

**ORDINANCE NO. 43-17**

**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH ARTHUR J. GALLAGHER & CO. FOR THE CITY OF MEDINA'S MUNICIPAL AIRPORT LIABILITY INSURANCE FOR THE PERIOD OF APRIL 1, 2017 THROUGH MARCH 31, 2018, AND DECLARING AN EMERGENCY.**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:**

- SEC. 1:** That the Mayor is hereby authorized and directed to enter into a contract with Arthur J. Gallagher & Co. for the City of Medina's Municipal Airport Liability Insurance for the period of April 1, 2017 through March 31, 2018.
- SEC. 2:** That the funds to cover this expenditure in the estimated amount of \$3,250.00 are available in each appropriate budget.
- SEC. 3:** That in accordance with Ohio Revised Code §5705.41(D), at the time that the contract or order was made and at the time of execution of the Finance Director's certificate, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance.
- SEC. 4:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.
- SEC. 5:** That this Ordinance shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason to renew said policy which expired April 1, 2014; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and signature by the Mayor.

**PASSED:** March 27, 2017

**SIGNED:** James A. Shields  
President of Council Pro-Tem

**ATTEST:** Kathy Patton  
Clerk of Council

**APPROVED:** March 28, 2017

**SIGNED:** Dennis Hanwell  
Mayor

ORD 43-17  
EXH. 1A



Arthur J. Gallagher Risk Management Services, Inc.

**VIA EMAIL TRANSMISSION ONLY**

March 31, 2017

Ms. Dawn Conwill  
Administrative Office Manager  
CITY OF MEDINA, OHIO  
132 N. Elmwood Street  
Medina, OH 44256

RE: April 1, 2017 – April 1, 2018 Insurance Renewals

Dear Dawn:

The City's Crime and Airport Liability renewal coverages have been bound by the carriers effective April 1, 2017.

**Evidence of Insurance**

We have enclosed a Confirmation of Coverage outlining the renewal coverages along with the carrier issued binder for the Airport Liability insurance. The actual policies will be forwarded upon their receipt and review. If any other evidence of coverage is required, please advise.

**Claim Reporting**

All lawsuits, claims and incidents which could reasonably result in a claim should be immediately reported to Arthur J. Gallagher. Failure to promptly report claims could result in a default judgment and/or void insurance policy coverage.

The premium invoices will follow under separate cover.

Please do not hesitate to contact us should you have any questions or comments.

Regards,

A handwritten signature in black ink, appearing to read 'Tom McIntosh'.

Tom McIntosh  
Sr. Client Service Manager

Enclosures

## CONFIRMATION OF INSURANCE

Arthur J. Gallagher Risk Management Services, Inc.  
3 Summit Park Drive Suite 530  
Independence, OH 44131  
Telephone: 216-654-3985  
Facsimile: 216-566-9977

Date
3/31/17

**CITY OF MEDINA, OHIO**  
132 N. Elmwood Street  
Medina, OH 44256

Assured No.	Binder No.

As instructed, we have bound the insurance described below. Policy(ies) or endorsements will be delivered to you as soon as possible after issuance. Please advise if any changes are to be made.

Very truly yours,

Arthur J. Gallagher Risk Management Services, Inc.

Effective Date	Expiration Date	Policy Number	Company
4/01/17	4/01/18	105593210	Travelers Casualty & Surety Company of America
COVERAGE DESCRIPTION AND AMOUNT/LIMITS			
Crime coverage per coverage summaries attached. Terms and conditions, exclusions and limitations apply per the policy forms.			

By: \_\_\_\_\_



# City of Medina, Ohio

## Program Details

**Coverage:** Crime

**Carrier:** Travelers Casualty and Surety Co of America

**Policy Period:** 4/1/2017 to 4/1/2018

## Form Type:

COVERAGE	FORM TYPE	RETROACTIVE DATE	PENDING & PRIOR DATE
Crime			

## Coverage:

DESCRIPTION	LIMIT TYPE	AMOUNT	BASIS
Crime Coverages : Crime Insuring Agreements			
A – Fidelity – Employee Theft	Limit	\$1,000,000	Single Loss
B - Forgery or Alteration	Limit	\$250,000	Single Loss
C - On Premises	Limit	\$25,000	Single Loss
D - In Transit	Limit	\$25,000	Single Loss
E - Money Orders and Counterfeit Money	Limit	\$25,000	Single Loss
F - Computer Crime:			
1. Computer Fraud	Limit	\$1,000,000	Single Loss
2. Computer Program and Electronic Data Restoration Expense	Limit	\$100,000	Single Loss
G - Funds Transfer Fraud	Limit	\$1,000,000	Single Loss
I - Claim Expense	Limit	\$5,000	Single Loss

## Deductibles/SIR's:

TYPE	COVERAGE	AMOUNT
	Crime Coverages : Crime Insuring Agreements	
Retention	A – Fidelity – Employee Theft	\$10,000
Retention	B - Forgery or Alteration - Single Loss	\$5,000
Retention	C - On Premises - Single Loss	\$5,000
Retention	D - In Transit - Single Loss	\$5,000
Retention	E - Money Orders and Counterfeit Money - Single Loss	\$5,000
Retention	F - Computer Crime:	
Retention	1. Computer Fraud - Single Loss	\$10,000
Retention	2. Computer Program and Electronic Data Restoration Expense - Single Loss	\$10,000
Retention	G - Funds Transfer Fraud - Single Loss	\$10,000
Retention	I - Claim Expense	None

# City of Medina, Ohio

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## Program Details (Cont.)

### Additional Coverage:

DESCRIPTION	AMOUNT
Faithful Performance of Duty	Included in A-1

### Endorsements include, but are not limited to:

DESCRIPTION
Crime Declarations - CRI-2001 01/01/2009
Crime Terms and Conditions - CRI-3001 01/01/2009
Governmental Entity Crime Endorsement - Faithful Performance of Duty - CRI-7126 01/01/2009
Governmental Entity Crime Endorsement Including Treasurers & Tax Collectors - CRI-7129 01/01/2009
Removal Of Short Rate Cancellation Endorsement - ACF-7006 05/01/2011
Statutory Bonded Officials – Excess Coverage Endorsement – CRI-19027 04/2012

### Exclusions include, but are not limited to:

DESCRIPTION
Third Party Employee Dishonesty
Government Action Exclusion
Accounting or Arithmetic Errors
Voluntary Parting of Property
Loss in which the existence of such loss is only proved by a profit and loss comparison or inventory records
Any theft or criminal act committed by a partner of the insured
Loss Due to Employee Dishonesty

Subject to Audit: No

Minimum Premium: Not Applicable



California Branch  
777 S. Figueroa, 17th Floor  
Los Angeles, CA 90017  
Phone: (213) 689-2733  
Fax: (213) 689-1886

Agent: Doug Meyer  
Company: ARTHUR J. GALLAGHER & CO.  
Fax #:

From: Edward Ponce  
Date: March 28, 2017  
Insured: City of Medina

132 North Elmwood Avenue Medina, OH 44258

Policy Period: April 01, 2017 to April 01, 2018

**Thank you for your policy order of these coverages which are  
accepted per the terms and conditions of our quote of,**

01/30/17

**Coverages Bound:**

General Aggregate Limit:	Not Applicable	
Premises BI/PD CSL	\$5000000 each occurrence	\$3,250
Products/Completed Operations	\$5000000 each occurrence and aggregate	Included
Hangarkeepers Legal Liability	\$5000000ea. A/C, \$5000000 ea. OCC, \$NIL ded	Included
Premises Medical Payments	\$10000 each person	Included
Fire Legal Liability	\$100000 any one fire	Included
Personal and Advertising Injury	\$5000000 aggregate	Included

This binder contains a broad outline of coverage and does not include all the terms, conditions and exclusions of the policy (or policies) that may be issued to you. The policy (or policies) contain the full and complete agreement with regard to coverage. Please review the policy (or policies) thoroughly with your broker upon receipt and notify us promptly in writing if you have any questions. In the event of any inconsistency between the binder and the policy, the policy language shall control unless the parties agree to an amendment.

A signed application must be on file by: N/A

**TRIA Coverage has been:** Declined **per your written instructions.**

Total Annual Premium: \$3,250

Policy # : AP-00379115-08

Producer Commission: 15.0%

Issuing Company: Commerce and Industry Insurance Company

Signature of Authorized Representative: \_\_\_\_\_

**Comments:**




## City of Medina, Ohio

### Client Authorization to Bind Coverage

After careful consideration of Gallagher's proposal dated 3/18/2017, we accept the following coverage(s). Please check the desired coverage(s) and note any coverage amendments below:

	LINE OF COVERAGE	CARRIER
<input type="checkbox"/> Accept <input type="checkbox"/> Reject	Crime – Option 1	Travelers Casualty and Surety Co of America (The Travelers Companies, Inc.)
<input type="checkbox"/> Accept <input type="checkbox"/> Reject	Add Social Engineering Coverage	
<input type="checkbox"/> Accept <input type="checkbox"/> Reject	Crime – Option 2	Travelers Casualty and Surety Co of America (The Travelers Companies, Inc.)
<input type="checkbox"/> Accept <input type="checkbox"/> Reject	Add Social Engineering Coverage	
<input checked="" type="checkbox"/> Accept <input type="checkbox"/> Reject	Aviation Commercial General Liability	Commerce and Industry Insurance Company (American International Group, Inc.)
<input type="checkbox"/> Accept <input checked="" type="checkbox"/> Reject	TRIA Coverage	

The above coverage may not necessarily represent the entirety of available insurance products. If you are interested in pursuing additional coverages other than those addressed in the coverage considerations included in this proposal, please list below:

\_\_\_\_\_

### Producer/ Insured Coverage Amendments and Notes:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DH

Client Initials

## City of Medina, Ohio

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### Client Authorization to Bind Coverage

It is understood this proposal provides only a summary of the details; the policies will contain the actual coverages.

We confirm the values, schedules, and other data contained in the proposal are from our records and acknowledge it is our responsibility to see that they are maintained accurately.

We agree that your liability to us arising from your negligent acts or omissions, whether related to the insurance or surety placed pursuant to these binding instructions or not, shall not exceed \$20 million, in the aggregate. Further, without limiting the foregoing, we agree that in the event you breach your obligations, you shall only be liable for actual damages we incur and that you shall not be liable for any indirect, consequential or punitive damages.

By: Mayer Dennis Hanwell  
Specify Title

D Hanwell  
Print Name

Date: March 29, 2017



## City of Medina, Ohio

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After careful consideration of Gallagher's proposal dated 3/18/2017, we accept the following coverage(s). Please check the desired coverage(s) and note any coverage amendments below:

	LINE OF COVERAGE	CARRIER
<input checked="" type="checkbox"/> Accept <input type="checkbox"/> Reject <input type="checkbox"/> Accept <input checked="" type="checkbox"/> Reject	Crime - Option 1 Add Social Engineering Coverage	Travelers Casualty and Surety Co of America (The Travelers Companies, Inc.)
<input type="checkbox"/> Accept <input type="checkbox"/> Reject <input type="checkbox"/> Accept <input type="checkbox"/> Reject	Crime - Option 2 Add Social Engineering Coverage	Travelers Casualty and Surety Co of America (The Travelers Companies, Inc.)
<input type="checkbox"/> Accept <input type="checkbox"/> Reject <input type="checkbox"/> Accept <input type="checkbox"/> Reject	Aviation Commercial General Liability TRIA Coverage	Commerce and Industry Insurance Company (American International Group, Inc.)

The above coverage may not necessarily represent the entirety of available insurance products. If you are interested in pursuing additional coverages other than those addressed in the coverage considerations included in this proposal, please list below:

#### Producer/ Insured Coverage Amendments and Notes:

DH  
Client Initials

## City of Medina, Ohio

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By:

Specify Title

Print Name

Date:

*Dennis Harwell, Mayor*

*Dennis Harwell*

*3-31-17*