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## ROOF GUIDELINES

### *GENERAL CODE INFORMATION FOR ROOF INSTALLATIONS*

- Tear-off is required if the existing roof is water-soaked or deteriorated to the point that it is an inadequate base for additional roofing.
- Tear-off is required where the existing roof shingles are curled, or if the existing roof covering is wood shake, slate, clay, or cement/asbestos cement tiles.
- Tear-off is required with 2 or more layers of any type of roof covering.
- If rotted wood is encountered upon tear-off, please call for inspection before covering/replacing.
- All roof coverings shall be installed in accordance to the manufacturer's instructions.
- Ice protection is required starting from the edge of the eave or soffit to a minimum of 24 inches past the exterior wall line of the building. An inspection may be required. **If required, a penalty for covering up without inspection may apply.**
- Install underlayment (felt paper), per code.
- Provide adequate roof/attic ventilation, per code.
- Asphalt shingles shall be fastened to solidly sheathed decks.
- Flashings shall be installed to prevent moisture entering the wall and roof through joints and copings, through moisture permeable materials, and at wall and roof intersections, wherever there is a change in roof slope or direction, and around roof openings. Flashing against a vertical sidewall shall be by the step-flashing method.
- Call 24 hours in advance for ice protection, if required, and final inspections.