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[www.medinaoh.org](http://www.medinaoh.org)

December 10, 2024

Medina City Council is accepting applications for the position of Ward 1 Councilperson to fill the unexpired term ending 12/31/25. Applicants must be a qualified voter and a resident of the City of Medina for at least two years prior to the appointment and a resident of Ward 1. Applications are available in the office of City Council and on the City website at [www.medinaoh.org](http://www.medinaoh.org).

Applications must be submitted to the office of Medina City Council, 132 N. Elmwood Ave., Medina, OH 44256 **no later than 4:00 p.m., Monday, January 27, 2025.**

Medina City Council  
132 N. Elmwood Ave.  
Medina, OH 44256

**APPLICATION  
FOR APPOINTMENT TO MEDINA CITY COUNCIL**  
*All applications must be returned by 4:00 p.m., Monday, January 27, 2025*

*Date:* \_\_\_\_\_

*Name:* \_\_\_\_\_  
(last) (first) (middle initial)

*Home Address:* \_\_\_\_\_ *E-Mail Address:* \_\_\_\_\_

*Home/Cell Telephone:* \_\_\_\_\_ *Work Telephone:* \_\_\_\_\_

*Length of Residence in City of Medina:* \_\_\_\_\_

*Occupation:* \_\_\_\_\_

*Employer:* \_\_\_\_\_

*Business Address:* \_\_\_\_\_

*Educational Background:*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Civic/Organizational Affiliations (indicate office held):*

\_\_\_\_\_  
\_\_\_\_\_

*Note: All information provided in this application is public record.*



## Article III

### THE COUNCIL

#### SECTION III-1. Composition and Term.

The legislative powers of the City, except as otherwise provided by this Charter and by the Constitution of the State of Ohio, shall be vested in a Council of seven (7) members, one of whom shall be elected by the people as the President of Council.

The President of Council and two (2) members of the Council shall be elected at large. The other four (4) members of Council shall be designated as Ward Councilmen, and they shall be elected by the voters in their respective wards. One Ward Councilman shall be elected from each of the four (4) wards in the City of Medina, as those wards now exist or as they may, from time to time, be altered by the Council.

At the first regular Municipal election following adoption of this amendment, the President of Council, two (2) Councilmen at large and the Ward Councilmen from Ward No. 2 and Ward No. 4 shall be elected, and they shall assume office on the first day of January following their election, for terms of four years or until their successors are elected, except that one of such at large Councilmen shall be elected for a term of two years only; that same at large Council seat shall then become the at large Council position to be filled at the next regular Municipal election.

At the second regular Municipal election following adoption of this amendment, one (1) Councilman at large and the Ward Councilmen from Ward No. 1 and Ward No. 3 shall be elected, and they shall each assume office on the first day of January following their elections, for terms of four years or until their respective successors are elected.

All candidates seeking election shall in their petitions for nomination designate the office sought and the term thereof.

(Approved by voters November 8, 1966. )

#### SECTION III-2. Qualifications.

Each member of Council shall have been for at least two (2) years immediately prior to his election, and during his term of office shall continue to be, a resident of the City and a qualified elector thereof. He shall not hold any other public office except as otherwise provided in this Charter or ordinance, and that of Notary Public or of membership in the State Militia, or the Reserve Corps of the United States.

Each Ward Councilman shall have been at the time of the filing of his declaration of candidacy, and during his term of office shall continue to be, a resident of the Ward which he represents.

(Approved by voters November 3, 1970. )

#### SECTION III-3. Removal.

The Council shall be the judge of the election and qualifications of its own members. It may expel or remove any member for gross misconduct, or malfeasance or nonfeasance in or disqualification for office, or for the conviction while in office of a crime involving moral turpitude, or for a violation of his oath of office, or persistent failure to abide by the rules of the Council, or the absence without justifiable excuse from three consecutive regular meetings of the Council; provided, however, that such expulsion shall not take place without the concurrence of two-thirds (2/3) of the members of Council nor until the accused member shall have been notified in writing of the charge against him at least ten (10) days in advance of any hearing upon such charge, and he or his counsel has been given an opportunity to be heard, present evidence or examine any witness appearing in support of such charge.

#### SECTION III-4. Vacancies in Council.

Whenever the office of a Councilman shall become vacant, the vacancy shall be filled by a majority vote of all the remaining members of the Council and if the vacancy shall not be so filled within forty-five days, the Mayor shall fill it by appointment. Each Councilman so elected or appointed to fill a vacancy shall hold office for the balance of the unexpired term or until the beginning of the term of a successor elected for the unexpired term as hereinafter provided. A successor shall be elected for the unexpired term at the next Municipal election if:

- (a) Such election shall occur more than two years prior to the expiration of the unexpired term, and

(b) The vacancy shall have occurred more than seventy-five (75) days prior to such election.

### SECTION III-5. President of Council - Duties.

The President of Council shall have all the powers, duties, functions, obligations and rights of any other member of Council, and, in addition thereto, he shall preside at all meetings of Council, and when the Mayor is absent from the Municipality or unable for any cause to perform his duties, the President of Council shall become the acting Mayor and during such periods, shall have the same powers and perform the same duties as the Mayor.

### SECTION III-6. Successor to the Mayor.

(a) In the case of the death, disqualification, removal, or resignation of the Mayor after such Mayor has assumed office and before the filing deadline for the next regular municipal election, the duties of the Mayor shall be discharged by the Acting Mayor to assume the office within forty-five (45) days in the following order of succession: Council President; if the Council President is unable to or declines to serve as Acting Mayor, then the Council Members at-Large in descending order of longevity in service in the office of Council Member At-Large; if all the Council Members At-Large are unable to or decline to serve as Acting Mayor, the Ward Council Members in descending order of longevity in service in the office of Ward Council. In the event that more than one Council Member At-Large has the same longevity in service in the office of Council Member At-Large, he that received the largest number of votes in the most recent general election may serve as Acting Mayor. In the event that more than one Ward Council Member has the same longevity in service in the office of Ward Council Member, he that received the largest number of votes in the most recent general election may serve as Acting Mayor. The Acting Mayor shall serve until January 1<sup>st</sup> of the year following the next regular election. Under such circumstances, the office of Mayor shall be elected at the next regular municipal election for a two (2) year term commencing January 1<sup>st</sup> of the year following such election.

(b) In the case of the death, disqualification, removal, or resignation of the Mayor after such Mayor has assumed office and after the filing deadline for the next regular municipal election, the Acting Mayor as outlined in Art. III, Section 6, Paragraph (a), shall serve as Acting Mayor for the remaining unexpired term of Mayor.

(c) In the case of the death, disqualification, removal or resignation of the Mayor at any time after the filing deadline for the next regular Mayoral election and before the newly elected Mayor assumes the office, the Acting Mayor shall serve until January 1st of the year succeeding the Mayoral election. At that time, the newly elected Mayor shall assume the office and the Acting Mayor shall resume his previous office. Should there be no candidate elected to fill the office of Mayor, the Acting Mayor shall continue to hold the office under the conditions set forth in Section 6, Paragraph (a), above.

(d) Prior to January 1st of the period set forth in Section 6, Paragraph (c), above, if the office of President of Council is temporarily vacated because the President of Council has become the Acting Mayor, the President of Council Pro Tem shall serve in the office of President of Council and a temporary vacancy on Council shall be permitted to exist. In the event the Acting Mayor will be required to continue serving as Mayor after January 1st, Council shall fill the vacancy in the office of President of Council and any subsequent vacancies in the manner prescribed in Article III of this Charter. (Amended 11-6-07.)

### SECTION III-7. Vacancy of Office of President of Council.

Any vacancy in the office of President of Council, whether occurring by death, disqualification, removal or resignation, or by succession to the office of Mayor, shall be filled by the remaining members of Council, which appointee shall hold office for the balance of the unexpired term or until his successor is elected and qualified. If the vacancy be not so filled within thirty (30) days, the Mayor shall fill it by appointment. Council shall select or the Mayor appoint one of the members of Council to become President.

### SECTION III-8. Organization.

On or before the 8th day of January 1954, and on or before the 8th day in January of each year thereafter, the Council shall meet in the Council Chamber and organize.

### SECTION III-9. Council Meetings.

The Council shall hold at least one regular meeting in each calendar month. A majority of the members of the Council shall constitute a quorum for the transaction of business at any meeting of the Council, but a lesser number may adjourn the meeting from time to time and compel the attendance of absent members. At any meeting at which a quorum is present, any ordinance or resolution may be passed or adopted, or any other action taken, by the affirmative votes of four members of the Council unless a larger number be required by the provisions of this Charter or by the laws of Ohio. The Clerk of the Council shall keep a record of its proceedings in a Journal in which the yea or nay vote of each Councilman voting on an ordinance or resolution shall be entered. All meetings of the Council shall be open to the public and its Journal shall be available for public inspection at all reasonable times.

#### SECTION III-10. General Ordinances.

The Council shall by ordinance make provision for:

- (a) The time and place of regular meetings of the Council;
- (b) The method of calling special meetings of the Council;
- (c) The form and method of enactment of its ordinances and adoption of its resolutions;
- (d) The method of giving public notice of the enactment of its ordinances and adoption of its resolutions, and of any other of its acts or proceedings which it deems proper to publish;
- (e) The procedure for making public improvements and for levying assessments, including the procedure for combining two or more public improvements, and the levying of assessments therefore in one proceeding if the Council finds that it will be economical and practical to undertake such improvements jointly;
- (f) The advertising and awarding of contracts;
- (g) Such other general regulations as the Council may deem necessary.

#### SECTION III-11. Effective Date of Ordinances and Resolutions.

Each ordinance providing for the appropriation of money, or for an annual tax levy, or for improvements petitioned for by the owners of a majority of the foot frontage of the property benefitted and to be specially assessed therefor, and any emergency ordinance or resolution necessary for the immediate preservation of the public peace, health or safety, shall take effect, unless a later time be specified therein, upon its signature by the Mayor, or upon the expiration of the time within which it may be disapproved by the Mayor, or upon its passage after disapproval by the Mayor, as the case may be. No other ordinance or resolution shall go into effect until thirty days after its final passage by the Council. Each emergency measure shall contain a statement of the necessity for such emergency action and shall require the affirmative votes of at least 2/3 of the members of the Council for its enactment. No action of the Council in authorizing any change in the boundaries of the City, or the surrender or joint exercise of any of its powers, or in granting any franchise, or for the sale, lease or trade of City park land, or in contracting for the supply to the City or its inhabitants of the product or service of any utility, whether Municipally owned or not, shall be taken as an emergency measure.

(Approved by voters November 6, 2012.)

#### SECTION III-12. Salaries and Bonds.

The Council shall fix the salary or compensation of each officer, employee and member of any board or commission of the City. Any such person may be required by the Council, from time to time, to furnish a bond or bonds for the faithful performance of his duties; and the Council may provide that the premium for any such bond shall be paid by the City. The compensation of the Mayor, Director of Finance and of each member of the Council shall not be changed except it be fixed at least thirty days before the time for filing nominating petitions for the terms beginning on the next succeeding first day of January, and shall not thereafter be changed in respect of any such terms or any part thereof. The compensation of each officer, employee and member of a board or commission of the City shall be fixed by the Council, and, subject to the power of the Council to provide otherwise by ordinance or resolution, may be changed at any time in its discretion.

(Approved by voters November 5, 1986)

#### SECTION III-13. Meetings.

All meetings of Council, all meetings of Commissions and all other groups acting on a City matter shall be regulated in accordance with the Ohio Open Meeting Law as defined in Sec. 121.22 of the Ohio Revised Code as it now exists or as it may be amended from time to time.

## SECTION 31.01 SCHEDULE OF PAY FOR ELECTED OFFICIALS

All elected officials of the City of Medina, Ohio, shall be paid a salary in accordance with the following schedule of pay basis:

Director of Finance*	\$93,156.00 (Annual - 2022)	Payable Bi-weekly
	\$94,321.00 (Annual - 2023)	Payable Bi-weekly
	\$95,500.00 (Annual - 2024)	Payable Bi-weekly
	\$96,694.00 (Annual - 2025)	Payable Bi-weekly

(Ord. 42-00, 171-05, 99-17, 131-21)

Mayor	\$88,759.32 (Annual - 2022)	Payable Bi-weekly
	\$90,978.16 (Annual - 2023)	Payable Bi-weekly
	\$93,252.64 (Annual - 2024)	Payable Bi-weekly
	\$95,584.06 (Annual - 2025)	Payable Bi-weekly

(Ord. 43-00, 170-05, 171-07, 109-13, 99-17, 131-21)

President of Council	\$13,776.00 (2022 & 2023+)**	Payable Monthly
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Council Members	\$ 9,180.00 (2022 & 2023+)**	Payable Monthly
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\*\*The salaries after 2023 shall stay the same until Council should take further action to increase at that time.

(Ord. 103-17, 32-19)

Municipal Court Judge *	ORC 1901.11	Payable Bi-weekly
Clerk of Court*	ORC 1901.31	Payable Bi-weekly

(Ord. 26-07)

\*That in accordance with Article III, Section 12 of the Charter of the City of Medina, Ohio, the above referenced increases shall take effect for those officials taking office January 1, 2022.