

ORDINANCE NO. 148-19

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO TASK ORDER #2 TO THE AGREEMENT WITH DELTA AIRPORT CONSULTANTS, INC. FOR PROFESSIONAL SERVICES AT THE MEDINA MUNICIPAL AIRPORT RELATIVE TO THE EXTENSION OF THE NORTH-SOUTH TAXIWAY.

WHEREAS: The City sought proposals from qualified engineers to perform certain engineering services for the Medina Municipal Airport; and

WHEREAS: Ordinance No. 96-19, passed June 24, 2019, authorized an agreement with Delta Airport Consultants, Inc. to perform certain engineering services for projects during the calendar years 2019 and 2020; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the Mayor is hereby authorized and directed to enter into Task Order #2 to the Agreement with Delta Airport Consultants, Inc. relative to the extension of the North-South Taxiway at the Medina Municipal Airport.

SEC. 2: That that a copy of the Task Order is marked Exhibit A, attached hereto and incorporated herein.

SEC. 3: That in accordance with Ohio Revised Code §5705.41(D), at the time that the contract or order was made and at the time of execution of the Finance Director's certificate, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance.

SEC. 4: That the funds to cover this order, in the amount of \$160,000.00, are available in Account No. 547-0658-54411.

SEC. 5: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 6: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: September 23, 2019

SIGNED: John M. Coyne, III
President of Council

ATTEST: Kathy Patton
Clerk of Council

APPROVED: September 24, 2019

SIGNED: Dennis Hanwell
Mayor

Effective date – October 23, 2019

ORD 148-19

**TASK ORDER NO. Two (2)
PROFESSIONAL SERVICES AGREEMENT**



**DELTA AIRPORT
CONSULTANTS, INC.**

PROJECT: Extend North-South Taxiway

AIRPORT: Medina Municipal Airport (1G5)

DELTA PROJECT NO.: 19062

DATE OF ISSUANCE: August 21, 2019

ATTACHMENTS: 1) Scope of Services
2) Rate Schedule

METHOD OF PAYMENT: Construction Administration - Unit Price + Fixed Fee
Reimbursables - Unit Price

TASK ORDER AMOUNT: \$ 160,000

CONTRACT TIME: 30 Days Construction Contract Time

PROJECT DESCRIPTION:

- Construction Engineering/Administration (CA) Services
- Resident Project Representative (RPR) Services
- Construction Quality Acceptance (QA) Testing Services
- Pen & Ink Changes to ALP
- As-built AGIS Surveying Services

The original Agreement for Professional Services between the City of Medina(OWNER) and Delta Airport Consultants, Inc., (CONSULTANT) for Professional Services at Medina Municipal Airport dated June 24, 2019, shall govern all TASK ORDERS executed under this Agreement unless modified in writing and agreed to by CONSULTANT and OWNER.

ACCEPTED: Douglas E Sander
2019.08.21 12:03:40-04'00'
by: _____

Douglas E. Sander, P.E.
Vice President
Delta Airport Consultants, Inc.
20545 Center Ridge Road #450
Cleveland, Ohio 44116

APPROVED:
by: _____

Dennis Hanwell
Mayor
City of Medina
132 N. Elmwood Ave.
Medina, Ohio 44256

Extend North-South Taxiway
Medina Municipal Airport (1G5)
Delta Project No. 19062

August 21, 2019

PHASE	DETAILED TASKS
CONSTRUCTION ADMINISTRATION (CA)	Grant Applications Grant Funding Assistance Owner Coordination Release for Construction Drawings Coordinate Subconsultants Project Correspondence Preconstruction Meeting Shop Drawing Review Construction Administration Site Visits Punchlist Inspection Final Inspection Record Drawings Final Project Report Reimbursement Requests (3)
ALP/AGIS	Airport Layout Plan Pen & Ink Changes As-built Conditions AGIS Survey Coordination
RESIDENT PROJECT REPRESENTATIVE	Field Representative

ITEMS NOT INCLUDED IN SCOPE: Construction Document Preparation and Bidding Costs.

**ATTACHMENT 2
RATE SCHEDULE**



Delta Airport Consultants, Inc.
Date: April 5, 2018

<u>Item</u>	<u>2019</u>
Work Hours Billing Rates (with overhead)	
Principal	\$250
Project Manager/Registered Professional	\$214
Design Professional (Engineer/Planner)	\$138
Project Production/Administration	\$109
Field Representative	\$99
Direct Nonsalary Expenses	
Automobile (per mile)	Federal Gov. guidelines
Aircraft (per mile)	Federal Gov. guidelines
Per Diem - Resident Project Rep	Federal Gov. guidelines
Long term - meals & lodging (per cal day)	
Airline, Rental Car, Charter, etc.	Direct
Printing	Direct
Bid Advertisement	Direct
Meals, Lodging, etc. (short term)	Direct
Miscellaneous	Direct
Subcontracted Services	Direct
Delta Profit	Fixed Fee

Notes:

1. Billing rates for future years will be increased by 3% annually.
2. Billing rates based on estimated 2019 salaries (i.e.: 2018 salaries plus 3% inflation).
3. Work hour rates include labor overhead, general & administrative overhead per FAA AC 150/5100-14E, paragraph 4-10