



**CITY of MEDINA**  
**Historic Preservation Board**  
**Regular Meeting Minutes**  
**November 9, 2023**

Meeting Date: November 9, 2023

Meeting Time: 5:00 PM

Present: Elizabeth Biggins-Ramer, Rebekah Knaggs, Patty Stahl, Leslie Traves, Paul Wood, Andrew Dutton (Community Development Director), and Sarah Tome (Administrative Assistant)

**Approval of Minutes**

Ms. Traves made a motion to approve the minutes from October 12, 2023 as submitted.

Ms. Knaggs seconded the motion.

Vote:

Biggins-Ramer	<u>Y</u>
Knaggs	<u>Y</u>
Stahl	<u>Y</u>
Traves	<u>Y</u>
Wood	<u>Y</u>
Approved	<u>5-0</u>

The Court Reporter swore in all attendees.

**Applications**

1. H23-10 John McGee 209 South Broadway Street COA

Mr. Dutton stated that the subject site was located on the east side of South Broadway Street, across from the library. He stated that the structure currently had a slate roof on the main portion of the building and the first story awning, with asphalt shingles on the front porch roof. He added that the applicant was proposing to replace the slate roof with dimensional asphalt shingles. Mr. Dutton stated that the applicant had indicated that the slate roof was in disrepair with loose slate shingles, leaks, and damage to the rafters. He noted that the roofing contractor had indicated that a slate roof replacement was not economically feasible. Mr. Dutton stated that potential colors for the asphalt roof were “Storm Cloud” and “Pacific Wave”.

Mr. Dutton stated that staff recommended approval of application H22-07, as presented. He noted that staff found that the replacement of the roof with slate shingles was not economically feasible and the proposed asphalt shingles would not negatively affect the aesthetic or physical performance of the roof.

Present for the case was John McGee, 209 South Broadway Street. Mr. McGee stated that a storm pulled some slates off of the roof. He added that, more recently, his electrician had been replacing the Christmas lights along the roof and had expressed concern over the condition of the slate, stating that he could move many of them with his hand. Mr. McGee stated that he had started reaching out to roof contractors, who told him that, while it was around \$14,000 to put on an asphalt roof, a slate roof would be 7 to 8 times that amount. Mr. McGee presented the Board with three color samples for the asphalt shingles. He noted that he felt “Pacific Wave” was closest in color to the existing slate roof.

Ms. Biggins-Ramer inquired as to the roof on the front porch. Mr. McGee stated that it was currently asphalt and would match the asphalt shingles on the main roof when work was completed. There was a discussion as to the awning roof. Mr. McGee added that the awning roof would be shingled to match the rest of the roof.

Ms. Traves made a motion to approve the replacement of the roof, as presented, with “Pacific Wave” asphalt shingles.

Ms. Stahl seconded the motion.

Vote:

Stahl	<u>Y</u>
Traves	<u>Y</u>
Wood	<u>Y</u>
Biggins-Ramer	<u>Y</u>
Knaggs	<u>Y</u>
Approved	<u>5-0</u>

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2.            H23-11            Dave Sterrett            139 North Court Street            CSP

Mr. Dutton stated that the subject site was located on the southwest corner of North Court Street and Friendship Street. He noted that the application was for the Packard unit located in the rear of the building, facing Friendship Street. Mr. Dutton stated that the applicant was proposing to locate a 20.1 sq. ft. wall sign on the north side of the building. He noted that the proposed sign would be individual acrylic channel letters and would be steel blue and gold in color. Mr. Dutton added that the sign was similar in size to that of the previous tenant, Firestorm Gear, and was compliant with maximum area requirements.

Mr. Dutton stated that the applicant was also proposing a 4 sq. ft. projecting sign on the north side of the building, next to the entrance. He noted that the proposed sign would be steel blue, grey, black, gold, and red in color.

Mr. Dutton stated that staff recommended approval of application H23-11 for the proposed wall and projecting signs.

Present for the case was Dave Sterrett of Medina Signs, 411 West Smith Road. Mr. Sterrett presented the Board with samples of the sign material, steel blue color, and a larger version of the Packard emblem for the projecting sign.

There was a discussion as to lighting for the wall sign.

Ms. Knaggs made a motion to approve the wall and projecting signs as presented.

Mr. Wood seconded the motion.

Vote:

Knaggs	<u>Y</u>
Stahl	<u>Y</u>
Traves	<u>Y</u>
Wood	<u>Y</u>
Biggins-Ramer	<u>Y</u>
Approved	<u>5-0</u>

### **Adjournment**

Having no further business, the meeting was adjourned.

Respectfully submitted,

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Sarah Tome

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Elizabeth Biggins-Ramer, Chairwoman