

Finance Committee
Monday, January 25, 2021
6 p.m. Medina City Hall – Rotunda & Remote

In attendance: J. Coyne - Chairman, E. Heffinger (remote), P. Rose, and J. Shields, D. Simpson, B. Lamb and J. Hazeltine (remote).

Also present: Mayor Hanwell, Greg Huber, Patrick Patton, Keith Dirham, Nino Piccoli, Kathy Patton (remote), Jansen Wehrley, Jarrod Fry and Joe Salzberger.

1. Assignment of Requests for Council Action

2. 21-011-1/25 – Budget Amendments

#2021-002 – Police Dept. Vehicles

Chief Kinney stated this is moving the money for the Police vehicle from Salaries into vehicle and equipment line. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

#2021-003 – Fire Dept.

Mayor Hanwell stated this is to appropriate \$20,935.20 from salary and wages line transfer to tools and minor equipment to purchase 8 new AED's for Fire Department. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

3. 21-012-1/25 – Fund Transfer – MCRC Capital Contribution

Mr. Dirham stated this is to authorize a transfer because the Joint Operating Agreement for the Rec Center requires an annual \$100,000.00 contribution to the Capital Fund. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

4. 21-013-1/25 – Expenditure – MNJ Technologies – Computers/Monitors/Licenses

Sgt. Zaremba stated this is their annual renewal on PC's with replacing 25 PC's every four to five years. It also includes the latest upgrade with Microsoft Office package. Lastly for \$7,500.00 what we haven't done in the last 15 years, is we haven't replaced monitors and would like to start a cycle with them. Mayor Hanwell stated the emergency clause is requested because the price they got for these is only good for 30 days. Darin stated the court is on their own budget and do their own computers. These are all state bid purchases. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

5. 21-014-1/25 – Expenditure Over \$15,000 – DocStar – Police Dept.

Darin Zaremba stated the DocStar is outdated and we've done nothing to upgrade it for 10 years. It's to the point where it's moved from a client-based system to a browser-based system. We would move away from the clients on the desk tops and go back to a browser. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

6. 21-015-1/25 – Expenditure Over \$15,000 – Stryker Medical – Fire Dept.

Mayor Hanwell stated this is the money we transferred a couple items ago and it is to approve the expenditure of \$20,935.20 for the 8 AED's. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

7. 21-016-1/25 – Economic Development TREX Transfer – Los Cantaritos, LLC

Kimberly Marshall stated this is for discussion on Los Cantaritos LLC, located at the 930 W. Liberty location wanting to transfer a D-5 and D-6 class liquor permit to the city of Medina. Their attorney is currently trying to locate one to transfer in and the request would be for council to authorize the mayor to sign the form once they identify an actual permit. Mr. Coyne asked if anyone had any objections to them obtaining their liquor permits but stated they can't vote on anything until something was identified and there being no objections he stated once they get the proper information they would be able to approve it and have the mayor sign it for approval.

8. 21-017-1/25 – 2021 Material Bids – Service Dept.

Mr. Piccoli stated this is for their annual materials bid for the Service Dept. for the 2021 season. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

9. 21-018-1/25 – Expenditure – Goodyear Tire – Sanitation Dept.

Nino stated that Goodyear Tire Company has provided excellent service to them over the years. Nino spoke of the different tires the Service Department uses. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

10. 21-019-1/25 – Signal Service Co. – Street Dept.

Nino stated this is a vendor they use for their signalization system, for emergency repairs that city employees can't repair. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

11. 21-020-1/25 – Amend Ord. 142-20 – Final Payment City Hall Parking Deck

Mr. Patton stated after many negotiations with CPS on final payment, they came back with a proposal to increase the original contract amount by \$30,000.00. \$3,744,000.00 is the final payment. Original project budget was \$3.8 million and we are still below that. This is \$30,000 more than the initial contract amount. Mr. Coyne reminded the public that we received a \$1 million dollar grant from the State of Ohio and the remaining portion of \$2,744,000.00 will be paid back through the implementation of the TIF District that they formed, it could be paid back over a period of up to 30 years or could be paid back sooner, depending on the development occurring around the area of the TIF District. We do have one project in there already and one slated for this fall. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

12. 21-021-1/25 – Bids, E. Reagan Parkway Multi-Purpose Trail – Project #1066

Mr. Patton stated this trail will run from Court Street all the way down to Larkin's Way and will tie in on both ends with existing paths. Mr. Wehrley stated that they are using the grant the Clean Ohio Trails Fund through the Ohio Department of Natural Resources. This is going to be the longest connecting multi-purpose trail connecting Medina Twp., Montville Twp., Lake Medina through Medina County Park District and then a potential future project for the Lake Medina Green Way with Medina County Parks. Jansen is recommending using carryforward from the Parks Department to offset the 20% match required for the grant. Mr. Coyne also stated he sees that it also provides certain illumination for areas of Reagan Parkway. Patrick stated that this will install the conduit and basically the undergrounds that are needed for future projects. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

13. 21-022-1/25 – Easements – E. Liberty Storm Sewer Installation – Project #1071B

Mr. Patton stated this was a small but important drainage issue that they completed and needed three easements from property owners the total cost combined was \$280.00. Mr. Shields moved

to approve, seconded by Mr. Simpson. Motion passed 7-0.

14. 21-023-1/25 – Amend Ord. 86-19 – PY19 CDBG Allocation Grant

Mr. Mendel stated this is done every two years on a cycle. This was for improvement projects to Ray Mellert Park that was a Parks project and then there was a \$20,000.00 planning for the Comprehensive Plan which has to be done by August 31st, 2021. Jonathan feels that is impossible since they are only in the beginning of that process. In order to keep the money here in the City of Medina, we can transfer that money through an amendment to the grant from a Planning Activity to a Park's Activity to help offset the cost the Park's Department has to incur as part of the match for the work in Ray Mellert Park. Emergency clause is needed due to grant timelines. Mayor Hanwell stated there is a chance later this year for another grant application for another chance to apply for that \$20,000 to put towards the Comprehensive Plan. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

15. 21-024-1/25 – Expenditure - DeBourgh Mfg. – Police Dept. Locker Room Project

Chief Kinney stated this is for the men and women's lockers for the Locker Room Remodel Project.

Chief thanked Pat and Nino for helping out with this project. This is on a national bid through Sourcewell. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

16. Discussion: Follow-up – Municipal Court Ballot Issue

Mr. Coyne stated over their break last year in 2020, they had a special meeting to decide on the Municipal Court Issue going on the ballot or not and it had to be done by February 3rd. They did it this way in order to give people enough time to review the Ordinance and not have to pass it with an emergency clause. There has been some discussion that the Mayor has had with Miller & Hudson, the County Administrator and the Architect, to make sure that the project we want to complete is feasible.

Mayor Hanwell stated he did not meet with the County Commissioners as a group, he met with Scott Miller and interacted with Bill Hutson. When the Mayor met with Judge Werner individually, he asked if he would consider if the 1969 building could be renovated, moving the Municipal Court operations over and there were three qualifications that would have to be met for him to agree with it: 1) That the security check point could be shared with Common Pleas functions and Municipal Court functions, 2) The sally port could be used for Municipal Court in-custody prisoners so they weren't having to be loaded and unloaded and taken back outside without being in a secured sally port area, and finally 3) Having the building configured to have separation of in-custody prisoners, public and court staff as in separate hallways, movements, and elevators. We challenged that to Brandstetter Carrol and they did some preliminary work with it. Nancy came down and went over a few of the things. She accomplished the in-custody prisoner movement over at the 1969 building and the shared security check point. After some discussion and recommendations from Judge Werner and himself, she even accomplished the third goal. The judge wanted to meet with his individual department leaders and they feel the modifications that were presented are in fact workable to move the court over there. Originally when we were looking at building new, we were looking at 26,000 to 27,000 square feet. This renovation and use of the 1969 building would result in the Municipal Court Building having about 23,000 sq. ft. The sally port and security check point are not in that building and that is why the square footage is lower.

Mr. Coyne stated this would be saving taxpayer's money, they will use the special projects funds

to do the renovations which will hopefully be more cost effect than building new. In the renovations of the 1841 Courthouse on the square, the cost of renovation was less than the cost of new construction. Over the last 20 years they've looked at several different options when considering building on our own across the street, whether it be new construction or adding on, and the cost of new construction at that time a few years ago was more than what they were paying for the new construction with the combined court facility.

We are doing what the residents asked us to do and are coming back with a new plan and asking permission to go ahead with the project on the east side of the square.

Bill Lamb stated beyond the shared sally port and security, it also moves all the court personnel right on the square and the folks that come to visit to use the court is a great value to the businesses on the square. The current Municipal building can be used to the benefit of the City to bring another possible outside function in to contribute to our economy.

Mr. Coyne stated that discussion has been had with Mr. Hutson on relocating another county function into the current Municipal building.

Mr. Simpson responded with we are stewards of the city's finances and we wouldn't take this on lightly if it would not be for the benefits of moving that facility over there. We have to address the court issues of needing more space.

Mr. Shields stated after 20 years of dealing with this, this is truly the one time where we have all agreed. We've done our homework and it's time to move forward on this.

Mr. Coyne stated we are using monies that were generated internally and are not asking the residents for any money.

Mr. Rose wanted to reiterate that all too often the public complains that governments don't work together but here you have two governmental entities working together to come to a common cause, saving tax dollars all the way around and doing what most people want to see out of their government.

17. Discussion: Capital Grant Matching Funds

Kimberly Marshall stated they applied for a state capital bill for four projects. The four projects they submitted were East Reagan Parkway Multi-Purpose trail which is now being funded through a grant just discussed. The second is a historically designed lamp posts for the Medina historic district. This would be to replace 26 of the posts. The third project was to relocate the Medina dog park from Memorial Park to Ray Mellert Park. The fourth project is also in Ray Mellert Park, for a parking lot expansion. The historic district lamp posts, the matching funds will be coming out of the Service or Streets Department carryforward funds. We want to discuss the moving of the Dog Park and the parking lot expansion, and the matching funds needed for that fund.

Jansen stated for project number one it is actually going to cover the lighting on the East Reagan Parkway on both sides, the conduit being installed as part of the grant project that we discussed earlier. Two separate projects. We are funding that grant match with the 108 Fund. The problem lies with our carryforward funds in the Parks department, he is paying for the Clean Ohio Trails Fund Grant that was on the agenda earlier, and it is taking a good portion of their

carryforward away. They have engaged an environmental design group to come up with a site plan concept for how to integrate the dog park and parking lot together, but there still is a problem coming up with the matching funds. Jansen did check the Ward 1 Open Space fund and there is about \$33,100.00 as of today. These are the challenges he is facing in addition to the 10% budget cut back for 2021. There is room to extend the grant, but he wants to establish a budget that they are comfortable with before they get into the design phase for this.

Mr. Coyne feels that they can help determine where those funds will come from and appreciates Jansen's offering his carryforward money and that he does have and talk to Jess about the Ward 1 monies that are available.

Jansen stated he gets a lot of complaints because of the current dog park being a detention area and being wet and muddy.

Mr. Simpson stated it would ease Jessica's mind in knowing the dog park being added and expanding the parking area will be in ward 1 so it makes sense to use the open space monies in ward 1.

Mr. Shields mentioned with those three projects we should probably talk about the Stephenson Foundation maybe participating, and he said he would speak on our behalf to the Feckley Foundation too, that these are three great community projects and that both of those foundations may have interest in as well.

18. Executive Session (imminent litigation)

It was moved by Mr. Shields and seconded by Mr. Simpson to enter into Executive Session at 6:50 p.m. for conferences with the City's Law Director concerning disputes involving the City which are the subject of pending or imminent court action to include the Mayor and Law Director. The roll was called and motion approved by the yea votes of J. Hazeltine, E. Heffinger, B. Lamb, P. Rose, J. Shields, D. Simpson, and J. Coyne.

There being no further business before the Finance Committee, the meeting adjourned at 7:20 p.m.

John M. Coyne, Chairman