



CITY of MEDINA
Historic Preservation Board
Regular Meeting Minutes
November 14, 2024

Meeting Date: November 14, 2024

Meeting Time: 5:00 PM

Present: Elizabeth Biggins-Ramer, Kevin Hutchinson, Matt Strehle, Leslie Traves, Paul Wood, Andrew Dutton (Community Development Director), and Sarah Tome (Administrative Assistant)

Absent: Rebekah Knaggs, Patty Stahl

Approval of Minutes

Ms. Traves made a motion to approve the minutes from October 10, 2024, as submitted. The motion was seconded by Mr. Hutchinson.

Vote:

Biggins-Ramer	<u>Y</u>	Hutchinson	<u>Y</u>
Strehle	<u>Y</u>	Traves	<u>Y</u>
Wood	<u>Y</u>		
Approved	<u>5-0</u>		

The Court Reporter swore in all attendees.

Applications

1. H24-19 Paul Brilla 107 North Court Street CSP

Mr. Dutton stated that the applicant was requesting approval for a 9 sq. ft. (30 in. x 43 in.) window sign with white vinyl letters located on the east side of the building facing North Court Street. He stated that staff recommended approval of application H24-19 for the proposed window sign.

Present for the case was Paul Brilla of Fastsigns, 2755 Medina Road. Mr. Brilla presented the Board with a sample of the sign material. He noted that the sign would be white vinyl, which would appear duller than was shown in the application due to the smoked glass in the window.

Mr. Wood made a motion to accept the sign, as submitted.

Mr. Hutchinson seconded the motion.

Vote:

Hutchinson	<u>Y</u>	Strehle	<u>Y</u>
Traves	<u>Y</u>	Wood	<u>Y</u>
Biggins-Ramer	<u>Y</u>		
Approved	<u>5-0</u>		

Mr. Dutton stated that a large canopy had previously been located on the east side of the building facing North Broadway Street. He noted that the canopy incorporated a circular “LBF” sign on the south side and “Liberty Baptist Fellowship” lettering on the east side. Mr. Dutton added that in July of 2024, an emergency demolition was approved and the canopy was removed due to its condition and location over a public sidewalk. He stated that, in October of 2024, a Certificate of Appropriateness was approved for a new facade over the damaged canopy area and a Conditional Sign Permit was approved to reuse the circular “LBF” on the east face of the building.

Mr. Dutton stated that the current application was to reuse the “Liberty Baptist” lettering on the north wall of the building. He added that the lettering would encompass 51 sq. ft. (3 ft. x 17 ft.). Mr. Dutton stated that staff recommended approval of application H24-20 for the proposed wall sign.

Present for the case were Megan Harbath, 30749 West Landerwood Road in Cleveland, and Pastor Max Deffenbaugh, 111 North Broadway Street. Ms. Harbath stated that to meet the size requirements, Pastor Deffenbaugh had agreed to remove the “Fellowship” portion of the sign. She noted that, though the front façade was on North Broadway, most of the parishioners entered via the north entrance, to the rear of the building. Ms. Harbath stated that the letters of the current sign would be restored in an “Oil Rubbed Bronze” color.

Ms. Traves asked if the letters would be mounted directly to the building or on a board. Ms. Harbath stated that they would be mounted on a board. Ms. Traves inquired as to the color of the board behind the lettering. Ms. Harbath stated that it would be either cream or green in color. After discussion, the Board indicated that they preferred the cream color.

Mr. Strehle asked if the board for the sign matched the band on the front façade in height. There was a discussion as to the sign’s placement. Mr. Hutchinson asked the reasoning for dropping the “Fellowship” portion of the name. Ms. Harbath stated that the sign was too big to meet current standards. Mr. Dutton noted that the sign was larger than had originally been approved for the front façade, but the issue had not been addressed.

Ms. Traves inquired if the front façade could be wrapped around to incorporate the sign. Ms. Harbath stated that she preferred to keep the sign separate, as she was not sure what the next tenant for the space would want.

Ms. Traves made a motion to approve the application, as submitted with the individual letters mounted on a cream-colored sign board.

Mr. Wood seconded the motion.

Vote:

Strehle	<u>Y</u>	Traves	<u>Y</u>
Wood	<u>Y</u>	Biggins-Ramer	<u>Y</u>
Hutchinson	<u>Y</u>		
Approved	<u>5-0</u>		

Mr. Strehle recused himself from this case.

Mr. Dutton stated that Hemmingway’s Underground had received approval from the Historic Preservation Board for storefront alterations and signs in June of 2024. He noted that the first condition of approval on June 14th stated “All three outdoor wall lights shall be mounted directly above the wall sign”. Mr. Dutton stated that the applicant had indicated that, due to the narrowness of the storefront, they would like to reduce the number of lights to two. He added that, as the number of lights had been specifically noted, the current request was to change the first condition of the approval to “The two outdoor wall lights shall be mounted directly above the wall sign”.

Mr. Dutton stated that he had informed the applicant that she would not need to be present at the meeting.

Mr. Hutchinson inquired if the position of the projecting sign would block the lighting from reaching the doorway. It was established that the sign had been moved to the north side of the door during the previous application.

Ms. Traves made a motion to approve the revision reducing the number of outdoor wall lights to two and changing condition #1 of the previous approval to read “Two outdoor wall lights shall be mounted directly above the wall sign”.

Mr. Hutchinson seconded the motion.

Vote:

Traves	<u>Y</u>	Wood	<u>Y</u>
Biggins-Ramer	<u>Y</u>	Hutchinson	<u>Y</u>
Approved	<u>4-0</u>		

Adjournment

Having no further business, the meeting was adjourned.

Respectfully submitted,

Sarah Tome

Elizabeth Biggins-Ramer, Chairwoman