

Finance Committee
Monday, April 22, 2024
6:00 p.m. Medina City Hall – Council Rotunda

In attendance: J. Coyne – Chairman, J. Shields, P. Rose, R. Haire, D. Simpson, and J. Hazeltine. Natalie DiSalvo was absent.

Also present: Greg Huber, Nino Piccoli, P. Patton, K. Dirham, Jarrod Fry, Andrew Dutton, Lt. Marcum, Kathy Patton, Cindy Lastuka, Judge Werner, Rick & Tammy Kirby, Kimberly Marshall, Elizabeth Brown, Lori Bowers, Jansen Wehrley, Chet Simmons and Sarah Crawford

1. Assignment of Requests for Council Action

2. 24-090-4/22 – Budget Amendments

a. #2024-024

Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passes 6-0.

3. 24-091-4/22 – Amend S&B Code 31.13 – Vacation Pay

Mr. Dirham mentioned the sick time issue is being brought up at the same time because there is a retiring employee who, under our current code, is not going to get paid anything.

Jim Shields moved to amend the current vacation policy changing it so that when a new hired employee accrues vacation days they can use it and it will be retroactive to all employees hired in the last year, seconded by Mr. Simpson. Motion passed 6-0.

4. 24-092-4/22 – 2023 Annual Report – Job Creation Grant Program

Kimberly Marshall provided updates to the Job Creation Grant Program with a power point presentation.

Mr. Coyne stated the Program is going well and has a good payout for the City!

No vote needed.

5. 24-093-4/22 – Job Creation Grant for Sandridge Food Corporation

Kimberly stated this is a new grant agreement and the request is to enter into agreement for the purpose of renovation to their facility located at 820 Lafayette Rd. This is their very first production facility. Sandridge will invest \$2.5 million into this facility for improvements both exterior and interior. Creating 10 full-time employees, and new payroll of \$600,000. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

6. 24-094-4/22 – ODOT Cooperative Purchase – Sodium Chloride (Rock salt)

Nino Piccoli stated they received this notice on the 9th of April just after the last council meeting and that is why he is asking for the emergency clause and there are time restraints. This is for the City's annual agreement for winter salt bid. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 6-0.

7. 24-095-4/22 – Grant Application – OBWC – Safety Grant for Traffic Signal Units

Nino stated this request is to submit a grant application with OBWC. Looking for the trailer mounted portable traffic signals and if we become successful with this grant the total cost will be

\$63,100 and the grant will cover \$40,000. The Street & Water Departments will split that remaining cost because we both could utilize these two units for water breaks and emergencies. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

8. 24-096-4/22 – Exp. Over \$20,000 – R&T Fence – Parks Dept.

Jansen Wehrley stated this is to install a new baseline fence at Ray Mellert Park on both of the fields there. 100 foot run down the first base and third base line on both fields. Current fences are the originals and are in disrepair. Using Carryforward funds. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

9. 24-097-4/22 – Amend 943.11 – Schedule of Charges and Fees – Cemetery

Jansen stated they are in the process of constructing their columbarium wall. The first one was funded by the Friends of the Cemetery, used the monies collected from the sales of those niches to build the second wall and now we need to increase the fees to build the third wall due to construction costs have gone up over the years. Third columbarium wall is under construction. The supplies were right around \$138,000 with the current lot fees that we charged for the last columbarium wall built in 2018. We collected \$87,000 due to each portion of a lot sale divided into 3 different accounts: Mausoleum Fund for rebuilding new columbarium wall at 58% of sales, 30% goes into perpetual care fund and remaining 12% goes into operating fund. That leaves us \$51,000 short to pay for this current wall under construction.

Looking to increase their foundation fees to 75 cents.

Taking out language regarding internments in columbarium niche wall section.

Asking to increase lot transfer fee to \$100.

Asking to implement a new fee charging \$250 as an administrative fee for all columbarium niches that are sold back to the city.

Replacement Niche covers fees

Jansen also mentioned most of their lot sells at the cemetery they do off site via credit cards so now they will be looking at the 3 % use fee.

Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

10. 24-098-4/22 – MCDAC Grant Application – Police Dept.

Lt. Marcum stated this is their yearly MCDAC grant application to fund the salaries of their three resource officers, and the emergency clause is requested as the application deadline is May 1st. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 6-0.

11. 24-099-4/22 – Exp. Over \$20,000 – Paul Davis Restoration – PY20 CHIP

Andrew Dutton stated this is their CHIP for \$21,687 at 30 Circle Drive in Medina for some plumbing work, water heater relocation, new venting and exterior waterline. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

To be added to the Agenda:

12. 24-100-4/22 – Revisions to Job Creation Grant Program

Kimberly stated this is to make a few modifications to their existing Job Creation Grant Program. Base incentive on today's economy – not necessarily hiring but are increasing wages.

Requesting retroactive date of January 1st, 2024. Changed all references of CCA to RITA.

Application is still relevant. Mr. Shields moved to approve subject to Law Directors approval, seconded by Mr. Simpson. Motion passed 6-0.

13. Executive Session: (Imminent Litigation)

It was moved by Mr. Shields and seconded by Mr. Simpson to enter into Executive Session at 6:51 p.m. for conferences with the City's Law Director concerning disputes involving the City which are the subject of pending or imminent court action to include the Law Director. The roll was called and approved by the yea votes of P. Rose, J. Shields, D. Simpson, R. Haire, J. Hazeltine and J. Coyne. Executive Session adjourned at 7:05 p.m.

The Finance Committee reconvened at 7:30 p.m., and there being no further business, adjourned.

John Coyne, Chairman