

PROJECT SCOPE

City of Medina Job No. 946C: Ray Mellert Park Fitness Trail Phase II

General

- **Base Bid**

This project consists of the installation of a ten (10) foot wide asphalt access drive approximately 800 feet in length and the installation of a five (5) foot wide fitness trail approximately 520 feet in length. Below please find a general summary of items that are included as a part of the Base Bid for this project:

1. Sidewalk removal.
2. Grading as necessary for the installation of the proposed asphalt drive and asphalt fitness trail.
3. Storm sewer installation for drainage under the proposed fitness trail.
4. Installation of aggregate stone base for the proposed asphalt fitness trail.
5. Installation of the proposed asphalt fitness trail.
6. Installation of the proposed asphalt access drive
7. Final grading, topsoil placement, and seeding of all areas within the construction limits.

Materials and Equipment Storage / Construction Traffic:

This project takes place within one of the City of Medina parks. Construction site access for the project shall only occur from Foundry Street as indicated on the plans. The existing gravel access drive off Foundry Street shall be used as a temporary access drive throughout the construction process. A general area for construction materials and equipment staging has been identified on the plans. Prior to the start construction the contractor and City Engineer shall meet on site to solidify the exact area to be used for staging. The contractor will be responsible for the restoration of all areas used for storage and staging. The contractor is also reminded that this project will be taking place within a heavily used pedestrian area. The contractor will be required to maintain a safe and secure work site. No exposed open excavations will be permit overnight without proper safety precautions provided.

Bid Information

- The bid includes the furnishing of all labor, materials and equipment necessary to construct the improvements as outlined within these bid specifications and project plans.
- Federal Labor Standards and Provisions will apply to this project. Wage rates for all labor utilized for constructing and installing this project must be in strict accordance with the most recent Davis-Bacon prevailing wage rate schedule. A copy of these rates is included within this bid package (see Section E).
- The final completion date for the project is August 28, 2021; however, bidders will be given the opportunity to submit an earlier completion date if they so desire.
- This project is partially funded through a Community Development Block Grant (CDBG). All federal general contract conditions and federal equal opportunity provision requirements for bidders must be strictly adhered to.
- The Contractor and each subcontractor will be required to maintain during the life of the contract Worker's Compensation Insurance, Public Liability Insurance with minimum coverage amounts of \$1,000,000 per occurrence, Property Damage with minimum coverage amounts of \$1,000,000 per occurrence, and Vehicle Liability Insurance.
- The Contractor and all Sub-Contractors must be registered with the City of Medina to work in the City. Please contact the City of Medina Building Department at (330) 722-9030 for details regarding registration requirements and fees. No additional permits will be required to complete this project. Please note that contractors do not need to be registered to submit a bid.

Bid Instructions

Please be advised that for a Bid to be accepted for consideration by the City of Medina, the following items MUST be completed and submitted:

1. Non-Collusion Agreement (included in Section F: Bid Proposal Forms)
2. The Federal Bid Submittal Required Forms (included in Section F: Bid Proposal Forms)
3. Financial Guarantee (to be supplied by the Bidder)
4. Bidder Information and Experience Record (included in Section F: Bid Proposal Forms)
5. Bid Proposal Form (included in Section F: Bid Proposal Forms)

Bid and Award Date

Bids will be accepted until 11:00 A.M. on Thursday, April 22, 2021, at which time they will be opened and read publicly. The City anticipates awarding the bid no later than Tuesday, April 27, 2021. The City anticipates issuing a notice to proceed no later than May 7, 2021.

Voluntary Pre-Bid Meeting

A voluntary pre-bid meeting will be conducted by the City of Medina on Tuesday, April 13, 2021 at 11:00 AM in the Rotunda of Medina City Hall, 132 North Elmwood Avenue, Medina, Ohio. Attendance is not required in order to submit a bid.