

Finance Committee
Monday, April 25, 2022
6:00 p.m. Medina City Hall – Multi-Purpose Room

In attendance: J. Coyne – Chairman, P. Rose, J. Shields, B. Lamb, R. Haire, J. Hazeltine and Dennie Simpson.

Also present: Mayor Hanwell, Greg Huber, Keith Dirham, Patrick Patton, Nino Piccoli, Chief Walters, Chief Kinney, Andrew Dutton, Kimberly Marshall, Dan Gladish, Rick & Kirby, and Kathy Patton.

Budget Hearing (2023-2027) – Water Capital Improvements

546-0530 – Water Capital Improvement Fund

Mr. Coyne stated everyone should have a copy of the sheet that was missing during the meeting held on Wednesday. The lines with columns make it a little bit easier to read. Any Healthcare update on that?

Keith stated that is temporary because they transferred it over to an excel document to do one page at a time. They are working on getting grids in place and adding healthcare.

Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

1. Assignment of Requests for Council Action

2. 22-097-4/25 – Walmart Community Grant – Fire Dept.

Chief Walters stated our local Walmart contacted us and advised that they would like to present the Fire Department with an award that they do through their Community Grant Program. They were awarded a check for \$1,500.00. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

3. 22-098-4/25 – SPCA Contribution

Mr. Rose stated this is an annual SPCA request and stated they have been doing a very good job in helping us capture and take care of animals. This request is for a 2% increase over last year and Paul is in favor. Mayor Hanwell stated since Paul has gotten involved, we get a detailed list every year of what they did the year before so that we can cross check it to make sure they are city addresses. These numbers that they are attesting to are well documented. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

4. 22-099-4/25 – Increase Finance Dept. Petty Cash from \$125 to \$250

Mr. Dirham stated they have not increased this amount for the entire time he has been here. They pay for certain costs out of this, such as meals for budget meetings and other things and the original amount of \$125 is not enough to even get between check writes anymore. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

5. 22-100-4/25 – MCDAC Grant Application – Police

Chief Kinney stated this is the MCDAC grant request for permission to submit the grant and accept the award of the grant. The grant is for \$273,830.04. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

6. 22-101-4/25 – Real Estate Purchase Agreement – Airport

Mayor Hanwell asked to pass this subject to the Law Director's approval. There are a few things regarding outstanding taxes as well as assessments that the city doesn't feel responsible for. Mr. Huber had not had a chance to get into that much detail, he is off due to being ill otherwise he would be here to discuss this. Mr. Shields moved to approve subject to the final review of the Law Director, seconded by Mr. Simpson. Motion passed 7-0.

7. 22-102-4/25 – Increase Expenditure – Firestorm Gear - Police

Chief Kinney stated this increase in the P.O. is so that they can upgrade their patrol rifles that are quite old, some over 12 years old. They would increment this over the next year and a half. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

8. 22-103-4/25 – Budget Amendments

#2022-015

Mr. Dirham stated there are 3 items, one is a transfer in the Fire Dept., CHIP Grant and land at the Airport. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7- 0.

#2022-017 – Parks Dept.

Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7- 0.

9. 22-104-4/25 – Amend Ord. 56-17 – Re: Memorial Pool Cabana Rentals

Jansen stated this is to change the structure to align with how they do rentals at the Rec Center where you pay one fee and it gets you admission for 25 guests and reservation of the cabana. Originally, they were following the pavilion rates with 3-hour time blocks and are trying to get away from the time blocks as they are ramping up programming they can plan accordingly to the reservations and reserve the area ahead of time for when the parties arrive they arrive as one large group and won't put additional work on staff. Goal is to get it online. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7- 0.

10. 22-105-4/25 – Easement & Contract for Right of Entry – West Smith Reconstruction

Mr. Patton stated this is the final of about 16 different easements for this project. The property owner has signed and we will no longer have a need for the previous appropriation. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

11. 22-106-4/25 – Wheeling & Lake Erie Water Line Crossing Agreement – West Smith

Mr. Patton stated this would allow us to install a new waterline underneath their tracks. Patrick stated the Law Director has both of this agreement and the next to review. Mr. Shields moved to approve, subject to the Law Director's final approval, seconded by Mr. Simpson. Motion passed 7- 0.

12. 22-107-4/25 – Wheeling & Lake Erie Letter Agreement – West Smith

Patrick stated there is no cost involved with this one, it just spells out what we are going to be doing in their right-of-way. Mr. Shields moved to approve, subject to the Law Director's final approval, seconded by Mr. Simpson. Motion passed 7- 0.

13. 22-108-4/25 – Bids, Ray Mellert Parking Lot Expansion & Dog Park

Mr. Patton stated they will bid this as one project even though one is for the expansion of the

parking lot on Huntington, about doubling in capacity, and the other is installation of the dog park which consists of 3-large fenced in areas, concrete road and entryway to each of those areas and appropriate landscaping. Late last week they received a revised estimate from the architect, and the cost for the dog park was significantly more than they thought and will need to review some more funding.

Jansen Wehrley stated they did not budget for landscape screening for the parking lot expansion and that would be required as part of their planning and zoning code. The project budget was originally \$212,000.00, the new number they have is substantially higher at \$266,025.00. They will try between now and when this project gets bid. There are some things they can cut and trim up that they don't have numbers on yet, maybe altering fence design to save some costs. We have to have project under contract by June 30th to remain eligible for the grant.

John asked how Jansen's carryforward looks and Jansen stated he does have carryforward obviously from a lot of projects that they put on the back burner due to COVID, additionally they have to build their storage barn and that project will be coming sometime soon. Jansen was planning on using carryforward to purchase site amenities for the dog park such as benches because we don't have that in the budget.

John suggested splitting the \$53,990 50/50 – Half from Jansen's carryforward and half from the 301 account, that way it will be about \$27,000 each.

Jansen asked if they do these cost saving measures and reduce the number down, will he be able to reduce that contribution equally from both accounts.

Mr. Coyne stated he is ok with that if everyone else is.

Mayor Hanwell corrected the numbers and stated they are hopeful they can get it down to a more reasonable number and he feels the 50/50 split is a fair compromise.

Mr. Shields suggested maybe talking to one of the foundations about things like benches then you won't have to take out of carryforward.

Mayor Hanwell stated the new Thomas and Jill Lincoln Foundation that he serves on, the family had an affinity for animals and were offering to support canines for police departments. He feels something like a dog park and possibly having their names recognized for a significant contribution might be something they would like to contribute to.

Jansen stated to take the \$26,000 out of his carryforward as he is confident that there will be donors.

Mr. Shields moved to approve, with the emergency clause and with an increase of \$54,000.00, of which, the \$54,000.00 is to be split between the Capital Fund and the Carryforward fund from Parks, seconded by Mr. Simpson. Motion passed 7-0.

14. 22-109-4/25 – Amend code, Chapter 941 – Garbage

Mr. Piccoli stated they've been talking about changing this ordinance. Tipping fees are not coming down and seem to be going in the other direction. These items were discussed at the budget meeting last week. Nino stated back in the day they were using bigger trucks and now

they are at 25 cubic yards. The hopper area is for a yard container. Asking to charge private hauler \$300 now instead of \$200 to register. The actual panels are 7.5 cubic yards compacted and that is the reason for the flat rate change from \$135 to \$165 to \$270 to \$330, it's more reflective of what the costs are today with the panels we have in the trucks today.

Nino stated in the ordinance specifically 941.06 it references \$16 and that is what we are charging monthly for residential pickup for single dwelling in the ordinance the written portion is at \$14 and the numeric is \$16 and those need to coincide. Norton Environmental is referenced for years since the CPF opened and that was in 1993 and they are no longer in contract with the county.

Monthly rental fees for rear load and front load containers are at \$8 and the request is to go to \$10.

Yard waste in discrepancies - immediate day following not same day. We don't have a landfill anymore either and we need to strike that language out.

John Coyne referenced #7 - the definition of properly prepared rubbish and garbage should maybe read - all additional non-properly prepared rubbish or garbage has an additional charge.

Section 941.02 – add except for composting because it shouldn't be illegal to compost in the city. Nobody really does incineration. Maybe do something with specific weight limits that are mentioned. Some on council feel some kind of weight limit is necessary to consider the sanitation staff to prevent injury leading to workers compensation. Mr. Coyne stated he just wants the code to match with what is going on today.

Nino stated that Mr. Huber has not looked at any changes they've made.

Email questions or comments to Nino.

***Hold until next meeting.

15. Executive Session: (public employment / Imminent litigation)

It was moved by Mr. Shields and seconded by Mr. Simpson to enter into Executive Session at 6:51 p.m. for two purposes; to consider the investigation of charges or complaints against a public employee, and to discuss disputes involving the City which are the subject of pending or imminent court action. Session will include the Mayor. The roll was called and motion passed by the yea votes of B. Lamb, P. Rose, J. Shields, J. Coyne, D. Simpson, R. Haire and J. Hazeltine.

There being no further business, the Finance Committee reconvened and adjourned at 7:30 p.m.

John M. Coyne, Chairman