

**PROJECT SCOPE**  
**City of Medina Job No. 947: Medina Airport Dry Detention Basin**

**General**

This project consists of the installation of a dry detention basin at the Medina Municipal Airport. . Below please find a general summary of items that are included as a part of the Base Bid for this project:

1. Installation of various erosion control measures.
2. Clearing and grubbing of the existing trees located within the project limits.
3. The removal of existing storm sewer type.
4. Stripping, stockpiling and re-spreading topsoil.
5. Installation of new storm sewer of varying diameter at various depths.
6. Installation of new pre-cast concrete storm sewer structures of varying diameter and depth.
7. Grading and excavation of existing soils.
8. Installation of two stone dikes.
9. Installation of a storm outlet structure
10. Fine grading and seeding of all disturbed areas.

**Construction Safety & Phasing Plan (CSPP) and Safety Plan Compliance Document (SPCD)**

Included within the Contract Documents is the Construction Safety & Phasing Plan (CSPP). Bidders are also directed to sheet 9 of the plan set which includes additional information regarding the CSPP. The CSPP sets forth benchmarks and requirements for the projects, and is the Airport Operator's guideline for developing the highest levels of safety security and efficiency at the airport during project construction.

The contractor shall be required to submit a Safety Plan Compliance Document (SPCD) to the Airport Operator describing how the Contractor will comply with the requirements of this CSPP.

All costs associated with the preparation and development of the SPCD, and costs associated with the labor, materials and equipment necessary to implement the SPCD shall be paid under contract lump sum unit price line item #23.

**Bid Information**

- o The bid includes the furnishing of all labor, materials and equipment necessary to construct the improvements as outlined within these bid specifications and project plans.
- o State of Ohio prevailing wage rates will apply to this project. Wage rates for all labor utilized for constructing and installing this project must be in strict accordance with the most recent State of Ohio prevailing wage rate schedule. A copy of these rates is included within this bid package (see section 6).
- o Award of the project is not anticipated to occur before April 26, 2021. A notice to proceed will likely be issued within two
- o The Contractor and each subcontractor will be required to maintain during the life of the contract Worker's Compensation Insurance, Public Liability Insurance with minimum coverage amounts of \$1,000,000 per occurrence, Property Damage with minimum coverage amounts of \$1,000,000 per occurrence, and Vehicle Liability Insurance.
- o The Contractor and all Sub-Contractors must be registered with the City of Medina to work in the City. Please contact the City of Medina Building Department at (330) 722-9030 for details regarding registration requirements and fees. No additional permits will be required to complete this project; however, City of Medina Special Hauling Permits for overweight or oversized loads will still apply. Please note, registration is not required to submit a bid.

**Project Schedule**

The City has set substantial completion date for the project as November 30, 2021 and final completion as April 30, 2022; however, the bidder's will be given the opportunity to submit an earlier completion date, if they desire. Completion date will be one of the factors utilized by the City of Medina when evaluating bids. The bidder must submit a completion date with the bid submitted.

**Bid Instructions**

Please be advised that for a Bid to be accepted for consideration by the City of Medina, the following items **MUST** be completed and submitted:

1. Non-Collusion Agreement (included in Section 8: Bid Documents)

2. Bid Bond (to be supplied by the Bidder)
3. Bidder Information and Experience Record (included in Section 8: Bid Documents)
4. Bid Proposal Form (included in Section 8: Bid Documents)

Bid and Award Date

Bids will be accepted until 10:00 A.M. on Friday, May 21, 2021, at which time they will be opened and read publicly. The City anticipates awarding the bid no later than May 24, 2021. The City anticipates issuing a notice to proceed no later than May 28, 2021. Please note, if the Notice to Proceed is issued after May 28, 2021 the completion date provided will be adjusted accordingly.

Voluntary Pre-Bid Meeting

A voluntary pre-bid meeting will be held at 10:00 AM at the Medina Municipal Airport, 2050 Medina Road, Medina, Ohio, on Thursday, May 13, 2021. Bidders are not required to attend.

\*The City of Medina reserves the right to reject any and all bids and the right to waive any informalities or irregularities in the bidding\*