



# MEDINA TALENT SEARCH

*For Businesses and Job Seekers*

February 19, 2025

## Employment Opportunity with Architectural Design Studios

Architectural Design Studios, an architectural and interior design firm providing professional services for both public and private sectors, is seeking a highly organized Office Administrator to work part-time. The ideal candidate will play a crucial role in ensuring the smooth operation of our office by managing various administrative tasks, supporting staff, and maintaining effective communication with clients and vendors. This position requires exceptional communication skills, a strong attention to detail, excellent multitasking abilities, and proficiency in office management software. For more information or to apply, call 330-723-6975.



## Employment Opportunities with the Medina City Schools

Medina City Schools need you to join its Support Staff! The following positions are currently available:

- SCHOOL CUSTODIAN (\$18.83 per hour) Full-Time, 2nd Shift rotating schedule.
- CAFETERIA COOK (\$15.20 per hour) Part-Time, approximately 15-25 hours/week
- INSTRUCTIONAL PARAPROFESSIONAL (\$17.12 per hour) Part-Time, normally 27.5 hours/week
- SCHOOL BUS DRIVERS (starting wage \$22.35-\$24.22 per hour) No Civil Service Test Required (Interested Bus Drivers email: [mcstrans@medinabees.org](mailto:mcstrans@medinabees.org) or call (330) 636-4360)

All regular jobs with Medina City Schools receive paid holidays and earned sick & personal time.

Accepting applications now. Apply online at: [www.medinaoh.org/job-opportunities](http://www.medinaoh.org/job-opportunities) or stop by the Civil Service Office at Medina City Hall (132 N. Elmwood, lower level) Mon-Fri, 8:00 a.m.-4:00 p.m. Test times will be arranged on an individual basis.



## Employment Opportunities with Allfasteners

Allfasteners, a custom steel fabricator, is seeking applicants for a Welder/Fabricator to join their team at their 959 Lake Road facility:

- Fitting and MIG welding structural steel and carbon steel components to AWS D1.1 requirements.
- Reading blueprints and interpreting welding symbols and procedure documents.
- Sets up and operate other fabricating machines to bend, cut, form, punch, drill, burn or otherwise form and assemble metal components.

For a complete job description and to apply, click [HERE](#).



## Employment Opportunities with Sandridge Crafted Foods

Sandridge Crafted Foods, creator of premium refrigerated soups, salads, dips, specialty sides & entrees for the Retail & Foodservice industry, is looking for passionate individuals to join their company in a variety of roles, including:

- Quality Assurance Technician - 3rd Shift
- Label Office Clerk - 2nd Shift
- Machine Operator - All Shifts Available

For a complete list of job openings and to apply, click [HERE](#).



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