



CITY of MEDINA
Historic Preservation Board
Regular Meeting Minutes
July 11, 2024

Meeting Date: July 11, 2024

Meeting Time: 5:00 PM

Present: Elizabeth Biggins-Ramer, Rebekah Knaggs, Patty Stahl, Leslie Traves, Paul Wood, Andrew Dutton (Community Development Director), and Sarah Tome (Administrative Assistant)

Approval of Minutes

Mr. Wood made a motion to approve the minutes from June 13, 2024, and June 26, 2024 as submitted.

The motion was seconded by Ms. Knaggs.

Vote:

Biggins-Ramer	<u>Y</u>	Knaggs	<u>Y</u>
Stahl	<u>Y</u>	Traves	<u>Y</u>
Wood	<u>Y</u>		
Approved	<u>5-0</u>		

Swearing-In of Board Members

Ms. Traves lead the swearing-in of Alternate Board Member Matthew Strehle for a term starting January 1, 2023.

The Court Reporter swore in all attendees.

Announcements

Mr. Dutton stated that a canopy at 111 North Broadway Street had initially appeared to have superficial water damage. He added that, upon closer inspection by the contractor, it was revealed that the damage was more extension. Mr. Dutton stated that because of the damage, the City's Chief Building Official gave emergency demolition approval for the removal of the canopy. He noted that the building owner was aware of the need for Certificate of Appropriateness approval and would prepare an Historic Preservation Board application for future changes to the building's façade.

Applications

1. H24-12 Dave Cooper 136 South Elmwood Avenue COA

Mr. Dutton stated that the Medina Moose Lodge currently had a 14 ft. 3 in. x 20 ft. platform to house mechanical equipment located on the roof of the building. Mr. Dutton stated that the applicant was proposing to expand the platform to 21 ft. 3 in. x 23 ft. 7 in. with a 42 in. high white "Westbury" railing and white vinyl siding.

Mr. Dutton stated that staff recommended approval of application H24-12 with the suggestion that the railing and siding be changed to a darker color to blend in with the roof. He noted that the dormer windows on the building were white, with similar siding, so the proposed fence and siding would match.

Present for the case was Gene Sulinski, 4710 Foote Road. Mr. Sulinski stated that the fence would be white vinyl. He presented samples of the siding and fence material to the Board. Mr. Sulinski stated that there was currently no access to work on the mechanical equipment as the platform was small.

There was a discussion on the fencing. Mr. Sulinski stated that the fence would completely surround the platform.

Ms. Biggins-Ramer made a motion to approve application H24-12 as presented with white vinyl fencing around the mechanical units.

Ms. Stahl seconded the motion.

Vote:

Knaggs Y Stahl Y

Traves Y Wood Y

Biggins-Ramer Y

Approved 5-0

2. H24-13 Craig Sturgill 281 South Court Street COA

Mr. Dutton stated that the subject site was an apartment building with commercial space in the rear lower level. Mr. Dutton stated that the applicant was proposing to install a 47.5 in. square, black fiberglass window on the north side of the rear one-story section of the building. He noted that a window was previously located near the proposed window, however, the window was enclosed and was located behind an existing exterior staircase.

Mr. Dutton stated that staff recommended approval of application H24-13 as presented.

Present for the case was Craig Sturgill, 281 South Court Street. Mr. Sturgill stated that he was looking to add a window to the unit as there was no natural light available for the space. He added that he was proposing to use the same Pella window that had been previously approved by the Board for the rest of the building. Mr. Sturgill presented the Board with a sample of the window.

Ms. Biggins-Ramer asked if the window would have a black mullion. Mr. Sturgill stated that it would.

Mr. Wood made a motion to approve application H24-13, as presented.

Ms. Knaggs seconded the motion.

Vote:

Stahl	<u>Y</u>	Traves	<u>Y</u>
Wood	<u>Y</u>	Biggins-Ramer	<u>Y</u>
Knaggs	<u>Y</u>		
Approved	<u>5-0</u>		

2. H24-14 Ashley Dawson 111 West Liberty Street COA

Mr. Dutton stated that the application included the installation of windows and doors on the west side of the building. Mr. Dutton stated that the western side of the building was not visible from the right-of-way and only partially visible from other properties. Mr. Dutton stated that the applicant was proposing to replace two small air conditioning units and a small window with “Nubio” glass block. He noted that the proposed block windows would be 16 in. x 26 in. and 16 in. x 32 in. respectively.

Mr. Dutton stated that the applicant was also proposing the replacement of a single garage door and a double garage door. He added that the proposed doors would be the same dimensions as the existing doors and would be almond in color to match existing windows on the building.

Mr. Dutton stated that staff recommended approval of application H24-14, as presented. He noted that, though glass block may not be appropriate for many applications in the Historic District, the subject windows were small, not visible from and street, and were similar to existing glass block on the building’s storefront.

Present for the case was David Villoni of A Glass Bock Vision Co., 5959 Carsten Road, and Megan Harbath, 30749 West Landerwood Road in Cleveland. Mr. Villoni presented the Board with a sample of the proposed glass block. He noted that glass block had been made since the late 1800s and that his company had used it in many historical areas in Cleveland. Mr. Villoni stated that the proposed glass block was the first style of block produced. Ms. Harbath stated that they had chosen glass block as there were many windows on the building, so they were not needed for ventilation. Additionally, she noted that, as the windows were low, she wanted to use the block for the safety of any children in the apartments.

Ms. Knaggs made a motion to approve the glass block portion of application H24-14.

Mr. Wood seconded the motion.

Vote:

Traves	<u>Y</u>	Wood	<u>Y</u>
Biggins-Ramer	<u>Y</u>	Knaggs	<u>Y</u>
Stahl	<u>Y</u>		
Approved	<u>5-0</u>		

Ms. Harbath stated that the springs on the two existing garage doors had failed. She added that she had been waiting to replace the doors in case the new first floor tenant wanted to use the space. Ms. Harbath stated that she had decided to move forward with replacing the doors due to the lack of parking.

Ms. Biggins-Ramer inquired if both sets of doors would have windows on the top. Ms. Harbath stated that they would.

Ms. Traves made a motion to approve the garage door portion of H24-14, as submitted.

Ms. Knaggs seconded the motion.

Vote:

Traves	<u>Y</u>	Wood	<u>Y</u>
Biggins-Ramer	<u>Y</u>	Knaggs	<u>Y</u>
Stahl	<u>Y</u>		
Approved	<u>5-0</u>		

Adjournment

Having no further business, the meeting was adjourned.

Respectfully submitted,

Sarah Tome

Elizabeth Biggins-Ramer, Chairwoman