

**ORDINANCE NO. 22-20**

**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO TASK ORDER #3 TO THE AGREEMENT WITH DELTA AIRPORT CONSULTANTS, INC. FOR PROFESSIONAL SERVICES AT THE MEDINA MUNICIPAL AIRPORT RELATIVE TO PROJECT #1063: REMARK AIRFIELD.**

**WHEREAS:** The City sought proposals from qualified engineers to perform certain engineering services for the Medina Municipal Airport; and

**WHEREAS:** Ordinance No. 96-19, passed June 24, 2019, authorized an agreement with Delta Airport Consultants, Inc. to perform certain engineering services for projects during the calendar years 2019 and 2020; and

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:**

**SEC. 1:** That the Mayor is hereby authorized and directed to enter into Task Order #3 to the Agreement with Delta Airport Consultants, Inc. relative to Project #1063: Remark Airfield at the Medina Municipal Airport

**SEC. 2:** That that a copy of the Task Order is marked Exhibit A, attached hereto and incorporated herein.

**SEC. 3:** That in accordance with Ohio Revised Code §5705.41(D), at the time that the contract or order was made and at the time of execution of the Finance Director's certificate, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance.

**SEC. 4:** That the funds to cover this order, in the amount of \$31,000.00, are available as follows: \$29,450.00 in Account No. 109-0658-54411 (grant) and \$1,550.00 in Account No. 547-0658-54411 (city share).

**SEC. 5:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

**SEC. 6:** That this Ordinance shall be in full force and effect at the earliest period allowed by law.

**PASSED:** January 27, 2020

**SIGNED:** John M. Coyne, III  
President of Council

**ATTEST:** Kathy Patton  
Clerk of Council

**APPROVED:** January 28, 2020

**SIGNED:** Dennis Hanwell  
Mayor

**Effective date – February 27, 2020**

**TASK ORDER NO. 3  
PROFESSIONAL SERVICES AGREEMENT**



**DELTA AIRPORT  
CONSULTANTS, INC.**

ORD. 22-20  
EKH.A

PROJECT: Remark Airfield

AIRPORT: Medina Municipal Airport

DELTA PROJECT NO.: 19077

DATE OF ISSUANCE: December 12, 2019

ATTACHMENTS: 1) Scope of Services  
2) Estimated Plan Sheets

METHOD OF PAYMENT: Design thru Bidding - Lump Sum

TASK ORDER AMOUNT: \$ 31,000

CONTRACT TIME: 30 Days to Complete this Task Order

PROJECT DESCRIPTION: ▪ Remark Runway, Taxiway, Hangar and Ramp Area

*The original Agreement for Professional Services between the City of Medina (OWNER) and Delta Airport Consultants, Inc., (CONSULTANT) for Professional Services at Medina Municipal Airport dated June 24, 2019, shall govern all TASK ORDERS executed under this Agreement unless modified in writing and agreed to by CONSULTANT and OWNER.*

**ACCEPTED:**

by: Kenneth W. Moody

Kenneth W. Moody, P.E., C.M. Digitally signed by Kenneth W  
Vice President Moody  
Delta Airport Consultants, Inc. Date: 2019.12.16 10:15:37 -05'00'  
20545 Center Ridge Road #450  
Cleveland, OH 44116

**APPROVED:**

by: Dennis Hanwell 01-28-2020

Dennis Hanwell  
Mayor  
City of Medina  
132 N. Elmwood Ave.  
Medina, OH 44256

**ATTACHMENT 1  
SCOPE OF SERVICES**



**DELTA AIRPORT  
CONSULTANTS, INC.**

Remark Airfield  
Medina Municipal Airport  
Delta Project No. 19077

December 12, 2019

PHASE	DETAILED TASKS
SCHEMATIC DESIGN (SD)	Scope of Services and Contract Project Correspondence Design Meetings / Site Visits
CONSTRUCTION DOCUMENTS (CD)	Final Estimates Final Specifications Quality Control and Design Review Reimbursement Requests
BIDDING (BD)	Bid Preparation, Advertisement, Distribution Bidder Questions, Answers, & Addenda Bid Tabulation Coordinate Award

ITEMS NOT INCLUDED IN SCOPE: Construction Administration Services to be Under a Separate Task Order  
Attending Pre-Bid Meeting  
Attending Bid Opening

ATTACHMENT 2  
ESTIMATED PLAN SHEETS



**DELTA AIRPORT  
CONSULTANTS, INC.**

Remark Airfield  
Medina Municipal Airport  
Delta Project No. 19077

December 12, 2019

		Base Scope	Schematic	Design Development	Construction Documents
DISCIPLINE	SHEET DESCRIPTION	# OF SHEETS	SHEETS INCLUDED		
GENERAL	Cover Sheet	1			•
	General Layout	1			•
	General Notes	1			•
PHASING	Phasing and Work Area Layout	1			•
	Phasing Notes	1			•
	Phasing Details	1			•
CIVIL	Marking & Grooving Layout	6			•
	Marking Details	2			•
<b>GRAND TOTAL</b>		14			