
Chick-Fil-A	03/08/2022	5,000 SF New Restaurant Facility Investment of \$1,782,092
Trailer One, Inc	01/30/2023	12,000 SF New Trailer Sales & Service Facility Investment of \$2,210,000

TIF District Revenues & Payments

City of Medina - Downtown Redevelopment - TIF Payments			
	2021/Pay2022 Taxes		
	Medina CSD		Medina City JVSD
Commercial Property Effective Rate	44.232087		2.00
Total Mills	62.698472		62.698472
Schools Percentage	70.55%		3.19%
Divided by 50% = percent due schools	35.27%		1.59%
Payment from County (PILOT)	\$ 44,970.01		
Percentage Due Schools	35.27%		1.59%
Amounts Due to the School/MCCC	\$ 15,862.57		\$ 717.24
City portion	\$ 28,390.20		

***Since the formation of the TIF District, the city has received \$69,157 in TIF Revenue**

Boards and Committees

Ohio Public Works Commission

Chosen by Senate President Matt Huffman to continue to serve as a commissioner on the Ohio Public Works Commission; meets quarterly

City of Medina Economic Development Committee

Seven meetings were held with focus on the creation of a Small Business Workforce Assistance Grant. A lot of work went into meeting with businesses for their input, creating the program guidelines, application, and grant agreement. Once the application was finalized, the committee met to review and discuss the applications and make a recommendation to council for funding approval. The businesses that received grants were very appreciative for the assistance.

Medina City Development Corporation (CIC)

- The CIC received a Targeted Brownfield Assessment Grant for a Phase II study of the former Porter's Shoe Repair property. The Phase II assessment was completed and no issues were found.
- The CIC received a second parcel of land from the City. This lot was consolidated with the lot where the former Porter's Shoe Building is located. The CIC and the City executed a reimbursement agreement for this property.
- The CIC is in the final stages of forming a ground lease for the combined property with a potential developer.
- **2022 Medina City Development Corporation Grant**
Demolition and Site Revitalization Grant – In Progress: \$17,600 to be reimbursed. Asbestos abatement and demolition of the Porter's Shoe Repair building. We are currently working on getting quotes for abatement and demolition which will occur in 2023. To be completed by May 31, 2023.

JEDD Board

Met to discuss a potential Retail Development in the RT 3 Corridor. This project has an approximate investment of \$6.6MM and estimated payroll value of \$2.5MM

2022 Marketing Initiatives

- **Historic District Visitors Guide**
The 2022 Visitor Guide was published and distributed to all merchants, restaurants, and service providers in the Historic District and South Town, plus other area businesses with large numbers of shoppers, such as Root Candles. It was also added to the City website on the Economic Development and Residents pages, and is available on the Main Street Medina website. Over 12,000 copies were distributed in 2022.
- **Weekly Economic Development Newsletter**
The newsletter was published 52 weeks in 2022. By the end of 2022, subscribers numbered over 2,250. It continues to feature upcoming local events, announcements of new businesses and ribbon cuttings, employment opportunities for City businesses, and updates on road construction. The newsletter is posted on the City Facebook page, the City LinkedIn page, and on Barbara Dzur LinkedIn page, reaching a total of 8,885 followers.

- **Medina Magazine**

The City played a big part in the publishing of the Medina Magazine in 2022. Due to the loss of a feature writer, the Mayor's Message and the six-page City Overview was written by the City's Economic Development and Marketing Manager, Barbara Dzur. She also proofed the entire magazine. The City also had a full-page feature ad in the 2022 edition.

- **Banners**

The Economic Development Department annually uses a theme that is carried through the Visitor Guides, print ads, and the 42 banners hung throughout the City. The current All-American Hometown theme was professionally designed by local graphic artist, Judy Barabas, owner of Red Swing Creative.

- **Site Selection Magazine**

In 2022, the city ran five full-page ads in Site Selection Magazine. This award-winning magazine is recognized as the leading publication in corporate real estate, facility planning, location analysis and foreign direct investment. It is subscribed to by those making decisions for new and expanding facilities.

- **The Great Race**

One of the largest initiatives in 2022 was the hosting of a lunch stop for the Great Race. On June 21, 130 vehicles built before 1974, with over 260 drivers and navigators from all over the world, made a stop on Medina's Square for lunch. Racers were on their way from Warwick, Rhode Island to Fargo, North Dakota over a nine-day period. This race, based on precision driving and navigational skills, drew several thousand spectators to Medina. It was free to the public and offered a once-in-a-lifetime opportunity to see vehicles that are only driven in races such as this. Generous sponsors and lots of volunteers made the event possible. Medina, as always, made a great impression, and we are proud to share that Medina was awarded the Best Lunch Stop of the entire 2022 race.

- **Facebook and LinkedIn**

The Economic Development Office manages the City Facebook and LinkedIn pages with regular posts. The Facebook page reaches 6,935 followers and is regularly shared by other. The City LinkedIn page has 714 followers.

2022 American Rescue Plan Act

- **American Rescue Plan Act Fund**

The City will receive a total of \$2,718,918 in two tranches. The first tranche was received in 2021, and City Council voted to approve several projects that had been deemed appropriate expenditures by legal counsel. The second tranche arrived in early summer of 2022. Funds must be expended by December 2024. If funding is being used for a project that has begun, but is not completed by December 31, 2024, the City has until 2026 to complete the project.

- **American Rescue Plan Small Business Workforce Assistance Grants**

The Economic Development Department, with the assistance of the Economic Development Committee, created and implemented a Small Business Workforce Assistance Grant. The Committee awarded \$106,000 to 21 City businesses to assist with workforce issues that were a result of the pandemic.

PLANNING AND ZONING DEPARTMENT

Andrew Dutton - Community Development Director

Major Projects

- **Comprehensive Plan Update** – In 2021, the City of Medina entered into an agreement with OHM Advisors to conduct an update of the City’s Comprehensive Plan. Throughout 2021 and 2022, OHM Advisors worked with the Community Development Department to conduct an update of the Plan.

A Steering Committee was formed to guide the process composed of a variety of City officials, community leaders, residents, and area students. The Steering Committee met with OHM Advisors seven total times over the course of the project. In addition, there were several initiatives to gather input from the public including an online community survey, community engagement events at the Medina Square Farmers Market and Cool Beans Café, and input boards at multiple public buildings.

In June of 2022, the Steering Committee and the City of Medina Planning Commission formally reviewed the Comprehensive Plan and unanimously recommended approval. In September of 2022, City Council approved a resolution adopting the Comprehensive Plan.

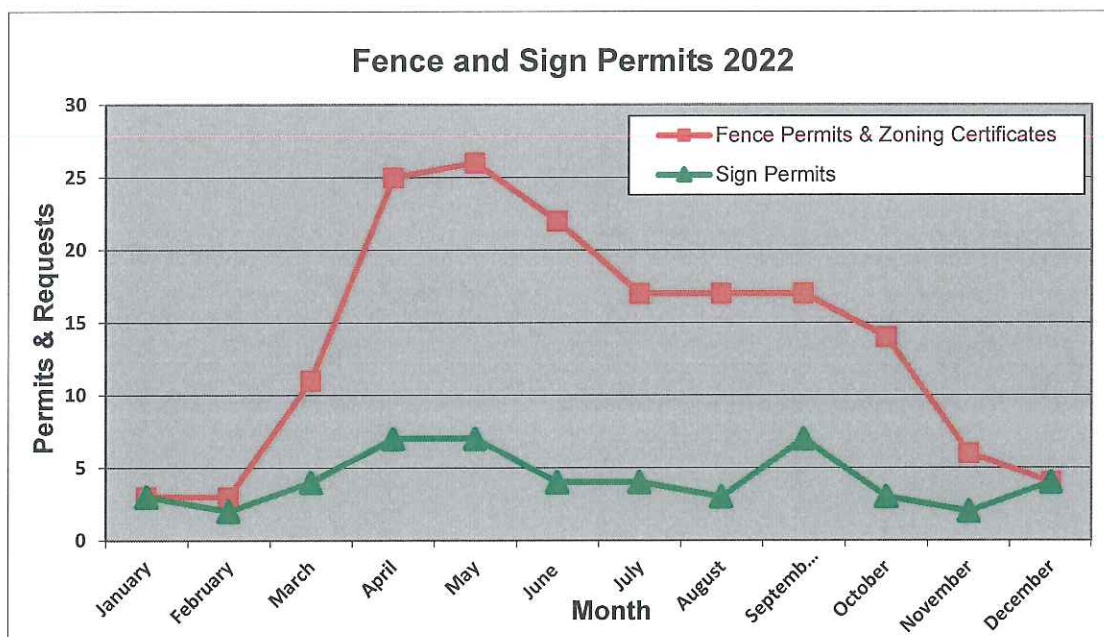
- **Multi-Use Path Plan** – Based on a recommendation from the adopted Comprehensive Plan, staff was authorized to distribute a Request for Proposals for a qualified consultant to complete a Multi-Use Path Plan for the City. Proposals were received in December and are currently under review. The project is expected to begin in early 2023.
- **Board and Commissions Significant Approvals** – There were a number of significant residential, commercial, and industrial developments initiated in the City of Medina in 2022. The following projects were assisted by the Community Development Department and approved by one or more of the Historic Preservation Board, Planning Commission, and Board of Zoning Appeals.
 - Hotel Medina – A 75-room four-story hotel with a fifth-story lounge at 253-257 South Court Street. The project included the demolition of two non-historic buildings and is anticipated to begin in the 2023.
 - Self-Storage Facility – A 96-unit self-storage facility on the west side of Foundry Street. The project is anticipated to begin in 2023.
 - Common Grounds – Approval for 40,000 sq. ft. of indoor market and 9,800 sq. ft. of indoor recreational space at 220 North State Street. The indoor market is currently open with approved indoor recreational uses to follow.
 - Wendy’s Reconstruction – The reconstruction of a 2,983 sq. ft. Wendy’s restaurant at 993 North Court Street. The project has been completed.
 - Foundry Event Space – The use of 6,800 sq. ft. of the existing building for an event hall at 333 Foundry Street. The project is anticipated to begin in the Spring of 2023.
 - Industrial Multi-Tenant Buildings – Four industrial flexible multi-tenant buildings totaling 66,464 sq. ft. on the south side of Branch Road. The project is anticipated to begin in the Mid-2023.
 - Chase Bank – A 3,333 sq. ft. Chase Bank at 870 North Court Street. The project is anticipated to begin in Mid-2023.

- **Zoning Map and Code Amendments** – In 2022, the following Zoning Map and Zoning Code Amendment applications were approved by City Council:
 - A Zoning Code amendment to change the zoning of 881 Lafayette Road to C-3 (General Commercial) to enable an affordable multi-family residential development.
 - A Zoning Code amendment to Section 1137.02 and 1137.04 prohibiting large-scale wholesale establishments in the C-3 (General Commercial) zoning district.

Fence Permits and Sign Permits

A total of **111 Fence Permits and 50 Sign Permits** were issued in 2022. The table and chart below indicate the number issued by month and the total number of permits issued in 2019 through 2022.

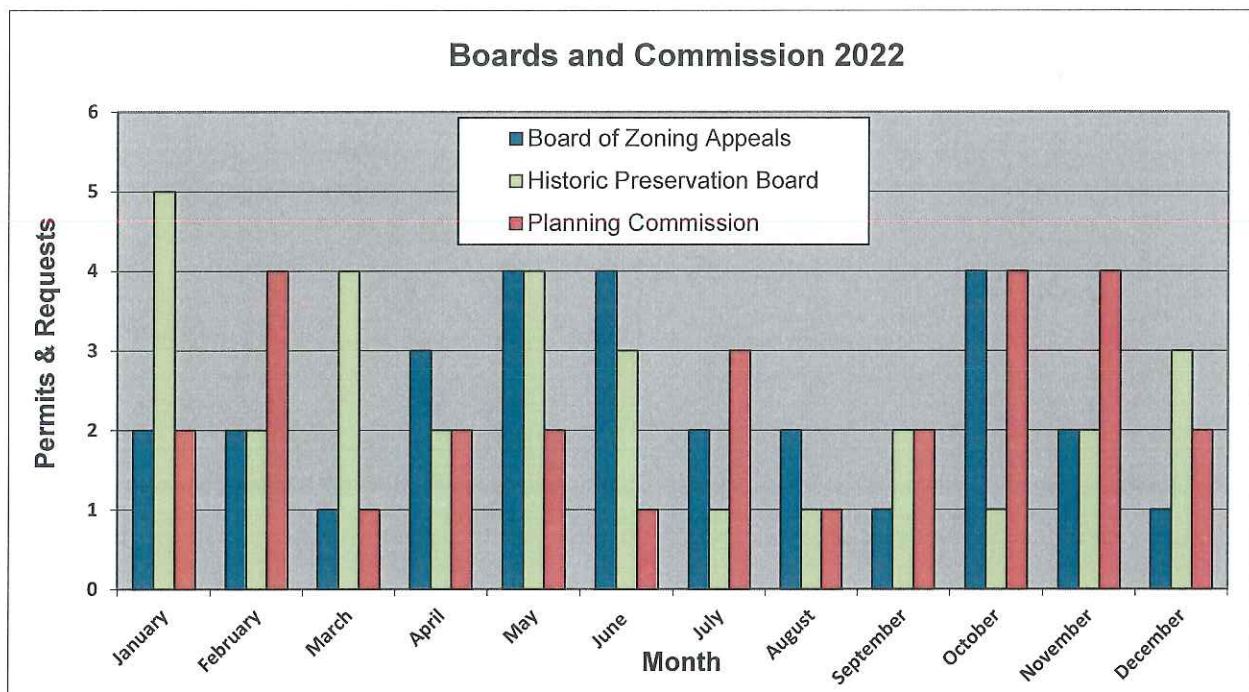
Month	Fence Permits & Zoning Certificates	Sign Permits
January	3	3
February	3	2
March	11	4
April	25	7
May	26	7
June	22	4
July	17	4
August	17	3
September	17	7
October	14	3
November	6	2
December	4	4
2022 Total	111	50
2021 Total	171	38
2020 Total	162	54
2019 Total	156	47



Boards and Commission

A total of 28 applications were heard by the Board of Zoning Appeals, 30 applications were heard by the Historic Preservation Board, and 28 applications were heard by the Planning Commission in 2022. The table and chart below indicate the number of applications heard by month and the total number of applications heard in 2019 through 2022.

Month	Board of Zoning Appeals	Historic Preservation Board	Planning Commission
January	2	5	2
February	2	2	4
March	1	4	1
April	3	2	2
May	4	4	2
June	4	3	1
July	2	1	3
August	2	1	1
September	1	2	2
October	4	1	4
November	2	2	4
December	1	3	2
2022 Total	28	30	28
2021 Total	19	9	22
2020 Total	21	15	20
2019 Total	21	14	21



PY21 Allocation Grant

In the spring of 2021, the city applied for and received a \$150,000 Community Development Block Grant Allocation. The grant runs from September 2021 through October 31, 2023. Below is an update on the Outcomes/Status for the projects that are in progress with the grant:

Activity	Funding Amount	Projected Outcomes/Status
Medina County Transit	\$73,100	City fixed routes and on-demand bus service, began in January 2022 and runs through September 2023
Code Enforcement	\$49,400	Over two years, inspect a minimum of 200 homes, rentals, and accessory structures in the city's Low and Middle Income areas
Community Service Mowing Equipment – Let's Make a Difference	\$18,000	10 pieces of lawn maintenance equipment, plus safety glasses and gloves will be purchased in early spring of 2022
Fair Housing Program	\$6,500	4 Fair Housing Training Sessions will be conducted over two years. Two have been completed
Administration of Grant	\$3,000	Monitor grant activities, file required State reports, process purchase orders, and invoices, and serve as local Fair Housing contact

PY20 Community Housing Impact & Preservation Grant

In 2020, the Ohio Regional Development Corporation, on behalf of the City of Medina, and in partnership with the City of Brunswick, applied for a Community Housing Impact and Preservation Grant (CHIP). The competitive application was successful and the city was awarded a grant in the amount of \$700,000. This is a multi-year grant which runs from September 1, 2020 through April 30, 2023. Below are the activities, funding amounts, and projected outcomes for the 2020 CHIP grant:

Activity	Funding Amount	Projected Outcomes/Status
Private Rehabilitation	\$390,000	8 units of private rehab 1 unit in progress
Home/Building Repair	\$210,000	12 units of home repairs 9 in progress, 1 completed
Rental/Housing Assistance	\$16,000	4 households to be assisted 2 completed
Fair Housing Program	\$6,500	4 programs to be completed over 2 years.
ORDC Grant Administration	\$74,500	ORDC Grant Administration including approval of all CHIP applications, projects specs and bids, all contractor contracts, submission of State reports, and filing of property liens
Local Administration of Fair Housing and Grant	\$3,000	Local monitoring, filing of required State reports, filing of lien satisfaction, preparation of purchase orders, advertising of program, working with and monitoring ORDC staff

PY22 Community Housing Impact & Preservation Grant

In 2022, the Kleinfelder, on behalf of the City of Medina, and in partnership with the City of Brunswick, applied for a Community Housing Impact and Preservation Grant (CHIP). The competitive application was successful and the city was awarded a grant in the amount of \$700,000. This is a multi-year grant which runs from December 1, 2020 through April 30, 2025. Below are the activities, funding amounts, and projected outcomes for the 2022 CHIP grant:

Activity	Funding Amount*	Projected Outcomes/Status
Private Rehabilitation	\$497,400	7 units of private rehab
Home/Building Repair	\$210,000	10 units of home repairs
Rental/Housing Assistance	\$16,000	10 households to be assisted
Fair Housing Program	\$5,000	6 training programs
ORDC Grant Administration	\$76,000	Kleinfelder Grant Administration including approval of all CHIP applications, projects specs and bids, all contractor contracts, submission of State reports, and filing of property liens
Local Administration of Fair Housing and Grant	\$3,000	Local monitoring, filing of required State reports, filing of lien satisfaction, preparation of purchase orders, advertising of program, working with and monitoring Kleinfelder staff

**Additional existing \$107,404 program income funds is included in the Funding Amounts*

PY20 Target of Opportunity CARES Act Grant

In the spring of 2021, ORDC, on behalf of the city, submitted a CDBG Target of Opportunity CARES Act Grant for which funding would be combined with other grants and donations to complete a complete interior renovation with a small expansion, plus exterior improvements of the Medina County Battered Women's Shelter. The city received \$391,000 to be used toward this project. Work on the project has recently begun and must be completed on June 30, 2023.

Activity	Funding Amount	Projected Outcomes
Battered Women's Shelter Improvements	\$355,500	Completion of extensive interior and exterior renovations
ORDC Administrative Costs	\$34,500	Preparation of grant request and environmental review, preparation of bids specs, bidding of projects, awarding of contracts, and reports for the State
Local Administration	\$1,000	Preparation of purchase orders for projects, monitoring of requests for payment, and monitoring of reports

Additional Grants

Grant	Funding Amount	Description
2022 Urban Canopy Grant	\$7,500 \$7,500 Local Match	Planting of trees in Ray Mellert Park on Highland Drive and Gayer Drive – In Progress
2022 Capital Grant	\$350,000 \$400,000 Local Match	Addition to the Medina Community Recreation Center – In progress
2019 ODNR Clean Ohio Trails Grant	\$195,053 \$65,018 Local Match	Extension of Multipurpose Trail on Reagan Parkway – Completed in 2022
2020 ODNR Capital Grant	\$119,560 \$70,800 Local Match	Lighting for the new Multipurpose Trail on Reagan Parkway – Completed in 2022
2020 Cultural Capital Grant	\$65,000 \$65,000 Local Match	Installation of 28 new lampposts install around the Square and at City Hall – Completed in 2022
2020 ODNR Capital Grant	\$34,300 \$47,193 Local Match	Installation of a new Small-Dog Park and two Large-Dog Parks at Ray Mellert Park – Completed in 2022
2020 ODNR Capital Grant	\$69,580 \$120,761 Local Match	Installation of Parking Lot Expansion at Ray Mellert Park – Completed in 2022



City of Medina Engineering Department

2022 YEAR END REPORT

Departmental Staff

Patrick Patton, PE	City Engineer
Fred Himmelreich, PE	Assistant City Engineer
Cory Clifford	Engineering Technologist
Dave Drogell	Construction Inspector
Tracy Eckert	Clerk (part time)

January 31, 2023

SUMMARY OF 2022 WORK EFFORT and ACCOMPLISHMENTS

1. Capital Improvement Construction Projects - 2022

Type of Project	Number of Projects Completed or started in 2021	Total Cost	Comment
Street & Storm Water	8	\$2,531,567	Refer to Appendix A
Water System	5	\$914,003	Refer to Appendix B
Miscellaneous	2	\$271,174	Refer to Appendix C
TOTAL	15	\$3,716,744	

2. Summary of 2022 Capital Improvement Grants/Partnerships

Type of Project	# Projects Completed or started in 2022	Total Construction Cost	# Grant, Loan or Partnership Projects Completed or started in 2022	Total Value of Grants, Loans & Partnerships	Value as a Percentage of Total Construction Cost
Street & Storm Water	8	\$2,531,567	5	\$1,012,539	40.0%
Water System	5	\$914,003	1	\$119,770	13.1%
Miscellaneous	2	\$271,174	2	\$103,880	38.3%
TOTAL	15	\$3,716,744	8	\$1,236,189	32.8%

3. Capital Improvement Project Planning, Development, Engineering and Design – 2022/2023

	Number of active projects planned, developed and designed in 2022 for construction in 2023 or 2024:	Total (estimated) Cost of projects in development for 2023/2024 construction
Street & Storm Water	13	\$10,485,760
Water System	3	\$1,663,267
Miscellaneous	9	\$2,494,825
TOTAL	25	\$14,643,852

4. Private Projects Site Plans

- Commercial site plans reviewed: 10
- Residential site plans reviewed and approved: 6 single family; 1 multi-family

5. Medina Railway

Operational Highlights

- Total Rail Cars: 4,844

Financial

Revenues

- 2022 Access Fees: \$ 30,000
- 2022 Usage Fees: \$ 43,409
- 2022 City Contribution: \$ 10,000
- Total Revenue: \$ 83,409

Expenditures

- Operating Expenditures: \$109,675

Account Balance

- End of Year 2022: \$171,000

Appendix A: 2022 Street & Storm Water Capital Improvements Projects

STREET STORM WATER CAPITAL IMPROVEMENTS

2022 Construction Projects (Projects Completed in 2022 & Projects Under Contract/Under Construction in 2022)			COSTS (actual)					NET COST TO CITY	COMMENT
Proj. #	Project	ORD. #	ENGINEERING & DESIGN	CONSTRUCTION	TOTAL COST	GRANT AMOUNT			
932	Spring Grove Bridge Replacement	147-14; 133-18; 76-20; 85-21	\$48,950	\$363,190	\$412,140	\$268,439	\$143,701	Project Complete OPWC Grant	
1039	N. Broadway Culvert Replacement	133-18; 76-20; 85-21	\$48,950	\$495,650	\$544,600	\$209,540	\$335,060	Project Complete OPWC Grant	
1061	Gates Mills Blvd. Bridge	98-20; 32-22; 104-22	\$99,374	\$513,269	\$612,643	\$485,120	\$127,523	Under construction; OPWC Grant	
1106	Audible Traffic Signals	n/a	\$0	\$11,640	\$11,640	\$9,440	\$2,200	ODOT Project	
1114	Historic District Signal Timing Study	14-22	\$40,000	\$0	\$40,000	\$40,000	\$0	ODOT Project	
1130	2022 Concrete Street Repair Program	71-22	\$0	\$598,736	\$598,736	\$0	\$598,736	Project Complete	
1131	202 Concrete Pavement Joint Sealing	72-22	\$0	\$62,200	\$62,200	\$0	\$62,200	Project Complete	
1134	Asphalt Resurfacing Program (S. Elmwood, Bolivar, W. Homestead)	127-22	\$0	\$249,608	\$249,608	\$0	\$249,608	Project Complete	
	TOTAL		\$237,274	\$2,294,293	\$2,531,567	\$1,012,539	\$1,519,028		

STREET STORM WATER CAPITAL IMPROVEMENTS

Design/Planning Efforts Completed in 2022 for 2023-2024 Construction Projects		COSTS (Estimated Costs)							COMMENT
Proj. #	Project	ORD. #	ENGINEERING & DESIGN	CONSTRUCTION	TOTAL COST	GRANT AMOUNT	NET COST TO CITY		
1025	West Smith Road, Phast 4	140-16; 182-19; 139-22; 203-22	\$547,163	\$5,235,491	\$5,782,654	\$2,046,590	\$3,736,064	Under construction; Federal Grant	
1074	Lindenwood Lake Headwall Replacement		\$0	\$15,000	\$15,000	\$0	\$15,000	2023 Construction	
1080	South Prospect Street Reconstruction	82-22; 124-22	\$7,040	\$1,423,953	\$1,430,993	\$493,940	\$937,053	Under construction; OPWC Grant	
1086	South Court Street Curb Replacement	158-22	\$0	\$154,788	\$154,788	\$0	\$154,788	2023 Construction Project Awarded;	
1097	Railroad - Drainage Improvement and SR 18 Crossing	190-22; 20-23	\$10,140	\$457,000	\$467,140	\$249,600	\$217,540	2023 Construction Project Awarded;	
1101	E. Smith Storm Sewer Improvement		\$5,000	\$150,000	\$155,000	\$0	\$155,000	2023 Construction	
1113B	Bradway Creek Drainage Study		\$5,000	\$150,000	\$155,000	\$0	\$155,000	2023 Construction	
1123	N. Huntington Street Reconstruction, Phase 3	132-21; 160-21	\$57,653	\$1,269,171	\$1,326,824	\$484,442	\$842,382	2023 Construction; \$484,442 OPWC Grant; \$130,000 OPWC Loan	
1132	Annual Pavement Marking Program	72-22	\$0	\$60,000	\$60,000	\$0	\$60,000	2023 Construction	
1135	Woodland Drive Storm Sewer		\$1,930	\$198,600	\$200,530	\$0	\$200,530	2023 Construction	
1137	Medina Street Bridge Replacement		\$65,000	\$552,831	\$617,831	\$490,000	\$127,831	2024 Construction	
1144	2023 Concrete Street Repair Program		\$0	\$60,000	\$60,000	\$0	\$60,000	2023 Construction	
1145	2023 Concrete Pavement Joint Sealing		\$0	\$60,000	\$60,000	\$0	\$60,000	2023 Construction	
	TOTAL		\$698,926	\$9,786,834	\$10,485,760	\$3,764,572	\$6,721,188		

Appendix B: 2022 Water System Capital Improvements Projects

2022 YEAR END REPORT
ENGINEERING DEPARTMENT
WATER CAPITAL IMPROVEMENTS

January, 2023
1 of 1

2022 Construction Projects (Projects Completed in 2022 & Projects Under Contract/Under Construction in 2022)			COSTS (actual)				NET COST TO CITY	COMMENT
PROJ. #	PROJECT	ORD. #	ENGINEERING & DESIGN	CONSTRUCTION	TOTAL COST	GRANT AMOUNT		
967	Replace City Water Lines within the SR 18 Corridor Impromvement	166-20	\$0	\$131,000	\$131,000	\$0	\$131,000	Project Complete ODOT Project
967A	SR 18 Emergency Water Line Replacement	120-22; 165-22	\$0	\$138,223	\$138,223	\$0	\$138,223	Project Complete ODOT Project
1085	Abandon SR 18 Water Line	122-21	\$0	\$91,000	\$91,000	\$0	\$91,000	Under Construction; partnership with Medina County
1105	S. Court Water Tank Exterior Painting	45-22	\$23,600	\$337,000	\$360,600	\$0	\$360,600	Project Complete
1111	Spieth Road Water Tanks - Tank Mixing and Misc. Repairs	n/a	\$0	\$193,180	\$193,180	\$119,770	\$73,410	Project Complete; Avon Municipal Utilites Project
	TOTAL		\$23,600	\$890,403	\$914,003	\$119,770	\$794,233	
Design/Planning Efforts Completed in 2022 for 2023/24 Construction Projects			COSTS (Costs Estimated)				NET COST TO CITY	COMMENT
PROJ. #	PROJECT	ORD. #	ENGINEERING & DESIGN	CONSTRUCTION	TOTAL COST	GRANT AMOUNT		
1025	West Smith Road, Phast 4	140-16; 182-19; 139-22; 203-22	\$0	\$775,317	\$775,317	\$303,077	\$472,240	Under construction; Federal Grant
1080	South Prospect Street Reconstruction	82-22; 124-22	\$0	\$345,188	\$345,188	\$134,623	\$210,565	Under construction; OPWC Grant
1138	West Washington & S. Elmwood Water Line Improvements	163-22	\$25,000	\$517,762	\$542,762	\$0	\$542,762	2023-24 Project; OPWC Loan
	TOTAL		\$25,000	\$1,638,267	\$1,663,267	\$437,700	\$1,225,567	

Appendix C: 2022 Miscellaneous Improvements Projects

2022 YEAR END REPORT
ENGINEERING DEPARTMENT
MISC. CAPITAL IMPROVEMENTS

January, 2023

1 of 1

2022 Construction Projects (Projects Completed in 2022 & Projects Under Contract/Under Construction in 2022)		COSTS (actual)						
Proj. #	Project	ORD. #	ENGINEERING & DESIGN	CONSTRUCTION	TOTAL COST	GRANT AMOUNT	NET COST TO CITY	COMMENT
1087	Ray Mellert Parking Lot Expansion	100-22	\$5,000	\$186,221	\$191,221	\$69,580	\$121,641	Project Complete; ODNR Grant
1102	Ray Mellert Park Dog Park	100-22	\$2,600	\$77,353	\$79,953	\$34,300	\$45,653	2022 Construction; ODNR Grant
	TOTAL		\$7,600	\$263,574	\$271,174	\$103,880	\$167,294	

Design/Planning Efforts Completed in 2021 for 2022/23 Construction Projects		COSTS (Estimated Costs)						
Proj. #	Project	ORD. #	ENGINEERING & DESIGN	CONSTRUCTION	TOTAL COST	GRANT AMOUNT	NET COST TO CITY	COMMENT
1055	Medina Recreation Center Fitness Room Addition	213-22	\$48,000	\$770,000	\$818,000	\$350,000	\$468,000	2023 Construction; State Capital Grant
1070	Airport Obstruction Removal	128-20	\$150,000	\$260,000	\$410,000	\$397,000	\$13,000	Study Complete; 2024 Project
1072	West Smith Railroad Bridge Improvement	41-20	\$22,125	\$270,000	\$292,125	\$0	\$292,125	2024 Construction
1076	Level 2 Electric Vehicle Charging Stations (EVCS) at City Hall Parking Structure	153-20	\$0	\$30,000	\$30,000	\$30,000	\$0	2023 Construction; Ohio EPA Grant
1095	Fast Charging Electric Vehicle Charging Stations at Medina City Hall	30-21	\$0	\$60,000	\$60,000	\$60,000	\$0	2023 Construction; NOACA Grant
1096	Reagan Park Parks Department Barn		\$7,500	\$130,000	\$137,500	\$0	\$137,500	2023 Construction
1098	Huffman-Cunningham Field Rocky River Streambank Erosion	23-Sep	\$42,500	\$200,000	\$242,500	\$242,500	\$0	2023 Construction; ARPA Grant
1104	Medina Municipal Combined Courthouse							2023-2024 Construction; Costs TBD
1118-1120	Airport CARES & ARPA Improvement Projects		\$0	\$75,000	\$75,000	\$75,000	\$0	Project TBD
1124	Fire Station #1 Parking Lot Improvements		\$2,700	\$427,000	\$429,700	\$427,000	\$2,700	2023 Construction; ARPA Grant
	TOTAL		\$272,825	\$2,222,000	\$2,494,825	\$1,581,500	\$913,325	

FINANCE DEPARTMENT

The Finance Department is responsible for the accurate recording of all receipts, disbursements and investments. The department issues bi-weekly payroll to City employees, pays vendors, maintains the capital asset system, and generates utility bills for water and rubbish service. The Finance Department prides itself on delivering quality service to both our external and internal customers.

The Finance Department is responsible for compiling the City's Annual Comprehensive Financial Report and the annual budget. The City undergoes an audit each year and received a clean audit for the year ended 2021. The City also received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for the year ended 2020.

Utility Billing

The Utility Billing department is responsible for calculating water meter readings, sanitation charges and any other charges relating to water and rubbish services for City residents and businesses. Each month the billing is mailed or electronically available to our customers and is payable by the due date or the balance receives a 10% late fee.

In 2022, the monthly total billing average for more than 8,000 accounts is \$733,000.00 with a low of \$701,000.00 from January due invoices for services from November 2021 and a high of \$808,000.00 from August due for services from June. The total amount billed for utility services in 2022 was \$8,813,483.86.

City utility rates of water and rubbish have remained stable throughout the last two years. Water is supplied from Avon Lake Regional Water. Their rates have not raised since July of 2021. Rubbish collection rates have also stayed the same over the last nine years. As costs have increased, the City has strived to maintain reasonable rates for our customers.

The Utility Billing Department sends delinquency notices to customers who are two months behind plus penalties on their utility bill, giving mailed notice of a pending service disconnection date if unpaid. By the date of disconnection, the number of accounts scheduled for disconnection is usually less than 20.

Number of Delinquency Notices mailed in 2022:

January 206	July 205
February 205	August 233
March 191	September 213
April 213	October 202
May 191	November 218
June 230	December 220

Accounts Receivable

The accounts receivable area is responsible for receiving and applying all monies paid to the City from various departments: Building, Cemetery, Civil Service, Economic Development, Engineering, Fire, Gazebo & Pavilion rentals, Municipal Court, Service Department including Streets and Water.

Payroll

The City's Payroll position is responsible for bi-weekly payroll, issuing w-2's, as well as administering the City Healthcare and Workers Compensation programs.

Payroll

The City had 118 new hires / rehires in 2022 with 7 employees promoted from part time to full time. There were 4 long-term employee retirements: one with 30 years, one with 27, one with 23, and one with 21.

There were approximately 353 employees at year end 2022. On average, 325 employees are paid per biweekly pay period. The number is higher during summer months with Parks and outdoor pool employees. The 2022 gross payroll was \$14,392,497.30 and 473 W-2s were issued.

The City was rated 100% compliant in Ohio Public Employees Retirement System (OPERS) audit.

The City offers employees an Employee Assistance Program, with the cost being reimbursed by Medical Mutual.

The Mayor successfully negotiated a zero-premium increase for 2022 medical/dental/vision insurances, with no changes in coverage.

Workers Compensation

There were 14 workers' comp claims in 2022, with only 75 days of lost work and 45 days modified duty.

The City met the requirements to participate in the Bureau of Workers' Compensation (BWC) Drug-Free Safety Program at the Advanced Level, and have done so every year for the last 8 years. This program requires employee participation, including new hire drug testing, random drug/alcohol testing for current employees, safety training and substance abuse training, with some of the costs reimbursed by the BWC.

The City also continues to participate in the Group Experience Rating, Go-Green Discount Program, Transitional Work Bonus Program, Industry Specific Safety Program, Early Pay Discount Program and Lapse Free program along with Safety Grants when available. Combined, these programs save the City approximately \$37,000 each year, but most importantly help protect City employees through a proactive approach. The City's commitment to creating a safe workplace will help achieve long-term safety and cost saving benefits. The City of Medina is one of very few public employers in Ohio to take advantage of all these programs.

Accounts Payable / Purchasing

The Finance Department's Accounts Payable position is responsible for setting up purchase orders, paying invoices, setting up vendors, issuing 1099s and issuing customer refunds all of which includes keeping the City in compliance with rules, regulations and laws. During Fiscal year 2022, the accounts payable position generated the following items:

Purchase orders

1,858 Purchase orders generated with a total value of \$25,843,117.17. Purchase order approval must meet the following threshold criteria:

- Department heads can authorize expenditures up to \$1,500.
- Board of Control authorize expenditures from \$1,501.00 to \$15,000.00
- Finance Committee authorizes expenditures from \$15,001.00 to \$25,000.00
- Council authorizes expenditures/bids over \$25,000.00

The breakdown by department is:

Department	Quantity	Total Value
Airport	10	\$ 624,954.73
Building	28	\$ 78,554.32
Cable TV	13	\$ 16,656.70
Cemetery	59	\$ 111,081.73
Civil Service	49	\$ 82,299.65
Council	29	\$ 47,746.35
Court Clerk	22	\$ 202,337.89
Economic Dev	56	\$ 303,041.44
Engineer	135	\$ 9,477,853.14
Finance	82	\$ 6,729,023.45
Fire	133	\$ 311,649.56
Forestry	39	\$ 55,822.50
General Admin	3	\$ 8,240.00
Grants	35	\$ 742,737.58
IT	36	\$ 373,716.86

Law	31	\$ 215,556.06
Mayor	27	\$ 327,513.81
MCRC	148	\$ 566,069.12
Muni Court	143	\$ 373,521.44
Park	157	\$ 686,862.58
Planning	14	\$ 23,968.39
Police	168	\$ 799,970.72
Public Building	46	\$ 93,732.30
Sanitation	86	\$ 1,619,440.97
Service Director	52	\$ 851,785.64
Street	124	\$ 692,261.79
Vehicle Maint	49	\$ 66,314.19
WTP	79	\$ 353,945.12
Water Office	5	\$ 6,459.14
Total	1858	\$ 25,843,117.17

New Vendors

105 new vendors were approved to do business with the City. The approval process includes Board of Control consent and submission of required documents (W9 form and applicable OPERS acknowledgement and Ohio New Hire reporting forms).

1099s

116 - 1099s were issued.

Invoices

10,187 invoices were paid in 2022 totaling \$16,740,609.93. This number includes customer refund checks from the following sources:

Department	Quantity	Total Paid
Building	7	\$ 3,795.38
Cemetery	5	\$ 3,625.00
Gazebo/Engine House	66	\$ 20,850.00
MCRC	53	\$ 5,828.61
Miscellaneous	13	\$ 450.50
Utility Billing	137	\$ 7,566.20
Total	281	\$ 42,115.69

CITY OF MEDINA FIRE DEPARTMENT



2022 ANNUAL REPORT

Larry G. Walters, Chief of Department

Dennis Hanwell, Mayor / Safety Director



The Medina Fire Department provides fire, rescue and first responder EMS services to the City of Medina, Montville Township and Medina Township. Our department covers 51 square miles and a permanent resident population of over 47,000 people. Our firefighters respond from six fire stations that are strategically located throughout the city and the townships. The department has firefighters on duty 7 days a week 8 a.m. to midnight. After these hours, our firefighters respond from home after they are notified of a fire by a voice paging system and a redundant smart phone app called Active911. Once alerted to an emergency call, the firefighters respond to their assigned fire station, usually closest to their home address, where they

don their personal protective equipment (PPE) and then board the fire truck to respond to the emergency.

Fire Stations and Frontline Apparatus

Station 1	300 W. Reagan Pkwy	Fire and LST	Engine 7, Ladder 1, Brush 6, Car 1, LST Medic 1
Station 2	500 Lake Rd	Fire Only	Engine 2, Ladder 2, Rescue 3, Utility 1
Station 3	1000 Wadsworth Rd	Fire Only	Engine 1, Engine 3, Trailer 1, Utility 3
Station 4	1000 E. Washington	LST Only	LST Medic 4, LST Car 6, LST Car 7
Station 5	6665 Wadsworth Rd	Fire and LST	Engine 5, LST Medic 5
Station 6	4869 Nettleton Rd	Fire Only	Engine 6, Rescue 6, Car 2



COMMAND STAFF



Fire Chief Larry Walters has served the department for over 25 years as Firefighter, Lieutenant and Captain. Chief Walters is also a Team Leader for the Medina County All-Hazards Team for the Rope Rescue and Confined Space Rescue teams. He serves on the Medina County All-Hazards Advisory Committee and the Medina Emergency Management Agency Executive Board. Chief Walters is also serving in his first year as President of the Medina County Fire Chiefs Association.



Assistant Chief Mark Crumley has served the department for 37 years. Assistant Chief Crumley is also the department's full-time Fire Marshal and has served in that role for 26 years. He has responsibility for all of the department's staff scheduling and provides fire code enforcement, plan reviews, and fire safety inspections and testing. Assistant Chief Crumley is also our department's unofficial historian due to his wealth of historical knowledge about the Medina Fire Department.



Operations Captain Steve Ingersol has served the department for 23 years in the ranks of Firefighter, Lieutenant and Captain. As Operations Captain, he is responsible for the day-to-day operations of the department, crew assignments, apparatus and asset maintenance. Captain Ingersol also provides fire code enforcement, fire safety inspections and oversees the department's public education, training and certification activities.



Fire Clerk Jenny Potter joined the department in 2020 and provides administrative support to the Fire Chief and command staff. Her responsibilities include accounts payable, payroll and the scheduling of fire inspections for the Fire Marshal and Operations Captain. She is on hand to help with special projects and enjoys interacting with the firefighters, community and its residents.

Part-time Professional Firefighters make up the backbone of the Medina Fire Department. Serving such a large geographical area and nearly 50,000 citizens with part-time firefighters requires a unique level of dedication and sacrifice. Our Firefighters all have full-time employment elsewhere, many with career fire departments in surrounding cities, and choose to serve our department and community on their days off. In addition to our Command Staff noted above, three Captains, five Lieutenants and thirty-four Firefighters proudly represent our department.

PROMOTION

Lieutenant 8

On March 15, 2022, **Alex Colon** was promoted to the rank of Lieutenant. Alex first started as a Fire Explorer with us in 2010 and joined the department as a firefighter in August 2012. The promotional process for the rank of Lieutenant includes a competitive written knowledge examination followed by a promotional assessment by PRADCO. Lieutenant Colon ranked first place and was recommended for the position of Fire Lieutenant. His full-time employment is with the City of Parma where he is a Firefighter. Congratulations Alex!



HIRING

On August 23, 2022 five new firefighters joined the department. The hiring process began in April when 11 applicants participated in a written fire knowledge examination. They were interviewed by a committee that made recommendations for an additional interview with the Chief followed by a background check and physical ability testing.



Pictured left to right: Mayor Hanwell, **Alex Bartfai**, **Jack Miller**, **Sandy Norsic**, **Gavin Kruchan**, **Austin Bruckman**, and Fire Chief Larry Walters.

HIRING

On November 8, 2022 Mayor Hanwell swore in ***Matt Neil and Kevin Karr***, two former firefighters who returned to the department. Kevin works full-time for the Cleveland Fire Department and Matt Neil is the Chief of Police / Safety Director for Montville Township.



TRAINING

The Medina Fire Department is committed to providing our community with the highest level of public safety services and places a high priority on advanced training and continuing education for our firefighters and command staff.

Advanced Training Classes

- Lieutenant Cavanaugh Fire Officer I – University of Akron
- Lieutenant Cavanaugh Fire Officer II – University of Akron
- Lieutenant Colon Fire Officer I – University of Akron
- Captain Ingersol - NEOFPA Fall Conference
- Chief Walters – OFCA Officer Development Annual Conference
- Chief Walters – OFCA New Chief Resource Symposium
- Chief Walters – Leadership Classes at Firehouse Expo
- Chuck Bohland – Spartan Fire Truck Training Conference
- Chuck Bohland – Emergency Vehicle Technician Certification Level F2

Ice Rescue Technician Class – February 26-27



A great example of Medina’s public safety forces working together! During a two-day Technician Level Ice Rescue Class, several on-duty Police Officers from the Medina Police Department worked side-by-side with rescuers from the Medina Fire Department to prepare for this time-sensitive rescue of a person(s) falling through the ice.

OFA – Fire Behavior Lab



In November, the department hosted a two-day advanced fire behavior training class sponsored and taught by the Ohio Fire Academy. Firefighters were exposed to extreme fire events such as flashovers in a safe and controlled environment to help prepare them should they experience such an event during an actual fire response.

TRAINING

Company Officer

Leadership

Incident Size-up

Modern Fire Behavior



In April, Lieutenants Kovarik, Colon, Cavanaugh, and Bartfai attended three days of advanced training at the annual Fire Department Instructors Conference in Indianapolis. Their classes included topics such as Company Officer Training, Size-Up, Fire Behavior, and Leadership.

Ohio Fire Executive – OFA/OFE



In October 2022, Chief Walters applied and was accepted into the 23rd Class of the Ohio Fire Executive Program offered by the Ohio Fire Chief's Association. This is a two-and-a-half-year professional development program to enhance and refine the leadership skills of fire chiefs.

COMMUNITY OUTREACH PROGRAMS

2022 Kids Day of Safety and Play

In June, MFD crews set up several educational stations focused on fire safety for children on the Square for the annual Kids Day of Safety event. Youth and their families learned about various fire safety topics from DIAL911 and what to do in the event of a fire in their home utilizing our department's Fire Safety Trailer. Our Bullex Fire Extinguisher Training prop was used to teach our citizens how to use a fire extinguisher.

Annual Open House

The 2022 Medina Fire Department Open House was held in October at Fire Station #1 and was once again successful in sharing the mission of community service, fire safety and collaboration with many local organizations. Approximately 400-500 people attended the event and enjoyed food, safety tips, station tours, Sparky the Fire Dog and the arrival of Metro Hospital's Life Flight.



Fire Safety Messages

Firefighter Tyler Thompson, in his role as Digital Content Coordinator, continued his efforts to post current and timely information to the department's social media outlets. **Fire Safety Fridays** address seasonal and relevant fire safety topics. He also made every effort to inform the general public via Facebook of any fire incidents and motor vehicle accidents occurring in our jurisdiction.

2022 SPECIAL EVENTS



Tunnel2Towers

Partnering with the Tunnel to Towers Foundation, the Medina Fire Department was once again a proud sponsor of the annual 5K Run & Walk Medina. This year's event was the largest to date with 848 registrations. The Tunnel to Towers Foundation provides "Smart Homes" for injured service members that accommodate their unique needs. The foundation also pays off the home mortgages of fallen Law Enforcement officers and Firefighters that lose their lives in the line of duty.



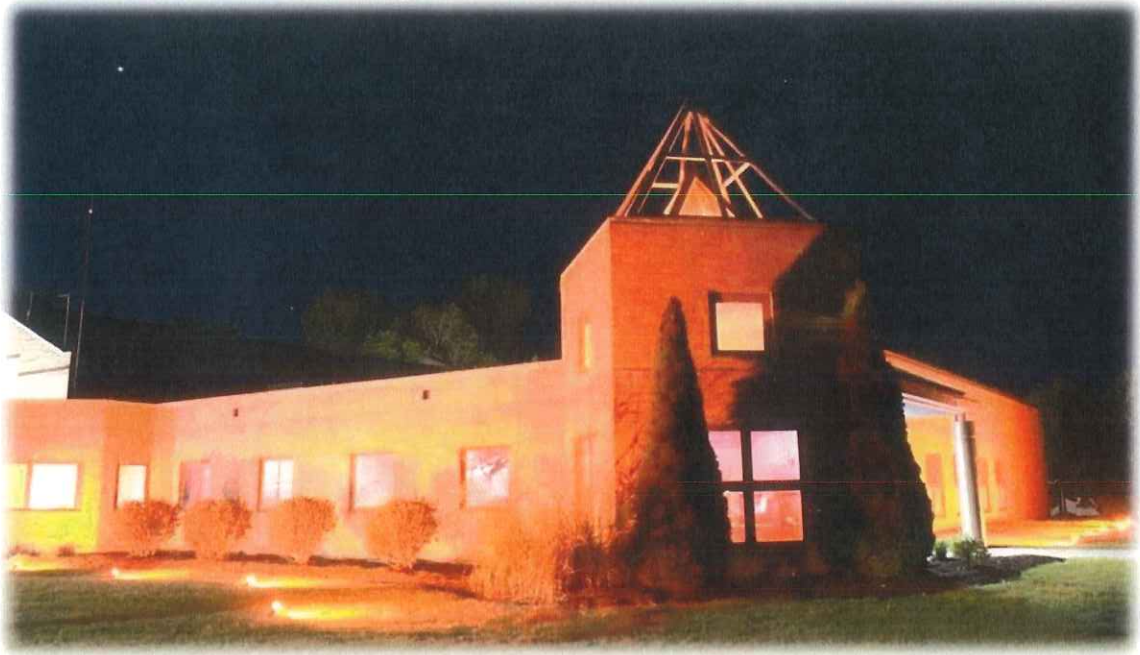
9/11 Memorial Event

The Medina Rotary Club organized the annual memorial service at the Medina 9/11 Memorial Park. The Medina Fire Department was honored to have our own Lieutenant Brian Cavanaugh as the keynote speaker for this 21st anniversary of the terrorist attacks of September 11th.



A promotional graphic for 'Light the Night for Fallen Firefighters'. On the left is the logo for the National Fallen Firefighters Foundation, which features a red rose in the center of a blue Maltese cross, surrounded by the text 'NATIONAL FALLEN FIREFIGHTERS FOUNDATION'. To the right of the logo, the words 'LIGHT THE NIGHT' are written in large, bold, white capital letters, with 'THE' in a smaller font size. Below this, it says 'FOR FALLEN FIREFIGHTERS' in smaller white capital letters. Further to the right, the dates 'October 2 - 9, 2022' are listed, followed by the hashtags '#nfflightthenight2022' and '#firehero2022'. The background is a dark blue gradient with white stars, and a red silhouette of a city skyline is at the bottom.

During the first week of October, fire station #1 was illuminated with red lighting both inside and out. This is a national event that is held annually in honor of Fallen Firefighters across the United States. This was the second year the Medina Fire Department participated in this important memorial event.



GOOD OF THE ORDER

New Fire Incident Reporting System

At the beginning of the year, the department invested in and began implementing a new incident-reporting software program. The new system provides a modern format for entering incident reports and allows our fire inspectors to complete inspection and code enforcement reports in the field.

Paging System Reliability Project

In 2018, the fire department upgraded our radio system to a digital system that provides better and more reliable emergency communications. This year the department continued that upgrade by purchasing new digital pagers that are used to alert our off-duty firefighters to an emergency call for service.

New Firefighter Protective Gear (American Rescue Plan Act)

New outer protective coats and pants sets, also known as Turn-out gear, were ordered for twelve of our firefighters in 2022. This purchase qualified for funds from the American Rescue Plan Act, saving the department over \$33,000. These savings allowed us to purchase new

structural firefighting boots and gloves for our firefighters using the funds originally budgeted for the turn-out gear.

2nd Shift Weekend Staffing

After adding weekend staffing from 8:00 a.m. until 4:00 p.m. in 2021, the department has expanded staffing to include the 2nd shift. We now have firefighters staffing from 8:00 in the morning until midnight, 7 days a week. This additional staffing shift reduces response times to fires and other emergencies in our communities.

Third-Party Hose Testing

The fire department is required by the *National Fire Protection Association* – NFPA to perform inspection and testing of all our firefighting hose and water supply hose. In 2022 the department selected a certified testing vendor to perform the inspection and pressure testing of over 30,000 feet of firefighting hose. This new testing process provides safer and more efficient annual testing.

PUBLIC EDUCATION

Each year the Medina Fire Department conducts several types of public education throughout our communities to help ensure the safety of our citizens and the many industrial workers in our city. Public education activities such as Heartsaver CPR/AED classes, First Aid, Fire Safety Talks, Station Tours, and many more.

157 Adults received CPR, First Aid and Basic Life Support Training Certificates

Emergency evacuation drills and fire extinguisher training using our Bullex unit pictured below was provided to **377** industrial workers in our city.



Over **800** children went through our Fire Safety Trailer in 2021 learning how to prevent fires and what to do if a fire occurs in the home. All Medina 3rd grade students participate in this class each year.

MFD crews visited over **1500** students in our public schools, preschools and daycare facilities where they are educated on fire safety topics such as “DIAL911”, Stop, Drop and Roll and playing with matches. The students also get to see what a firefighter looks like in their gear and what we sound like when we are wearing our Self-Contained Breathing Apparatus (SCBA).

Medina Fire Department Calls for Service - 2022

	Medina City	Montville Twp.	Medina Twp.
Building Fires	18	5	6
Cooking Fires	6	1	0
Vehicle Fires	1	4	3
Brush Fires	8	8	6

Other - Fires	30	11	9
Fire Alarms	280	117	124
Motor Vehicle Accident	20	20	33
Rescues / Extrication	9	2	4
EMS Assists	180	51	63
Electrical Hazards	15	10	7
Leaks/Spills	95	29	27
Storm Related	1	0	0
Public Service	142	47	44
Total	805	305	326
Additional CFS / FH	132		
Grand Total 2022 CFS	1568		

2022 Law Department Year End Report

We closed 1,701 cases during 2022.

98 cases were set for jury trial (92 COPs, 4 guilty verdicts, & 2 not guilty verdicts)

510 cases were set for trial (475 COPs, 31 guilty verdicts, & 4 not guilty verdicts)

203 cases were set for motion hearings (suppression, TPOs, Vehicle Forfeiture, & sealing of Records)

We handled 1,643 pretrials

We handled 543 continuances

64 cases were sent to diversion and/or dismissed

We reviewed 72 police reports for appropriate criminal charges

17 cases appealed / pending appeal

MedinaTV

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www.medinatv.org

MEDINATV YEAR END REPORT



Jarrold Fry, General Manager
jfry@medinabees.org



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2022 Year in Review

MedinaTV is operated through franchise fees collected by the City of Medina. 2022 brought a decrease in revenue collected due to residents "cutting the cord" with cable and going to internet streaming.

MedinaTV expanded its services to bring in additional revenue to sustain the budget for 2022. City Council has graciously moved funding to assist MedinaTV to continue operations in 2023 and beyond as we face further cuts in franchise fee collection.



Thanks to Medina City Council for their support of MedinaTV

Partnerships

MedinaTV has partnerships with multiple entities. The first is with Medina City School District who have partnered with the city of Medina for the last 27 years. MedinaTV has produced over 60 new programs along with special projects, technical assistance, and graphic designs for the video scoreboards in the district. Production, editing, and graphic design work if professionally outsourced, would have cost the district over \$275,000. With the MedinaTV partnership the schools were able to save those costs. Students at Medina High School are able to get a real life work experience by working for MedinaTV. The students gain valuable skills and passion for a career in the broadcast industry. This is a wonderful opportunity that makes Medina an exceptional place for students to grow and prosper as they move on to the next stage of their life. Budget cuts at MedinaTV loom large in the ability to continue this great service for the students of Medina.



Performing Arts Center

MedinaTV assists in the operation of the Medina Performing Arts Center. The PAC managed 27 ticketed district events that generated over \$66,595 in revenue for the district. There were 16 multi day rentals that generated \$61,567 in revenue for the district. MedinaTV staff also managed 88 fundraisers or free events for the district. Each event requires extensive communication about technical concerns, lobby customer service, ticketing, security, and custodial needs. Matt Tomek is the Manager of the PAC and an employee of MedinaTV who addresses all of these issues before each event to make sure they are handled professionally. Matt and MedinaTV oversee more than \$200,000 worth of technical equipment and handle the purchasing of new equipment. Some new items purchased in this last year included moving lights, a new sound board, and Wegner stage platforms.



MedinaTV covered school events and made them possible by successfully managing scheduling of the PAC

Partnerships

"Coming together is a beginning, staying together is progress, and working together is success." – Henry Ford

Medina County Commissioners

MedinaTV continued the partnership with the Medina County Commissioners in 2022. This included coverage and livestreaming of County Commissioner meetings, coverage of ribbon cutting events, and technical support. MedinaTV assisted in the installation of new equipment used in the coverage of Commissioner meetings. MedinaTV will look to expand and enhance this partnership as we move into 2023.



County Commissioners Meeting

Main Street Medina

Another partnership formed in 2022 was with Main Street Medina. MedinaTV was contracted by Main Street Medina to collect video and still photos of events hosted by Main Street Medina. This footage will be used to enhance the website, social media, and presentation materials for Main Street Medina. MedinaTV covered events like the Farmers Markets, Ladies Night Out, Coffee and Cars, South Town Music Festival, and Candlelight Walk. We are always pleased to represent Medina in a positive light in all of our work, and MedinaTV looks forward to future opportunities with Main Street Medina



Candlelight Walk Fireworks – Main Street Medina

Medina

City of Medina

MedinaTV has been serving the City of Medina for 27 years and has continued to grow every year to benefit the residents of Medina. This year, MedinaTV produced over 189 programs for the City of Medina. MedinaTV not only shared these programs on Channel 37 but also live streamed these events on social media along with the city's website. MedinaTV also installed software on a welcome monitor inside of city hall. This allows visitors to see all the great things Medina has to offer while waiting for the quick service from the departments at city hall.

MedinaTV also follows our city motto of "Preserving the Past. Forging the Future" by producing historical documentaries told by residents of Medina about those who have made history in our community. This last year saw us focus on the efforts of Murray Van Epp. In fact, the Medina Historical Society honored MedinaTV employee, Miles Reed, for his documentary efforts and work in historical preservation.

MedinaTV is forging the future by looking at new and inventive ways to communicate with our residents and reflect government transparency. Exploring the use of internet and social media to further government and educational information is a priority for MedinaTV. Jarrod Fry serves on the Emerging Technology Advisory Committee that researches several different information communication technologies. Our Facebook page will surpass 4,000 likes and 6,000 followers in 2023. On YouTube we have had over 415,000 views on the city of Medina page. We look forward to growing our internet presence in 2023.

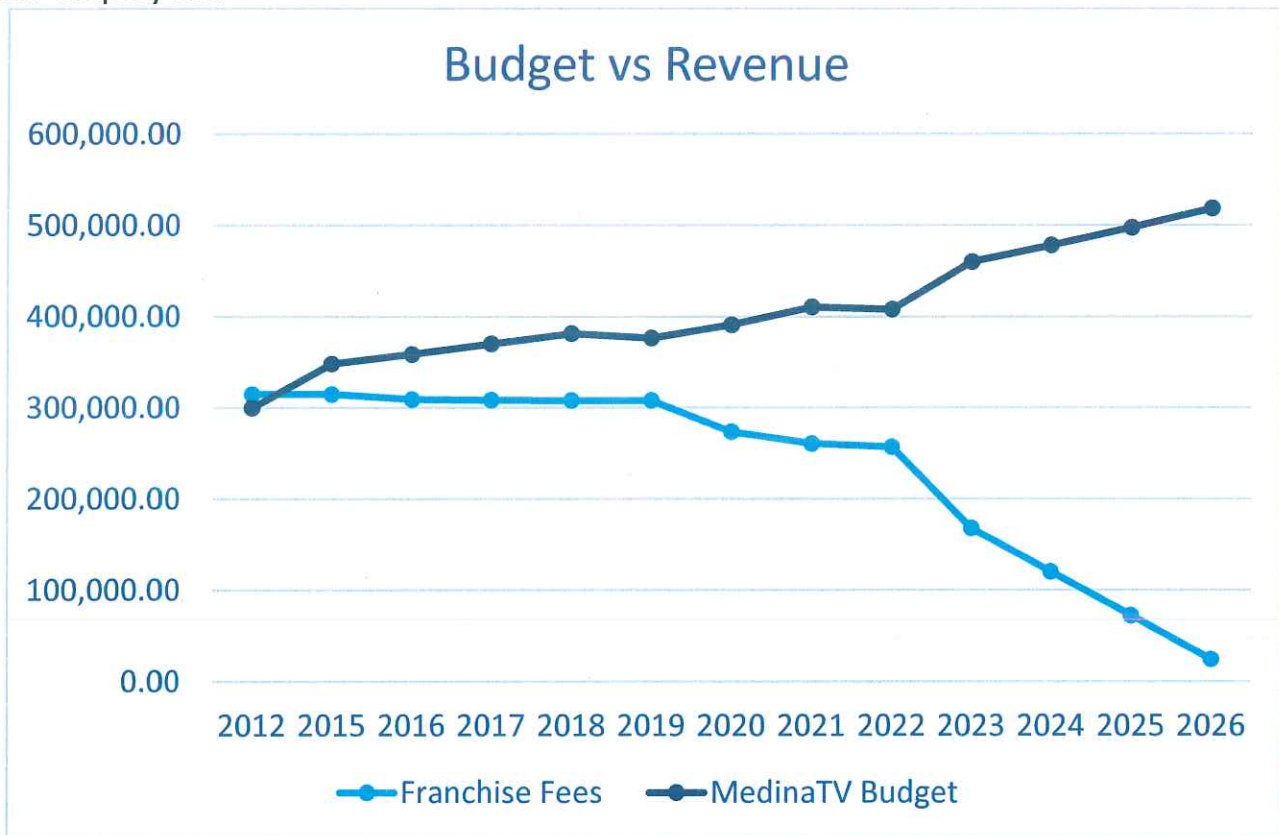
Ribbon Cuttings are a great way to promote new or growing businesses in our great city. MedinaTV covers these ceremonies and provides the video to the business to use in promotions and stream on social media to help them succeed in this great city. Working with Main Street and our own Economic Development team, we strive to create informational videos and photos that help to show that Medina is a destination station to conduct business and have fun.



2022 Budget

FINANCIALS

In 2022 MedinaTV continued to see the effects of “cord cutters” as franchise fee revenues were down once again. MedinaTV received \$256,655.74 in franchise fees from Armstrong cable and Charter cable. That is \$56,000 dollars less than we collected in 2019. As the chart below reflects, we are in a steady revenue decline while the operating budget continues to climb due to cost of living, and healthcare increases for our employees.



Thanks to our partnerships and additional income from those agreements, MedinaTV was able to add an additional \$112,913.04 for a total revenue of \$369,568.78 for 2022. The hope is the franchise fee collection will begin to level off instead of declining. With City Council allocating additional funds MedinaTV will be viable through 2026. If franchise fee collections continue to fall, MedinaTV will have to look into more funding options to make up for the decrease in revenue. Doing this would jeopardize our current coverage and impact our future goals.

The Future

Looking Forward

With funding stabilized for now, MedinaTV is excited for the future. The City of Medina website is where MedinaTV is looking at making more of a presence. MedinaTV will begin the transition from just a cable television channel to becoming a greater distributor of information on social media and websites. MedinaTV will transform into the Communications Department for the City of Medina. The staff will assist with presentations, graphic design, short informational videos, and collection of video and still photography. MedinaTV will also assist in a redesign of the city's website and functionality during 2023.

MedinaTV will also look to expand services with Medina County. With year one of this successful partnership completed, we would like to take on a more expanded role with the county. Discussions on a new agreement could include short informational segments to assist with transparency and in spreading important information out to the public using different forms of multimedia.

The Medina City Schools are in discussions with MedinaTV in continuing the student work experience provided by MedinaTV for students of Medina High School. This is a great way for students to get real world work experience while still in high school. This is a significant benefit to the students to get a leg up on their competition as they pursue their next steps in life, whether that is college or entering the workforce. MedinaTV would also like to expand the students' experience into the performing arts center at the high school. This would give students additional skills in technical equipment operation, troubleshooting, and customer service.

MedinaTV will always keep options open to see how their services can be of benefit to the residents of Medina and Medina County in distributing information. MedinaTV would like to thank Medina County, Medina City Schools, and City Council for all of their support. MedinaTV looks forward to providing great services to all of our partners and to the residents of Medina and Medina County.



2022 Year End Summary

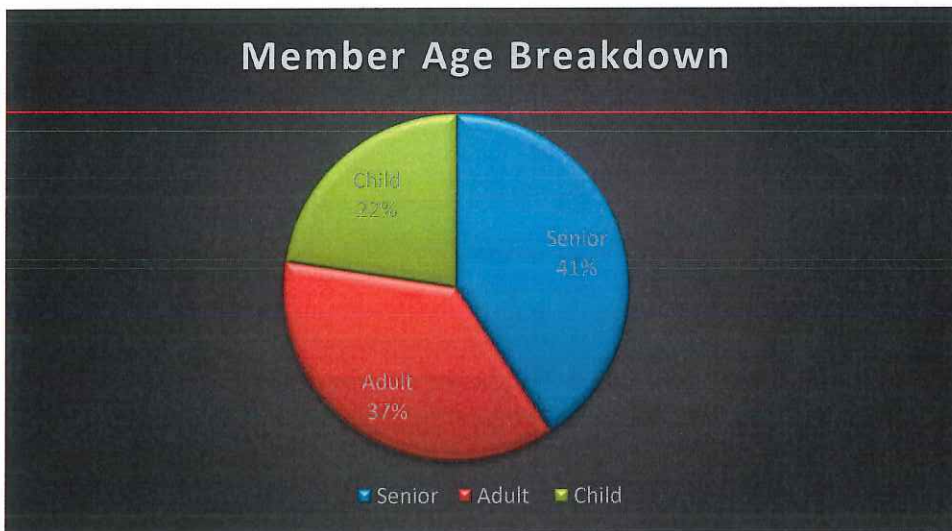
2022 Highlights

We are proud to be celebrating our twentieth anniversary of serving the Medina Community! The Medina Rec Center was constructed in 2002 with an official opening date of January 4th 2003. In the past twenty years, we endeavored to expand our programming and keep our building and equipment in great shape through our partnership with the Medina City School District. We used the pandemic as an opportunity to reevaluate our business, change our management structure, and begin renovations. In 2022, we started the process of replacing our twenty year old fitness equipment and updating the facility.

- Ten new Matrix treadmills were installed in early February. The treadmills have internet capability and a 22-inch computer touchscreen to provide entertainment options, fitness challenges, and preloaded workouts for patrons.
- Twenty pieces of Matrix selectorized strength equipment were installed to replace the original twenty-year-old Cybex units.
- We replaced flooring in several areas. An underused community room was repurposed utilizing \$22,900 of American Rescue Plan Act funds to create more stretching and workout areas.
- We received a generous donation from the Van Epp Family to purchase 12 new Keiser spinning bikes. We now offer several additional spinning classes.
- The administrative offices were reconfigured to bring all supervisory employees to one centralized location, which has helped facilitate internal communication and create a team mentality.
- We continue to rebrand Medina Rec with colorful signage and refreshed paint colors throughout the facility.
- We collaborated with the Parks Department to purchase an enclosed cargo trailer and special event equipment for our Party in the Parks series. The trailer is also used to increase our presence at other community events.
- We upgraded our sound system and modernized our equipment for guest speakers and lectures.
- We welcomed a new Full-time Facility Supervisor. The job description was revised to include additional programming assistance with toddler classes and sports camps.
- We amended the Joint Operating Agreement with Medina City Schools to increase the annual contribution to the Capital Improvement Fund in order to keep up with the rising costs associated with ongoing maintenance of the building. The initial annual contribution was \$100,000 from the City and Medina City Schools per year. The new annual contribution will gradually increase over five years to \$150,000 annually.

- The Facility Rental Rate Structure was revised and simplified allowing for online reservations. We are pleased to announce party reservations and revenues for 2022 exceeded all previous years.
- Our land programming revenues for 2022 exceeded all previous years. Summer Camps and many other programs sold out.
- We restructured the part-time pay scale to align with the rest of the City of Medina’s pay grid. This allowed us to compensate our employees at industry standard with a competitive wage.
- We reinstated our monthly printed marketing brochures that were suspended during the pandemic. Marketing efforts were increased with the assistance of a new marketing coordinator.
- We upgraded our website to make it more mobile friendly and easier to navigate. We also created a digital interactive brochure that takes customers directly to our registration site.

We finished 2022 with in house revenues at approximately 97% of a typical year, and our income tax revenues were higher than anticipated. In addition, our debt service was paid off for the facility. This will reduce the amount of income tax allocation dedicated to the Rec Center. Balancing revenues and expenses will prove to be a challenge in the upcoming years.



2023 Plans

The Medina Rec is excited to announce several upcoming projects for the New Year. We recently completed a member survey that showed an overwhelming request for more free weight equipment, particularly squat racks and deadlift areas. In March - April we will take delivery of four squat racks and two deadlift platforms, as well as a new barbell tree with straight and EZ curl bars. We will feature a new hack squat and leg press, as well as a few other surprises! We are also replacing our cable crossover machines with similar Matrix pieces and functional training stations.

We are excited to begin a fitness room expansion planned this summer and are creating a larger area for free weights at the request of our members. Once construction is completed, we will be turning to our patrons to help us make additional weight equipment decisions. This fitness room addition was made possible by a \$350,000 Capital Bill grant from the Ohio Department of Natural Resources. The remainder of the funds are coming solely from the Recreation Center's own Carryforward funds. No School District funds are being used for this project, but we appreciate the cooperation we have received to make this addition possible!

- One Full-time Program Specialist will be hired to develop Fitness, Wellness, and Sports Programming to create exciting new activities for younger children. This position has been vacant for three years. We are eager to have a new team member!
- One new Part-time Activities Coordinator will help us build toddler programs and assist with community events and the Party in the Parks series.
- An area previously used for offices is being repurposed as an additional programming space due to increased demand for classes and rental areas.
- Carpeting in the largest community room will be replaced with rubberized flooring so that area can serve as an additional class space when not rented for parties or meetings.
- The leisure pool and competition pool will be resurfaced.
- We are reviewing plans to redesign the front desk area using American Rescue Act funds. The goal is to streamline entrance procedures and improve customer service.
- Our Aquatics Learn to Swim program has not rebounded to pre-Covid levels yet due to a shortage of instructors. We plan to continue to increase staffing, certify more instructors, and work toward increasing class frequency.
- Our financial goals are to have revenues exceed expenses and be self-supporting. We plan to use our funds wisely to expand programs that fulfill the needs of our community. We hope to increase family and adult memberships, increase toddler programs, and expand our summer camps.

We are excited for all the changes 2023 will bring and look forward to the opportunity to serve you!



PARKS & RECREATION DEPARTMENT 2022 YEAR END REPORT

The Parks and Recreation Department is comprised of three divisions including Parks Maintenance, Forestry, and Cemetery. These departments were combined in 2014 in an effort to better utilize resources, skills, equipment, and labor. The merger has increased operational efficiencies resulting in improved service to the public, quicker turn around on projects, and the ability to keep up with maintenance.

PARKS MAINTENANCE:

Medina City Parks encompasses over 775 acres of dedicated parkland within the City of Medina. Of that, approximately 182 acres are maintained for public enjoyment. Notable amenities include: 12 pavilions, 11 soccer fields, 14 baseball fields, 1 football field, 3 tennis courts/pickleball courts, 2 disc golf courses, 16 miles of mountain bike trails, over 6 miles of paved multipurpose and nature trails, 2 splash pads, an outdoor pool, 7 sports associations, and many organized events throughout the year.

Expense Topics of Note

- Purchased two zero-turn mowers
- Purchased a UTV for field maintenance.
- Purchased an enclosed trailer in collaboration with the Medina Recreation Center to facilitate programs in the parks.
- Painted the Uptown Park Gazebo and replaced the all ground lights with LED fixtures.
- Installed water line and conduit at Sam Masi Park.
- Installed a security camera at Reagan Park.
- Completed the ODNR capital grant project at Ray Mellert Park. Expanded the parking lot, built a dog park, and installed new landscaping for \$272,000.
- Replaced the athletic field lighting at Reagan Park Field #4. Project total was \$253,000 utilizing American Rescue Plan Act funding.
- Replaced grill at Ray Mellert Park.
- Replaced the splash pad motor at Fred Greenwood Park.
- Installed new park signs at Fred Greenwood Park, Ray Mellert Park, and Reagan Park.
- Purchased a ¾-ton truck for the Department.
- Completed the E. Reagan Parkway Multipurpose Trail extension and installed lighting. Multipurpose trail funded in part by the Clean Ohio Trails Fund. Project total was \$387,000.

2022 Highlights

- Received a donation from CLE Pilots Bunker Hill Golf Outing for the maintenance and upkeep of the Medina 9/11 Memorial.
- The Miracle League of Northeast Ohio completed phase two of their Finish the Field Campaign. Rubber safety surfacing and new fencing was installed in the outfield.
- Inspected all pedestrian bridges along our multipurpose trail.
- Implemented online booking of pavilions utilizing software already in place at the Recreation Center. Provides 24/7 real time access to availability and renting.
- Completed a public survey to aid in the development of a comprehensive design plan for the skate park.
- Began site plan design and building plans for a new pole barn at Reagan Park.
- Maintained seventy-one flower urns and various planters in the downtown.
- Implemented new maintenance plans and continued regular departmental safety meetings.
- Parks staff renewed all necessary professional licenses.
- Worked with the Medina Pickleball Association to reline and repair the tennis/pickleball court at Ken Cleveland Park.
- Completed the annual turf renovation project at the Uptown Park and on the various athletic fields.
- Cleaned up and landscaped the Medina 9/11 Memorial.
- Worked with numerous volunteers and organizations to help maintain park amenities including mountain bike trails, nature areas, R/C raceway, and disc golf courses.
- 14 Service Projects were performed throughout the various parks. This includes five projects for Arbor Day and Earth Day. Volunteers planted over 500 trees and tree seedlings. An additional project involved collaborating with Medina City Schools and the Eliza Northrop PTA to install a Story Book Trail.
- Installed a Gaga ball pit at Fred Greenwood Park as an Eagle Scout Project.
- 5,101 participants were registered with sports associations for various sports.
- 243 pavilion rentals and various events were reserved and scheduled in 2022.
- 93 events were scheduled at the Uptown Park.

2023 Plans to Note

- Begin Stream Bank Erosion Project at Huffman Cunningham Park
- Replace entry signs at Sycamore Park.
- Finish design, bid, and build new pole barn at Reagan Park.
- Finalize plans for Skatepark at Reagan Park and apply for funding.
- Plan and install nature trail connection from Jaycee Park to Gold Crest Drive.
- Install new drinking fountain and security system at Sam Masi Park.
- Purchase and install new permanent vault restroom at Roscoe Ewing Park.
- Purchase new truck, zero turn mower, and wide area mower for the Department

FORESTRY:

The City of Medina has over 13,500 street trees in the right-of-way. These trees are maintained by the City on a five-year cyclic pruning cycle. The Department's responsibilities include: planting, watering, fertilization, treatment, pruning, removing, and stump grinding. For the past 40 years the City of Medina has been designated a Tree City USA by the Arbor Day Foundation program in cooperation with the US Forest Service, United States Department of Agriculture, and the National Association of State Foresters.

Expense Topics to Note

- Approximately \$18,736.00 was spent purchasing replacement trees in 2022. These trees were planted in-house by Department staff.

2022 Highlights

- Pruned 2,332 street trees
- Removed 98 street trees that were dead, diseased, dying, or had extensive storm damage
- Planted 121 trees as street tree replacements, improvements at city parks, public properties, and Spring Grove Cemetery
- Watered approximately 105 trees between June and September
- Pruned section three of the cyclic pruning cycle
- Fertilized approximately seven street trees.
- The Department was awarded an Urban Canopy Restoration Grant through the Ohio Division of Forestry for a tree-planting project in 2023.

Accomplishments and Awards

- Employees attended classes put on by the Ohio Department of Natural Resources Division of Forestry.
- Obtained the necessary continuing education units to retain certifications by attending industry trade shows and classes.
- Over 400 volunteer/community service hours were worked within the Department
- Fulfilled the requirements to receive the 41st Tree City USA Award from the National Arbor Day Foundation
- Forestry Department and several other City employees recertified with ACRT for line clearance certification.

2023 Plans to note

- Complete section four of the five-year cyclic pruning cycle.
- Remove and replace dead, diseased, or dying trees.
- Work with Medina City Schools and Medina Kiwanis Club on conducting an annual Arbor Day Program for third graders in the school district.
- Complete the tree-planting project for the Urban Canopy Restoration Grant.
- Meet the standards for re-certification as a Tree City USA

CEMETERY:

The Cemetery encompasses over 35 acres at two locations, the Old Town and Spring Grove. Spring Grove is listed on the National Registry of Historical Places, is a Level II Accredited Arboretum, and recently listed on the National Underground Railroad Network to Freedom. The Cemeteries include a mausoleum, chapel, reflecting pond, two columbarium walls, soldiers monument, over 6,500 monuments, and over 10,000 internments. The Cemetery Division works collaboratively with the Friends of the Cemetery towards the perpetuation and conservation of Medina's Cemeteries. Since 1999 the Friends of the Cemetery has graciously donated and supported over 1.6 million dollars in projects at Spring Grove.

Expense Topics to Note

- Purchased a new zero-turn mower and stand on blower
- Purchased a new backpack blower
- Purchased an attachment for the mini-excavator to assist with winter burials
- Purchased re-usable Memorial Day flowers for the Special Endowment
- Purchased a new stand, chairs, and covers for use during grave-side cremation services
- Purchased a new cloud based cemetery data management and mapping program with American Rescue Plan Act funding.

2022 Highlights

- Section 19C was platted and plated
- Straightened 10 small monuments at Spring Grove
- The staff was responsible for selling 88 burial lots (18 in the Columbarium Wall 2, six were in the Cremains 2, and 64 were normal lots) Two lots were sold back to the City.
- The staff performed 34 cremation burials, 47 full internment burials, and performed one disinterment.
- A total of 88 monument footers were poured. Of those, 26 were flush stones and 62 were upright monuments
- Removed 12 trees at Spring Grove that were dead, diseased, or dying.
- Worked with the Friends of the Cemetery to install new drainage and fencing at Old Town
- Worked with the Friends of the Cemetery and Bartlett Tree Experts to plant 12 trees at Spring Grove.
- Worked with the Friends of the Cemetery to add Christmas lights to the archway and trees.
- Worked with the Friends of the Cemetery to improve the turf appearance at Old Town by mulching patchy areas and planting new grass.
- Worked with the Friends of the Cemetery to update and maintain the Chapel and Mausoleum via new paint, electrical work, and the installation of a dehumidifier.
- Worked collaboratively with the Friends of the Cemetery to convert the Part-time laborer position to Full-time.

2023 Plans

- Update the computer program for cemetery records
- Complete maintenance items identified in the master plan
- Open additional lots in Section 19
- Begin plans for a third columbarium wall
- Install new service road between Sections 19 and 20
- Complete implementation of new cemetery computer program

MEDINA POLICE DEPARTMENT

2022 ANNUAL REPORT

*Edward R. Kinney Chief of Police
Dennis Hanwell Mayor*



150 W. Friendship
St.
Medina, Ohio
44256
330-725-7777
www.medinaoh.org





MEDINA POLICE DEPARTMENT
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2022 Annual Report

Mayor Hanwell and Members of Council,

2022 was a year of recovery and growth from the residual impact of COVID on our department and community. Officers continued transitioning into a “normal” style of policing through the two-year adjustment following the pandemic. Officers re-engaged the community providing a more personal style of service. A number of annual community events returned, and we once again, enjoyed the interaction with community members.

The department continues to advance in equipping officers with new, up to date equipment to advance their capabilities. The patrol rifles in all front-line vehicles that were over ten years old were replaced with special rifles customized for law enforcement situations. Furthermore, we continue to invest in and leverage technology to improve the service provided to the community and assist officers in performing their duties. An additional drone, partially purchased with donated funds, was added to our fleet of drones. Drones provide officers a quick deploy for an eye in the sky in incidents requiring situational awareness from above. The drones have assisted officers in finding lost children, at-risk elderly individuals, and fleeing suspects. Furthermore, our drones have been used to assist other law enforcement agencies and are regularly utilized to assist the fire department in detecting hotspots in structure fires as well as, the water department in detecting water main breaks.

Lafayette Township renewed the policing contract with the Medina Police Department in 2022. This contract remains bound for five years through the end of 2027. Officers will continue to provide quality police services to the residents of Lafayette Township, synonymous with the service provided to City residents. We are proud of the collaboration and services we provide to the residents of Lafayette Township.

The Detective Bureau continues to see a dramatic increase in the need for electronic device forensic equipment. Our department invested in Magnet forensic software to assist in the collection of data electronically in cases involving criminal investigations. This new technology will allow detectives to quickly retrieve data and return devices if warranted, as well as, providing detectives the opportunity for a thorough examination of devices and proper documentation of electronic evidence for presentation at court hearings.

I am honored to lead this department into 2023. I remain proud of the work performed by the women and men of the Medina Police Department and strongly committed to the continuous improvement of service to the communities we serve in our ever-changing times.

Respectfully submitted,



Edward R. Kinney
Chief of Police

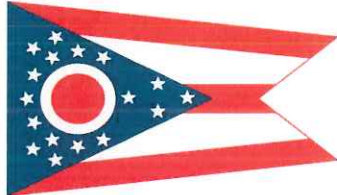

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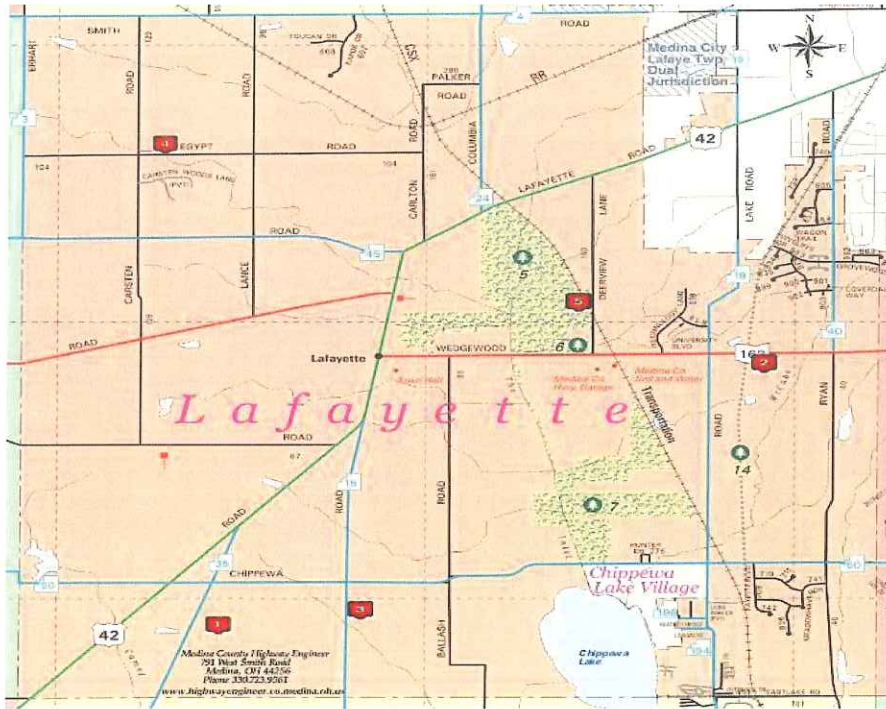
2022 Annual Report

City Profile



<p>City Motto</p> <p>Preserving the Past. Forging the Future.</p>	<p>Ohio Flag</p> 	<p>City Logo</p> 
<p>2022 Estimated City Population</p> <p>25,920</p>	<p>Founded</p> <p>1808</p>	<p>Incorporated</p> <p>1835 Village 1952 City</p>
<p>Square Miles</p> <p>11.6</p>	<p>Second Largest city in Medina County</p>	<p>Fifty-eighth most populated city in Ohio</p>
<p>Transportation Assets</p> <p>Rail Airport</p>	<p>Estimated Medina County Population</p> <p>184,498</p>	<p>School District Enrollment</p> <p>6,285</p>

Lafayette Township Profile



<p>Lafayette Township Population</p> <p>6,593</p>	<p>Square miles</p> <p>22.9</p>	<p>Borders</p> <p>Southwest side of the City of Medina</p>
<p>Largest natural lake in Ohio</p> <p>Chippewa Lake</p>	<p>Technology Park</p> <p>Medina County University Center University of Akron</p>	<p>Settled</p> <p>1820</p>

Staff Roster

Name	Assignment	Hire Date
Edward Kinney	Chief of Police	1997
Scott Marcum	Lieutenant	2000
Bryan Wagner	Lieutenant	2003
Nathan Simpson	Sergeant	2003
Darin Zaremba	Sergeant	1995
Patrick Sloan	Sergeant	2003
Sara Lynn	Sergeant	2005
Joshua Wilson	Sergeant	2008
Raven Ory	Sergeant	2017
Derek Crooks	Sergeant	2014
Daryn Winebrenner	Officer	1995
Dan Warner	Officer	1995
Todd Grice	Officer	1996
Al Roland	Officer/SRO	2005
Matthew Martincin	Officer	2005
Kelly Moran	Officer	2007
Christopher Brink	Officer	2008
James Tighe	Officer/SRO	2009
Mathew Fitz	Detective	2012
Gregory Habrat	Officer/Property	2012
James Terwilliger	Officer	2013
Nicholas MacLarren	Officer/SRO	2013
Michael Lyon	Officer/K9	2013
Michael Wovna	Detective	2014
Christopher Deeks	Officer	2014
Jeffrey Smith	Detective	2014
Michael English	Detective	2015

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Erica Anderson	Officer	2015
Andrew Dziak	Officer	2016
Christopher Wade	Officer	2018
Evan Scherer	Officer	2018
Joseph Calabrese	Officer	2018
Tyler Hughes	Officer	2019
Matthew Witthuhn	Officer	2019
Tyler Howell	Officer	2021
Lauren Brooks	Officer	2021
Ian Baker	Officer	2021
Seth Gonyea	Officer	2022
Patty Miller	Dispatcher	1999
Denise Indovina	Dispatcher	2001
Andrew Demczyk	Dispatcher	2013
Crystal Vance	Dispatcher	2015
Calvin Undercoffer	Dispatcher	2017
Kali Bainbridge Rodriguez	Dispatcher	2017
Vanessa Craiu	Dispatcher	2020
Tricia Glauner	Dispatcher	2022
Patrick Villeneuve	Dispatcher	2022
Natalie Santivaschi	Administrative Assistant	2011
Lyndie Gillihan	Records	2013
Monica Juka	Records	2014
Jeanne Masters	Records	2015
William Pavlick	Parking Attendant	2018

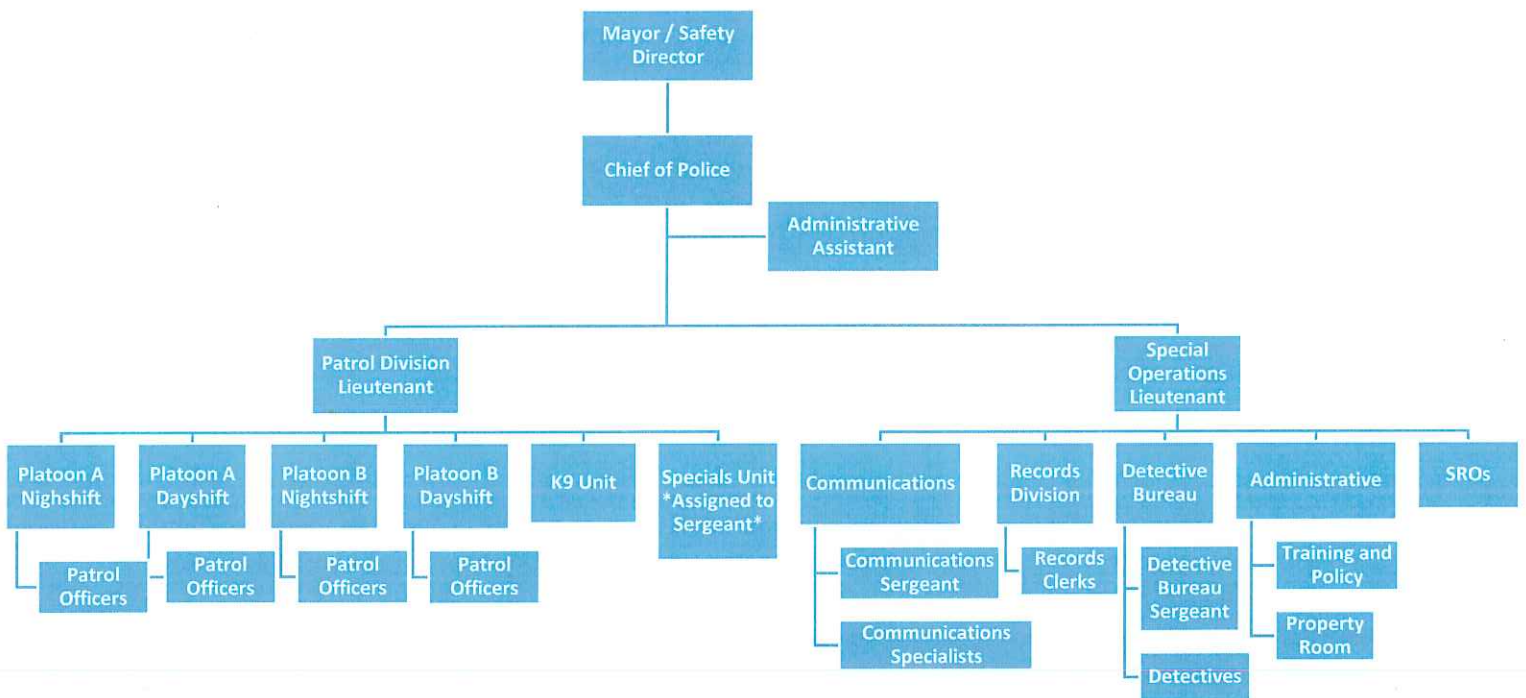
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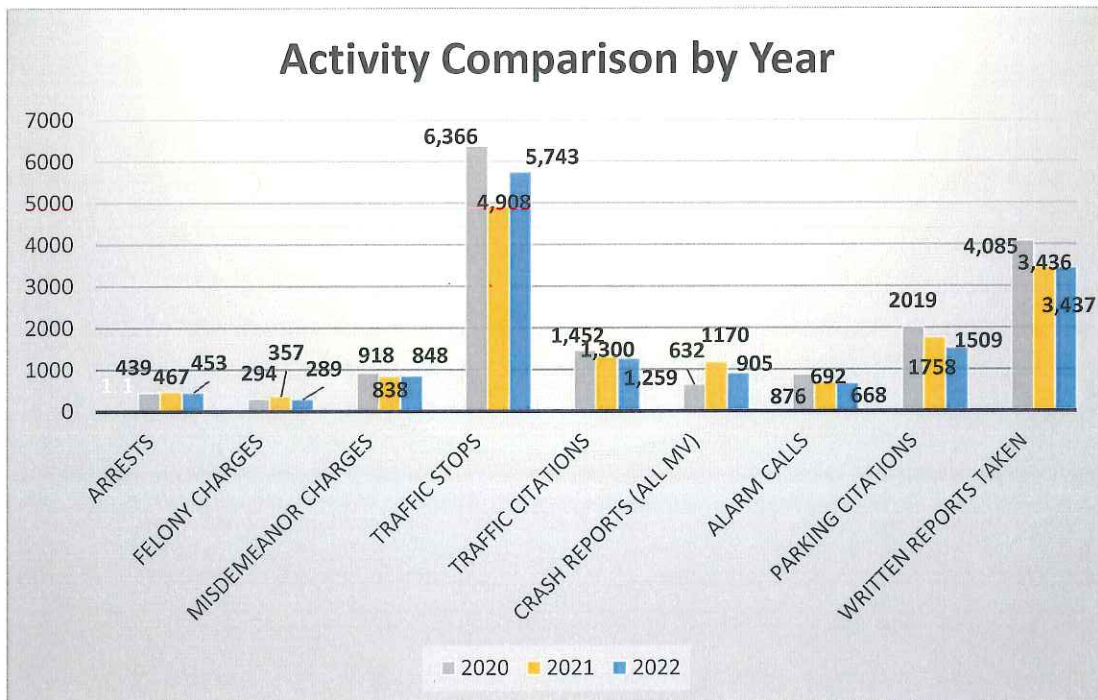
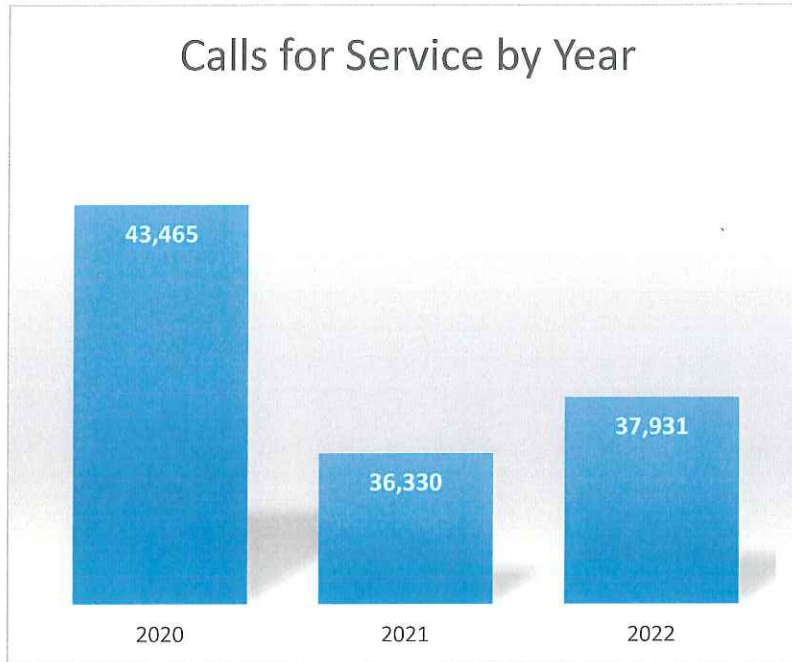
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Medina Police Department

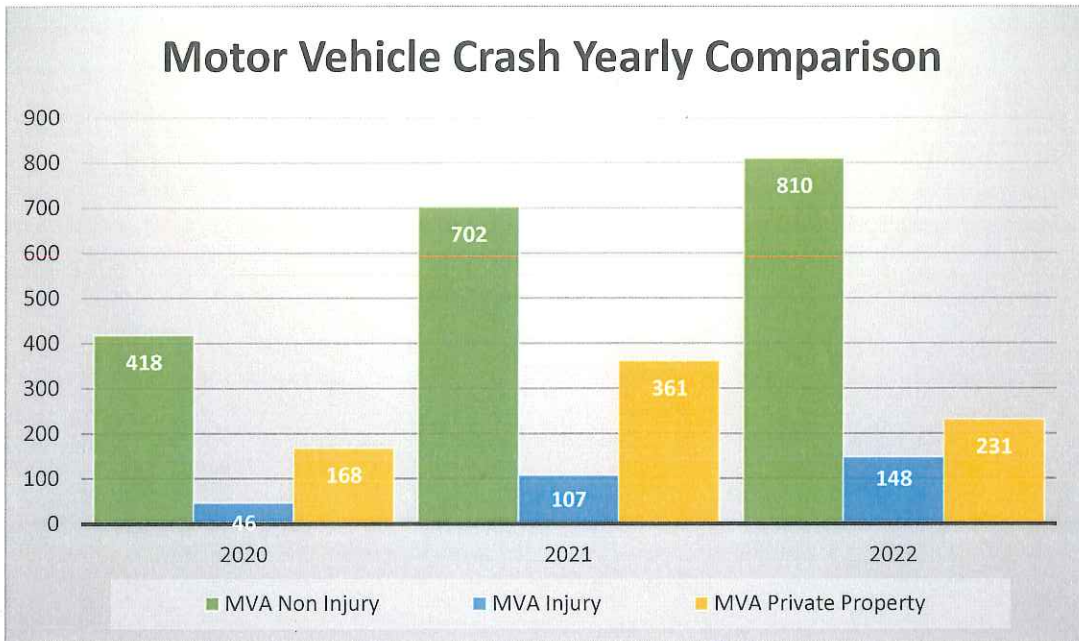
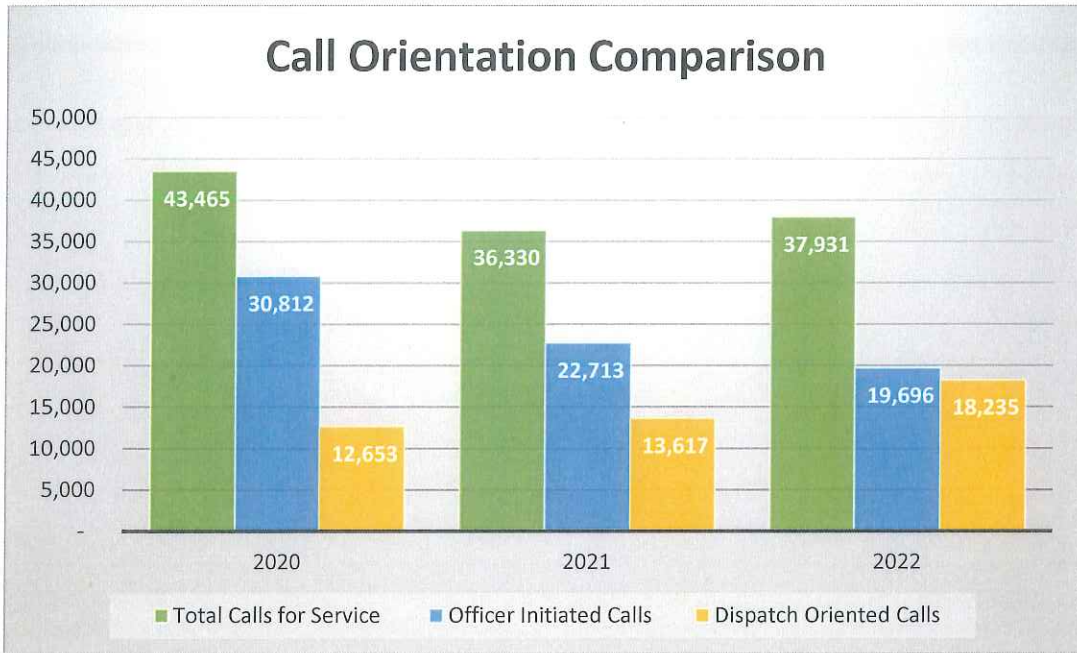
Organizational Chart



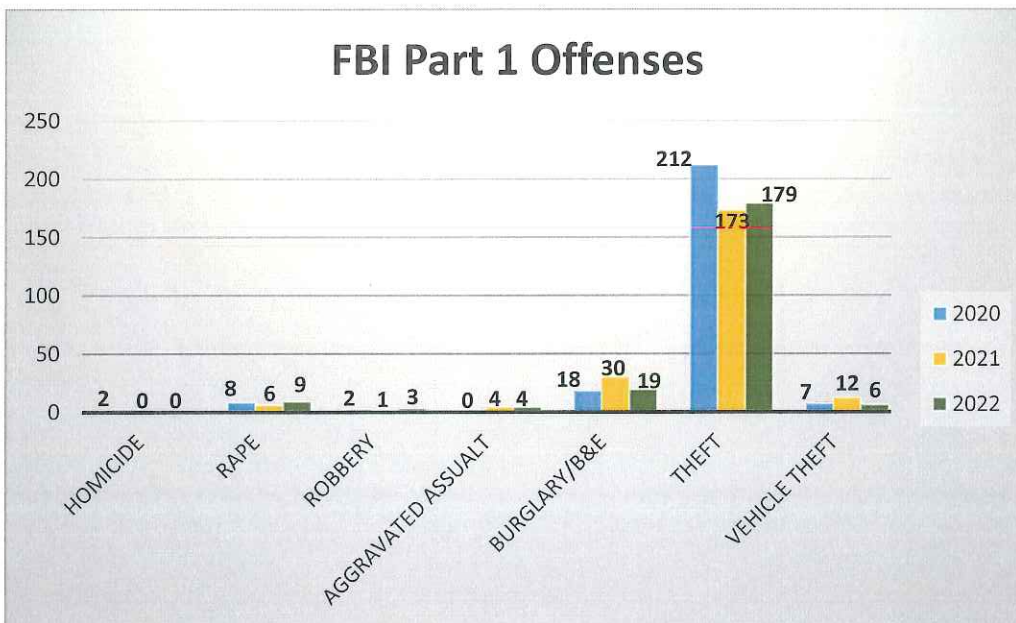
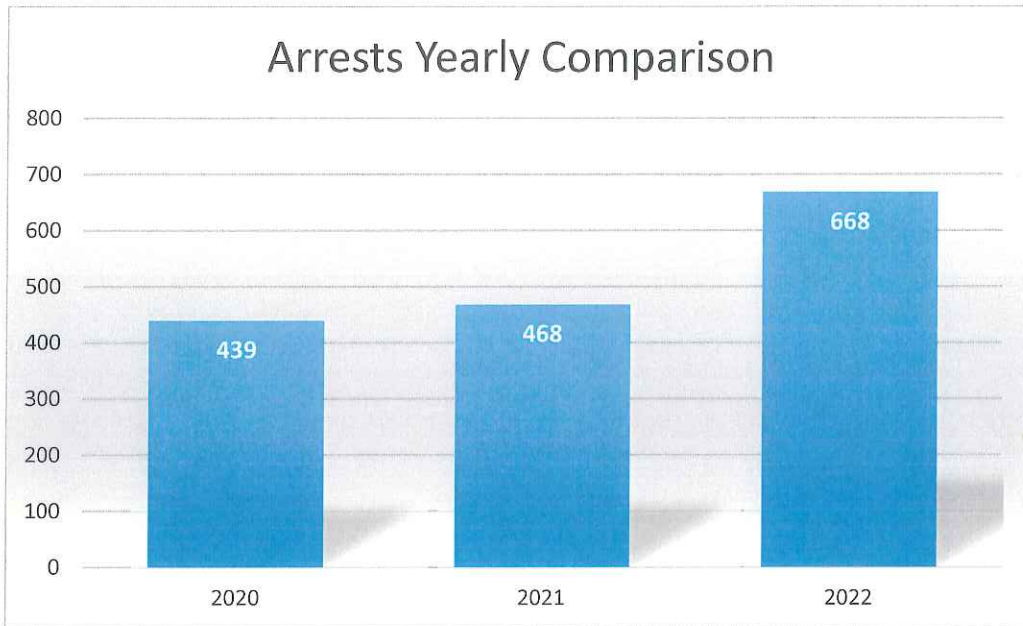
Department Statistics

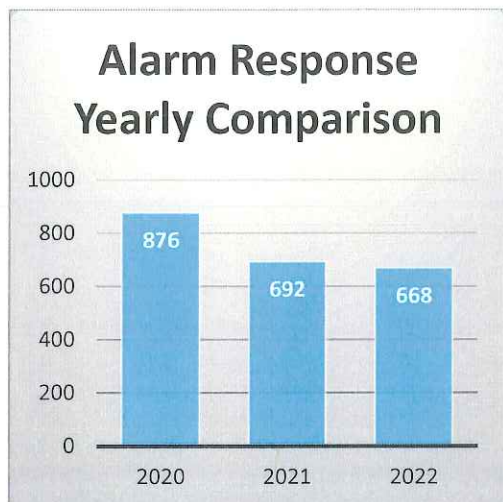
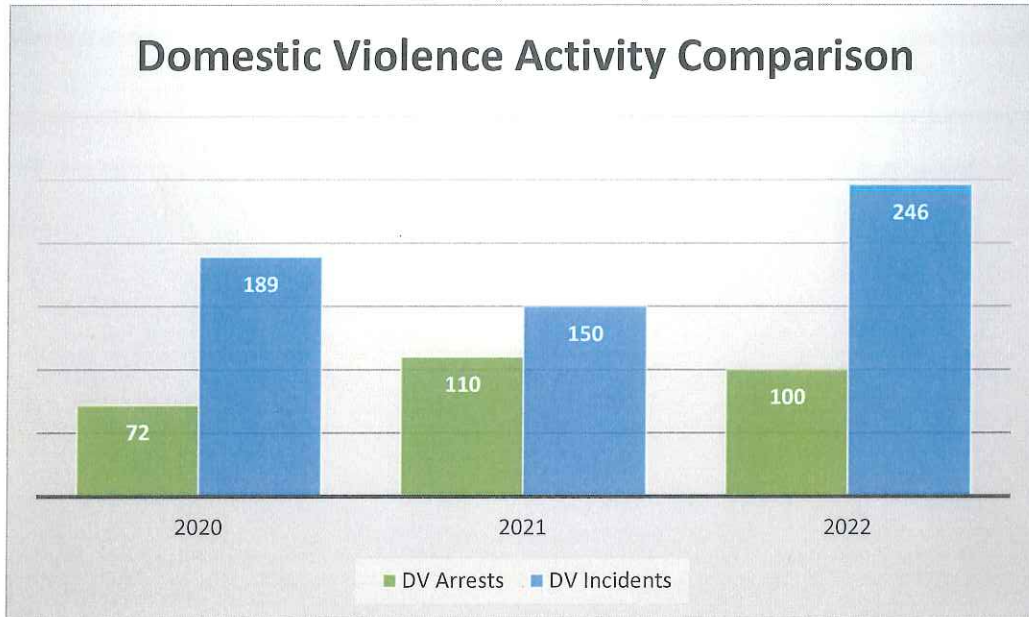


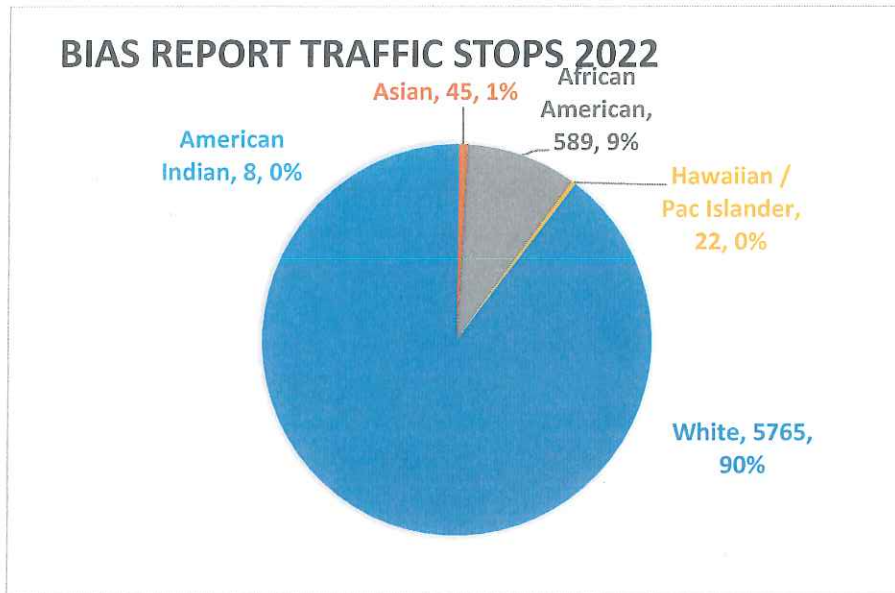
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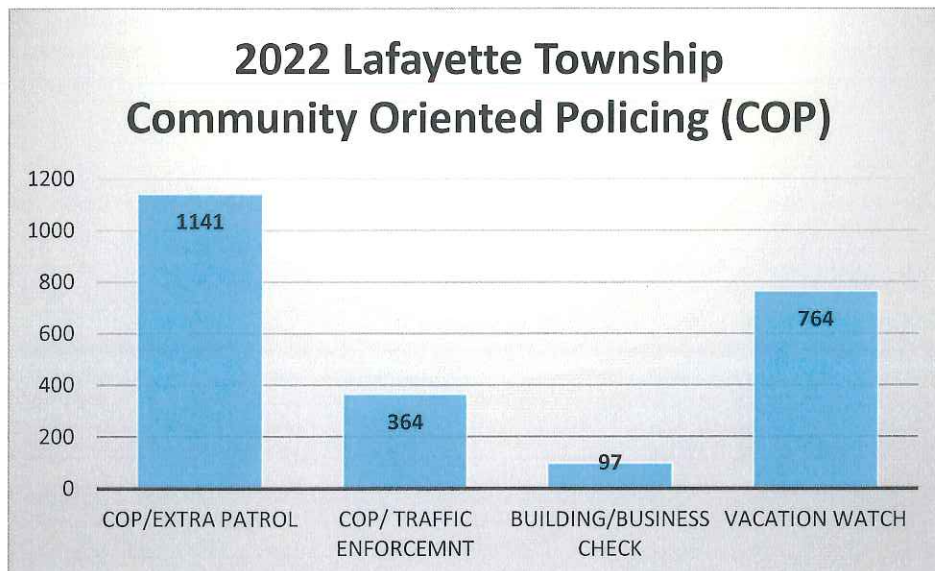






Lafayette Township Police Service –

Lafayette Township and Medina Police Department renewed the policing contract in 2022. A five-year contract was executed for continued police services to Lafayette Township through 2027. Last year, MPD officers responded to over 5,000 calls for service originating in Lafayette Township. A glimpse of Community Oriented Policing activity is highlighted in the chart below.



Patrol Division



The uniformed patrol division is the first to represent the Medina Police Department, the City of Medina and Lafayette Township in response to citizen requests for service. The patrol division is also responsible for carrying out initial crime scene investigations, traffic enforcement, motor vehicle accident investigations and assisting on LST and fire calls. The patrol division consists of 40 fulltime officers and is commanded by Lieutenant Bryan Wagner.

Lieutenant Wagner was promoted in August of 2022 and has been amongst the ranks for nineteen years. Sergeant Raven Ory was also promoted to fill an open road Sergeant's position. Sergeant Ory was assigned to supervise one of the dayshift platoons. A second road Sergeant position opened in 2022 and was recently filled by Sergeant Derek Crooks. He has been assigned to supervise multiple platoons. One officer was hired in 2022. Seth Gonyea came to us from a police department in Michigan and began his OPOTA training in October 2022, he will graduate in late January 2023 and begin his field training. Look for new faces to surface in 2023 as we work to fill several vacant patrol positions.

Medina Police Department officers received an array of training in 2022. The Ohio Attorney General's mandated 24 hours of CPT (Continuing Professional Training) was exceeded, with each of our officer's completing 32.5 hours of state mandated material. Legal update training was hosted on site in which each officer received training in criminal legal updates and constitutional law updates. In addition, officers completed training in street survival tactics, testifying in court, criminal interdiction, emergency vehicle operations, firearms, interview and interrogation techniques, drones, leadership, patrol supervision and critical incident team (CIT) training. We are proud of Sergeant Nathan Simpson in completing the intensive 11 -week Public Safety Leadership Academy course sponsored by the Ohio State University Glenn School of Public Policy and the Ohio Department of Public Safety. Sergeant Simpson received special recognition from his classmates and instructors for the exceptional quality of his capstone project focusing on officer wellness and peer support.



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Community events continued to increase in 2022. Events attended by officers this past year include; Easter Egg Hunts, Bike to School, Kids Day at Play, Kids Day on the Square, Touch a Truck, Juneteenth Festival, The Great Race, Party in the Park, National Night Out, Halloween events, Candle Light Walk, Visit from Santa, Shop with a Cop, and various job fairs, block parties, 5k Runs, walks and many other community events. Sergeant Nathan Simpson represented our department completing our portion of the Law Enforcement Torch Run carrying the Flame of Hope in support of Special Olympics. Officers enjoyed interacting with the community and look forward to continuing to build community relationships into 2023.



Vehicle Pursuits Review –

Deciding whether to pursue a motor vehicle is a critical decision that must be made quickly and under difficult and unpredictable circumstances.

Officers must remember that the most important factors to the successful conclusion of a pursuit are self-discipline and sound professional judgement. An officer’s conduct during the course of a pursuit must be objectively reasonable; that is to say, “what a reasonable officer would do under the circumstances”.

The Medina Police Department had seven vehicle pursuit incidents in 2022. All seven pursuits were reviewed. The corresponding incident report, any evidence and video footage were collected and analyzed. Five of the seven vehicle pursuit incidents were compliant with our Policy Manual, 314 VEHICLE PURSUITS.

One officer was issued a letter of reprimand for failing to continuously use emergency lights and siren during a pursuit. Two officers were given verbal reprimands for failing to obey posted speed limits after terminating a pursuit.

Use of Force Review –

The Medina Police Department recognizes and respects the value of all human life and dignity without prejudice. Vesting officers with the authority to use reasonable force to protect the welfare of the public requires monitoring, evaluation and a careful balancing of all interests.

The Medina Police Department used force in twenty-three incidents in 2022. All twenty-three incidents were reviewed. Similar to the review of Vehicle Pursuits the process includes analyzing corresponding incident reports, use of force reports, video coverage and all evidence to determine compliance. All twenty-three incidents complied with Medina Police Policy 300.4 REPORTING THE USE OF FORCE.

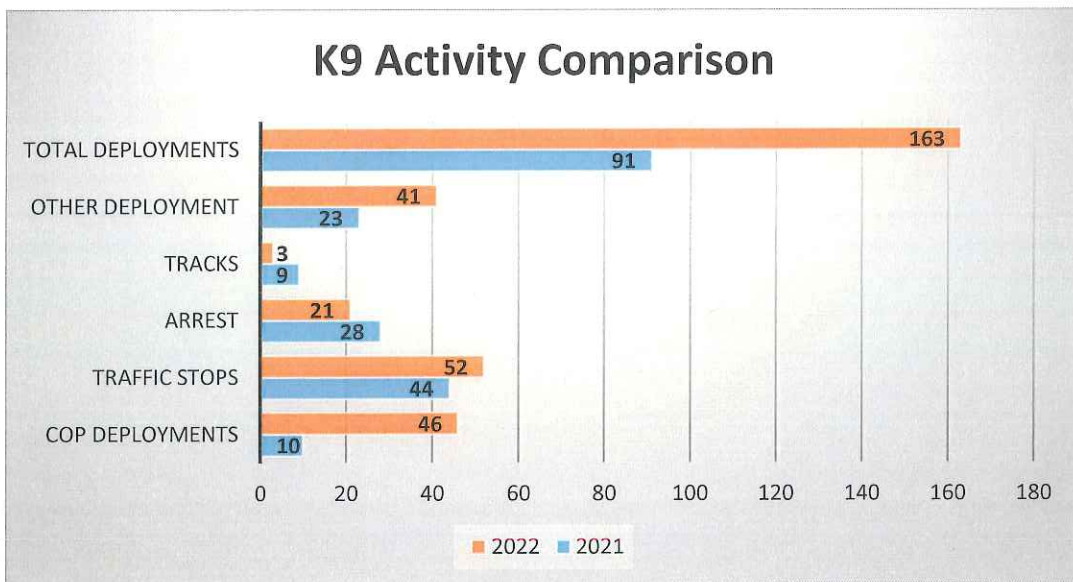
The twenty-three use of force incidents in 2022 are represented in the following demographics by race and sex; 11 White Males, 3 White Females, 6 Black Males, 3 Black Females.

K9 Deployments –



The Medina Police Department K9 team activity once again rose in 2022. A major increase of deployments occurred in the Community Oriented Policing (COP) category which provided the opportunity for the public to interact with our canine, Nero. Officer Lyon and Nero attended Kids Day of Play, National Night Out and various “pop-up” demonstrations throughout the year.

Interdepartmental deployments continued amongst agencies within Medina County and also with FBI, DEA, Medina County Drug Task Force, Ohio State Patrol Interdiction Team and ONSET (Ohio Northeast Smuggling Enforcement Team). Notable cases included a collaborated effort with ONSET. The K9 team was requested several times in 2022 by ONSET to assist in the detection of illegal drugs being transported across state lines into Ohio. While assisting on these deployments Nero acquired one of the most notable seizures of 100 lbs. of marijuana.



School Resource Officers-



The Medina Police Department provides three full-time School Resource Officers (SRO) that work collaboratively with the Medina City School District. The SRO positions are partially funded by the Medina County Drug Advisory Committee (MCDAC) grant established by the anti-drug levy. Medina Police Department completed the grant application process for consideration. Under the command of Lieutenant Scott Marcum, SRO Nicholas MacLarren is assigned to Medina Senior High School, SRO Al Roland is assigned to A.I. Root Middle School and SRO James Tighe is housed at Claggett Middle School. These SRO's primarily ensure a safe and positive learning environment for students, staff, facilities and community. The SRO's role is based on a triad concept; law enforcement, teacher and informed counselor.



In their law enforcement roll, each SRO is responsible for any calls for service occurring within their respective school. They also collaborate with other agencies such as the Medina County Health Department and Medina County Job and Family Services. The SRO's serve as a liaison between the youth and law enforcement by establishing relationships in a non-confrontational environment. As counselors, School Resource Officers work with the faculty and administrators to uphold school policies and procedures. They maintain a close working relationship with school counselors, social workers, psychologists, nurses, and teachers to assist students in building positive relationships. Officers MacLarren, Roland, and Tighe recognize the importance of mentoring youth at risk. They work diligently to build rapport with students at risk, and take extra time to provide guidance to those students with special needs. In 2022 Officer Tighe completed 40 hours of training to become certified as a D.A.R.E. instructor. The Drug Abuse Resistance Education (D.A.R.E.) program is the most comprehensive drug prevention curricula in the world. Officer Tighe teaches the concepts of D.A.R.E. to 5th grade students within the Medina City Schools. The effective multicultural curriculum includes subject matter revolving around bullying, internet & social media safety, vaping, and negative effects of all types of drug use. Officer Tighe engages the students in scenario-based activities and encourages development of positive and effective skill in decision making.



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As teachers, our SRO's lead and participate in after school activities where they can also build positive relationships. Our SRO's lead many youth programs such as "ROADWISE"; a teenage awareness driving program using driving simulators to promote safe driving habits. In conjunction with the American Automobile Association and during driver safety month our SRO's provide students and staff with vehicle safety checks. They also teach concepts of the "Sober Truth Program" with a goal of reducing the use of alcohol in our youth. SRO's teach applicable self-defense strategies and basic safety awareness through the "Campus Awareness Training"(CAT) to graduating females that will be transitioning to the college campus life. Also among the SRO schedule are various activities and programs such as, "See Something/Say Something" presentations, Bike to School, Shop with a Cop, Special Olympics, dances, rallies, assemblies and they are active participants in the Medina County Police Activities League.

While the primary goal of our School Resource Officers is to provide safety, they also play an integral role in uniting law enforcement, youth, faculty, and community on a foundation of understanding and cooperation.

Medina County SWAT TEAM

In addition to their patrol duties at the Medina Police Department three officers dedicate time and membership to the Medina County SWAT team that is comprised of numerous county agencies. SWAT team members attended the following team trainings in 2022:

January – Tactical Combat Casualty Care conducted by SWAT Medics

February – Range Drills conducted at the Wadsworth Range

March – Large scale mock search warrant scenario operation involving drones, the robot, and negotiators, followed by hostage rescue drills.

April – Team movements, room entries, breaching, shotgun breaching, hostage rescue and scenarios conducted in Wadsworth at the abandoned houses on College St.

May – Two days of training. Day one covered Less lethal use of force options, including a follow up exam with a required passing score of 80%. The second day included basic drills to include hostage rescue, barricaded subjects, drone and robot deployment, throw phone deployment, and negotiators.

June – Range qualifications in Wadsworth, officer induced jeopardy discussion, and walk through drills, scenarios with role players

July – Medina Municipal Court staff involved in scenario training

August – Hostage rescue scenarios inside Wadsworth PD jail, contact/cover/cuffing all covered. then injury drills at the Wadsworth Range these included; loading, reloading, failure to feed, double feeds and stove pipes.

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September - Two days of training. Day one consisted of Tactical Defense in Uhrichsville, OH at the shoothouse and flat range. Day two was conducted at the Canton Canine Facility where building searches, room clearing, barricaded subjects and hostage rescue were all covered then the team utilized the indoor shoothouse for SIMS rounds.

October – Basic building entries, room entries, clearing and hostage rescue training at Lodi Elementary School.

November – Scenario of search warrant with an arrest warrant in which the drone and robot were utilized. Training took place at a business in Wadsworth. Second half of day was instruction and shooting with night vision.

December – Split group training on building entry, room entry, clearing and hostage rescue at Lodi Elementary School

SWAT Team Activations in 2022 –

February 8 – Lodi – Lodi PD requested SWAT in reference to a stolen vehicle at a residence with a non compliant suspect in the residence. The suspect had an extensive arrest record to include felony drug conviction and domestic violence. Contact led to breaching a window and deploying a throw phone. Occupants in the residence complied with orders and exited the residence.

July 9 – Akron – Assisted Akron Police with possible rioting. Medina County SWAT arrested two for blocking the roadway and SWAT vehicles from passing en route to the Mayor's residence. Protestors overtook the Mayor's front lawn. No force used during the arrests

July 10 - Akron – Assisted Akron Police with possible rioting. Medina County SWAT assisted as mobile field units patrolling Akron in marked patrol cars.

July 11 – Akron - Assisted Akron Police with possible rioting. Teams were posted at the police department and courthouse to maintain security, and teams in the field as mobile units in marked patrol cars patrolling Akron

August 23 – Lodi – Disturbance at a bar. Suspect with firearm threatening to kill victim and himself. Surround and callout conducted, suspect refused to exit. Eventually, negotiators led to the suspect exiting the residence.

September 29 – Medina City – SWAT requested for an arrest and search warrant on W Union, suspect was involved in a robbery and kidnapping earlier in the day. SWAT conducted a surround and callout. The suspect and a small child exited the residence.

Community Outreach –

Shop with a Cop-

The Medina Police Department was represented numerous departmental members and hosted eighteen children. The Fraternal Order of Police Lodge #204 supports this county wide event and rallies together many county organizations to spread the joy of Christmas. Members from around the county accompany less fortunate children through a day of festive holiday activities, including a visit from Santa, breakfast, lunch, transport in a lights and siren vehicle parade and shopping at Walmart. We are thankful for the widespread generosity that elevates this event to what it is. We are also grateful for the officers, and Medina Police staff that offer their time and energy to this event, as well as various collaborative organizations that provide volunteer support.



Juvenile Diversion-

The Medina Police Department participates in the Medina County Juvenile Traffic Diversion Program. A program offered to all first-time juvenile traffic offenders ages 16 or 17 years old. The one day class provides an alternative to the Juvenile Court system for an initial offense. A three hour class is offered at Medina High School and is taught by police officers who utilize driving simulators and hands-on driving exercises in a controlled environment to enhance the classroom portion. Participation requires a fee of \$50 which covers the administrative costs. Upon completion of the program, neither the juvenile nor their parent(s) need to appear in court and the citation is not reported. Thus the juvenile's driving record remains clear. Medina Police referred 53 juveniles to the program in 2022, with 48 of them completing the program.

SPECIAL OPERATIONS DIVISION

Detective Bureau -

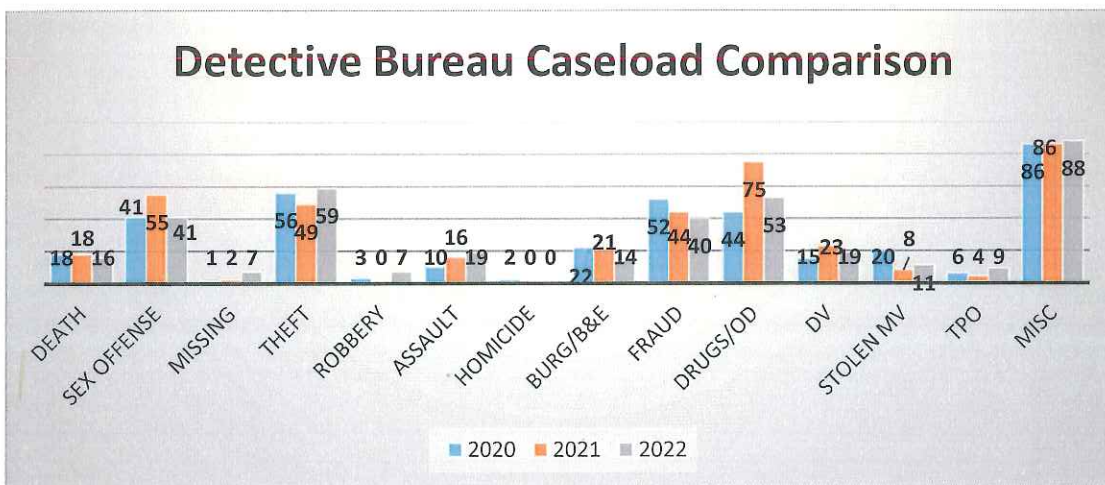
Lieutenant Scott Marcum commands the Detective Bureau. The officers assigned to the Detective Bureau investigate felony and misdemeanor cases and complete pre-employment background investigations. Most DB cases originate with the Patrol Division and are forwarded to the DB for additional investigation. Detectives are responsible for managing cases throughout the investigative process and through court proceedings.

The Detective Bureau is staffed with four detectives. Detectives rotate through a weekly on-call schedule throughout the year and they respond from home for emergency investigations.

A detective is currently assigned to work as a liaison with the Medina County Drug Taskforce in which assistance is provided with search warrants and undercover drug operations. Detectives are also assigned to the Child Abduction Response Team (CART), which is a county wide, multi-jurisdictional team. The detectives assigned to CART participate regularly in training and scenarios specific to investigations involving missing or abducted children and at-risk adults.



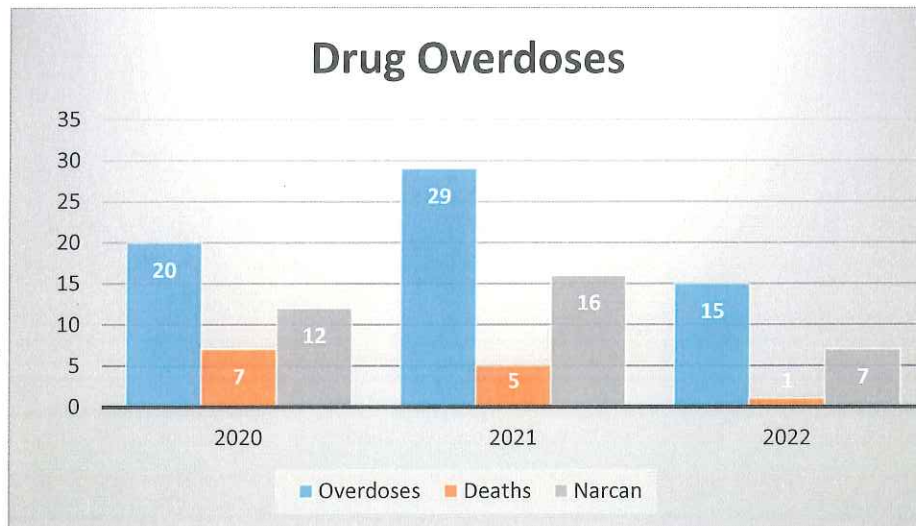
The Detective Bureau was forwarded 383 cases in 2022. Cases are triaged prior to assignment which allows detectives the ability to prioritize solvable cases with actionable leads or evidence over cases with a low probability of being solved. More than 100 cases were presented to the grand jury resulting in over 121 felony charges. More than 65 search warrants were obtained along with countless requests for grand jury subpoenas. Detectives also filed more than 50 juvenile charges.



Opioid Information –

Medina Police Department investigated fifteen incidents of an overdose. Medina officers deployed Naloxone seven times to aid lifesaving measures of an overdosing person. One death occurred due to an opioid related overdose in 2022.

Working In line with the Good Samaritan Law Medina Police Department served seven immunity letters to persons that overdosed advising them of their duties in seeking immunity.



Property/Evidence -

Daily maintenance of the Medina Police Department’s Property/Evidence Room involves the collection, preservation, storage, security and disposition of evidence and other property. Evidence is maintained only as long as necessary for use in any pending investigation or prosecution. Non-evidentiary property is maintained only until it can be returned to its rightful owner or otherwise be disposed of in accordance with the law.



The Property Room is managed by a part-time officer under the command of Lieutenant Scott Marcum. The officer devotes 29 hours a week to the department’s continuous flow of property and evidence. In addition to the preservation of property and evidence the property officer handles testing submissions, tends to inquiries regarding property and organizes the annual property auction. Assistance is sometimes rendered by support staff personnel and intermittent volunteers when necessary and sustainable.

Property Room Activity 2022

	<u>Property Received</u>	<u>Narcotics</u>	<u>BCI Lab Submissions</u>	<u>Items Destroyed</u>	<u>Items Forfeited</u>	<u>Items Auctioned</u>
<u>2022</u>	1023	285	123	1058	674	33
<u>2021</u>	1161	494	203	1081	1421	65
<u>2020</u>	1061	342	156	1505	1664	44

Dispatch/Communications -

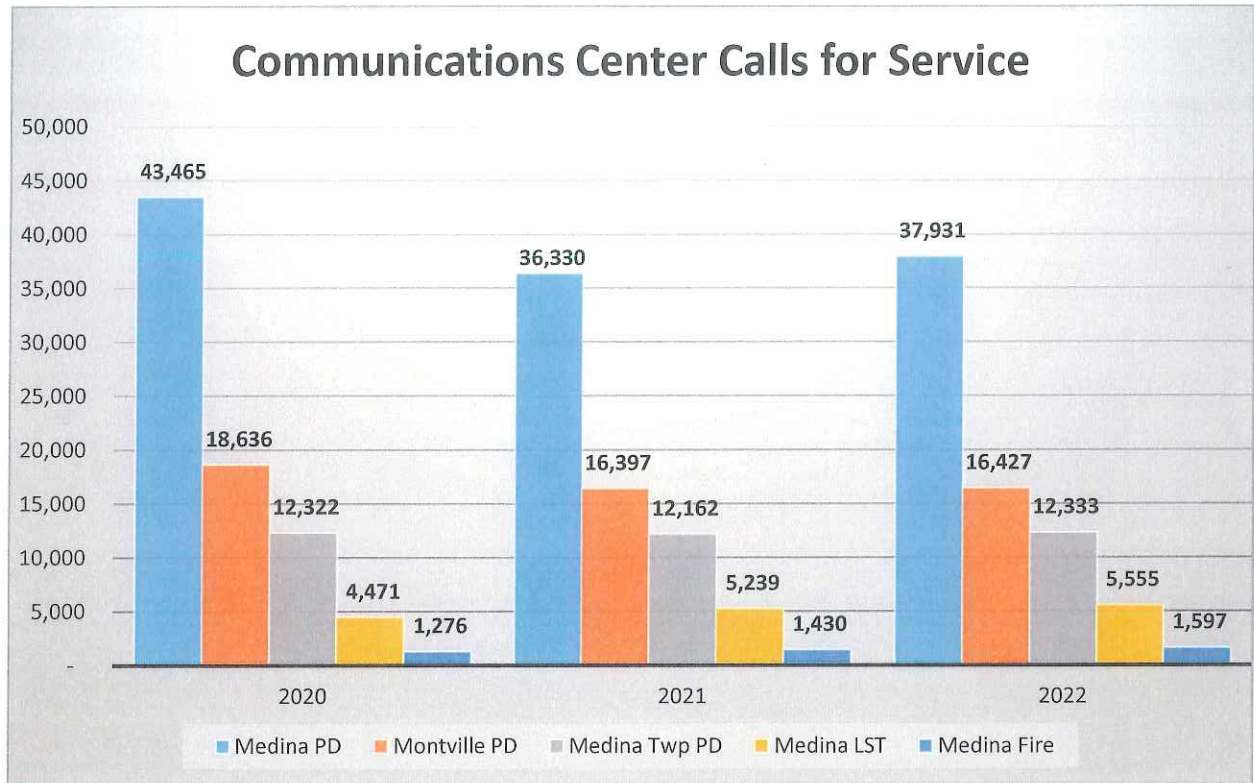
In totality, The Medina Police Department Communications Center provides dispatch services for five law enforcement agencies encompassing police, fire and EMS. Communication services are provided to the Medina Police and the Medina City Fire Department. Three agencies contract our dispatch services; Montville Police Department, Medina Township Police Department and the Cleveland Clinic's Life Support Team. Additionally, the Communication Center serves as a point of contact for all City services outside regular business hours since the communication center operates 24 hours a day 365 days a year.



In 2022 the Communications Center staff handled 73,843 Calls for Service (CFS) to include all five of the agencies served. They also handled 8,758 9-1-1 calls and processed 84,633 calls on the non-emergency phone line. Our communication operators answered 99.53% of 9-1-1 calls in less than 15 seconds, and 99.84% of 9-1-1 calls were answered under 20 seconds which significantly exceeds the standard set by Ohio Administrative Code, Rule 5507-1-18, established at 90% within 15 seconds and 95% within 20 seconds. Furthermore, 77% of 9-1-1 calls were answered in three seconds or less.

The Medina Communications center is currently considered a secondary Public Safety Answering Point (PSAP). This designation follows that all wireless calls are initially routed through the Medina County Sheriff's Dispatch Center, to which their telecommunicators must forward them to the responsible agency. In 2022, The Medina Police Department received 5,631 transferred 9-1-1 calls from the Medina County Sheriff's Office. Throughout 2022, Medina Police Department completed all of the necessary requirements to become a primary PSAP, to include training and other rules set forth by the Ohio 9-1-1 Program Office and the Ohio Administrative Code. As we move forward into 2023, to better serve our communities, Medina Police Department will continue working with the county and wireless carriers for direct routing of wireless 9-1-1 calls to our communication center that originate within our boundaries, to include; the City of Medina, Montville Township and Medina Township.

The Medina Police Department Communications Center is commanded by Lieutenant Scott Marcum and supervised by Sergeant Sara Lynn. We welcomed two new communications operators in 2022. Tricia Glauner, a Medina Township resident, was hired in June and Patrick Villeneuve, a City of Medina resident was hired in October. Both telecommunicators have completed their training programs and look forward to serving their communities.



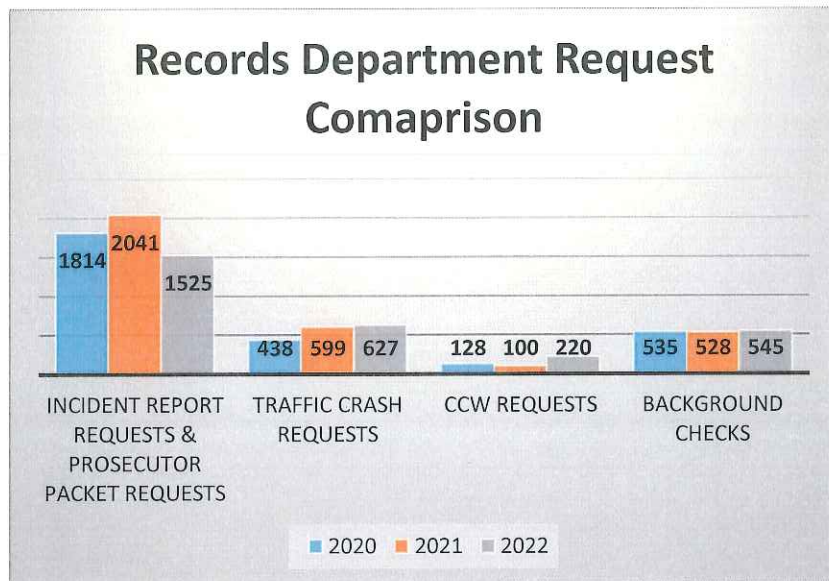
Records Department –

The Records Division employs one full-time and three part-time employees, under the command of Lieutenant Scott Marcum. Records staff serve as an central point of support to all divisions of the Medina Police Department, to the public and many agencies with which we collaborate.

All police records, to include many forms of citations, car and body camera video, and electronic recordings such as radio communication and 911 calls are processed, stored and distributed by the Records Division Staff. In addition, Records personnel assist in state mandated reporting of accidents, towed vehicle tracking, domestic violence reporting, maintenance of parking violations, false-alarm notifications and vacation watch tracking.



The Medina Police Department Records staff organize, file, preserve and prepare all forms of records for retention and destuction according to the department records retention schedule. They assist the public daily by fulfilling public records requests, issuing solicitor registration licenses, issuing bicycle licenses, and as a source of general information. The records division is an essential entity in the dissemination of records throughout the judicial system and in meeting the needs of the public.



Police Specials Unit



The Medina Police Department “Specials Unit” was established in April of 1958. At that time, nine members of the community formed the volunteer unit to assist and supplement the Medina Police Department. Over the years, the unit has grown and evolved, but one aspect remains the same; the members of the unit continue to donate thousands of volunteer hours to the community and the police department. Our Special’s Unit consisted of 22 members in 2022. Ten members being OPOTC state certified and held to the same standards for training as a full-time officer. The remaining

twelve non-certified members are not required to complete the training, but many choose to do so. All members are regularly trained to handle medical emergencies.

A few of our long serving Special Officers retired in 2022. At the very end of 2021 Rick Grice retired after 52 years of service, Rex Demczyk served on this unit for 22 years and Mike Sullivan put forth 33 years of service. We graciously acknowledge their dedication and offer appreciation for their countless hours of volunteer service to the department and the community and we wish them all well in their retirement. Additionally, three new Special Officers were hired on to this volunteer unit. Christina Calabrese is an OPOTA state certified officer, Ed Meyers and Dovid Bloom are non-certified special officers. We appreciate their willingness to serve the community.



Collectively in 2022, members volunteered nearly 1,430 hours to the community and to MPD. Hours are accumulated by attending monthly meetings, fulfilling training requirements, riding with officers, working paid details and most importantly, working volunteer details. The Specials Unit provides security and traffic control at most community and school events. Many of these events could not be held without the presence of Specials Unit volunteers. We are appreciative of their dedicated service. The members of the with their long-dedicated Community into 2023.

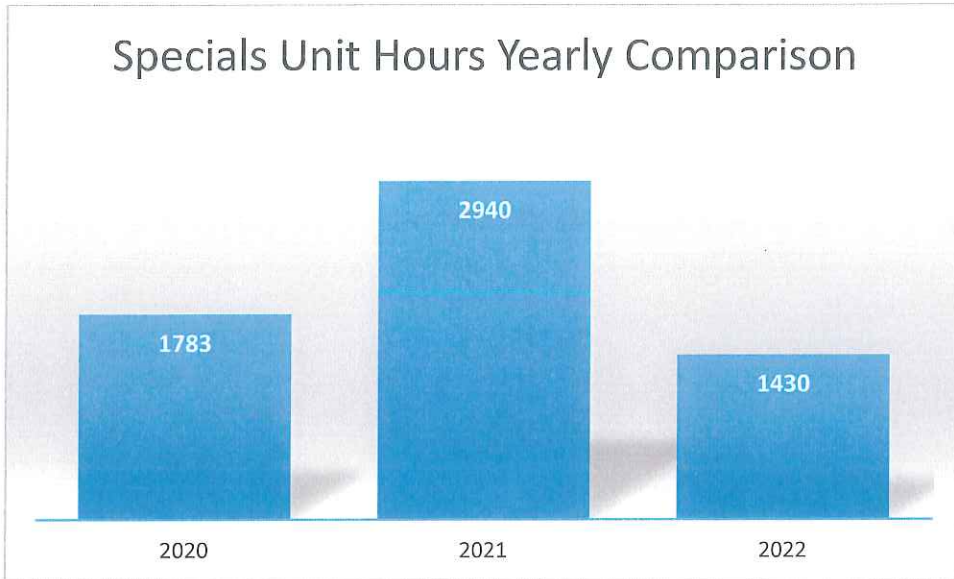


Specials’ Unit plan on continuing on history of serving the Medina

MEDINA POLICE DEPARTMENT

Integrity ★ *Service* ★ *Community*

2022 Annual Report



Sanitation Department Year End Report **2022**

During the year 2022, the City of Medina Sanitation Department transported and disposed of waste at multiple locations in Medina, Wayne and Portage Counties. The locations used were the Medina County Solid Waste District Central Processing Facility in Seville, The City of Wooster Waste Water Treatment Plant and Digester in Wooster, The Medina County Liverpool Waste Water Treatment Plant and Digester in Liverpool Township and Congress Lake Farm in Portage County.

The Medina County Central Processing Facility (CPF) receives the majority of the refuse from Medina City. The Sanitation Department collects and disposes of residential, commercial and industrial solid waste, as well as material from the Yard Waste program. On January 1, 2022, the tip fee was increased from \$52.00 per ton to \$53.00 per ton. In the 2022 calendar year, the department disposed of 24,737.91 tons of solid waste at the facility. The total fees paid to the Medina County Solid Waste District were \$1,321,368.74.

In 2022, The Sanitation Department continued their curbside yard waste recycling program at no cost to the citizens. The collection began in April and terminated at the end of November. The material was collected on a separate route and transported to the Medina County Central Processing Facility for composting. The City paid \$23.00 per ton to dispose of the yard waste at the facility. The department's efforts resulted in 335.19 tons of agricultural waste diverted from the landfill.

With growing interest in landfill diversion, industrial customers are investing more time and efforts into organics recycling. In 2022, The Sanitation Department transported and disposed of 1187.11 Tons of organic waste to the anaerobic digester in Liverpool Twp. and 546.39 tons of vegetable-based organic waste to Congress Lake Farms in Portage County. The vegetable-based organic waste is mixed as part of a total mixed feed ration for cattle.

In 2022, the City collected 275.64 tons of commercial cardboard at no additional charge to commercial customers. The cardboard was deposited at the Medina County Central Processing Facility free of charge to the City.

The Sanitation Department registered 14 outside haulers for the 2022-2023 year. This is a necessary requirement for private haulers to operate within the City limits of Medina.

During the 2022 year, The Sanitation Department delivered 50 roll-off containers to residential and commercial accounts within and outside of the City of Medina for temporary use.

As of December 2022, the City maintains 21 permanent business roll-off containers with pickups being on a scheduled basis for most of the businesses.

The Sanitation Department provides 7,570 residential homes with curbside pickup each week. Additionally there 1114 commercial units that utilize curbside pickup every week as well. Some receive service multiple times throughout the week. (Commercial units also include condo complexes within the City and Brookdale Mobile Homes.)

The Sanitation Department currently rents 457 front load dumpsters to 336 Commercial account holders that receive service from 1 to 6 days a week. The city also provides the same rear load service to 114 Commercial customers that utilize 152 rear-load style dumpsters and 4 businesses that utilize 96-gallon tipper cans.

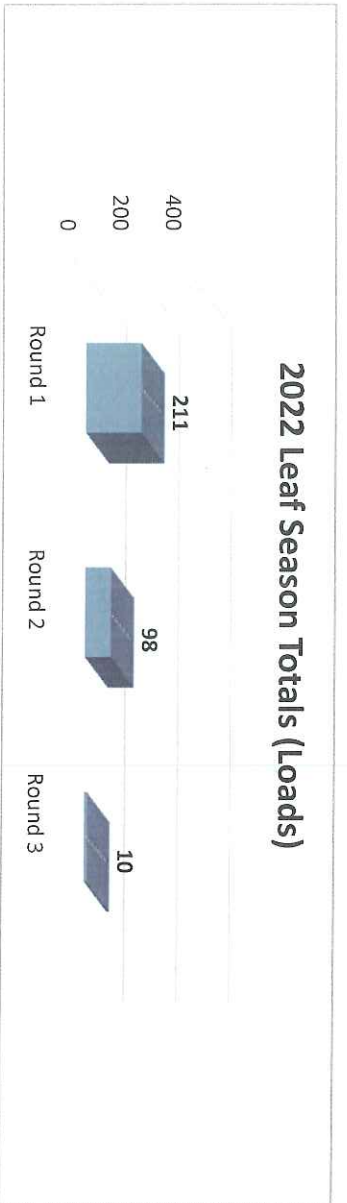
STREET DEPARTMENT DUTIES / RESPONSIBILITIES

1. PLOW AND SALT ROADS AND PARKING LOTS
2. LEAF PICKUP
3. CATCH BASIN REPAIR
4. CATCH BASIN CLEANOUT
5. CATCH BASIN CLEAN OFF
6. STORM SEWER REPAIR
7. STORM SEWER JETTING
8. STORM SEWER CAMERA
9. STORM SEWER PREP FOR GROUTING
10. STORM DETENTION/RETENTION BASIN MAINTENANCE
11. STORM SEWER OUTFALLS MAINTENANCE
12. DITCHING ROADSIDES
13. STREAM / CREEK CLEANING
14. MOWING ROADSIDES
15. BERMING ROADSIDES
16. STREET SWEEPING
17. DECANT/SWEEPING HAULING
18. EMERGENCY SPILL CLEANUP
19. DEAD ANIMAL AND DEBRIS REMOVAL FROM STREETS
20. ROADWAY PAVEMENT MARKING/PAINTING
21. STREET SIGN REPAIR, MAINTENANCE, INSTALLATION AND SIGN MAKING
22. STREET LIGHT LUMINAR MAINTENANCE AND REPAIRS
23. TRAFFIC LIGHT MAINTENANCE AND REPAIR
24. PEDESTRIAN CROSSING MAINTENANCE AND REPAIR
25. CHRISTMAS LIGHT INSTALLATION AND REPAIRS
26. CONCRETE/ASPHALT REPAIR
27. SIDEWALK REPLACEMENT AND REPAIR
28. MAILBOX REPAIR/INSTALLATION
29. TRAFFIC CONTROL/FLAGGING TRAFFIC
30. LED MESSAGE BOARD PLACEMENT
31. PARADE CONE/BARRICADE PLACEMENT
32. GUARDRAIL REPAIR/ MAINTENANCE
33. SHOP MOWING
34. COLD PATCHING OF POTHOLE
35. FLAG LOWERING/RAISING, INSTALLATION, MAINTENANCE
36. BUILDING MAINTENANCE
37. ALL OTHER DUTIES ASSIGNED
38. AIRPORT MAINTENANCE

2022 Leaf Totals

Round 1	211
Round 2	98
Round 3	10
Total	319

Start date 10/24/22



2021 Leaf Totals

Round 1	49
Round 2	91
Round 3	73
Round 4	17
Round 5	9
Round 6	3
Total	242



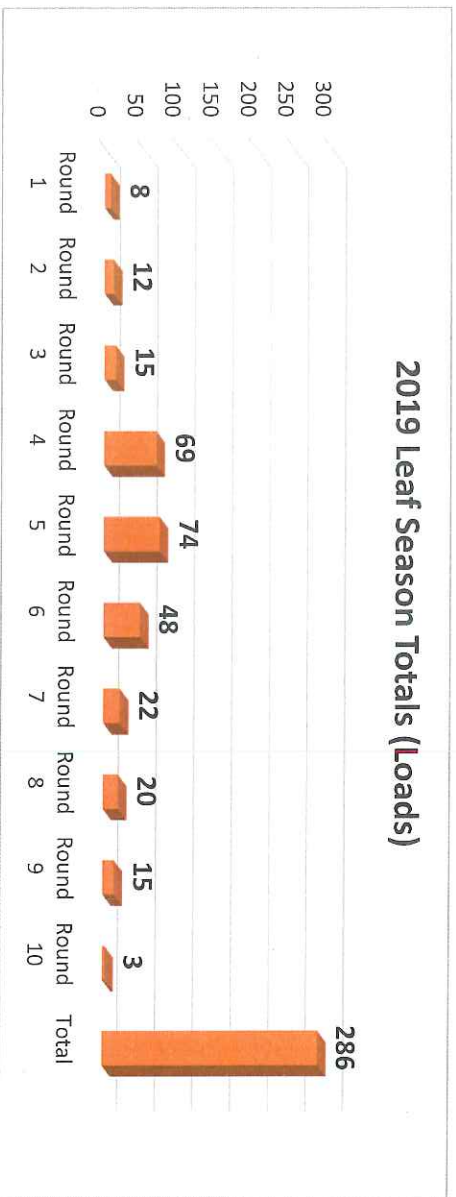
2020 Leaf Totals

Round 1	17
Round 2	57
Round 3	150
Round 4	98
Round 5	7
Total	329



2019 Leaf Totals

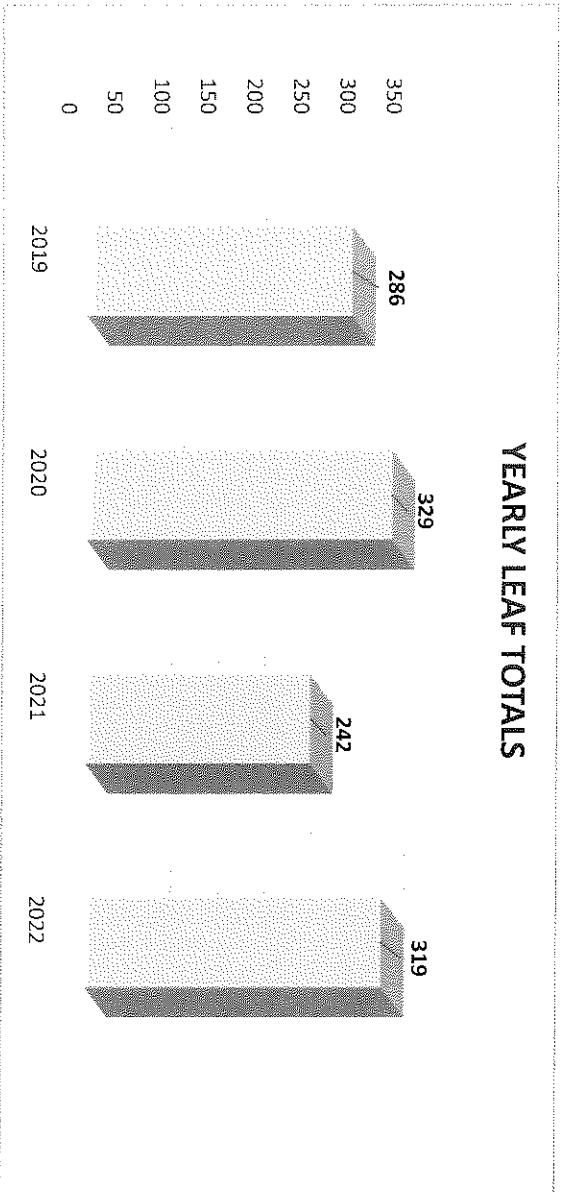
Round 1	8
Round 2	12
Round 3	15
Round 4	69
Round 5	74
Round 6	48
Round 7	22
Round 8	20
Round 9	15
Round 10	3
Total	286



YEARLY TOTALS

2019	286
2020	329
2021	242
2022	319

YEARLY LEAF TOTALS

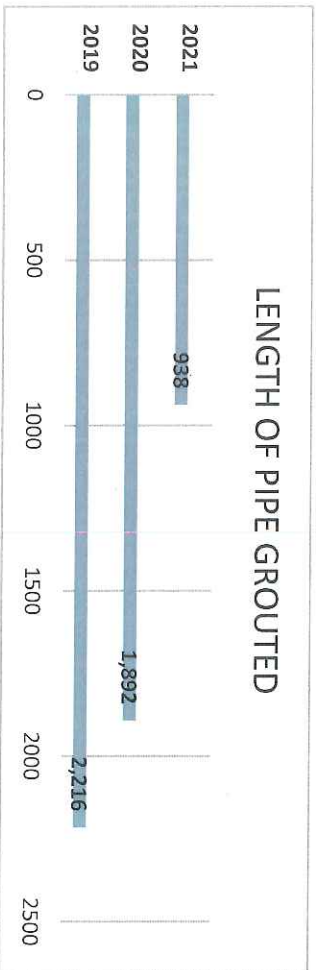
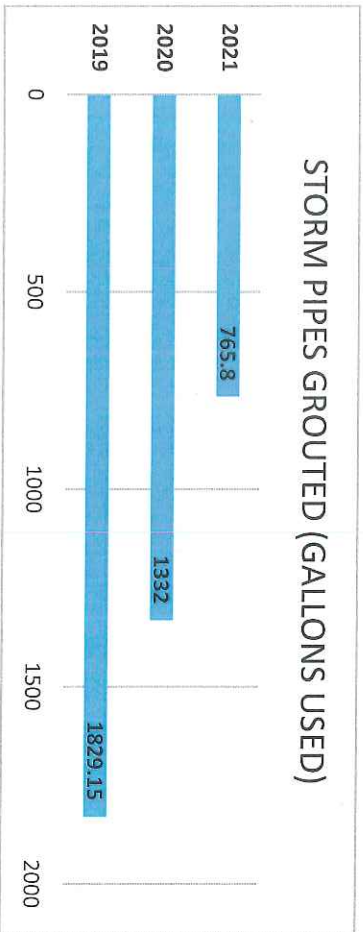


STORM PIPES GROUTED (GALLONS USED)

2019	1829.15
2020	1332
2021	765.8
2022	cam oos

LENGTH OF PIPE GROUTED

2019	2216
2020	1892
2021	938
2022	cam oos



2020 Catch Basin Debris (TON)

9.28
18.42
18.58
7.51
53.79 Total

2021 Catch Basin Debris (TON)

13.94
13.25
16.85
10.16
14.41
13.02
14.67
15.69
15.67
15.42
15.17
14.93
0.05
11.39
20.15
204.77 Total

2021 Street Sweepings (TON)

16.62
14.09
21.78
17.09
19.05
20.38
15.42
124.43 Total

2022 Catch Basin Debris (TON)

13.93
18.57
13.55
17.64
18.27
11.83
93.79 Total

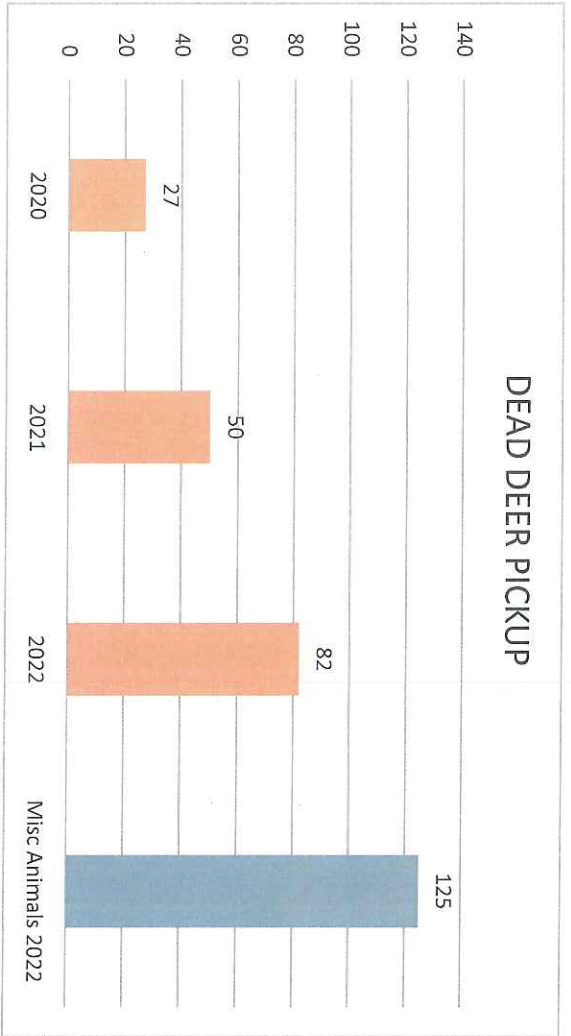
2022 Street Sweepings (TON)

10.76
12.31
11.77
15.69
14.47
16.25
13.56
13.02
14.39
11.83
134.05 Total

Dump Cost \$2,231.68

\$9,772.93 Dumping Cost

DEER Year	Total
2019	32
2020	27
2021	50
2022	82
Misc Animals 2	125
Dead Animal Misc	125



2021

SIGNS HIT 2021	38
SIGNS MISSING 2021	12

Salt 2021 DELIVERED
1577.54 TON From 1/1/21 - 3/18/21

2022 Calcium Chloride 0

Asphalt 2021

Cold Patch	Hot Mix
79.8 tons	28.68 tons

2022

SIGNS HIT 2022	30
SIGNS MISSING 2022	12
NEW/REPLACING	66

Salt 2022 DELIVERED
1014.79 TON 2/21/22-3/7/22

Asphalt 2022

Cold Patch	Hot Mix
95.31	0.00

CALL OUTS

2021		2022	
JAN	14	JAN	12
FEB	13	FEB	15
MARCH	4	MARCH	2
APRIL	2	APRIL	0
MAY	2	MAY	0
JUNE	0	JUNE	0
JULY	5	JULY	2
AUGUST	0	AUGUST	0
SEPTEMBER	0	SEPTEMBER	3
OCTOBER	0	OCTOBER	1
NOVEMBER	3	NOVEMBER	1
DECEMBER	3	DECEMBER	4
	46		40

City of Medina
Vehicle Maintenance 2022

City of Medina

Vehicle Maintenance 2022

The City of Medina owns and operates a wide variety of vehicles and equipment used in the city service departments. Vehicle Maintenance is performed at the City Garage by the city's own Vehicle Maintenance Department.

Vehicle Maintenance charges the departments a flat hourly rate of \$80.00. Included in the hourly rate are many of the supplies and materials used in routine maintenance procedures. Vehicle Maintenance also performs welding and fabricating.

Among the over 80 licensed vehicles the City owns and operates, the majority of the preventive maintenance and repairs are performed at the City Garage.

Vehicle Maintenance also sends a mechanic to the OAEVT (Ohio Association of Emergency Vehicle Technicians) once a year to keep updated on the City's Fire Department trucks and fire equipment apparatus.

Vehicles serviced and repaired at the City Garage are as follows:

- 11 Fire trucks, 8 support vehicles and numerous pieces of firefighting apparatus. Including the equipment from Medina Township And Montville Township
- 17 Explorer Police Interceptors and 6 Detective automobiles. Including 1 Dare Vehicle and the Police off-road UTV
- 32 Pickup trucks
- 3 Vans
- 6 Rear load trash trucks
- 4 Front load container trucks
- 3 Roll off container haulers
- 1 Container carrier/transport truck
- 9 Dump trucks plow/salt
- 6 Small dump trucks/plow
- 4 Backhoes
- 2 Tandem Axle dump trucks
- 3 Leaf vacuum trucks
- 2 Street sweepers
- 1 Sewer jet truck
- 2 Aerial bucket trucks
- Loader, Skid Steer and Mini Excavator
- All SUV's and other utility vehicles
- Woodsman tree chipper/ Rayco Stump Grinder

City of Medina

Vehicle Maintenance 2022

- Numerous mowers and landscape equipment and many other pieces of support equipment that departments use in City services.

Vehicles are scheduled for service by tracking hours, miles or the frequency in which it is used. Some newer vehicles have an Oil Life Monitoring Function which helps further assist in the preventive maintenance scheduling. This information is gathered from inspection and various other maintenance request forms submitted by the drivers. The current service schedule used by the Vehicle Maintenance department is as follows:

Cars and Light Trucks	300 Hrs. or 4000 Mi.
Police Vehicles	4000 Miles or Oil Life Monitor
Medium Duty Trucks	300 Hrs. or 4000 Mi.
Heavy Trucks	300 Hrs.
Heavy Equipment	250 Hrs.
Mowers and Small Equip.	100 Hrs. or as required

Service notification stickers are used to remind drivers of when service is needed to further assist in scheduling preventive maintenance, showing hours and mileage for next service due.

In addition to regular service intervals we are using New Hampshire Oil Undercoating (NHOI) products And oil spraying our vehicles for rust prevention to further protect and prolong the life of our fleet of vehicles.

With the continued rising cost of new equipment it is essential to perform preventive maintenance on the equipment to further the longevity of its useful service life

To further the ability of the department, Vehicle Maintenance has updated its diagnostic tools to assist in troubleshooting and repairing the more complex electrical problems which occur with the newer computer controlled electrical, fuel and emissions systems used in vehicles and equipment.

As always, it is the Vehicle Maintenance department's goal to provide the City departments with the necessary services to keep their vehicles and equipment in safe operating condition in a timely and cost effective manner.

**Year 2022
Water Department**

1. Service Disconnections due to non-pay:

Jan	2	(+ 0 non-sufficient funds)
Feb	5	(+ 0 ")
Mar	15	(+ 0 ")
Apr	10	(+ 1 ")
May	10	(+ 0 ")
June	12	(+ 0 ")
July	18	(+ 0 ")
Aug	16	(+ 0 ")
Sept	13	(+ 0 ")
Oct	8	(+ 0 ")
Nov	21	(+ 0 ")
Dec	2	(+ 0 ")
TOTAL	132	1

2. Water Meter Changes (includes complete meter changes + radio read meter repairs)
Residential / Commercial

Jan	15/3	July	9/3
Feb	13/10	Aug	20/2
Mar	9/6	Sept	15/5
Apr	43/4	Oct	11/3
May	7/3	Nov	9/17
June	12/3	Dec	13/5

TOTAL: 176 residential / 64 commercial

3. Water Permits:

7 Water Service permits issued in 2022
(2 Commercial taps, 5 Residential taps)

4. Backflow Prevention Testing

Total: 1,092 Testable Containment
Backflow Prevention Devices in system
1,059 Total # tested in calendar year 2022
33 devices on inactive connections
Performed 96 on site surveys.
Did testing on 35 City own backflow devices.

5. Microbiological Contaminants

Routine:	394
Repeat:	0
Special:	<u>8</u>
TOTAL	402

6. TTHM and HAA5 – Disinfection By-Products

4 each per quarter at 4 locations

TOTAL 32

7. UCMR 4 (Fourth Unregulated Contaminant Monitoring Rule)

Assessment Monitoring 1 (metals) 22 samples, Assessment Monitoring 2 (DBP) 40 samples

Assessment Monitoring 3 (cyanotoxins) 48

TOTAL 110

8. LEAD AND COPPER SAMPLING

TOTAL 0

9. Yearly Pumpage @ Spieth Road Station

1076.401 Million Gallons

10. Hydrants

Total Flushed: 1,471 of 1700

Repaired: 38

Replaced: 2

Removed: 0

Inactive: 2

Painted: 0

Flow Tests: 15

11. Water Breaks Total: 69

E. North 439	Jan-22	CI	6	concrete street
Sunhaven 871	Jan-22	CI	8	concrete apron
W. Union 203	Jan-22	CI	4	concrete street
S. East @ Washington	Jan-22	CI	4	asphalt street
E. Homestead	Jan-22	CI	6	treelawn
N. Harmony @ E. Friendship	Jan-22	CI	4	concrete street
Twin Oaks 715	Jan-22	DI	8	treelawn
N. East 131	Jan-22	CI	2	concrete street
N. Elmwood 132	Jan-22	CI	4	asphalt street
N. Harmony 446	Jan-22	CI	6	concrete street
N. Harmony 322	Jan-22	CI	6	concrete street
Longview 400	Jan-22	CI	6	treelawn
W. Smith 650	Feb-22	CI	6	concrete street
Koons 126	Feb-22	CI	12	treelawn
Old Farm Trail	Feb-22	DI	8	Treelawn
S. Elmood 410	Feb-22	CI	4	asphalt street
W. Sturbridge	Mar-22		6	replace bolts on valve
N. Spring Grove 250	Mar-22	CI	8	treelawn
Concord Knoll	Mar-22		6	replace bolts on valve
Westwood 800	Mar-22	DI	8	treelawn
Weymouth @ soccer fields	Apr-22	DI	8	treelawn
E. Washington 991	May-22	CI	8	asphalt berm
E. Washington @ Woodland	May-22	CI	8	asphalt berm
E. Washington @ Woodland	May-22	CI	8	asphalt berm
E. Washinton 985	May-22	CI	8	asphalt berm

E. Washington 941	May-22	CI	8	asphalt berm
E. Friendship 433	May-22	CI	8	sidewalk
Lafayette 302	Jun-22	CI	8	sidewalk
Lafayette 302	Jun-22	CI	8	Sidewalk
N. Court 335 on bishop	Jun-22	CI	6	concrete street
Weymouth @ soccer fields	Jun-22	DI	8	treelawn
Strawberry @ Woodland	Jul-22	CI	8	concrete street
S. Elmwood 402	Jul-22	CI	4	Concrete street/treelawn
Baxter 354	Jul-22	CI	4	treelawn/curb
Koons 136	Jul-22	CI	8	concrete apron
Baxter 328	Jul-22	CI	4	concrete apron
S Court 721	Jul-22	CI	4	asph rd
Highland 415	Jul-22	CI	6	Concret apron
Wildwood 847	Jul-22	DI	8	treelawn
Gayer 841	Aug-22	CI	8	treelawn
Woodglen 1079	Aug-22	DI	6	lawn
Sycamore 320	Aug-22	CI	6	concrete apron
S Court 623	Aug-22	CI	4	asph rd
N Huntington	Aug-22	CI	6	concrete rd
Industrail pkwy 1035	Aug-22	CI	12	treelawn
Rolling Meadows 7	Aug-22	CI	8	treelawn
Howard 329	Sep-22	CI	6	concrete rd
Longview 381	Sep-22	CI	6	concrete apron
Cardinal 290	Sep-22	CI	6	treelawn
Kenner 905	Sep-22	CI	8	treelawn
Hampton ct. 420	Sep-22	DI	8	treelawn
Highland 405	Oct-22	CI	6	concrete apron
E. Union 612	Oct-22	CI	8	sidewalk
E. North 247	Oct-22	CI	4	asph rd
Fairfax 730	Oct-22	CI	8	treelawn
N. Jefferson 222	Oct-22	CI	4	concrete street
N. Court 1069	Oct-22	DI	8	treelawn
Station rd 3690	Oct-22	DI	24	field
Wadsworth 510	Oct-22	CI	4	asph rd
Lafayette 1166	Oct-22	CI	12	treelawn
Highland 345	Oct-22	CI	6	treelawn
Merimac 1095	Nov-22	DI	8	treelawn
Woodland 500	Nov-22	CI	6	concrete rd.
Woodland 548	Nov-22	CI	8	concrete rd.
Wadsworth 720	Nov-22	DI	8	asph. Apron
Lawrence 750	Dec-22	CI	6	concrete rd
Blake @ Prospect	Dec-22	CI	6	asph rd
Blake 519	Dec-22	CI	6	asph rd.
S Elmwood 402	Dec-22	CI	4	concrete road
Blake 515	Dec-22	CI	6	asph rd

12. BOIL ORDERS: Issued for water breaks/water line projects necessitating testing
1 for 2022 Calendar Year

13. UTILITY LOCATES: Underground water line locate service/remarking requests

<u>Total:</u>	9,979		
Jan	463	July	999
Feb	321	Aug	1246
Mar	902	Sept	869
Apr	1083	Oct	1031
May	837	Nov	715
June	950	Dec	563

14. WORK ORDERS (Finals/Restores) Totals: 683/58
(Finals: changes in billing service/ Restores: instituting billing service)

Jan	43/3	July	63/5
Feb	28/3	Aug	71/5
Mar	47/5	Sept	67/7
Apr	87/13	Oct	55/1
May	54/5	Nov	54/1
June	78/8	Dec	36/2

15. Curb box, Curb stops, service line repairs/replacements:
Repair/replace curb boxes: 115
Replace curb stops: 10
Replace lead services: 2

16. VALVE AND VALVE BOX REPAIRS

Valve repairs:	8
Valve replaced:	1
Valve installed:	1
Valve box repairs:	38
Valves exercised:	749

17. Landscaping from water breaks: 51 (including restoration for new services)

18. BUILDING, EQUIPMENT, and SYSTEM MAINTENANCE

Mowing at Water plant, Pump Stations, Tanks, and W. Reagan sound mounds.
Worked with Data-Command to upgrade telemetry at all 3 pump stations and 3 tanks to cellular
Worked with DRV Incorporated to troubleshoot and repair VFDs at Spieth, Fair Rd, and Koons.
Replaced and rebuilt chlorine feed lines and regulators at SRBPS
Training and programming at Spieth Rd for chlorine
Recalibrated and completed training on new chlorine analyzer at Spieth
Continued scrapping of obsolete piping and wiring at Water Plant
Daily checks and flushing as needed to maintain chlorine residual
Continued updating Valve Box Books from edited scans of water projects
Continued GPS work and updates to iamGIS to map all of the City's assets.
Continued work on Asset Management plan as required by new EPA regulations
Work on EPA compliance for valve exercising and maintenance
Coordinated, planned and installed emergency water main on Route 18 with Fechko Excavating
Relocated all items from old clear well building into old plant

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