

Finance Committee
Monday, April 10th, 2023
6:00 p.m. Medina City Hall – Council Rotunda

In attendance: J. Coyne – Chairman, J. Shields, B. Lamb, R. Haire, P. Rose, D. Simpson, and J. Hazeltine

Also present: Mayor Hanwell, Greg Huber, Nino Piccoli, Keith Dirham, Patrick Patton, Andrew Dutton, Chief Kinney, Dan Gladish, Chief Walters, Kimberly Marshall, Jansen Wehrley, Sarah Crawford, Rick & Tammy Kirby and Kathy Patton.

Finance Committee (6:00 p.m.)

1. Assignment of Requests for Council Action

2. 23-031-1/23 – The Helios Project – Champion Creek Multipurpose Trail

Mr. Shields spoke on the \$60,000 donation from the McJack family for an interactive, educational 1.6 miles for Champion Creek trail. Some concerns even though the McJacks are paying for it there are some ongoing costs. Concerns with security, cameras, installation of and running internet. The number of signs (38) providing bases for those. Concerns of vandalism.

Jansen got permission to run additional internet at the Spokes Café House. He also looked into a PTZ camera and found it would run \$4,500 and that would have infrared technology. Jansen feels he can get Eagle Scouts to help with the concrete footers for the pedestal bases. Jansen stated a 501C3 was established and will help.

Mr. Shields stated for the upkeep of the flowers a group from Eliza Northrop Elementary asked if they could be involved with the care of the flowers.

Mr. Coyne stated they can't really do anything until these items are specified and feels the project will move forward. Just need to nail down a little more on the participants and where the money is going to come from.

3. 23-079-3/27 – Amend Code 141.01 – Dollar Thresholds for Levels of Control

Mr. Coyne stated this is the discussion they had at the last finance meeting regarding amending the amounts for the department heads that can spend Board of Control, Finance Committee and then Council and what needs to be bid out for bigger projects. Council agreed that staying the same is not reflective of the current evaluations of money.

Mr. Shields move to approve up to \$2,000 for Department heads, \$2,000.01 up to \$20,000 for Board of Control, \$20,000.01 up to \$35,000 for Finance and anything over \$35,000 comes to Council, seconded by Mr. Simpson. Motion passed 7-0.

4. 23-082-3/27 – Amend Ord. 35-23 – Decrease Authorization of Funds - Grants

Mr. Dutton stated this is to reduce the amount of grant funds from \$141,000 to \$139,022 and amend PO #2023000982 to Dunlop & Johnson. Reducing to reflect the actual cost. Emergency is requested as the project is near completion. Mr. Shields move to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

5. 23-083-4/10 – Cooperative Purchase – ODOT – Sodium Chloride
Nino Piccoli stated he is requesting the emergency clause due to participation deadlines. This is for our yearly salt participation for winter 2023/2024. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.
6. 23-084-4/10 – Expenditure – REA & Assoc. – Preparation of Financial Statements
Mr. Dirham will explain both RCA's together. The contract is already approved but the second request is to approve the actual expenditure for this year in accordance with the contract. The first RCA is for preparation of financial statements. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.
7. 23-085-4/10 – Expenditure – REA & Assoc. – Annual Audit
Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.
8. 23-086-4/10 – Amend Ord. 200-22, Multi-Use Path Plan
Mr. Dutton stated this is to amend an ordinance. \$5,000 was contributed by Medina County Park District. Emergency is requested as reimbursement is needed. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.
9. 23-087-4/10 – Withdraw Job Creation Grant Agreement for Agrati, Inc.
Kimberly stated in this case Agrati sent a formal letter to withdrawal their application. Asking council to rescind Ordinance 05-23. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.
10. 23-088-4/10 – Increase P.O. #2023-840 – Rocco Masonry
Mr. Piccoli stated his PO expired last year. He reopened the PO in January with Rocco Masonry and since that time they identified several drive aprons that have storm sewer structures that have resulted in the abutting concrete to fail. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.
11. 23-089-4/10 – Budget Amendments
 - a. 2023-019 – Reimbursement – Police
Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.
 - b. 2023-020 – GPS Monitoring – Municipal Court
Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.
12. 23-090-4/10 – Amend Ord. 24-17, Municipal Pool Rates
Mr. Wehrley stated with the outdoor pool season quickly approaching he wanted to bring up the pool rates. Request is to increase the daily rate admission rate by \$1.00. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.
13. 23-091-4/10 – Amend Ord. 56-17, Municipal Pool Rental Rates
Jansen stated this request affects the rental rates specifically the cabana area. This will align the rental package with rentals at the rec center. Increase after hour pool rental. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

14. 23-092-4/10 – Increase P.O. #2020-1206 – Dixon Engineering – Service Dept.

Nino stated this is a 2020 PO. We have \$9,560.00 left on the PO. The inspections to finish out the South Court Tower project ended up being \$4,840.00 more than the original scope and that was due to contractor not completing the project in time. They want to pay Dixon which is the inspection company to close out their portion. We will retain the remainder from the contractor who did the work at South Court Tower. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

15. Executive session: (imminent litigation)

It was moved by Mr. Shields and seconded by Mr. Simpson to enter into Executive Session at 6:41 p.m. for conferences with the City's Law Director concerning disputes involving the City which are the subject of pending or imminent court action to include the Mayor and Law Director. Motion Passes with the yea votes of B. Lamb, P. Rose, J. Shields, J. Coyne, D. Simpson, R. Haire and J. Hazeltine.