

PROJECT SCOPE
City of Medina Job No. 1124: City of Medina Fire Station #1 Site Improvements Project

General

• **Base Bid**

This project consists of the removal and replacement of the existing concrete parking lot pavement and sidewalk at the City of Medina's Fire Station No. 1 located at 300 W. Reagan Parkway. Below please find a general summary of items that are included as a part of the Base Bid for this project:

1. Construction sequencing of work to maintain fire station operations.
2. Existing concrete pavement removal.
3. Existing concrete sidewalk removal.
4. The removal and replacement of certain existing storm sewer and structures.
5. Excavation of existing subgrade to accommodate new pavement and base thickness.
6. Installation of new fiber reinforced concrete pavement and curbing.
7. Installation of new fiber reinforced concrete sidewalk.
8. Pavement markings.
9. Final grading, topsoil placement, and seeding of all areas within the construction limits.

• **Bid Additive #1 Bid – Fire Station No. 1 Additional Parking Area**

The Bid Additive #1 Bid portion of this project consists of installing an additional 139 square yards of new concrete pavement at the southwest corner of the existing parking lot as detailed within the project plans. Bidders will be required to provide pricing for both the Base Bid and the Bid Additive #1 Bid. The City may elect to not perform the Bid Additive #1 Bid.

Construction Phasing:

Fire Station No. 1 will remain operational throughout the duration of the project. The project documents include a sequencing plan that was established to help facilitate the operations of the station during construction and includes time limitations for construction. The contractor may submit an alternate sequencing plan to the City Engineer for approval; however, any alternate plan submitted must take into account these time restrictions. For bidding purposes the contractor should assume the sequence of construction provided within the project plans will be followed.

Bid Information

- The bid includes the furnishing of all labor, materials and equipment necessary to construct the improvements as outlined within these bid specifications and project plans.
- State of Ohio prevailing wage rates will apply to this project. Wage rates for all labor utilized for constructing and installing this project must be in strict accordance with the most recent State of Ohio prevailing wage rate schedule. A copy of these rates is included within this bid package (see section 6).
- The final completion date for the project has been set as July 1, 2024. Final completion shall be defined as the point when all items have been completed and accepted by the City of Medina.
- The Contractor and each subcontractor will be required to maintain during the life of the contract Worker's Compensation Insurance, Public Liability Insurance with minimum coverage amounts of \$1,000,000 per occurrence, Property Damage with minimum coverage amounts of \$1,000,000 per occurrence, and Vehicle Liability Insurance.
- The Contractor and all Sub-Contractors must be registered with the City of Medina to work in the City. Please contact the City of Medina Building Department at (330) 722-9030 for details regarding registration requirements and fees. No additional permits will be required to complete this project. Please note you do not need to be registered to submit a bid; however, prior to the start of construction the registration process must be completed.
- Each bid must be accompanied by a Certified or Cashier's Check, or a Bid Bond, in the amount of ten percent (10%) of the total amount bid, made payable to the City of Medina, Ohio as a guarantee that if the bid is accepted, a contract will be entered into with the City of Medina within thirty (30) days, and in default thereof, said check or bond will be forfeited to the City of Medina as liquidated damages.

Bid Instructions

Please be advised that for a Bid to be accepted for consideration by the City of Medina, the following items MUST be completed and submitted:

1. Non-Collusion Agreement (included in Section 8: Bid Documents)
2. Bid Bond (to be supplied by the Bidder)
3. Bidder Information and Experience Record (included in Section 8: Bid Documents)
4. Bid Proposal Form (included in Section 8: Bid Documents)

Bid and Award Date

Bids will be accepted until 10:00 A.M. on Thursday, August 24, 2023, at which time they will be opened and read publicly. The City will award the bid no later than August 28, 2023. The City anticipates issuing a notice to proceed no later than September 8, 2023.

Voluntary Pre-Bid Meeting

A voluntary pre-bid meeting will be conducted by the City of Medina on Tuesday, August 15, 2023 at 10:00 AM in the Rotunda of Medina City Hall, 132 North Elmwood Avenue, Medina, Ohio. Attendance is not required in order to submit a bid.