





**CITY OF MEDINA**  
Community Development Department  
132 N. Elmwood Ave. Medina, OH 44256  
Phone: 330-722-9023 Fax: 330-764-4385

June 17, 2024

Deborah Chapman  
261 Oak Drive NW  
North Canton, OH 44720

Dear Mrs. Chapman,

You are receiving this notice because your application has been scheduled for review by the City of Medina Historic Preservation Board. The Board will review your application, as described below, at a special meeting at **5:30 pm on June 26, 2024**. The meeting will be held at City Hall, 132 North Elmwood Avenue, Medina, OH 44256.

**H24-11:** Deborah Chapman requesting Certificate of Appropriateness for facade alterations at 236 South Court Street in the C-2 (Central Business) zoning district.

*Your attendance at the meeting is necessary* for the Board to review your application. At the meeting, the Board generally requests you provide an overview of the project and answer questions regarding the application.

*Please be aware that the Board requires that samples of ALL proposed materials, signs, and colors (including color name) must be presented to the Board at the meeting. Black and white colors are included in this requirement. Failure to provide such samples may result in the denial of the application or the tabling of the application to the Board's next meeting in order for samples to be presented.*

Please feel free to contact me at (330) 722-9038 or [stome@medinaoh.org](mailto:stome@medinaoh.org) if you have any questions or need any further information.

Sincerely,

A handwritten signature in black ink that reads "Sarah Tome". The signature is written in a cursive, flowing style.

Sarah Tome  
Administrative Assistant  
Economic Development/Planning Department



**CITY OF MEDINA**  
Community Development Department  
132 N. Elmwood Ave. Medina, OH 44256  
Phone: 330-722-9056 Fax: 330-764-4385

June 14, 2024

Deborah Chapman  
261 Oak Drive NW  
North Canton, OH 44720

Dear Mrs. Chapman,

At the June 13, 2024 meeting of the Historic Preservation Board, the Board considered application **H24-11**: Deborah Chapman requesting Conditional Sign Permit approval for a wall sign, projecting sign, and window sign and a Certificate of Appropriateness for facade alterations at 236 South Court Street in the C-2 (Central Business) zoning district.

After discussion, a motion was made to approve the applications, as presented, with the following conditions:

1. All three outdoor wall lights shall be mounted directly above the wall sign.
2. The storefront shall be painted "Rockwood Shutter Green" and the cornice and frieze shall not be painted and shall remain their current colors.
3. The door shall be replaced with a solid wood rectangular door that shall be brought back to the Historic Preservation Board for approval at a future meeting.
4. The transom shall remain and shall incorporate a smaller sized address.
5. The projecting sign shall be located on the north (left) side of the door.

The motion received the necessary votes of the Board and the **application was approved**.

Mr. Sterrett also indicated at the meeting that the proposed wall sign would be gold in color.

Please submit information regarding a replacement door, including hardware, at your earliest convenience. The proposed door will be reviewed by the Board at a future meeting.

The approved project shall commence within two years of the Board's decision or the Conditional Sign approval shall become null and void. The action of the Historic Preservation Board does not constitute approval of a Zoning Certificate, Variance, Building Permit, Engineering Permit, or other application required by the City of Medina Codified Ordinances.

Please feel free to contact me at (330) 722-9023 or [adutton@medinaoh.org](mailto:adutton@medinaoh.org) if you have any questions or need any further information.

Sincerely,

Andrew Dutton  
Community Development Director



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and technology inc.

236  
S. COURT ST.

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# Revised Color 6/13/24



SHERWIN-WILLIAMS

What can we help you find?



0 - \$0.00

Paints & Supplies

Find Color

Project Center

For Pros

Special Offers

Homeowners > Paints & Supplies > Rookwood Shutter Green SW 2809



SW 2809

**Rookwood Shutter Green**

Interior / Exterior



FIND INTERIOR PAINT +

FIND EXTERIOR PAINT +

Save to My Account -

Add to my Project List -

Actual color may vary from on-screen representation. To confirm your color choices prior to purchase, please view a physical color chip, color card, or painted sample.



HISTORIC DOOR



Original Proposed Door





36  
x  
77 3/8  
x  
2

32  
x  
80  
x  
1 3/4

31  
x  
88 3/8  
x  
1 3/4

Revised Proposed Door