

ORDINANCE NO. 212-22

AN ORDINANCE AMENDING SECTION 31.05 AND 31.07 OF THE SALARIES AND BENEFITS CODE OF THE CITY OF MEDINA, OHIO RELATIVE TO THE RECREATION CENTER, AND ACCEPTING THE JOB DESCRIPTION OF FACILITY SUPERVISOR.

WHEREAS: Section 31.05 of the Salaries and Benefits Code of the City of Medina, Ohio presently reads in part as follows pertaining to the Recreation Center:

RECREATION CENTER

| <u>Number</u> | <u>Classification</u> | <u>Steps Authorized</u> |
|---------------|--|---|
| 1 | Recreation Center Director | Pay Grade 112 (annual salary paid bi-weekly) |
| 1 | Recreation Center Superintendent | 15 A-F |
| 1 | Recreation Center Aquatics Manager | 11 A-F |
| 1 | Recreation Center Program Manager | 11 A-F |
| 1 | Recreation Center Office Administrator | 10 A-F |
| 1 | Recreation Center Financial Assistant | 9 A-F |
| 1 | Recreation Center Program Specialist | 7 A-F |
| 1 | Recreation Center Facility Supervisor | 8 A-F |
| | Part-time Employees* | Section 31.02(E) |

* That the Recreation Center Director is responsible for notifying the Finance Director in writing when an employee is eligible to advance to the next pay step. The Finance Department shall process the pay increase to be effective the second pay period after proper notification.
(Ord. 23-06, 171-10, 207-10, 134-11, 54-18, 1-20, 13-20, 205-20, 159-21)

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That Section 31.05 of the Salaries and Benefits Code of the City of Medina, Ohio shall be amended to read in part as follows pertaining to the Recreation Center:

RECREATION CENTER

| <u>Number</u> | <u>Classification</u> | <u>Steps Authorized</u> |
|---------------|--|---|
| 1 | Recreation Center Director | Pay Grade 112 (annual salary paid bi-weekly) |
| 1 | Recreation Center Superintendent | 15 A-F |
| 1 | Recreation Center Aquatics Manager | 11 A-F |
| 1 | Recreation Center Program Manager | 11 A-F |
| 1 | Recreation Center Office Administrator | 10 A-F |
| 1 | Recreation Center Financial Assistant | 9 A-F |
| 1 | Recreation Center Program Specialist | 7 A-F 6 A-F |
| 1 | Recreation Center Facility Supervisor | 8 A-F 9 A-F |

* That the Recreation Center Director is responsible for notifying the Finance Director in writing when an employee is eligible to advance to the next pay step. The Finance Department shall process the pay increase to be effective the second pay period after proper notification.
(Ord. 23-06, 171-10, 207-10, 134-11, 54-18, 1-20, 13-20, 205-20, 159-21, **212-22**)

SEC. 2: That Section 31.07 of the Salary and Benefits Code is hereby amended by accepting the amended job description of Facility Supervisor, subject to the Law Director’s final approval.

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 4: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: November 28, 2022

SIGNED: John M. Coyne, III
President of Council

ATTEST: Kathy Patton
Clerk of Council

APPROVED: November 29, 2022

SIGNED: Dennis Hanwell
Mayor