



Parade Permit

Name of Sponsoring Organization: _____

Signature of Applicant: _____

Printed Name _____

Email Address _____

Address: _____ Telephone Number: _____

City: _____ State: _____ Zip Code: _____

Purpose of Parade: _____

Date of Parade: _____ Time of Line-Up for Parade: _____

Actual Time of Parade (start to finish): _____

Number of Participants: _____ Number of Vehicles: _____

Parade Route: (Attach Detailed Map)

Please complete Lending Form (attached) IF barricades and/or cones are required from the Street Department.

FOR SAFETY PURPOSES, NO OBJECTS ARE TO BE THROWN FROM ANY PARADE VEHICLE. IT IS THE RESPONSIBILITY OF THE SPONSORING ORGANIZATION TO NOTIFY PARTICIPANTS IN THE PARADE OF THIS RULE.

Please note spray paint is prohibited on the street and/or sidewalk when marking the parade route. Also, if your event is not co-sponsored by the City of Medina, the sponsoring organization is/will be responsible for hiring and providing traffic control professionals. The Medina Police Department no longer provides traffic control for events not co-sponsored by the City of Medina. Intermittent, short closures of streets or right of way may be permitted to get runners/racers through, but access must remain available to the public, residences and businesses at all times. Failure to follow these guidelines may result in denial of future permit requests.

Security Arrangements: _____

First Aid Arrangements: _____

Trash Arrangements: _____

Approved by: Police Chief: _____ Date: _____

Parks Director: _____ Date: _____

Service Director: _____ Date: _____

Mayor: _____ Date: _____



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Street Department Lending Form

IN ADVANCE OF YOUR EVENT, PLEASE CALL 330-722-9037 FOR **AVAILABILITY** OF BARRICADES / CONES NEEDED

Complete this lending form if you wish to have the barricades/cones delivered to a site you specify. Or if you prefer, you may come to the City Garage at 781 West Smith Road to pick-up and drop-off the barricades/cones. **PLEASE BE SPECIFIC ABOUT THE NUMBER OF BARRICADES AND/OR CONES YOU WILL NEED FOR YOUR EVENT.** Keep in mind you will be responsible for all of the barricades/cones borrowed to be returned to the Street Department.

I would like to borrow the following number of:

Barricades: _____

Large Cones: _____

Small Cones: _____

Check one of the two choices below:

1) BARRICADES/CONES ARE FOR BROADWAY CLOSURE ONLY: _____

2) BARRICADES/CONES TO BE DELIVERED TO A SPECIFIC SITE: _____ (If so, please provide a delivery address or a map): _____

SIGNATURE: _____

DATE: _____

PRINT NAME: _____

ADDRESS: _____

PHONE: _____

ORGANIZATION: _____

For office use only:

Date of pick-up / drop-off: _____

Date of Return: _____ Count Verified: _____