



**CITY of MEDINA**  
**Board of Zoning Appeals**  
**Organizational Meeting Minutes**  
**January 12, 2023**

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Meeting Date: January 12, 2023

Meeting Time: 7:00 PM

Present: Brandilyn Fry, Robert Henwood, Bert Humpal, Mark Williams  
Andrew Dutton (Community Development Director), Sarah Tome (Administrative Assistant)

Absent: Paul Roszak

**Approval of Minutes**

Mr. Henwood made a motion to approve the minutes from December 8, 2022 as submitted.

The motion was seconded by Ms. Fry.

Vote:

Fry	<u>Y</u>
Henwood	<u>Y</u>
Humpal	<u>Y</u>
Williams	<u>Y</u>
Approved	<u>4-0</u>

**Election of Chair and Vice-Chair of the Board**

Mr. Williams made a motion to appoint Mr. Humpal as Chair of the Board of Zoning Appeals.

The motion was seconded by Ms. Fry.

Vote:

Henwood	<u>Y</u>
Humpal	<u>Y</u>
Williams	<u>Y</u>
Fry	<u>Y</u>
Approved	<u>4-0</u>

Mr. Henwood made a motion to appoint Mr. Williams as Vice-Chair of the Board of Zoning Appeals.

The motion was seconded by Ms. Fry.

Vote:

Humpal	<u>Y</u>
Williams	<u>Y</u>
Fry	<u>Y</u>
Henwood	<u>Y</u>
Approved	<u>4-0</u>

**Acceptance of 2023 Meeting Dates**

Mr. Williams made a motion to accept the 2023 meeting dates, as presented.

The motion was seconded by Ms. Fry.

Vote:

Henwood	<u>Y</u>
Humpal	<u>Y</u>
Williams	<u>Y</u>
Fry	<u>Y</u>
Approved	<u>4-0</u>

**Adjournment**

Having no further business, the meeting was adjourned.

Respectfully submitted,

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Sarah Tome

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Bert Humpal, Chairman