

**Finance Committee**  
**Monday, September 12, 2022**  
**5:30 p.m. Medina City Hall – Multi-Purpose Room**

**In attendance:** J. Coyne – Chairman, P. Rose, J. Shields, B. Lamb, R. Haire, and Dennie Simpson. Jessica Hazeltine was absent.

**Also present:** Mayor Hanwell, Greg Huber, Keith Dirham, Nino Piccoli, Chief Walters, Andrew Dutton, Dan Gladish, Jansen Wehrley, Chief Kinney, Kimberly Marshall, Barb Dzur, Cindy Lastuka, Rick & Tammy Kirby, Alyssa Alfano, Sara Crawford, and Kathy Patton.

1. Assignment of Requests for Council Action

2. 22-194-9/12 – CHIP Private Rehab, 172 Normandy Dr.

Contractor is C & J Noble. This CHIP rehab is for 172 Normandy Dr. Brunswick, OH. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 6-0.

3. 22-195-9/12 – Budget Amendments

#2022-027 – Misc. ARPA, Fuel Increases

Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passed 6-0.

4. 22-196-9/12 – Repayment of Over-Charge to Hospital

Medina Hospital was overcharged for Sanitation services by \$2,334.00 per month from 2010 (for 7 ½ months) to 2022 for a total of \$344,265.00. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passed 6-0.

5. 22-197-9/12 – Donate Used Mitel Phones to Medina County Sheriff's Office

Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passed 6-0.

6. 22-198-9/12 – Donate Used PC's to Medina City Schools

Mr. Simpson moved to approve, seconded by Mr. Rose Motion Passed 5-1. Jim Shields abstained.

7. 22-199-9/12 – Create New Internal Service Fund for IT

Setting up of new Fund (#668) IT rate to be charged to departments:

\$215.00 per month per PC or laptop for 2023 and 2024 and 10% of that for tablets.

\$225.00 per month per PC or laptop for 2025 and 2026 and 10% of that for tablets.

\$235.00 per month per PC or laptop for 2025 and 2026 and 10% of that for tablets.

Asking for advance from General Fund (#001) to the IT Fund (#688) in the amount of \$75,000 to cover expenditures until revenues can catch up. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passed 6-0.

8. 22-200-9/12 – Purchase 2023 Ford F-150 – Parks

New Truck will replace a 2009 GMC truck identified for replacement through the 2022 budgeting process. Estimated cost is \$43,653.44. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 6-0.

9. 22-201-9/12 – Modify ED & Marketing Manager Job Description

The modifications are to better reflect the work and tasks associated with this position. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passed 6-0.

10. 22-202-9/12 – Expenditure – C & J Noble Construction – CHIP Rehab

Approval requested of a new vendor and CHIP Home repair at 416 West Park Blvd., Medina, OH. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passed 6-0.

11. 22-203-9/12 – Grant Application – Urban Canopy Restoration Grant

Request for grant application from ODNR Division of Forestry, city will apply for \$7,500 that will require a \$7,500 match. With this grant the city will be adding trees to Ray Mellert Park in the area of the enlarged parking area and the dog park. Costs will include purchase of 50+ trees, installation and protective fencing and water systems. If the city receives the grant, work will be completed in 2023. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion Passed 6-0.

12. 22-204-9/12 – RFP's Drug Screen and Related Services

RFP's for drug screening and associated professional services for the employees of the City of Medina. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passed 6-0.

13. 22-205-9/12 – ODOT Consent Legislation – Bridge Inspection Program

Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion Passed 6-0.

14. 22-206-9/12 – Expenditure – Cattman Co. Inc. – Rotunda Flooring (ARPA)

Last phase of rotunda renovation project. Scope of work involves grinding of current floor tile surfaces then polishing sealer finish of same. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passed 6-0.

15. Executive Session: (collective bargaining)

It was moved by Mr. Shields and seconded by Mr. Simpson to enter into Executive Session at 5:57 p.m. to include the Mayor to consider preparing for, conducting, or reviewing negotiations or bargaining sessions with employees concerning their compensation or other terms and conditions of their employment.

The executive session adjourned at 6:17 and Finance Committee reconvened and adjourned at 6:18 p.m.

John M. Coyne, Chairman