

**CITY OF MEDINA  
AGENDA FOR COUNCIL MEETING**

March 25, 2024  
Medina City Hall – Council Rotunda  
7:30 p.m.

**Call to Order.**

**Roll Call.**

**Reading of minutes.** (March 11, 2024)

**Reports of standing committees.**

**Requests for council action.**

**Reports of municipal officers.**

**Confirmation of Mayor’s appointment.**

Linda Williams – Medina County Advisory Board on Aging – Exp. 3-31-27

**Notices, communications and petitions.**

**Unfinished business.**

**Introduction of visitors.**

(speakers limited to 5 min.)

- Nancy Peacock – The Free Clinic of Medina County
- Tom O’Connell – “Aging in Place” Program

**Introduction and consideration of ordinances and resolutions.**

Motion to suspend the Rules requiring three readings on the following ordinances and resolutions: Ord. 63-24, Ord. 64-24, Ord. 65-24, Ord. 66-24, Ord. 67-24, Ord. 68-24

Ord. 63-24

An Ordinance authorizing the expenditure to Rea and Associates, Inc. for the 2023 GAAP Conversion.  
(emergency clause requested)

Ord. 64-24

An Ordinance authorizing the expenditure of up to \$42,500 to Rea & Associates for the preparation of the annual audit for the City of Medina for the fiscal period ending December 31, 2023.  
(emergency clause requested)

Ord. 65-24

An Ordinance authorizing the Mayor to accept the scope of services as set forth in the Engagement Letter from McDonald Hopkins, LLC, as it pertains to legal services pertaining to bond counsel matters related to the Courthouse Improvement Project.

Ord. 66-24

An Ordinance authorizing the purchase of two (2) 2024 F-150 4 x 4 Pickup Trucks from Montrose Ford for the Water Department.

Ord. 67-24

An Ordinance amending Ordinance No. 190-23, passed November 28, 2023. (Amendments to 2024 Budget)

Ord. 68-24

An Ordinance of the Council of the City of Medina, Ohio, certifying that when a municipal obligation was incurred sums were lawfully appropriated in the funds to satisfy the obligation and sufficient sums currently exist to satisfy this obligation.

(emergency clause requested)

**Council comments.**

**Adjournment.**

MEDINA CITY COUNCIL  
Monday, March 11, 2024

**Call to Order:**

Medina City Council met in regular session on Monday, March 11, 2024 at Medina City Hall. The meeting was called to order at 7:30 p.m. by Mr. John Coyne III, President of Council, who also led in the Pledge of Allegiance.

**Roll Call:**

The roll was called with the following members of Council present: J. Shields, J. Coyne, N. DiSalvo, R. Haire, and J. Hazeltine. D. Simpson and P. Rose were absent.

Also present were the following members of the Administration: Mayor Hanwell, Lori Bowers, Nino Piccoli, Chief Kinney, Greg Huber, Dan Gladish, Jansen Wehrley, Chief Walters, and Andrew Dutton.

**Minutes:**

Mr. Shields moved that the minutes from the regular meeting on Monday, February 26, 2024 as prepared and submitted by the Clerk be approved, seconded by Ms. Hazeltine. The roll was called and approved by the yeas of J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, and J. Shields.

**Reports of Standing Committees:**

**Finance Committee:** Mr. Coyne stated they met before council and will meet again in two weeks.

**Public Properties Committee:** Mr. Shields had no report.

**Health, Safety & Sanitation Committee:** Mr. Simpson was absent.

**Special Legislation Committee:** Mr. Rose was absent.

**Streets & Sidewalks Committee:** Ms. Haire had no report.

**Water & Utilities Committee:** Ms. Hazeltine had no report.

**Emerging Technologies Committee:** Ms. DiSalvo had no report.

**Requests for Council Action:**

Finance Committee

24-061-3/11 – Expenditure - 2023 GAAP Conversion

24-062-3/11 – 2023 Audit Expenditure - Rea & Associates

24-063-3/11 – Contract w/ McDonald Hopkins – Bond Counsel for Courthouse Project

24-064-3/11 – Expenditure – PY22 CHIP Rehab – 110 S. Harmony

24-065-3/11 – Budget Amendments

24-066-3/11 – Purchase two (2) F-150 Pick-up Trucks – Water Dept.

**Reports of Municipal Officers:**

**Dennis Hanwell, Mayor,**

A. Northeast Ohio Areawide Coordinating Agency, NOACA will be mailing out travel

surveys to randomly selected participants in the five-county region, including Medina County. Those selected are encouraged to participate.

- B. 2023 Annual report was shared with council, media and on City Website February 23, 2024. It may be found on [www.medinaoh.org](http://www.medinaoh.org) “Medina News”
- C. Please see all the weekend activities for the upcoming Solar Eclipse on April 6<sup>th</sup> – 8<sup>th</sup> 2024 on website [www.medinaoh.org/city-hall/solar-eclipse-2024](http://www.medinaoh.org/city-hall/solar-eclipse-2024) Special thanks to Barb Dzur, and the collaboration from The Medina Area Chamber of Commerce, Medina County Visitors Bureau and many local businesses for support and advertising. Major Sponsors: Armstrong, Huntington Bank, Medina Co. Convention, Visitors Bureau, Root Candles, and Sweets and Geeks. We thank all of you for your generous support. Still in need of volunteers to help with a scavenger hunt. If you are available and interested please contact Barbara at [bdzur@medinaoh.org](mailto:bdzur@medinaoh.org) or 330-722-9029.
- D. MSM Ladies night out March 14<sup>th</sup>, 2024 5 p.m. to 8:30 p.m. – Historic District.

**Lori Bowers, Deputy Finance Director**, had no report.

**Kimberly Marshall, Economic Development Director**, was absent.

**Greg Huber, Law Department**, had no report.

**Chief Kinney, Police Department**, had no report.

**Sgt. Zaremba, IT Department**, had no report.

**Chief Walters, Fire Department**, had no report.

**Jansen Wehrley, Parks and Recreation Director**, had no report.

**Dan Gladish, Building Official**, updated public in regards to the demolition of the vacant Kmart and Sears Tire Center buildings making room for the new Meijer’s Superstore project. Construction fencing will be installed and heavy construction equipment delivered to the site this week. Demo of the buildings will start next week and will take 3 to 4 weeks to complete.

**Cindy Lastuka, Municipal Court**, had no report.

**Nino Piccoli, Service Director**, Contractor on the West Smith project will start with pavement removal this week from West of South Elmwood near Cyndee’s to Lager heads area where the bridge is.

**Patrick Patton, City Engineer**, was absent.

**Andrew Dutton, Planning and Community Development Director**, had no report.

**Notices, communications and petitions:**

The liquor permit request was removed from the agenda because it was not located in the City of Medina.

**Unfinished Business:**

There was none.

**Introduction of Visitors:**

Chet Simmons resides at 431 W. Washington and spoke on behalf of the Friends of the Cemetery and extended a verbal invitation to administration and council.

On Friday, May 10<sup>th</sup> at 11 a.m. there will be an unveiling of two plaques for the two families the Canfields and the Blakes that were recognized for their involvement with the underground railroad.

**Introduction and consideration of ordinances and resolutions.**

Mr. Shields moved to suspend the rules requiring three readings on the following ordinances and resolutions, seconded by Ms. Hazeltine. Ord. 53-24, Ord. 54-24, Ord. 55-24, Ord. 56-24, Res. 57-24, Ord. 58-24, Ord. 59-24, Ord. 60-24, Ord. 61-24, Ord. 62-24. The roll was called and passed by the yea votes of R. Haire, J. Hazeltine, J. Shields, J. Coyne, and N. DiSalvo.

**Ord. 53-24**

**An Ordinance authorizing the Mayor to enter into an agreement with Dixon Engineering & Inspection Services for engineering and design services for the Progress Drive Water Tower Recoating.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 053-24, seconded by Ms. Hazeltine. Nino Piccoli stated this is for the design and inspection of the Progress Drive Water Tower. The Law Director has reviewed the agreement and is ok with it. The roll was called and Ordinance/Resolution No. 053-24 passed by the yea votes of J. Hazeltine, J. Shields, J. Coyne, N. DiSalvo, and R. Haire.

**Ord. 54-24**

**An Ordinance amending Section 31.05 of the Salaries and Benefits Code of the City of Medina, Ohio relative to the Medina Municipal Court.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 054-24, seconded by Ms. Hazeltine. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 054-24, seconded by Ms. Hazeltine. Cindy Lastuka stated this is just requesting a modification to three of their key staff members for the Court and get them an increase to align themselves with other Municipal Courts throughout the State. Emergency clause is because all court staff received their increases the beginning of January and they want to be in line with everyone else. The roll was called on adding the emergency clause and was approved by the yea votes of J. Shields, J. Coyne, N. DiSalvo, R. Haire, and J. Hazeltine. The roll was called and Ordinance/Resolution No. 054-24 passed by the yea votes of J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, and J. Shields.

**Ord. 55-24**

**An Ordinance authorizing the Medina Municipal Court to execute a lease agreement with Lake Business Products for the lease of two Cannon Image Runner printers.** Mr. Shields

moved for the adoption of Ordinance/Resolution No. 055-24, seconded by Ms. Hazeltine. Cindy stated these are two lease agreements to upgrade. The roll was called and Ordinance/Resolution No. 055-24 passed by the yea votes of N. DiSalvo, R. Haire, J. Hazeltine, J. Shields, and J. Coyne.

**Ord. 56-24**

**An Ordinance authorizing the payment of \$30,000.00 to Main Street Medina for the City's 2024 Membership renewal.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 055-24, seconded by Ms. Hazeltine. Mayor Hanwell stated this is an annual donation of the city to Main Street Medina. The roll was called and Ordinance/Resolution No. 055-24 passed by the yea votes of R. Haire, J. Hazeltine, J. Shields, J. Coyne, and N. DiSalvo.

**Res. 57-24**

**A Resolution donating Dell computers and laptops to the Medina City Schools.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 057-24, seconded by Ms. Hazeltine. Darin stated this is kind of a yearly thing where they assess their inventory and donate to the schools. These computers and laptops will be a huge benefit to the city schools this year. The roll was called and Ordinance/Resolution No. 057-24 passed by the yea votes of J. Coyne, N. DiSalvo, R. Haire, and J. Hazeltine. J. Shields abstained.

**Ord. 58-24**

**An Ordinance authorizing the Mayor to advertise for competitive bids and to award a contract to the successful bidder for the 2024 Concrete Pavement Joint Sealing Program.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 058-24, seconded by Ms. Hazeltine. Nino stated this is an annual project and it's a pavement maintenance and will help extend the life of the pavement. They intend to spend \$75,000 with this program this year. The roll was called and Ordinance/Resolution No. 058-24 passed by the yea votes of J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, and J. Shields.

**Ord. 59-24**

**An Ordinance authorizing the Mayor to advertise for competitive bids and to award a contract to the successful bidder for the 2024 Concrete Street Repair Program.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 059-24, seconded by Ms. Hazeltine. Nino stated this is also an annual project and replaces concrete panels all throughout the city and will spend \$650,00 with this project. The roll was called and Ordinance/Resolution No. 059-24 passed by the yea votes of N. DiSalvo, R. Haire, J. Hazeltine, J. Shields, and J. Coyne.

**Ord. 60-24**

**An Ordinance amending Ordinance No. 5-24, passed January 8, 2024 relative to the agreement with Cunningham & Associates for the Medina Street Bridge Replacement Project.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 060-24, seconded by Ms. Hazeltine. Nino stated council already approved this agreement. This will modify the account numbers. The roll was called and Ordinance/Resolution No. 060-24 passed by the yea votes of R. Haire, J. Hazeltine, J. Shields, J. Coyne, and N. DiSalvo.

**Ord. 61-24**

**An Ordinance authorizing the expenditure to Motorola Solutions to upgrade the Police Department's body and car camera systems.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 061-24, seconded by Ms. Hazeltine. Mr. Shields moved that the emergency clause and subject to the Law Director be added to Ordinance/Resolution No. 061-24, seconded by Ms. Hazeltine. Chief Kinney stated this is an upgrade to their current system of body cameras and car cameras, they are about 6 years old and need updated. They are getting a State of Ohio grant for \$87,182. Emergency clause is requested because current body cameras are failing. The roll was called on the emergency clause and was approved by the yea votes of J. Hazeltine, J. Shields, J. Coyne, N. DiSalvo, and R. Haire. The roll was called and Ordinance/Resolution No. 061-24 passed by the yea votes and subject to the Law Director's approval of J. Shields, J. Coyne, N. DiSalvo, R. Haire, and J. Hazeltine.

**Ord. 62-24**

**An Ordinance amending Ordinance No. 190-23, passed November 28, 2023. (Amendments to 2024 Budget)** Mr. Shields moved for the adoption of Ordinance/Resolution No. 062-24, seconded by Ms. Hazeltine. Mrs. Bowers stated these are new appropriations, a number of donations and cleaning up a couple of accounts. The roll was called and Ordinance/Resolution No. 062-24 passed by the yea votes of J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, and J. Shields.

**Council comments**

Ms. Haire stated she attended the open house for the Medina County Office for Older Adults center located at 246 Northland Drive in Medina. Hours are M-F, 8 a.m. – 4:30 p.m. New remodel recently. Facility is for age 60 + and is a great place for seniors to go and socialize. Regi encourages seniors to go visit this gem in our city.

Have a safe St. Patrick's Day, and on behalf of Mr. Simpson – Be kind to one another.

Ms. DiSalvo spoke on supporting the school levy.

Mr. Shields reminded everybody to please vote on March 19<sup>th</sup>, 2024.

**Adjournment**

There being no further business the meeting adjourned at 7:52 p.m.

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Kathy Patton, Clerk of Council

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John M. Coyne, III, President of Council

**ORDINANCE NO. 63-24**

**AN ORDINANCE AUTHORIZING THE EXPENDITURE TO REA AND ASSOCIATES, INC. FOR THE 2023 GAAP CONVERSION, AND DECLARING AN EMERGENCY.**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:**

- SEC. 1:** That the expenditure not to exceed \$32,000.00 to Rea and Associates, Inc. for the 2023 GAAP Conversion, in accordance with Ord. 80-23, passed April 24, 2023, is hereby authorized.
- SEC. 2:** That the funds to cover this payment are available in Account No. 001-0707-52226.
- SEC. 3:** That in accordance with Ohio Revised Code §5705.41(D), at the time that the contract or order was made and at the time of execution of the Finance Director’s certificate, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance.
- SEC. 4:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.
- SEC. 5:** That this Ordinance shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason Rea & Associates are currently working on the financial statements; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and signature by the Mayor.

**PASSED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_  
**President of Council**

**ATTEST:** \_\_\_\_\_  
**Clerk of Council**

**APPROVED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_  
**Mayor**



**ORDINANCE NO. 64-24**

**AN ORDINANCE AUTHORIZING THE EXPENDITURE OF UP TO \$42,500 TO REA & ASSOCIATES FOR THE PREPARATION OF THE ANNUAL AUDIT FOR THE CITY OF MEDINA FOR THE FISCAL PERIOD ENDING DECEMBER 31, 2023, AND DECLARING AN EMERGENCY.**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:**

**SEC. 1:** That the expenditure to Rea & Associates is hereby authorized for the preparation of the annual audit for the City of Medina for the fiscal period ending December 31, 2023, as authorized by Ordinance 36-22, passed February 28, 2022.

**SEC. 2:** That in accordance with Ohio Revised Code §5705.41(D), at the time that the contract or order was made and at the time of execution of the Finance Director’s certificate, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance.

**SEC. 3:** That the funds to cover this service shall not exceed \$42,500.00 and are available in Account No. 001-0707-52221.

**SEC. 4:** That this Ordinance shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason Rea and Associates are currently working on the audit; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and signature by the Mayor.

**PASSED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_

**President of Council**

**ATTEST:** \_\_\_\_\_

**APPROVED:** \_\_\_\_\_

**Clerk of Council**

**SIGNED:** \_\_\_\_\_

**Mayor**

**ORDINANCE NO. 65-24**

**AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE SCOPE OF SERVICES AS SET FORTH IN THE ENGAGEMENT LETTER FROM MCDONALD HOPKINS, LLC, AS IT PERTAINS TO LEGAL SERVICES PERTAINING TO BOND COUNSEL MATTERS RELATED TO THE COURTHOUSE IMPROVEMENT PROJECT.**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:**

- SEC. 1:** That Council hereby authorizes the Mayor to accept the Scope of Services as set forth in the Engagement Letter from McDonald Hopkins, LLC, as it pertains to legal services pertaining to bond counsel matters related to the Courthouse Improvement Project.
- SEC. 2:** That a copy of the Engagement Letter is marked Exhibit A, attached hereto and incorporated herein.
- SEC. 3:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.
- SEC. 4:** That this Ordinance shall be in full force and effect at the earliest period allowed by law.

**PASSED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_

**President of Council**

**ATTEST:** \_\_\_\_\_

**APPROVED:** \_\_\_\_\_

**Clerk of Council**

**SIGNED:** \_\_\_\_\_

**Mayor**

February 26, 2024

Direct Dial: 216.348.5708  
Email: [agordon@mcdonaldhopkins.com](mailto:agordon@mcdonaldhopkins.com)

VIA Electronic Mail: [kdirham@medinaoh.org](mailto:kdirham@medinaoh.org)  
Name: Keith Dirham, Director of Finance  
City of Medina, Ohio

**Re: Engagement of McDonald Hopkins LLC**

Dear Keith:

McDonald Hopkins LLC (“MH”) is very excited to assist the City of Medina (“City”) as bond counsel with respect to financing and general related matters in connection with its courthouse improvement project. MH believes that an effective and successful attorney-client relationship is built on a mutual understanding of how we will work together with you to accomplish your objectives. MH customarily prepares an engagement letter using this format to memorialize our agreement concerning the identity of the client and the terms, scope, and nature of services MH will provide.

If you have any questions concerning this letter now or at any time during the engagement, do not hesitate to contact me. MH endeavors to provide quality services and we view quality communications as a key ingredient.

### **Identity of Client and Scope of Representation**

MH’s client for purposes of this letter will be the City. The City is retaining MH to provide legal services pertaining to bond counsel matters including financing matters for its courthouse improvement project and advice and proceedings related thereto as requested from time to time. (collectively, the “Engagement”).

### **Legal Fees and Staffing**

Amanda E. Gordon will be the lead attorney and contact for the Engagement. If necessary for a particular project, we form a team of attorneys to provide efficient, cost-effective services by involving attorneys and legal assistants with the experience appropriate to the task at hand.

MH will charge fees based typically on an agreed-upon, flat-fee basis payable upon completion of each financing matter. For advice and services outside the financing itself and not otherwise included within the financing, we will charge fees at the hourly rates of the attorneys involved (not to exceed \$450/hour) which will be billed on a monthly basis, all as mutually agreed to by the parties prior to the commencement of those legal services. Out of pocket charges and expenses that MH

incurs on your behalf will be passed on to you, and for flat-fee financings, will be included in the flat-fee figure. These charges may include messenger and delivery charges, filing fees, and the like. Travel expenses and copy charges will not be included.

### **Electronic Communication**

MH communicates with clients by electronic and other means that are not completely secure against unauthorized access. There is some risk of disclosure and loss of attorney-client privilege in using these forms of communication because they do not ensure the confidentiality of their contents. If you are concerned about our use of any one or more of these forms of communication, please let me know immediately.

### **Billing**

MH will bill upon completion of each financing matter or at another mutually agreeable interval as described above. MH often sends a monthly statement of account, itemizing amounts outstanding as of the date the statement is prepared.

### **Payment**

All invoices are due upon receipt, unless you make other arrangements with MH. MH reserves the right to withdraw as counsel if you fail to pay invoices in a timely manner.

### **Client Responsibilities**

By agreeing to the Engagement, you agree to cooperate fully with MH and to promptly provide all information known or available to you relevant to the Engagement. You will make available appropriate officials to attend meetings, conferences, hearings, and other proceedings on reasonable notice, and will stay fully informed on all developments relating to the Engagement.

### **Term of Engagement**

You or MH may terminate the Engagement at any time for any reason by written notice, subject to applicable Rules of Professional Conduct (the "RPC"). If MH terminates the Engagement, it will take such steps as are reasonably practical to protect your interests and, if you request, MH will suggest possible successor counsel and provide such counsel with whatever papers you have provided to us, upon payment of all outstanding invoices. If a court requires permission for withdrawal, MH will apply promptly for such permission and assist you as you desire to engage successor counsel.

Unless previously terminated, the Engagement will terminate when MH sends you the final invoice for services. During the Engagement and thereafter, MH will keep confidential any otherwise nonpublic information you have supplied in accordance with the RPC. At your request, MH will return your papers and property upon payment of all outstanding invoices. MH will retain its own files, including lawyer work product. MH will transfer any documents it retains to the person responsible for administering its records retention program. In order to minimize unnecessary storage costs, MH reserves the right to destroy or otherwise dispose of any such documents or other materials in accordance with MH's retention policy or as we otherwise agree.

After the Engagement ends, applicable laws or regulations may change in a manner that could impact your future rights and liabilities. Unless you actually engage MH to provide additional advice, MH has no continuing obligation to advise you with respect to future legal or other developments.

### **Conflicts**

Before preparing this engagement letter, MH conducted an internal check of our records to determine whether a conflict might exist with one or more existing clients. Under the RPC, MH must have undivided loyalty to its clients. This requirement means that a lawyer must refuse to accept or continue employment if the interests of another client may impair the lawyer's independent professional judgment. In this regard, MH represents many other entities, companies and individuals. It is possible that during the Engagement, some of our present or future clients may have disputes or transactions with you. As a result of these disputes or transactions, conflicts of interest may arise, and when they do, MH will address them with you in a manner consistent with the RPC.

When MH is not permitted to represent another client in a matter under the RPC, MH will not do so. When MH is permitted by the RPC to seek a waiver from you, MH may do so. For circumstances in which MH is granted the waiver, MH may represent the other client. MH will protect, however, your confidential information or documents entrusted to MH as required by the RPC.

### **Identification Number**

MH's tax identification number is 34-1059058.

### **In Closing**

If you are in agreement with the above terms of our engagement, please print this letter, sign and date this letter on its last page, and return it to me. We sincerely appreciate the opportunity to work with you and we welcome any questions you may have now, or throughout the engagement. As we noted at the outset, we view communications as a key ingredient to a successful attorney client relationship.

Thank you for this opportunity to work with you.  
Sincerely,

MCDONALD HOPKINS LLC

Amanda E. Gordon

### **ENGAGEMENT LETTER AGREED TO AND ACCEPTED:**

THE CITY OF MEDINA, OHIO

By: \_\_\_\_\_  
Name *Dennis Hanwell, Mayor*

**ORDINANCE NO. 66-24**

**AN ORDINANCE AUTHORIZING THE PURCHASE OF TWO  
(2) 2024 F-150 4 X 4 PICKUP TRUCKS FROM MONTROSE  
FORD FOR THE WATER DEPARTMENT.**

**WHEREAS:** In accordance with ORC 125.04 the City of Medina, Ohio requested authority to participate in State contracts which the Department of Administrative Services has entered into for the purchase of supplies, services, equipment and certain materials; and

**WHEREAS:** The request for participation provides for the waiving of the state and local competitive bidding requirements and allows the City the ability to purchase from centralized state contracts; and

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:**

**SEC. 1:** That the purchase of one (1) 2024 F-150 four-wheel drive pickup truck with a regular cab with a cost of \$37,056.30, and one (1) 2024 F-150 four-wheel drive pickup truck with an extended cab in the amount of \$43,704.05 are hereby authorized utilizing the Community University & Education (C.U.E.) Purchasing Contract from Montrose Ford for the Water Department.

**SEC. 2:** That in accordance with Ohio Revised Code §5705.41(D), at the time that the contract or order was made and at the time of execution of the Finance Director’s certificate, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance.

**SEC. 3:** That the funds to cover these purchases, not to exceed of \$83,000.00, are available in Account No. 513-0533-54417.

**SEC. 4:** That this Ordinance shall be in full force and effect at the earliest period allowed by law.

**PASSED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_  
**President of Council**

**ATTEST:** \_\_\_\_\_  
**Clerk of Council**

**APPROVED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_  
**Mayor**

**ORDINANCE NO. 67-24**

**AN ORDINANCE AMENDING ORDINANCE NO. 190-23,  
PASSED NOVEMBER 28, 2023. (Amendments to 2024 Budget)**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:**

**SEC. 1:** That Ordinance No. 190-23, passed November 28, 2023, shall be amended by the following additions:

<u>Account No./Line Item</u>	<u>Additions</u>
001-0707-52215	1,600.00 *
001-0707-52215	1,000.00 *
137-0407-56615	43,131.46 *
139-0462-52215	71,925.00 *
153-0771-52215	26,582.97 *
171-0610-54411	69,978.00
171-0650-54411	2,600.00
104-0301-54413	10,000.00 *
107-0110-53315	5,000.00 *
106-0101-53315	2,885.44 *

**SEC. 2:** That Ordinance No. 190-23, passed November 28, 2023, shall be amended by the following reductions:

<u>Account No./Line Item</u>	<u>Reductions</u>
171-0743-52214	69,978.00
171-0743-52214	2,600.00

**SEC. 3:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

**SEC. 4:** That this Ordinance shall be in full force and effect at the earliest period allowed by law.

\* - new appropriation

**PASSED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_

**President of Council**

**ATTEST:** \_\_\_\_\_

**APPROVED:** \_\_\_\_\_

**Clerk of Council**

**SIGNED:** \_\_\_\_\_

**Mayor**

**ORDINANCE NO. 68-24**

**AN ORDINANCE OF THE COUNCIL OF THE CITY OF MEDINA, OHIO, CERTIFYING THAT WHEN A MUNICIPAL OBLIGATION WAS INCURRED SUMS WERE LAWFULLY APPROPRIATED IN THE FUNDS TO SATISFY THE OBLIGATION AND SUFFICIENT SUMS CURRENTLY EXIST TO SATISFY THIS OBLIGATION, AND DECLARING AN EMERGENCY.**

**WHEREAS:** Certain certifications are necessary for the continued operations of Municipal Services; and

**WHEREAS:** This Ordinance will provide for the efficient and lawful certifications to provide Municipal Services as required by Ohio Revised Code Section 5705.41(D); and

**NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:**

**SEC. 1:** That in accordance with Ohio Revised Code §5705.41(D), at the time that the contract or order was made and at the time of execution of the Finance Director's certificate, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance.

**SEC. 2:** That the Finance Director is authorized to draw warrants for the payment of Invoice #5856-1363527 from Rea & Associates, Inc. for payment for the 2023 audit.

**SEC. 3:** That the funds to cover this expenditure in the amount of \$7,560.00 are available in Account No. 001-0707-52221.

**SEC. 4:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

**SEC. 5:** That this Ordinance shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason because of the immediate need for the authorization of expenditures, this Resolution shall be in full force and effect immediately upon its passage and signature by the Mayor.



**PASSED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_

**President of Council**

**ATTEST:** \_\_\_\_\_

**APPROVED:** \_\_\_\_\_

**Clerk of Council**

**SIGNED:** \_\_\_\_\_

**Mayor**