

**Finance Committee**  
**Monday, September 9, 2019**  
**5:30 p.m., Multi-Purpose Room**

**In attendance:** John Coyne-Chairman, Jim Shields, Paul Rose, Bill Lamb, Dennie Simpson, Eric Heffinger, and Bob Starcher

**Also present:** Mayor Hanwell, Greg Huber, Keith Dirham, Patrick Patton, Nino Piccoli, Jonathan Mendel, Jansen Wehrley, Mike Wright, Chief Kinney, Chief Painter, Kimberly Marshall, Dan Gladish, Barb Dzur, Kathy Patton, John Dileno, Matt Wiederhold, Mike Ryan, Bethany Dentler, Tammy Kirby and Allison Wood (Cleveland.com).

1. Assignment of Requests for Council Action

2. Executive Session: (contract negotiations)

It was moved by Mr. Shields and seconded by Mr. Simpson to enter into Executive Session at 5:01 p.m. in preparing for, conducting, or reviewing negotiations or bargaining sessions with employees concerning their compensation or other terms and conditions of their employment. To include the Mayor, Keith Dirham, Nino Piccoli and Chief Kinney. The roll was called and motion passed by the yeas of B. Lamb, P. Rose, J. Shields, D. Simpson, B. Starcher, J. Coyne and E. Heffinger. Meeting adjourned at 5:27pm. Executive Session adjourned at 5:27 and the Finance meeting reconvened 5:31 p.m.

3. 19-141-8/26 – Form Energy Special Improvement District, Adopt & Enact

Kimberly Marshall stated \$25,000 is total that Medina County is borrowing through the Toledo Port Authority. They basically are assessing themselves and will go on the county auditor's records. Mr. Coyne stated that usually you want the assessment to equal what you are borrowing, but the county is paying cash for some of it and then going to finance over 3 years. Kimberly stated this is basically an economic development tool that they are forming the Energy Special Improvement District which allows commercial property owners, government entities, non-profits to make energy efficiency upgrades to their facilities. In order to do this we need the ESID and in order to form the ESID you have to have a project and the county was willing to step up to do the first energy project in order to get the whole process off the ground. The county can't form the ESID the city has to form it. They do have plans to build it out across the county. This is a voluntary program, somebody that wants a project has to sign up for it. Mr. Rose asked about changes in state and federal laws and what if we are half way through one of these where we are paying back and the laws change. Mr. Huber stated they don't usually change the law and make it effective retroactive. Paul asked if there was any way the city could be held liable for any debts encumbered by anyone taking advantage of the ESID. The emergency clause was originally asked for because of the pending projects in the city, plus the other issue now is that the county has borrowed this money and Mike Kovack has to have the information this week so that he can put that assessment in the January 2020 bills so that the Port Authority can be paid back. Mr. Shields moved to approve the Resolution, the Petition and Articles of Incorporation for the creation and governance of an Energy Special Improvement District with the emergency clause, seconded by Mr. Simpson. Motion Passed 7-0.

Mr. Shields moved to proceed with certain City of Medina Special Energy Improvement Projects by way of Special Assessments in accordance with Chapters 1710 and 727 of the ORC with the

emergency clause, seconded by Mr. Simpson. Motion Passes 7-0.

Mr. Shields moved to approve an Ordinance to levy special assessments for the Medina County Project ESID with the emergency clause, seconded by Mr. Simpson. Motion Passes 7-0.

4. 19-151-9/9 – 2019 City Auction

Nino Piccoli stated they submitted this and the intention was to not have the emergency clause but then the auctioneer called stating he has an opening for October 12<sup>th</sup> Columbus Day weekend and this works better for staff due to the carpet replacement project taking place in the offices at City Hall. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion Passed 7-0.

5. 19-152-9/9 – Request to Proclaim October 4, 2019 as “Made in Medina County Day”

Mrs. Marshall stated this request is to proclaim October 4<sup>th</sup>, 2019 as our “Made in Medina County Day” to celebrate and acknowledge investments and contributions made by the local manufacturers to the economy of the city and county and to show our dedication to maintaining a business friendly climate. We are joining the cities of Brunswick and Wadsworth who are also proclaiming. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passed 7-0

6. 19-153-9/9 – Expenditure for Holiday Lighting

To appropriate \$10,000 from Electric Aggregation funds to Public Buildings fund for this year's holiday lighting displays and lighting on Rt. 42 around the light poles. Mr. Lamb stated he feels we should add to what we are doing this year to try and add to south of town, because so much has been invested there. The idea is to connect southtown to downtown. Mayor Hanwell suggested possibly this year do the south town and not North Court until maybe next year.

Discussion was had on trying to take the load off city employees and come up with a possible non-profit to help with costs since this is expanding. Matt Wiederhold stated they raise about \$28,000 every year for the Candlelight Walk. It pays for the trees and the advertising and marketing, the majority of that is funded by the small businesses around the square and they are starting to get support from the southtown as well. This year they are expanding the holiday flags and the garland on the new light posts, going south down to Lafayette. If you would be willing, he said he would be happy to get permission slips signed as they did 8 years ago when they did the buildings on the square.

Mr. Piccoli stated the horizontals and the vertical lights would be done by the roofer. Matt stated maybe between the City and Main Street, that with your financial support, we take of the responsibility of coordinating all that so that Nino's guys don't have to worry about it. Mr. Coyne stated if Matt could figure out the buildings and stuff he wouldn't mind coming back to us and asking us what that cost would be to put the lights on the buildings further down southtown. They will take the money out of the General Administration fund but will be reimbursed by electric aggregation money when receive in the spring. Mr. Shields moved to approve to use \$10,000 from the Electric Aggregation funds for North Court lighting and maintenance of the existing lighting, seconded by Mr. Simpson. Motion Passed 7-0

7. 19-154-9/9 – RPF's Drug Screen and Related Professional Services

Mayor Hanwell stated they do this every year. Right now Integrity Verifications is our current contractor and will expire at the end of the year and we are just trying to get ahold of this and be ready to go. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passed 7-0.

8. 19-155-9/9 – Request Transfer of City Land to Medina City Development Corp. (CIC)  
Kimberly Marshall stated since council decided to move forward with the east-west oriented parking deck facility we have an opportunity to increase the size of the lot that is now owned by the Medina City development Corp. By adding this additional land it will allow for more flexibility of the Downtown Development Mixed Use Project and hence potentially add more value to the project benefitting our TIF district. Mr. Coyne asked for dimensions of the parcel to be added to the existing parcel on Liberty. Kimberly stated it is going to 134 feet deep. John stated it was 80 feet deep before so it will be 54 ft. x 140 ft., essentially the entire Sully's parking lot. Kimberly stated she thinks the funding for this is only going to be a couple thousand dollars which they can take it out of the parking deck fund to do the survey and lot splits. John stated they would want to get it reimbursed of course through the TIF. John suggested it could be paid out of the CIC monies. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passed 7-0.

9. 19-156-9/9 – Purchase (1) 2020 F150 Pickup & (1) 2020 F-Series Cab & Chassis – Water Nino  
Nino stated the F150 purchase will be replacing a 2007 Truck #25 that will be reassigned to the Public Buildings Department for the maintenance custodian to drive. The 2020 F-Series Cab & Chassis that we are asking for with a utility bed. Vendor asked for one P.O. which is easier for our Finance Dept. The P.O. will be for \$69,500 to Montrose Ford. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passed 7-0.

10. 19-157-9/9 – Exp. To Chippewa Roofing – Fire Station #2 Roof Replacement  
Chief Painter stated this is for a new membrane roof at the Lake Road Fire Station, due to main roof area over all three apparatus bays being repaired in the past several times, it is the original roof around 30 years old now. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion Passed 7-0.

11. 19-158-9/9 – Grant Application w/FAA – Extension N-S Taxiway at Airport  
Mr. Patton stated that the next three RCA's pertain to the same project. Grant application is due to the FAA by September 12 and the emergency clause is needed. Initial design of \$40,000 the city is picking up. Construction and construction administration total is \$460,000 the FAA grant will pick up \$414,000. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion Passed 7-0.

12. 19-159-9/9 – Grant Application w/ODOT Aviation – Ext. of N-S Taxiway at Airport  
This is the state grant which picks up an additional \$23,000. The city total out of pocket for this is \$63,000. The FAA pays 90% the state pays 5% and the City of Medina pays 5%. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passed 7-0.

13. 19-160-9/9 – Expenditure to Delta Airport Consultants – Task Order #2  
Patrick stated they authorized them as their Airport Consultants this summer, this is the construction administration and because they are changing the layout the footprint of the airport they have to modify the airport layout plan with an official document. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passed 7-0.

14. 19-161-9/9 – Purchase (1) 2020 Chevrolet 5500HD LCF Diesel – Cemetery  
Mr. Wehrley stated this will replace a 2004 F-350. We are going with a bigger chassis on this because the original F-350 was undersized for hauling around dirt and variables. Asking to purchase under the Sourcewell (formerly known as NJPA) contract. Emergency clause is

requested due to the up-fitting price only being good for 30 days per National Auto Fleet Group. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion Passed 7-0.

15. 19-162-9/9 – R-O-W Agreement w/Wheeling & Lake Erie Railway

Mr. Patton stated our South Elmwood Bridge Project abuts right up to the railroad and some of the railroad R-O-W kind of bisects the bridge. We are not doing any work on the railroad facility and don't need a permit from them but they wanted us to enter into this agreement with them and with our contractor before they would allow us onto their property and do the work we need to do. John Coyne asked if Mr. Huber reviewed this agreement. Mr. Huber responded it looks good. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passed 7-0.

There being no further business before Finance the meeting adjourned at 6:22pm.

John M. Coyne, Chairman