

MEDINA CITY COUNCIL  
Monday, January 13, 2020

**Opening:**

Medina City Council met in regular, open session on Monday, January 13, 2020. The meeting was called to order at 7:30 p.m. by President of Council John Coyne. Cub Scout Pack #3514 from Prince of Peace Evangelical Church and Pack #3507 from Arrow of Light Webelows lead the Pledge of Allegiance.

**Roll Call:**

The roll was called with the following members of Council present J. Coyne, J. Hazeltine, E. Heffinger, B. Lamb, P. Rose, J. Shields, and D. Simpson.

Also present were the following members of the Administration: Mayor Dennis Hanwell, Keith Dirham, Greg Huber, Patrick Patton, Nino Piccoli, Lt. Birckbichler, Chief Painter, Kimberly Marshall, Jansen Wehrley, Dan Gladish, Mike Wright, and Jonathan Mendel.

**Minutes:**

Mr. Shields moved that the minutes from the regular meeting on December 9, 2019 and the Organizational meeting on January 7, 2020 as prepared and submitted by the Clerk be approved. The roll was called and the motion passed by the yea votes of J. Hazeltine, E. Heffinger, B. Lamb, P. Rose, J. Shields, D. Simpson, and J. Coyne.

**Reports of Standing Committees:**

Finance Committee: Mr. Coyne stated the Finance Committee met prior to council tonight and will meet again in two weeks.

Health, Safety & Sanitation Committee: Mr. Simpson stated he is planning on having a meeting prior to the next Finance Meeting on January 27<sup>th</sup> starting between 5 p.m. and 5:30 p.m. with an update from the Sanitation Department and Fire Department.

Public Properties Committee: Mr. Shields had no report.

Special Legislation Committee: Mr. Lamb stated no meeting is scheduled. Mr. Lamb is doing some background work on the issue of Medical Marijuana and City Employees. He plans on having a meeting soon on the discussion of feeding wild animals.

Streets & Sidewalks Committee: Mr. Heffinger had no report.

Water & Utilities Committee: Mrs. Hazeltine referred to Mr. Simpson since she was not at the last meeting. Mr. Simpson stated water increases were discussed at the last meeting that will take effect in July 2020. Looking to schedule a meeting sometime in February.

Emerging Technologies Committee: Mr. Rose had no report.

**Requests for Council Action:**

Finance Committee

20-001-1/13 – Probation Officer Status Change – CCA Grant – Muni Court

20-002-1/13 – Expenditure Over \$15,000 – Sipka Architects – Building Dept.

- 20-003-1/13 – Expenditure Over \$15,000 – Duber Architectural – Building Dept.
- 20-004-1/13 – 2020 Tax Advance Request
- 20-005-1/13 – Adopt Sexual Offenders Policy – MCRC
- 20-006-1/13 – Expenditure Over \$15,000 – Pro-Tech Security – Police Dept.
- 20-007-1/13 – Contract – GAAP Conversion CAFR Report – Rea & Associates
- 20-008-1/13 – PY18 CHIP Rehab -1843 Berkshire Dr., Brunswick
- 20-009-1/13 – PLC Upgrades for Water Pump Stations and Towers
- 20-010-1/13 – Amend S&B Code – Reclassify Acct. Clerk II to Accounts Payable Clerk
- 20-011-1/13 – 2020 Material Bids – Service Director
- 20-012-1/13 – Grant Application for Project #1063 – Airport: Remark Airfield
- 20-013-1/13 – Task Order #3 – Delta Airport Consultants for Project #1063 – Airport
- 20-014-1/13 – Expenditure – Lake County Sewer Co. – Street Dept.
- 20-015-1/13 – Expenditure – Signal Service Co. – Street Dept.

**Reports of Municipal Officers:**

**Dennis Hanwell, Mayor, reported**

- 1) Parking Deck - Construction of parking deck south of Medina City Hall ceased for winter. Long term lots will be available at Castle Noel lot; Feckley lot on north side of Thyme2; County Courthouse parking deck; County Administration lot extension off E. Liberty Street; parking lot between W. Liberty and W. Washington with Huntington bank drive through; Municipal Court lot is available on weekends and evenings; 3 hour lots were established at open areas of lot between Sullys and Porters as well as lot at the southeast corner of Elmwood and W. Liberty. Customer parking along West Friendship adjacent to Medina County Historical Society. 2 handicap spaces outside NW doors of Medina City Hall.
- 2) Utility drop boxes and post office mailbox moved to Municipal Court lot; mini library was placed at 3 hour lot at SE corner of Elmwood and W. Liberty;
- 3) Monday, January 20, 2020 at 7 p.m. - MLK Celebration at St. Matthews Lutheran Church located at 400 North Broadway St., Public welcome!
- 4) Healthy Business Council of Ohio awarded Healthy Ohio Worksite awards- <300 - City of Medina- I will be going to Columbus Thursday, January 23, 2020 to accept award for city!
- 5) Sunday January 26, 2020 at 2 p.m. Medina Community Band will have their winter concert at Medina High School Middle Auditorium, 777 East Union St., - Free event to public.
- 6) Annual Four Chaplains Service will be held Wednesday, February 5, 2020 at 7 p.m. at St. Francis Xavier Church, 606 East Washington Street.

**Keith Dirham, Finance,** Mr. Dirham stated there are several items on the agenda tonight that we will go over. The water increase will be discussed next meeting.

**Greg Huber, Law Director,** had no report.

**Lt. Birckbichler, Police Department,** had no report.

**Kimberly Marshall, Economic Development Director,** had no report.

**Jonathan Mendel, Planning Community Director**, had no report.

**Chief Painter, Fire Department**, had no report.

**Mike Wright, Rec. Center Director**, Mike wanted to thank all of the community that came out to our Open House on Saturday. It was a great event with a large number of people who took advantage of the free day and the festivities. We also had a food drive for Feeding Medina County from 9 a.m. – 2 p.m. where each food item brought in was a free entry into the facility and we collected 275 items. I would also like to thank the Medina Sunrise Rotary and Costco for helping sponsor the event. Lastly, the next Rec Advisory Committee meeting will be this Thursday, January 16th at 7:30 a.m. at the recreation center.

**Jansen Wehrley, Parks and Recreation Director**, reported that they were recently notified by the Ohio Department of Natural Resources that they've received grant funding through the Clean Ohio Trails Fund for the East Reagan Parkway multi-purpose path connector trail. This will be an addition of .42 miles of ten foot wide asphalt trail on south side of East Reagan Parkway from Larkens Way to North Court Street that will link the existing multi-purpose trails from Lake Medina all the way to the business district along US 42 from Fenn Road to Harding. Jansen is excited about this as the project will cost approximately \$260,000.00 with the grant covering \$195,000.00 of that.

**Dan Gladish, Building Official**, had no report.

**Patrick Patton, City Engineer**, reported an intersection upgrade going on at South Elmwood and Lafayette, this will not require any kind of road closure and should only take a week or two to complete. Your patience is appreciated.

**Nino Piccoli, Service Director**, had no report.

**Motion by Council to authorize designee for public records training;**

Mr. Shields moved to designate Clerk of Council, Kathy Patton to act as the Mayor and Council's designee to attend public records training as required by Sections 149.43 and 109.43 of the Ohio Revised Code, seconded by Mr. Simpson. Motion passed by the yeas of E. Heffinger, B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne, and J. Hazeltine.

**Confirmation of Council Appointments**

Audit Committee – Bert Humpal – Accounting Rep. (exp. 12/31/23)  
Bruce Gold – Business Rep. (exp. 12/31/23)  
NOACA – Patrick Patton (2020) Alternate  
Robert Patrick (2020) Wadsworth  
TID Representative – Patrick Patton (2020)  
Nino Piccoli (2020) Alternate

MCDAC Board – Chief Ed Kinney (2020) Alternate

Strategic Plan Objectives – Balanced Development – Jessica Hazeltine

Mr. Shields moved to confirm the council appointments, seconded by Mr. Simpson. Motion Passed by the yea votes of B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne, J. Hazeltine, and E. Heffinger.

**Confirmation of Mayor’s Appointments**

Board of Building Code Appeals – Bill Stuchal (Engineer) - exp. 12/31/23

Mr. Shields moved to confirm the mayor’s appointment, seconded by Mr. Simpson. Motion Passed by the yea votes of P. Rose, J. Shields, D. Simpson, J. Coyne, J. Hazeltine, E. Heffinger, and B. Lamb.

**Notices, Communications and Petitions**

**Liquor Permit:**

Mr. Shields moved not to object to the issuance of a D-2 and D-3 permit to Echelon Independent Living Operations, LLC, dba Echelon Independent Living, 629 N. Huntington Street. Motion seconded by Mr. Simpson and approved by the yea votes of J. Shields, D. Simpson, J. Coyne, J. Hazeltine, E. Heffinger, B. Lamb, and P. Rose.

**Liquor Permit:**

Mr. Shields moved not to object to the issuance of a C-1 and C-2 permit to First Floor Exchange LLC, dba 1904 Brews 320 S. Court St., Suite 101. Motion seconded by Mr. Simpson and approved by the yea votes of D. Simpson, J. Coyne, J. Hazeltine, E. Heffinger, B. Lamb, P. Rose, and J. Shields.

**Unfinished Business:**

None

**Introduction of Visitors:**

There were none.

**Introduction and Consideration of Ordinances and Resolutions:**

**Ord. 001-20:**

**An Ordinance amending Section 31.05 of the Salaries and Benefits Code of the City of Medina, Ohio relative to the Recreation Center Aquatics Manager paygrade.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 001-20, seconded by Mr. Simpson. This is a request to decrease the Aquatics Managers starting pay grade from a 13A to an 11A. We had decreased this a few years ago and said that if the position became vacant, we would reduce it again to have it more in line with the (OPRA) Ohio Parks and Recreation Association salary ranges for this position. The Aquatics Manager retired as of Jan 3rd so this is the time we would like to make the change. We hope to have the position filled sometime in Feb. The roll was called and Ordinance/Resolution No. 001-20 passed by the yea votes of J. Coyne, J. Hazeltine, E. Heffinger,

B. Lamb, P. Rose, J. Shields, and D. Simpson.

**Ord. 002-20:**

**An Ordinance amending Section 133.01 of the Codified Ordinances of the City of Medina, Ohio relative to the City of Medina Association Memberships.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 002-20, seconded by Mr. Simpson. Mrs. Marshall stated this would be a city wide membership and the annual fee is \$550.00 the Ohio Aviation Association is a non-profit Corporation committed to airport development and safety in Ohio. Stacey Heating is their executive director presented information on the Association which represents general aviation cargo and commercial service airports across the state and also discussed the benefits of joining and the lack of international flights out of Cleveland Hopkins International Airport and how this negatively impact economic growth in North East Ohio.

Mayor Hanwell stated the second membership is the Healthy Business Council of Ohio and this is the group that awarded the city the Gold Standard for our Healthy Medina Program and there is no cost to join and it permits folks with healthy work place programs to interact and share ideas with each other. Mayor feels it would be helpful for the city to be a part of this. The roll was called and Ordinance/Resolution No. 002-20 passed by the yea votes of J. Hazeltine, E. Heffinger, B. Lamb, P. Rose, J. Shields, D. Simpson, and J. Coyne.

**Res. 003-20:**

**A Resolution requesting the County Auditor to make tax advances during the year 2020 pursuant to Ohio Revised Code Section 321.34.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 003-20, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 003-20, seconded by Mr. Simpson. Mr. Dirham stated they have to officially request these in order to get advances on the property taxes that are collected by the county. The roll was called on adding the emergency clause and was approved by the yea votes of P. Rose, J. Shields, D. Simpson, J. Coyne, J. Hazeltine, E. Heffinger, and B. Lamb. The roll was called and Ordinance/Resolution No. 003-20 passed by the yea votes of E. Heffinger, B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne, and J. Hazeltine.

**Ord. 004-20:**

**An Ordinance authorizing the Mayor to advertise for competitive bids and to award a contract to the successful bidder for the 2020 Concrete Pavement General Services Program.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 004-20, seconded by Mr. Simpson. Mr. Patton stated this program they've used historically in the past primarily for their sidewalk repairs program and also used for emergency pavement repairs as necessary. The roll was called and Ordinance/Resolution No. 004-20 passed by the yea votes of B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne, J. Hazeltine, and E. Heffinger.

**Ord. 005-20:**

**An Ordinance authorizing the Mayor to solicit Request for Proposals (RFP's) for consultant services and to award a contract for the creation of a new Comprehensive Plan for the City of Medina.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 005-20, seconded by Mr. Simpson. Current City Comprehensive Plan is about 12 years old, much has changed in the

City of Medina between 2007 when it was enacted and 2019 when we started this process to update it. Mr. Coyne stated this will be in the Special Legislation Committee and asked Mr. Lamb for any comments, Mr. Lamb stated the Comprehensive Plan is a singularly important plan for the city in order to operate generally over a long period of time. It has a real impact on decisions that we make or what we consider when we make the decisions. The roll was called and Ordinance/Resolution No. 005-20 passed by the yea votes of P. Rose, J. Shields, D. Simpson, J. Coyne, J. Hazeltine, E. Heffinger, and B. Lamb.

**Res. 006-20:**

**A Resolution authorizing the filing of an application for grant assistance from the Ohio History Connection for a Certified Local Government Grant.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 006-20, seconded by Mr. Simpson. Mr. Mendel stated this is a grant program that is available through the state Historic Preservation Office called Certified Local Government and plays into communities that have historic preservation staff and regulations on the books that help preserve important history and heritage of the city. This application would have us be in partnership with Heritage Ohio which is a private non-profit that manages Main Street programs in the State of Ohio and this is in order to do an old house fair in the City of Medina. The roll was called and Ordinance/Resolution No. 006-20 passed by the yea votes of J. Shields, D. Simpson, J. Coyne, J. Hazeltine, E. Heffinger, B. Lamb, and P. Rose.

**Ord. 007-20:**

**An Ordinance authorizing an expenditure not to exceed \$66,500.00 to Epic Aviation LLC for the purchase of Jet-A Fuel at the Medina Municipal Airport.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 007-20, seconded by Mr. Simpson. Mr. Dirham stated that the amount is based on what they have spent in the past years but he wanted to warn on fuel prices fluctuating and they resell this fuel. The roll was called and Ordinance/Resolution No. 007-20 passed by the yea votes of D. Simpson, J. Coyne, J. Hazeltine, E. Heffinger, B. Lamb, P. Rose, and J. Shields.

**Ord. 008-20:**

**An Ordinance amending Section 31.07 of the Salaries and Benefits Code of the City of Medina, Ohio relative to accepting the revised job description for the Police Administrative Assistant.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 008-20, seconded by Mr. Simpson. Lt. Birckbichler stated with a pending retirement of their current administrative assistant, they reviewed her job description and realized many tasks are not on the current job description and they are asking council to approve the updated job description. The roll was called and Ordinance/Resolution No. 008-20 passed by the yea votes of J. Coyne, J. Hazeltine, E. Heffinger, B. Lamb, P. Rose, J. Shields, and D. Simpson.

**Ord. 009-20:**

**An Ordinance amending Section 153.01(c) of the Codified Ordinances of the City of Medina, Ohio relative to the Civil Service Commission.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 009-20, seconded by Mr. Simpson. Mayor Hanwell stated this is for an increase, they have 3 Civil Service commissioners, we split the task of the Civil Service Commission with Medina City Schools, and they are responsible for the hiring of all Civil Service

positions, both in the City of Medina and Medina City Schools. Pay for the commissioners they meet at least once a month with emergency meetings that may arise and they are paid individually \$500.00 annually for those meetings. This rate of \$500.00 was established by ordinance 274-05 which passed in 2005. Mayor Hanwell would like to increase to \$650.00. The carryforward in the Civil Service budget will cover this so that we don't need an increase in the budget. Effective January 1, 2020. The roll was called and Ordinance/Resolution No. 009-20 passed by the yea votes of J. Hazeltine, E. Heffinger, B. Lamb, P. Rose, J. Shields, D. Simpson, and J. Coyne.

**Ord. 010-20:**

**An Ordinance amending the agreement with Lafayette Township Trustees for Community Policing Law Enforcement Services in its jurisdiction.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 010-20, seconded by Mr. Simpson. Mr. Dirham stated this is a clarification that the payment will be net proceeds of their levy. The roll was called and Ordinance/Resolution No. 010-20 passed by the yea votes of E. Heffinger, B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne, and J. Hazeltine.

**Ord. 011-20:**

**An Ordinance amending Ordinance No. 105-19, passed July 8, 2019 relative to bidding and awarding a contract to the successful bidder for the South Broadway Street Reconstruction Project.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 011-20, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 011-20, seconded by Mr. Simpson. Mr. Patton stated that shortly after they passed this ordinance the county contacted him and requested that we add to the project the complete replacement of the sanitary sewer line and we agreed to do that. We did the engineering design in house and that of course increased the cost of the project which the county is going to cover and is referenced in the next ordinance. Emergency clause is requested and the sooner we get this bid the better. The roll was called on adding the emergency clause and was approved by the yea votes of P. Rose, J. Shields, D. Simpson, J. Coyne, J. Hazeltine, E. Heffinger, and B. Lamb. The roll was called and Ordinance/Resolution No. 011-20 passed by the yea votes of B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne, J. Hazeltine, and E. Heffinger.

**Ord. 012-20:**

**An Ordinance authorizing the Mayor to execute a Memorandum of Understanding with the Medina County Board of Commissioners relative to the sanitary sewer construction on South Broadway Street in the City of Medina.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 012-20, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 012-20, seconded by Mr. Simpson. Mr. Patton stated he was contacted today by the county regarding this and they requested the emergency clause because they would like to take it to the commissioners at their meeting on January 21<sup>st</sup>. The roll was called on adding the emergency clause and was approved by the yea votes of D. Simpson, J. Coyne, J. Hazeltine, E. Heffinger, B. Lamb, P. Rose, and J. Shields. The roll was called and Ordinance/Resolution No. 012-20 passed by the yea votes of J. Shields, D. Simpson, J. Coyne, J. Hazeltine, E. Heffinger, B. Lamb, and P. Rose.

**Council Comments:**

Mr. Simpson spoke to the cub scouts in attendance tonight stating that all of them on council, whether they agree with each other or disagree with each other sometimes, they always do it with respect and kindness and he asks them and the community when going through your daily lives, just remember to be kind to one another it is so important at this time in your life and in his life – just be kind.

Mrs. Hazeltine stated it makes her so happy to see all the young people here in the audience and the reason is whether you were dragged here or want to be here, right now you get to see the change that you can make in our community. These are the change makers and you can be one of them. She stated she is excited to see you all here and observing our local government.

Mr. Lamb stated it is always nice to hear Mr. Simpson speak because when he speaks it is sincere and from the heart and it is important to hear that we do all get along, we may not agree on all issues but we work toward resolving a goal. Beside the personalities that exist here that make that possible and the work of the administration, he has always been convinced that the real strength of this community and this government lies in the fact that we are non-partisan, meaning that we are not one political party or the other. Privately each of them are, but here they are non-partisan and so that doesn't play into the discussions they have or effect their resolve to come up with good decisions for the community at large.

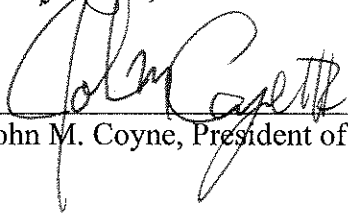
Mr. Coyne thanked the scouts for coming and hopes they learned something about their community.

**Adjournment:**

There being no further business before Council, the meeting adjourned at 8:07 p.m.



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Kathy Patton, CMC - Clerk of Council



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John M. Coyne, President of Council