

PROJECT SCOPE

City of Medina Job No. 1073: City Hall Parking Structure Storm Sewer Outlet Installation

General

- **Base Bid**

This project consists of the removal and replacement of the existing storm and installation of new storm sewer to provide a drainage outlet for the new parking structure constructed adjacent to Medina City Hall at 123 W. Liberty Street. In addition, this project will include the installation of an underground storm water storage chamber to be used to provide post-construction water quality for the parking structure and surrounding developable parcels. Below please find a general summary of items that are included as a part of the Base Bid for this project:

1. Clearing and grubbing of the existing trees located within the project limits.
2. Sawcutting and pavement removal.
3. Sawcutting and sidewalk removal.
4. The removal of an existing storm sewer of varying size and type.
5. The removal of existing storm sewer structures.
6. Installation of new storm sewer of varying diameter at various depths.
7. Installation of new pre-cast concrete storm sewer structures of varying diameter and depth.
8. Excavation and embankment for the installation of an underground storm water storage chamber.
9. Installation of an underground storm water storage chamber and associated components.
10. Installation of new concrete sidewalk.
11. Installation of a new concrete curb ramp.
12. Installation of new concrete curbing.
13. Installation of new concrete drive aprons.
14. Installation of various erosion control measures.

Maintenance of Traffic (construction phasing):

During construction of the BASE BID, the contractor will be permitted to close certain portions of W. Liberty Street to through traffic between N. Court Street and N. Elmwood Avenue while storm sewer is being installed along W. Liberty Street. The plans include standard lane closure details that will need to be followed during construction. A minimum of one lane of traffic must be maintained on W. Liberty Street at all times throughout the project. Prior to the Pre-Construction Meeting, the Contractor will be required to submit to the City of Medina Engineer's Office a proposed construction schedule. The schedule submitted must have provisions as necessary to maintain access for the businesses and their patrons. The schedule shall be approved by the City of Medina prior to the start of construction. The Contractor will be required to maintain emergency access to all residents and businesses at all times during the construction process.

Bid Information

- The bid includes the furnishing of all labor, materials and equipment necessary to construct the improvements as outlined within these bid specifications and project plans.
- State of Ohio prevailing wage rates will apply to this project. Wage rates for all labor utilized for constructing and installing this project must be in strict accordance with the most recent State of Ohio prevailing wage rate schedule. A copy of these rates is included within this bid package (see section 6).
- The final completion date for the project has been set as June 30, 2021; however, bidders will be given the opportunity to submit and earlier completion date if they desire. Please note completion will be one of the factors used in evaluating bids.
- Award of the project is not anticipated to occur before January 26, 2021. A notice to proceed will likely be issued within two weeks of the project award; prior to February 5, 2021. If the Notice to Proceed is issued after February 5, 2021 the completion date provided will be adjusted accordingly.
- The contractor is reminded that this project will be completed in conjunction with the Medina County Sanitary Engineer's Office. All inspection of the existing sanitary sewer and appurtenances will be conducted by the Medina County Sanitary Engineer's Office; however, all submittals and paperwork shall be turned into the Medina City Engineer.
- The Contractor and each subcontractor will be required to maintain during the life of the contract Worker's Compensation Insurance, Public Liability Insurance with minimum coverage amounts of \$1,000,000 per occurrence, Property Damage with minimum coverage amounts of \$1,000,000 per occurrence, and Vehicle Liability Insurance.
- The Contractor and all Sub-Contractors must be registered with the City of Medina to work in the City. Please contact the City of Medina Building Department at (330) 722-9030 for details regarding registration requirements and fees. No additional permits will be required to complete this project; however, City of Medina Special Hauling Permits for overweight or oversized loads will still apply.

Bid Instructions

Please be advised that for a Bid to be accepted for consideration by the City of Medina, the following items MUST be completed and submitted:

1. Non-Collusion Agreement (included in Section 8: Bid Documents)
2. Bid Bond (to be supplied by the Bidder)
3. Bidder Information and Experience Record (included in Section 8: Bid Documents)
4. Bid Proposal Form (included in Section 8: Bid Documents)

Bid and Award Date

Bids will be accepted until 10:00 A.M. on Friday, January 22, 2021, at which time they will be opened and read publicly. The City will award the bid no later than January 26, 2021. The City anticipates issuing a notice to proceed no later than February 5, 2021.

Voluntary Pre-Bid Meeting

A voluntary pre-bid meeting will be conducted by the City of Medina on Thursday, January 14, 2021 at 10:00 AM in the Rotunda of Medina City Hall, 132 North Elmwood Avenue, Medina, Ohio. Attendance is not required in order to submit a bid.