

Finance Committee
Monday, January 14th, 2019
5:30 p.m., Multi-Purpose Room

In attendance: John Coyne-Chairman, Jim Shields, Paul Rose, Bill Lamb, Dennie Simpson, Eric Heffinger, and Bob Starcher

Also present: Mayor Hanwell, Greg Huber, Keith Dirham, Patrick Patton, Nino Piccoli, Jansen Wehrley, Jonathan Mendel, Dan Gladish, Kimberly Marshall, Mike Wright, Sgt. Marcum, Commissioner Hutson, Stan Sheetz, Matt Weiderhold, Sean McDonnell, Judge Judy Cross, Laura Tubo (First Energy), Kevin McManus, and Bob Finnan

- Judge Judy Cross spoke of Sunrise Rotary and sponsoring or donating to their one fundraiser a year that they do to raise money, to support children from Children Center and Creative Housing.

1. Assignment of Requests for Council Action

2. Laura Tubo – Regional External Affairs, First Energy Service Co.

Laura provided a packet to Council members for review. Laura is the new area manager and wanted to introduce herself. First Energy Service Co. does a first responder training and it is free and available to the city's police and fire departments.

3. Addendum to 18-162-9/10 – Fitness Room Project – Letter of Intent

Mr. Wright had an update on the Letter of Intent on the process of the addition to the fitness room project. The School Board approved the fitness room project pending a letter of intent from the City. Mr. Heffinger questioned if Mr. Huber suggested any major changes to the letter of intent and Mayor Hanwell stated some of it was just clarifying language. Mr. Rose questioned the bidding process and awarding of the bid if there are any qualifications for the bidders. Mayor Hanwell stated all the bids would be lowest and best offer, and of course they would be looking for someone with experience with this type of work. Mr. Rose stated he did not see anything in the estimate cost for any contingencies. Mr. Wright stated there will probably be an update to this anyway because this actually was from October. Mr. Shields will abstain from the vote due to his employment with the City Schools. Mr. Simpson moved to approve subject to the Law Directors approval, seconded by Mr. Rose. Motion Passed 5-1. Jim Shields abstained.

Mr. Wright gave updated report (packet) on the roof repairs.

The Mayor and Council said they would like to see what the bid is with the basic warranty and if there is a cost associated and then as add alternates for going from 20 to 30 and what their options are.

4. 19-001-1/14 – Budget Amendments

#2019-001 – Parks Maintenance – Medina Soccer

Mr. Wehrley stated this is a reimbursement for some grass seed that was purchased by Medina Soccer League. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passes 7-0

#2019-002 – Bicentennial Sales

Mr. Dirham stated this is from sales and we need to appropriate the money. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passes 7-0

#2019-003 – Uptown Park Railing Project

Mr. Wehrley stated the railings on the Gazebo have failed and they have determined they are not repairable without completely rebuilding them. Moving forward, they are looking at code compliancy and tradition style. This request is to appropriate funds for this expense of \$24,580.00. Jansen has made a grant request to the Uptown Park Trust Fund for this project and was told it is fundable, so this will be an advance to be reimbursed by the trust. Old railings will go to public auction. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passes 7-0

5. 19-002-1/14 – Medina Hospital/Cleveland Clinic LST – Agreement for Dispatch Service

Sgt. Marcus stated this is an agreement for the city to continue to providing dispatch services to LST and emergency is needed due to retroactive to October 15th and agreement is for 3 years. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion Passes 7-0

6. 19-003-1/14 – Medina Township – Agreement for Dispatch Service

Sgt. Marcum stated this is an agreement to continue providing dispatch services with Medina Township. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion Passes 7-0

7. 19-004-1/14 – Montville Township – Agreement for Dispatch Service

Sgt. Marcum stated this is an agreement to continue providing dispatch services with Montville Township. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion Passes 7-0

8. 19-005-1/14 – 2019-2021 Water Rates

Mr. Dirham stated they announced a 3 year increase and it's been formally adopted. Keith provided council with the rate increases effect July 1st, 2019, July 1st, 2020 and July 1st, 2021. Mr. Dirham feels we could increase our bulk water rates due to them charging \$4.50 per thousand gallons and they charge \$7.20. They are currently talking about an administrative fee or increasing a deposit. Keith wants to put in a minimum bill for bulk water in any month that someone buys bulk water from us we bill a minimum of 4,000 gallons. Council will hold the bulk rate discussion for a Public Properties meeting in the near future. Mr. Shields moved to approve the 3 year water increase, seconded by Mr. Simpson. Motion Passes 7-0

9. 19-006-1/14 – CDBG Revolving Loan

Mr. Mendel stated this is a place to put income that has come from our CDGB Program. This needs to be retroactively approved back to January 12th and that is why we need the emergency clause. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion Passes 7-0

10. 19-007-1/14 – 2019 Membership Renewal to Main Street Medina

Mayor Hanwell stated this is a \$30,000 donation for our membership to Main Street Medina. The Mayor praised the impact that Main Street Medina has on our downtown with their events and activities, and the benefit for our businesses. Matt Weiderhold spoke of the history and future of

Main Street Medina and asked for council approval. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passes 7-0

11. 19-008-1/14 – Expenditure Over \$15,000 – Sipka Architects - Building

Mr. Gladish stated this one and 19-009 is for 3rd party architectural fees and will cover the entire year of 2019. Since we don't have on staff a full-time architect, we are required to have two contracted architects for the State of Ohio and ours are Sipka and Duber. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passes 7-0

12. 19-009-1/14 – Expenditure Over \$15,000 – Duber Architectural Consulting - Building

Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passes 7-0

13. 19-010-1/14 – Expenditure Over \$15,000 – Lamphear's Lawn – Parks/Engineering

Mr. Wehrly stated this is to continue the median landscaping Phase 2 which is everything south of Reagan Parkway down to Harding and Highland. They've identified 15 more planter areas throughout the project area. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passes 7-0

14. 19-011-1/14 – Increase for Subpoena's for RITA Delinquency Program

Mr. Dirham stated there were a number of people at city hall for this and now we need authorization for more than what we were going to spend on this. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passes 7-0

15. 19-012-1/14 – PY18 CHIP Grant – Tenant Based Rental Assistance Agreement

Mr. Mendel stated this is to enter into an agreement with Medina Metropolitan Housing Authority to do tenant based rental assistance. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passes 7-0

16. 19-013-1/14 – Grant Application – ODNR – Reagan Pkwy. Multipurpose Trail Extension

Mr. Wehrley stated this grant funding provides up to 80% reimbursement assistance. The deadline to apply is February 1st, 2019. Jansen mentioned that depending on at what percentage it gets awarded, if it gets awarded, will determine what our cost match is. Part of the application process is to have public meetings and public input. They've used social media as well as a survey to the community that is out right now. Jansen stated lighting and landscaping are not an eligible match and not an eligible part of the grant. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion Passed 7-0

17. 19-014-1/14 – Expenditure Over \$15,000 – Morrison Welding – Uptown Park

Jansen touched on this with the appropriation adjustment from earlier in the meeting. Jansen stated this is a new vendor and he is requesting the Mayor be able to sign the contract for this project. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passes 7-0

18. 19-015-1/14 – Expenditure Over \$15,000 – Krystowski Tractor Sales – Sports Fields

Jansen stated this will be used to groom the infields for baseball and softball in the parks. This would be replacing a 1999 Toro groomer that was recently auctioned. They would be including a 2007 grounds master lawn mower trade in with this request valued at \$4,500.00. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passes 7-0

19. 19-016-1/14 – Discussion – Petition for Detachment from City to Lafayette Twp.

Stan Scheetz provided council with information on detachment of property. It currently is zoned industrial. It is land-locked with no frontage whatsoever on Lake Road. It has been offered to Sealy Mattress in 2004, 2008, 2012, 2014 and 2018 with no interest in expansion. It is serviced with county sewer and county water. There is no debt on the land. Request is to have this land rejoined with the Township of Lafayette to be a cluster home subdivision of affordable housing ranging from about \$170,000 up to \$200,000 with 26 to 30 cluster homes with private association managing the property. Mr. Huber answered some questions via his memo about what a detachment of property means since Medina city hasn't been through that before, and some of the issues associated with it, the biggest being the fact of having residential property next to an industrial property. Mr. Scheetz stated they will be giving an acre to the Parks District and plan to landscape that acre prior to doing that with moundings and trees to create the buffer, and is aware that it doesn't quiet noise if there was some there, but feels there is none there.

Mr. Coyne recommended council members drive down there and look at it and determine how they feel about it. Tabled until January 28th meeting.

20. Executive Session: (Land Acquisition)

It was moved by Mr. Shields and seconded by Mr. Simpson to enter into Executive Session at 6:46 p.m. to consider the purchase of property for public purposes or the sale of property at competitive bidding because premature disclosure would give an unfair competitive or bargaining advantage to a person who's personal, private interest is adverse to the general public interest. To include the Mayor, Mr. Huber and County Commissioner Bill Hutson. The roll was called and motion passed by the yea votes of B. Lamb, P. Rose, J. Shields, D. Simpson, B. Starcher, J. Coyne and E. Heffinger.

The Finance meeting reconvened at 7:25 p.m., and there being no further business adjourned at 7:26 p.m.

John M. Coyne, Chairman