

**Call to Order:**

Medina City Council met in regular session on Tuesday, May 28, 2024 at Medina City Hall. The meeting was called to order at 7:30 p.m. by President of Council John M. Coyne III, who also led in the Pledge of Allegiance.

**Roll Call:**

The roll was called with the following members of Council present: R. Haire, P. Rose, J. Shields, D. Simpson, and J. Coyne. N. DiSalvo and J. Hazeltine were absent.

Also present were the following members of the Administration: Mayor Hanwell, Greg Huber, Keith Dirham, Nino Piccoli, Patrick Patton, Chief Kinney, Dan Gladish, Kimberly Marshall, and Andrew Dutton.

**Minutes:**

Mr. Shields moved that the minutes from the regular meeting on Monday, May 13, 2024, as prepared and submitted by the Clerk be approved, seconded by D. Simpson. The roll was called and minutes were approved by P. Rose, J. Shields, D. Simpson, J. Coyne, and R. Haire.

**Reports of Standing Committees:**

**Finance Committee:** Mr. Coyne stated they will meet again in two weeks.

**Public Properties Committee:** Mr. Shields had no report.

**Health, Safety & Sanitation Committee:** Mr. Simpson had no report.

**Special Legislation Committee:** Mr. Rose had no report.

**Streets & Sidewalks Committee:** Ms. Haire has no meeting scheduled but commented to residents and people visiting our community that we are seeing a lot of baby deer being born at this time, so please be cautious.

**Water & Utilities Committee:** Ms. Hazeltine was absent.

**Emerging Technologies Committee:** Ms. DiSalvo was absent.

**Requests for Council Action:**

Finance Committee

24-112-5/28 – Amend Ord. 170-23, Bids Spring Grove Cemetery Road Improvements

24-113-5/28 – Cooperative Purchase Fitness Equipment – MCRC

24-114-5/28 – Budget Amendments

24-115-5/28 – Expenditure – Central Square – Annual CAD/RMS System – Police

24-116-5/28 – Amend Ord. 47-24 – Prospect St. Bridge Replacement

24-117-5/28 – Modify 2001 Medina Area Transportation Task Force Report

24-118-5/28 – Then & Now – Wintrow Construction – Emergency Railroad Repairs

24-119-5/28 – Resolution of Necessity for EMS Levy

24-120-5/28 – Amend S&B Code – New Part-time Parking Violations Hearing Examiner

**Reports of Municipal Officers:**

**Dennis Hanwell, Mayor:**

- A. Mayor Hanwell stated he appreciates Detectives Mike Wovna and Mike English for their efforts in researching equipment needs and updates for the City workout facility in the lower city hall level. The previous equipment was 40 years old. This was paid for by Cleveland Clinic President's Fund, Thomas and Jill Lincoln Foundation, Medical Mutual, and Van Epp Foundation. Labor was provided by the Service Department.
- B. Saturday, May 18<sup>th</sup> was the Gospel Festival on Public Square by Aunt Val's Crew and was well attended, so grateful for beautiful weather. Many of the groups were from Akron, Cleveland, and areas surrounding Medina County and were thankful of the city hosting such an event with such a display of unity. Thanks to Council Members Paul Rose and Regi Haire for attending and helping with the event.
- C. Memorial Day Parade and Ceremony were held Monday May 27<sup>th</sup> morning. Thanks to all who attended to pay respect to those military members we lost as well as express our thanks and appreciation to those currently serving.
- D. Thanks to Jansen Wehrley and team for placing the flower pots out last week for the beautification of our Historic District and for the flowers at the gazebo and corners of the square.

**Keith Dirham, Finance Director,** Keith stated there is an item on the agenda and he will talk about it when they get there.

**Kimberly Marshall, Economic Development Director,** Kimberly stated the next round of ribbon cuttings events are scheduled for Friday, June 14<sup>th</sup>. The first one is at 10 a.m. – Romancing the Wall located at 443 W. Liberty, 11 a.m. – 25<sup>th</sup> anniversary for the Gardner's Cottage located at 226 S. Court St., ground breaking for Acme Grocery Store 11:30 a.m. located at 1225 S. Court St., and last event of the day at Reform and Restore Pilates located at 799 N. Court St. Suite #8.

**Greg Huber, Law Department,** had no report.

**Chief Kinney, Police Department** had no report.

**Chief Walters, Fire Department,** was absent.

**Jansen Wehrley, Parks and Recreation Director,** was absent.

**Dan Gladish, Building Official,** Dan stated the Building Department is extremely busy with 7 large commercial projects and 2 new restaurants.

**Nino Piccoli, Service Director,** Nino reported the Columbia Gas project east of N. Court Street and north of Liberty St. should be buttoning up in a few weeks. Pavement and tree lawn restoration has started.

**Patrick Patton, City Engineer**, Patrick notified residents in the area of State Route 18 between Roshon and Alber with a flyer explaining night work that ODOT was starting at 7 p.m. on Wednesday, May 29<sup>th</sup>. This is in preparation for the final course of asphalt.

**Andrew Dutton, Planning and Community Development Director**, had no report.

**Notices, communications and petitions:**

There were none.

**Unfinished Business:**

There was none.

**Introduction of Visitors:**

Chet Simmons, 431 W. Washington / Ward 1 – stated Ward 1 needs a voice and we need your help. Chet spoke on the CDC starting up the historic neighborhoods. The property at the corner of Prospect and Liberty (Sunoco/TCI leasing) building will at some point come into play. The Bankers Row and neighbors in that area would like to get ahead of it a little bit and pass along some ideas that we have for it such as that lot becoming a way-fairing station, visitor orientation. We'd like to see the inner urban station moved to that spot. Chet would not like to see another brick and mortar building on that location.

**Introduction and consideration of ordinances and resolutions**

Mr. Shields moved to suspend the rules requiring three readings on the following ordinances and resolutions, seconded by Mr. Simpson. Ord. 98-24, Ord. 99-24, Ord. 100-24, Ord. 101-24, Ord. 102-24, Res. 103-24, Res. 104-24, Ord. 105-24, Ord. 106-24, Ord. 107-24. The roll was called and motion passed with the yea votes of J. Shields, D. Simpson, J. Coyne, R. Haire, and P. Rose.

**Ord. 98-24**

**An Ordinance authorizing the Mayor to execute a Quit-Claim Deed providing for the conveyance of City owned property, PPN's 028-19A-21-265, 028-19A-21-266 and 028-19A-21-267, part of City Lots #20, #22, and #23, to the Medina City Development Corporation.**

Mr. Shields moved for the adoption of Ordinance/Resolution No. 098-24, seconded by Mr. Simpson. Mayor Hanwell stated this is the parking lot across from the current NAPA on S. Elmwood St. The request is to convey this property to the Medina City Development Corporation with hopes of improving the parking lot through economic development and assured use. The roll was called and Ordinance/Resolution No. 098-24 passed by the yea votes of D. Simpson, J. Coyne, R. Haire, P. Rose, and J. Shields.

**Ord. 99-24**

**An Ordinance amending Sections 31.02(B)(1), 31.05 and 31.07 of the Salaries and Benefits Code of the City of Medina, Ohio relative to the Parks Department, and accepting the job description of Maintenance Technician.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 099-24, seconded by Mr. Simpson. Mayor Hanwell stated this ordinance amends the job description and upgrades the pay scale for the Parks Maintenance Technician from a 32 A through F to a 34 A through F and results in abolishing the Turf Technician

position from the pay code and changes number of part-time union laborers in the Parks Department from 5 to 6. The Civil Service Commission and the Law Director have reviewed and approved the job description changes. The roll was called and Ordinance/Resolution No. 099-24 passed by the yea votes of J. Coyne, R. Haire, P. Rose, J. Shields, and D. Simpson.

**Ord. 100-24**

**An Ordinance amending Section 31.14 (L) of the Salaries and Benefits Code of the City of Medina, Ohio relative to Sick Time Payout.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 100-24, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 100-24, seconded by Mr. Simpson. Mr. Dirham stated that the ORC requires more of payout of sick time than our pay code authorized, we weren't sure if that applied to us based on us being a chartered municipality and this was submitted to Greg Huber and he said it does and that is why we are required to do this, the emergency clause is needed because the employee who pointed it out is retiring this week. The roll was called on adding the emergency clause and was approved by the yea votes of R. Haire, P. Rose, J. Shields, D. Simpson, and J. Coyne. The roll was called and Ordinance/Resolution No. 100-24 passed by the yea votes of P. Rose, J. Shields, D. Simpson, J. Coyne, R. Haire.

**Ord. 101-24**

**An Ordinance authorizing the Mayor to accept the Ohio Law Enforcement Body Armor Program Award of \$4,121.25 for the purchase of body armor and carriers from Galls for the Medina Municipal Court.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 101-24, seconded by Mr. Simpson. The roll was called and Ordinance/Resolution No. 101-24 passed by the yea votes of J. Shields, D. Simpson, J. Coyne, R. Haire, and P. Rose.

**Ord. 102-24**

**An Ordinance adopting a New Section 943.11 of the Codified Ordinances of the City of Medina, Ohio relative to the Schedule of Charges and Fees for Spring Grove Cemetery and repealing Ordinance No. 97-24, passed May 13, 2024.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 102-24, seconded by Mr. Simpson. Mayor Hanwell stated this ordinance amends Ord. 97-24 pertaining to the schedule of charges and fees for the Spring Grove Cemetery. The revision includes all necessary fees. The roll was called and Ordinance/Resolution No. 102-24 passed by the yea votes of D. Simpson, J. Coyne, R. Haire, P. Rose, and J. Shields.

**Res. 103-24**

**A Resolution authorizing Kleinfelder, Inc, on the behalf of the City of Medina, Ohio to file an application for grant assistance from the Ohio Department of Development for funding under the PY24 Community Housing Impact and Preservation (CHIP) Grant Program.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 103-24, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 103-24, seconded by Mr. Simpson. Andrew stated this will allow Kleinfelder to apply for program year 2024 CHIP Grant Program, this is a biannual program and will allow us to utilize approximately \$350,000 for repair / rehab of homeowners who qualify. It also allows for \$16,000 for rental assistance. Emergency clause is needed as the application is due on June 20<sup>th</sup>. The roll was called on adding the emergency clause and was approved by the yea votes of D. Simpson, J. Coyne, R.

Haire, P. Rose, and J. Shields. The roll was called and Ordinance/Resolution No. 103-24 passed by the yeas of R. Haire, P. Rose, J. Shields, D. Simpson, and J. Coyne.

**Res. 104-24**

**A Resolution authorizing the Mayor to enter into a Partnership Agreement with the City of Brunswick and to file an application for grant assistance with the Ohio Development Services Agency for a PY24 Community Housing Impact and Preservation Program (CHIP) Grant.**

Mr. Shields moved for the adoption of Ordinance/Resolution No. 104-24, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 104-24, seconded by Mr. Simpson. Andrew Dutton stated this is a companion resolution and allows us to enter into an agreement with Brunswick to apply for the CHIP Program and would gain us an extra \$1000,000 to utilize on the project. Emergency is requested due to application time restraints. The roll was called on adding the emergency clause and was approved by the yeas of R. Haire, P. Rose, J. Shields, D. Simpson, and J. Coyne. The roll was called and Ordinance/Resolution No. 104-24 passed by the yeas of P. Rose, J. Shields, D. Simpson, J. Coyne, and R. Haire.

**Ord. 105-24**

**An Ordinance authorizing the Mayor to enter into a Maintenance Agreement with the County of Medina for the maintenance of boundary roads.**

Mr. Shields moved for the adoption of Ordinance/Resolution No. 105-24, seconded by Mr. Simpson. Nino stated this is between the city and county and outlines the maintenance responsibilities for each respective jurisdiction on boundary roads. It has been in existence for over 50 years and needed updated. The roll was called and Ordinance/Resolution No. 105-24 passed by the yeas of J. Shields, D. Simpson, J. Coyne, R. Haire, and P. Rose.

**Ord. 106-24**

**An Ordinance approving a petition for special assessments for a Special Energy Improvement Project and a Supplemental Plan for the Medina County Energy Improvement District under Chapter 170 of the Ohio Revised Code; authorizing the Mayor and /or Director of Finance to enter into any and all documents necessary in connection with the Petition and Supplemental Plan; to authorize and levy special assessments for the purpose of acquiring, constructing, and improving certain public improvements in the City of Medina in cooperation with the City of Medina Energy Special Improvement District; and to approve a Cooperative Agreement and a Special Assessment Agreement in Connection with such improvements and special assessments.**

Mr. Shields moved for the adoption of Ordinance/Resolution No. 106-24, seconded by Mr. Simpson. Kimberly Marshall stated the City of Medina formed an Energy Special Improvement District (ESID) in 2019 for businesses, companies, non-profits, and government entities to use a development tool called PACE Financing. The Legacy Hotel Medina would like to use this tool as part their financing package. The PACE program allows the property owner to finance the upfront costs of energy or other eligible improvements on a property and then pay the costs back over time through a voluntary assessment. Would like council to adopt via the ordinance the petition for special assessments, for special energy improvement projects, and the supplemental plan for the Medina Co. Energy Improvement district under chapter 1710 of the Ohio revised code. Approve a cooperative

agreement and a special assessment agreement in connection with improvements and special assessments. This has been reviewed and approved by the Law Director Greg Huber. Chris Burnham – President of the Development Finance Authority of Summit County to speak on the PACE Financing Project. Chris stated their bond would be about \$4.5 million. Bethany Dentler from the Medina County Port Authority has also been working on this project in another aspect of it and she shared that the Legacy Hotel Project is one of the most community and economic development projects that they are currently working on at the county level both at Medina County Economic Development Corporation and the Medina County Port Authority. Mark Hertrick was present also and he is one of the organizers of this project. Mr. Stevenson stated this PACE financing is indispensable to this project, he is grateful for the consideration and for this group's efforts. The roll was called and Ordinance/Resolution No. 106-24 passed by the yea votes of D. Simpson, J. Coyne, R. Haire, P. Rose, and J. Shields.

**Ord. 107-24**

**An Ordinance amending Ordinance No. 190-23, passed November 28, 2023. (Amendments to 2024 Budget)** Mr. Shields moved for the adoption of Ordinance/Resolution No. 107-24, seconded by Mr. Simpson. Mr. Dirham stated these are a number of relatively small items that they discussed at finance for various purposes. The roll was called and Ordinance/Resolution No. 107-24 passed by the yea votes of J. Coyne, R. Haire, P. Rose, J. Shields, and D. Simpson.

**Council comments**

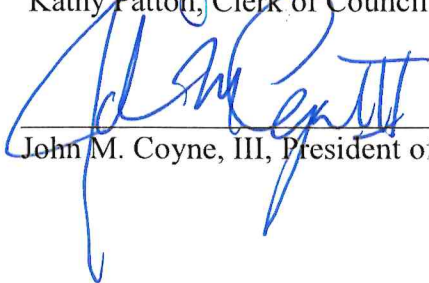
Mr. Simpson is appreciative to everyone who worked together on the city hall workout room. Thanked staff members for all their hard work in helping to make this another memorable Memorial Day Celebration. Be kind.

Mr. Rose gave thanks to the Gold Star Families for their sacrifice's, it's because of their sacrifice that we are allowed to what we do here today.

**Adjournment**

There being no further business, the City Council meeting adjourned at 8:09 p.m.

  
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Kathy Patton, Clerk of Council

  
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John M. Coyne, III, President of Council